The NorthCap University
School of Law

Admission Brochure 2019-20
All programmes at UG & PG Level

www.ncuindia.edu
The NorthCap University

NATIONAL INSTITUTIONAL RANKING FRAMEWORK (NIRF)
Ranked No. 117 in Engineering Category (All India)
Ranked 151-200 in all India University Rank Band 2019

DISCLAIMER
While every effort has been made to ensure that the information in this brochure is accurate at the time of publication (April 2019), all matters that it covers may be subject to change without notice. The information is meant for illustrative purposes only, and cannot be quoted as authority, for which the rules, regulations and notifications concerned shall be referred to. In particular, information about the structure of studies of the different branches of Engineering, Management and Law taught at the University is subject to continuous upgradation. The University does not intend, by the publication of this brochure, to create any contractual or other legal relations with students, their advisors or any other stakeholders and the University reserves the exclusive right to change or withdraw any statement in this brochure without notice.
We have no other branch or campus in India.
NCU trademark has been registered vide Registration no. 3001127 dated 08 Sep 2016.
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Quality Benchmarks

In keeping with the changing demands in education, NCU offers a redesigned curriculum that prepares you for the future workplace. The learning methodology integrates multi-disciplinary and contemporary global pedagogy across Law, Management, Sciences & Engineering and Technology along with skills and competencies such as critical thinking, problem solving and working in cross-functional teams - essential constituents for modern day success. At NCU, we ensure your professional development through engaging modules in personal development, communication and leadership.
Established under Haryana Private University Act No. 25 of 2009 (Third amendment)
Recognised by the University Grants Commission, Govt. of India, under Section 2(f) of the UGC Act 1956, and empowered to grant degrees under Section 22 of the Act.
Recognised by the Bar Council of India, Govt. of India
Accredited by Accreditation Services for International Colleges (ASIC), United Kingdom, in the category of 'Premier' Universities, with 'Commendable' Grades, for 2016-2020
Institutional Member of American Society for Quality (India)
Member of the Association of Commonwealth Universities
Recognised as the BEST 
Member of Association of Indian Universities
Member of International Students Exchange Programme
University is accredited by the National Assessment and Accreditation Council (NAAC) for period 2016-2021
The University is ranked 117 in the All India NIRF Engineering Category. In the University category it has maintained its position in rank band of 151-200.
The NorthCap University Testing Centre established as per ISO/IEC:17025-2005, is NABL Accredited for the Mechanical Testing of Building & Construction Materials.
Ranked No. 1 amongst Top Engineering Colleges in Haryana and Ranked No.3 amongst Top Engineering Colleges of Eminence in India in the CSR-GHRDC Ranking Survey 2018 published in the July 2018 issue
Ranked No. 1 Private Engineering Institutes state Ranking Haryana and No 48 in all India Top 100 Private Universities League
NCU Ranked No. 1 amongst Top Law School in Haryana and ranked No. 9 among Law School of Eminence in all India Hansa Research Survey May 2018
NCU Ranked among Top Private and Deemed Technical Universities All India
Ranked 2ⁿ All India in the University Category in the Swachhta Ranking 2018 by MHRD, Govt of India
Founder Members
N K Dewan
Kavita Mishra
Shiv Saran Mehra
V Daulet Singh
Neera Makhija
Avdhesh Mishra
Z Daulet Singh
Vision, Mission and Core Values
**Vision**
To be known globally for learning innovations, academic excellence and socially relevant research outcomes; strive to become the preferred destination for students, faculty, employers and collaborators & pride of alumni and the community.

**Mission**
- Focus on quality of learning and innovation in all programmes with rigour and relevance.
- Develop competent professionals - innovative, analytical and independent; committed to excel in all their endeavours.
- Develop linkages globally with government, industry, academia and alumni for knowledge generation, dissemination and application.
- Encourage multi-disciplinarity in programmes and projects to explore new frontiers of knowledge.
- Continuously improve physical, academic and information infrastructure in pursuit of academic excellence.
- Create a nurturing environment for lifelong learning.
- Focus on entrepreneurship and socially relevant projects.

**Core Values**
- Integrity in all endeavours.
- Humility, compassion and concern for all.
- Passion for quality and excellence.
- Quest for innovation.
- Leadership and Team Spirit.
- Autonomy with Accountability.
- Perseverance.
It gives me immense pleasure to welcome you to The NorthCap University, one of the most progressive and innovative places of higher learning in Delhi-NCR. Being a multidisciplinary university engaged in cutting edge research it provides life-changing opportunities to aspiring professionals in the core sectors of science and technology, management and law and prepares you for the future workplace.

In an era where new knowledge lies at the intersection of different disciplines, NCU's focus is on collaborative, multidisciplinary and integrated learning. Trans-disciplinary learning and research strategies make work more interesting, useful to society and in accordance with best global practices. In a nurturing environment we inspire innovation, encourage entrepreneurship and create a youth capital capable of transforming society. The University has global alliances with highly reputed academic institutions and industrial organizations for collaborative academic and research work as we believe in preparing leaders who can contribute to national and global economies.

Strong emphasis is laid on empowering students with intellectual skills and professional abilities that will enable them to seamlessly integrate and grow in a corporate environment. Besides academics the University provides excellent physical infrastructure and support to pursue sports, hobbies and co-curricular activities for their holistic growth and development. The University grooms students with skills for lifelong learning and continuous development, inculcates values so that they are good human beings, responsible citizens who, through their impactful work, will leave 'footprints on the sands of time'.

As a prospective student, parent or guardian I wish to assure you that if our students have the will, our team of distinguished and dedicated faculty will help them take the giant leap from the classroom to the real world and realize their dreams.

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Warm regards
Welcome to The NorthCap University (NCU), a major private university of North India with a perfect blend of quality education, research, faculty, industry collaboration and practical exposure. To encourage a vibrant intellectual culture, the University has on board domain-expert faculty as well as experienced stalwarts from the corporate world as we consider that a great teacher alone can transform students through inspiration and involvement. We continuously enhance our academic capabilities and instructional skills which will enable us to maintain our expertise and currency in our respective disciplines.

We focus on quality in all its dimensions and offer innovative programmes of study and research to ensure that every student is well equipped for the opportunities in the emerging future. The entire course structure is regularly reviewed and updated keeping in view the latest developments in specific subject areas. Our challenge is to help generate ideas that will benefit society. NCU is an institution that nurtures talent and we provide our students a platform for global interaction amongst educationists and intellectuals. A balanced development inculcating right attitude and desire for learning to learn, together with sound basic technological knowledge of the domain, is our primary objective. We try to build a strong character in our students and groom them into professionals who can adapt themselves in meeting global challenges in the highly competitive world of tomorrow. We empower students to 'work smart' for a lifetime of personal and professional fulfillment.

Student-led clubs, social, cultural and sports activities enliven the campus and prepare you to be mentally and physically fit, so necessary in high demanding job profiles. We nurture you to be a good human being and excel in different realms of life and prove your calibre. We inculcate in you a desire to succeed that is far greater than the fear of failure.

Well qualified and dedicated faculty, industry-ready curriculum, technologically advanced teaching modules, fructifying placement results, locational advantage for strengthening academia-industry linkages and excellent infrastructure make NCU a frontrunner in North India. The University is pioneering new ways of using online technologies to enrich the educational experience and expand opportunities for learners.

Let me assure you that whatever course of study you choose, you can be certain that it will be a life changing experience for you. In your quest for quality education and learning I invite you to be a part of The NorthCap University and experience the excitement of success.
It is my privilege to welcome you to The NorthCap University (NCU), a premier University of Delhi-NCR and North India, dedicated to its vision of being known globally for academic excellence and socially relevant research outcomes. We not only keep pace with various advancements, but also strive to visualize future requirements and reorient our curricula accordingly. In a span of a few years, we have grown to be one of the foremost educational institutions in North India. The University was ranked in the National Institutional Ranking Framework (NIRF) released by MHRD in all the years 2016-2018. The NorthCap University was accredited in May 2016 by the National Assessment and Accreditation Council (NAAC) for a period of five years i.e. 2016-2021. Accreditation Services for International Colleges (ASIC), UK reaccredited the University in the category of 'Premier' Universities with 'Commendable' Grades, for 2016-2020. In Oct 2018 NCU was ranked 2nd amongst the Cleanest Higher Educational Institutions in the Country in the Category 'University (Non Residential)'. The University won this award for Maintaining, Promoting and Encouraging the culture of 'SWACHHTA' in Higher Educational Institutions in the Country. NCU is recognized by the University Grants Commission (UGC) and Bar Council of India (BCI) and several prestigious awards have been conferred on the University in successive national surveys.

The University offers a wide range of professional programmes in diverse areas of Engineering, Law, Management and Applied Sciences at Undergraduate, Postgraduate and PhD levels. Our multidisciplinary programmes are contemporary with flexibility and choices featured in their curriculum design at par with international standards. We constantly update programmes and course content to meet the challenge of grooming professionals with knowledge and skills for the perpetually changing needs of the industry. We have introduced project based modular learning in a few courses in the Depts of CSE, ECE and CEE. It helps students work with industry associates on industry projects and also apply knowledge learned in their professional life, enhancing their employability. In addition, students get flexibility to choose their course options across all Schools at the University. We offer blended learning by using e-learning with regular teaching with special focus on hands-on training. Context Learning has been introduced to help bridge the divide between classroom learning and the rapidly changing real world of newer technologies. The University takes care of not only meritorious students but is also providing Value Added Courses with training modules to weak/slow learners. This is helping in improving their skill sets and makes them feel good not only at the University but also enhances their employment opportunities. To showcase students’ skills, abilities etc. to potential employers, we maintain ‘E-portfolio’ of students. It helps to identify their interests from the first year itself and encourages students to develop these areas for enhanced employability. The University recently started a Parent Information System which keeps parents informed about the progress of their wards. The University has established a Thought Lab with the aim of reducing negative energy and stress and to develop a positive attitude and improving the overall development of students and staff.

NCU has associations with many leading IITs and you can study various courses conducted by them, use IIT lab facilities through their Virtual Lab platform, take their online tests and earn certificates awarded by them. Our focus is on research so that you gain higher technical and scientific competence, to have an edge over others. The Research, Development and Industrial Liaison (RDIL) Cell, the well-equipped Central Research Facility, the Centre of Excellence, the Incubation Centre, apart from well-equipped labs and workshops will support your innovative ideas and help them materialize into reality. A Tinkering Lab is being nurtured as a central facility to encourage all students to work on projects of their interest and create artefacts that would bring them satisfaction and gain confidence.

Message from the Vice-Chancellor

Prof. H B Raghavendra
Vice-Chancellor & Professor
The NorthCap University Testing Center (NCUTC) is accredited by NABL for Mechanical Testing of building materials.

A significant part of the University's overall research is undertaken in collaboration with industry partners. NCU itself also supports research students and provides related funding for equipment etc. To enhance and support innovative projects, the University provides funds from the Vice-Chancellor’s Innovation Fund, which supports up to Rs 15 lacs per department for projects led by the faculty and Rs 2 lacs per project for student projects. The Best Project Awards motivate undergraduate student research at NCU. Future plans involve major investment in new, cutting edge equipment and development of research laboratories. In 2018, ten research projects for a total amount of Rs 2.36 crore have been sanctioned by funding agencies and Rs 1.40 crore have been received till date. One DST (WOS-A) project of 36.96 Lakhs was technically approved on 20 Feb 2018. In addition to these, 12 research projects have been submitted to various funding agencies. Recently the University collaborated with the National Technical Research Organization, New Delhi, for collaborative working arrangement on specific research and development projects.

The University's focus is on building and strengthening association with industries and the Government for community development programmes and for providing opportunities to students in India and abroad. Student internships are arranged in a wide spectrum of industries to make students and faculty aware about the latest developments and futuristic needs of the industry. NCU has collaborations with reputed industries such as Daikin, MACE, Space Application Centre (ISRO), IBM, Mitsubishi Electric India Pvt Ltd, Delta Power Solutions India Pvt Ltd, Beijing Wavespectrum Science and Technonology Co China, CADD Centre, Power Grid Corp of India and many more.

NCU has exchange programmes with universities abroad namely ITB, Ireland; University of Chester, UK; University of Regina, Canada; Michigan Technological University, USA; University of Dayton, Ohio, USA; Shibaura Institute of Technology, Japan; MAGES Institute of Excellence, Singapore, among others. The Office of International Relationship facilitates students who want to study abroad and for student and faculty exchange.

Since we believe in the holistic development of our students, we offer our students various platforms to showcase their talent and creativity at both national and international levels. Our students get opportunities to take part in sports and other activities and have been applauded both nationally and internationally. We strive to empower our youth capital with skills, abilities and attitude that will enable them to win deals, drive decisions and go on to become leaders and influencers and determine the fate of companies.

The University has a proud record of evolving efficient, confident and highly knowledgeable technocrats, managers, entrepreneurs and legal minds with a global perspective that can contribute to nation building with a strong adherence to corporate ethics. After graduating from NCU, we support our students in placement in reputed organizations through our School of Professional Assessment and tie-ups with Professional Assessment Agencies for scientific third party assessment so as to ensure that the students get good placement offers. We have been able to achieve an enviable placement record of over 92% of eligible students, nationally and internationally.

Students find learning at NCU an invigorating experience. My best wishes to all for a challenging and fruitful journey of academic excellence and creativity at The NorthCap University.
The NorthCap University is an ambitious, dynamic and environment friendly university. We have moved a long way since we started our journey as a young institution twenty two years ago, which transformed into a university in 2009. The University prides itself in being a leading name in imparting education in various disciplines of engineering, sciences, law and management. The high quality of education, visionary leadership, dedicated faculty, industry academia collaboration along with excellent supporting facilities prepare students to accept challenges, seize opportunities and take the lead.

We educate students to become better individuals at every stage of life. We use the latest technology, e-learning, online learning tools etc. along with regular classroom learning with emphasis on practical work and hands-on training to scale up on student experience and learning value. NCU is committed to totally merit based decisions in every aspect of its operations. NCU has active student chapters of reputed professional societies like ASQ, OSA, SAE, IIEI and many others so that members get an opportunity to grow, identify their individual talent and groom skills to their full potential.

The University maintains a high standard of discipline on its campus and hostel and offers a free and congenial atmosphere in a gender-equality environment with a complete ragging-free campus, conducive to learning of the highest order. We provide facilities for a plethora of activities, events, symposia etc. to encourage learning beyond the classroom and on graduating offer tremendous opportunities through stellar placements.

NCU's website provides the requisite information regarding every aspect of the University in a user friendly manner. The website and our active presence on social platforms like Twitter, Facebook, Linkedin, Global plus etc. has enhanced our connectivity at the global level. We invite you to be a part of this forward looking university as the years ahead will be the most crucial part of your education that will shape the rest of your lives.

Message from the Registrar

Col. Bikram Mohanty (Retd)
Registrar, The NorthCap University

We invite you to be a part of this forward looking university as the years ahead will be the most crucial part of your education that will shape the rest of your lives.
Why Study at NCU?

A Premier City University
As we look to the future, one thing is certain – application of knowledge and skills will be a key resource you have to equip yourself with, to gain a passport to a successful life and career. With NCU, you get it all: innovative teaching with focus on research, curriculum that prepares you for the future workplace, strong links to global industry and world-class facilities. Our flexible study options, opportunities to study abroad and work placement programmes mean you don’t just study a course at NCU – you get a great experience while getting ahead in your career. The NorthCap University encourages education that is distinctly interdisciplinary and international. We work across disciplines and beyond the University, connecting the brightest minds to find innovative solutions to the world’s greatest challenges. We are proud to be consistently ranked amongst premier institutions of higher education in North India.

To give wings to your creative instincts, we offer you the right platform at The NorthCap University. Academic life is full of opportunities that offer mobility in the fast-growing new-age verticals. Our multidisciplinary programmes are contemporary, covering a range of specialist topic areas with flexibility and choices featured in their curriculum design at par with international standards. We constantly update programmes and course content to meet the challenge of grooming professionals with knowledge and skills for the constantly changing requirements of the industry. We offer blended learning by using e-learning with regular classroom learning with emphasis on hands-on training. A real-world experience is a crucial component of our education and training. Our innovative curriculum supports sustainable development in science, technology, engineering, management and law. Independent and creative thinking is encouraged for people to interact, not just to share information but to create new knowledge. The Vice Chancellor’s Innovation Fund can financially support you in exploring your ideas in live projects. To accelerate research, innovation, quality of teaching-learning and to facilitate student and faculty exchange, NCU has collaborated with leading universities of the world. We also encourage you to become the best by participating in the activities of leading professional societies and engaging modules in personal development, communication and leadership.

Students First
To enhance student learning, ‘Students First’ is the motto and driving force behind all activities at the University. We empower our students to achieve professional and personal success, ready to change the landscape of the future. Our objective is to transform our students into not only competent professionals, but also good human beings. We believe that for a brighter tomorrow the present should be nurtured and guided in the right direction with a healthy spirit. Students learn how to learn and are constantly motivated to meet the rigours of academics. They are closely supported and mentored by a strong and progressive team of teachers and peer tutors who help them use the course concepts to acquire skills of critical thinking and problem-solving - producing students who are more mature and self-regulating learners with sophisticated learning skills. The University has over 70% PhD faculty. We have six Padma Bhushan and Padma Shri awardees and six Bhatnagar awardees associated with the University.

Excellent Placements
With a dedicated School of Professional Attachment, we have been able to achieve enviable placement results both nationally and internationally. The University has a tie up with professional assessment agencies for scientific third party employability evaluation that further enhance hiring opportunities. Placements each year are around 92% of eligible students.

Flexible, Choice Based Education
Choose the academic pathway that best suits your interests and strengths, learn from the best academia and industry stalwarts, research using the best facilities, get certified by IITs, earn foreign degrees and finally get placed in your dream organization! Each year the University receives about Rs 1.5 crore for sponsored/collaborated projects. That is why you should study at The NorthCap University, an ambience conducive to learning of the highest order.

Thought Lab
The University has established a ‘Thought Lab’ to reduce negative energy and stress, develop a positive attitude and improve the overall development of students. Channelizing thoughts effectively will improve your experience while studying at NCU.

Tinkering Lab
To encourage you to pursue your passion, a platform in the form of a ‘Tinkering Lab’ is now available to enable you to convert your ideas into tangible outcomes.

Great Infrastructure
To make your time at NCU enjoyable and enriching we provide centrally air-conditioned excellent academic infrastructure which includes hi-tech classrooms equipped with state-of-the-art multimedia teaching aids, Central Research Facility, Centre of Excellence, Incubation Centre, well-equipped labs and workshops, state-of-the-art Auditorium, Library etc. where you can not only carry out practical training but also indulge in extensive research. We maintain close industry relationships so that classroom learning and teaching can be converted into practical training relevant to your future career. Collaborating and sharing resources, processes and systems with other universities and communities have accelerated research, innovation, quality of teaching and learning and the student experience. The floodlit sports field is available to you to play cricket and football apart from other games such as Basketball, Tennis, Volleyball, Netball, Badminton and indoor games like Table Tennis, Chess and Carrom. We have a well-equipped student centre complete with a modern air-conditioned cafeteria. In close proximity to Delhi, in the industrial hub of Gurugram, The NorthCap University has built on its admirable legacy of over two decades. You couldn’t find a better place in which to begin to build a successful life and career.
Our Academic Advisory Board Members

Mr Analjit Singh
Padma Bhushan
Chairman, Vodafone,
Chairman, Max New York Life Insurance

Dr Devi Singh
Member Governing Body
FLAME University, Pune
Former Director - IIM,
Lucknow

Mr Vikram S Mehta
Chairman,
Brookings India &
Former Chairman,
Shell Companies in India

Mr Suresh C Rajpal
Chairman & CEO,
Visnova Solutions, Noida
Former President & CEO
Hewlett-Packard (India)

Prof. KL Chopra
Padma Shri
Former Director,
IIT Kharagpur,
SS Bhatnagar Awardee

Prof. MK Jain
Ex- Dy. Director
IIT Delhi & Professor of Mathematics

Prof. TK Datta
Dogra Chair
& Emeritus Professor,
Dept. of Civil Engineering, IIT, Delhi

Mr Indu Bhaskar
Scientist F & HOD,
Department of Scientific & Industrial Research,
Team Leader (TPDU Program), DSIR
New Delhi

Prof. Karmeshu
Honorary Distinguished Research Professor,
The NorthCap University,
Prof & Dean,
School of Computer & Systems Sciences,
JNU, New Delhi
SS Bhatnagar Awardee

Mr Ajai Chowdhry
Padma Bhushan
Honorary Adjunct Professor,
The NorthCap University,
Founder – HCL,
New Delhi

Prof. SK Joshi
Padma Bhushan
Former – DG, CSIR & Hon. Distinguished Scientist (CSIR)

Prof. Siraj S Hasan
Distinguished Professor and former Director,
Indian Institute of Astrophysics, Bangalore

Prof. AS Brar
Former Vice - Chancellor,
Guru Nanak Dev University,
Amritsar, Punjab

Prof. Ranbir Singh
Vice - Chancellor
National Law University,
New Delhi
President, AIU

Dr PS Rana
Chairman & MD,
Pathera Developers
Former Chairman & MD, HUDCO
Partnerships & International Linkages

Besides obtaining recognition by accreditation agencies and statutory bodies, the University has been collaborating to share knowledge and resources with other universities and academic communities throughout the world. This is part of an important strategy to accelerate and sustain success. Our endeavour in this direction has resulted in successfully forging progressive alliances with premier institutions round the globe.

**ITB Ireland:**
The University has an effective Partnership Agreement in place with ITB Ireland and is collaborating significantly in the mobility of students and faculty. The first students exchange started in September 2011 for a semester abroad programme. Various collaborative schemes for UG and PG students continue to be rolled out.

**University of Chester:**
A Partnership Agreement with the University of Chester, UK, was signed in 2012. The Chester Business School has over 1500 students with campuses at Chester and Warrington, and has a good reputation at undergraduate and postgraduate-level courses.

NCU students of MTech ECE and CSE are eligible to apply for a Master of Engineering degree in Electronics Systems Engineering and in Software Systems Engineering, respectively. Selected students proceed to University of Regina, Canada after 2 semesters and get a Canadian degree in Master of Engineering.

**NCU's Knowledge Partners**

- **Michigan Technological University:** A Partnership Agreement with the University of Michigan Technological University Houghton, Michigan, USA was signed in March 2016, to implement the 3+1+1 programme in Computer Science & Engineering.

- **NorthCap University:** Signed a Partnership Agreement with MAGES Institute of Excellence, Singapore, in Aug 2018. Under this agreement MAGES Institute of Excellence will provide guidance and training in new technological areas like Virtual Reality, Augmented Reality, Artificial Intelligence, Data Analytics and other emerging areas to students and faculty at NCU. They will also suggest courses in newer technologies which can be embed in the BTech programmes, especially related to CSE & ECE. This agreement is committed to raising standards in education and preparing the next generation of students for jobs of the future.

- **iNurture:** An educational solution company in the business of designing and delivering of innovative industrial relevant jobs in the field in Animation and VFX, Information Technology, Mobile Application and Analytics is our Knowledge partner.

- **American Society of Quality (ASQ) India Ltd:** A students' chapter has been established with The American Society of Quality (ASQ) India Ltd to provide a certificate programme for students. We are the first university in India to be selected by ASQ to form a thriving Students' Chapter.

CISCO certification is sought after by IT professionals and greatly improves your prospects if you want to build a career in the industry. The CISCO Networking Academy at the University caters to the huge demand for ICT professionals.

**Prof. Kehar Singh**
Distinguished Research Professor, NCU
Ex-Dean & Emeritus Fellow, IIT Delhi
SS Bhatnagar Awardee

**Prof. RC Budhani**
Professor, IIT Kanpur
Former Director
National Physical Laboratory, New Delhi

**Mr Vishnu R Dusad**
CEO & MD,
Nucleus Software Exports Ltd, Noida

**Dr Krishan Lal**
DST Ramanna Fellow & Former Director,
NPL, New Delhi

**Hon’ble Justice M Karpaga Vinayagam**
Former Chairperson – Appellate Tribunal for Electricity

**Dr Girdhar J Gyan**
Director General,
Association of Healthcare Providers (India)

**Prof. SK Kak**
Founder Vice-Chancellor
Mahamaya Technical University, Noida

**Prof. Pradeep Kumar**
Professor, IIT, Roorkee
Former Vice-Chancellor
Delhi Technological University, New Delhi

**Mr Mangu Singh**
Managing Director,
DMRC, New Delhi

**Mr Satish Kaura**
Padma Shri
Chairman
Samtel Color Ltd

**Prof. PB Sharma**
Vice-Chancellor
Amity University, Gurugram
Partnerships &
International Linkages

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**University of Dayton, Ohio,** USA signed a Partnership Agreement to undertake joint collaborative research and for student and faculty exchange. The Agreement was signed in May 2017.

iNurture, a educational solution company in the business of designing and delivering of innovative industrial relevant jobs in the field in Animation and VFX, Information Technology, Mobile Application and Analytics is our Knowledge partner.

CISCO certification is sought after by IT professionals and greatly improves your prospects if you want to build a career in the industry. The CISCO Networking Academy at the University caters to the huge demand for ICT professionals.

American Society of Quality (ASQ) India Ltd: A students’ chapter has been established with The American Society of Quality (ASQ) India Ltd to provide a certificate programme for students. We are the first university in India to be selected by ASQ to form a thriving Students’ Chapter.

**iNurture**

**CISCO**

**MAGES**

**ASQ**

**NCU**

**ITB Ireland**

**University of Chester**

**Michigan Technological University**

**University of Dayton, Ohio**

**American Society of Quality (ASQ) India Ltd**

**iNurture, a educational solution company**

**CISCO certification**

**MAGES Institute of Excellence, Singapore**

**University of Regina, Canada**

**Michigan Technological University**

**University of Dayton, Ohio**

**NCU students of MTech ECE and CSE**

**Partnerships & International Linkages**

**Our Knowledge Partners**

**ITB Ireland:** The University has an effective Partnership Agreement in place with ITB Ireland and is collaborating significantly in the mobility of students and faculty. The first students exchange started in September 2011 for a semester abroad programme. Various collaborative schemes for UG and PG students continue to be rolled out.

**University of Chester:** A Partnership Agreement with the University of Chester, UK, was signed in 2012. The Chester Business School has over 1500 students with campuses at Chester and Warrington, and has a good reputation at undergraduate and postgraduate-level courses.

The NorthCap University signed a Partnership Agreement with **MAGES Institute of Excellence, Singapore**, in Aug 2018. Under this agreement MAGES Institute of Excellence will provide guidance and training in new technological areas like Virtual Reality, Augmented Reality, Artificial Intelligence, Data Analytics and other emerging areas to students and faculty at NCU. They will also suggest courses in newer technologies which can be embed in the BTech programmes, especially related to CSE & ECE. This agreement is committed to raising standards in education and preparing the next generation of students for jobs of the future.

NCU students of MTech ECE and CSE are eligible to apply for a Master of Engineering degree in Electronics Systems Engineering and in Software Systems Engineering, respectively. Selected students proceed to **University of Regina, Canada** after 2 semesters and get a Canadian degree in Master of Engineering.

**Michigan Technological University:** A Partnership Agreement with the University of Michigan Technological University Houghton, Michigan, USA was signed in March 2016, to implement the 3+1+1 programme in Computer Science & Engineering.

**University of Dayton, Ohio,** USA signed a Partnership Agreement to undertake joint collaborative research and for student and faculty exchange. The Agreement was signed in May 2017.
The NorthCap University (NCU), Gurugram, signed a Partnership Agreement with **Providence University, Taiwan** on 23 October 2018. Both universities have agreed to undertake joint research activities and publications, participation in seminars and academic meetings, exchange of academic material, other information and special short-term academic programmes.

**Shibaura Institute of Technology**: A Partnership Agreement for signed with Shibaura Institute of Technology (SIT), Tokyo, on 7 Aug 2018 wherein both the universities have agreed to undertake joint collaborative research, exchange of students and faculty, exchange of information and publications etc. NCU being a partner university of SIT, students from NCU shall get full programme and tuition fee waiver.

**National Technical Research Organization (NTRO):** The University signed an MoU with National Technical Research Organization, New Delhi, on 12 Sept 2018. The MoU shall provide collaborative working arrangement on specific research and development projects. In addition, NCU interns may be considered by NTRO for involving young talent in relevant fields.

**n+i**: The n+i engineering network, which is a consortium of over 70 French Grandes Ecoles (elite engineering institutes), is the largest network in France and offers student exchange programmes under an MoU with NCU.

**The Indian Meteorological Department (IMD)**: The NorthCap University has signed a Letter of Agreement (LOA) with The Meteorological Department (IMD), Ministry of Earth Sciences, GOI, to facilitate sponsored students and Employees in research & developmental activities associated in the field of Meteorology. IMD will install an Advance weather station at the NCU campus for monitoring weather, atmospheric studies and research activities.

**Accreditation Services for International Colleges (ASIC) UK**: A respected international accreditation body for academic institutions worldwide, reaccredited The NorthCap University with a status of 'Premier University' for a period of four years from Nov 2016. The University was awarded a grade of 'Commendable' in seven out of eight measurable areas of a university's operations.

**ISEP**: We are direct members of ISEP, under which the students can be sent for a semester or year abroad to over 54 ISEP universities in 30 countries at affordable costs to the students. The host universities transfer credits after students complete all requirements. Students who have cleared their first two semesters at The NorthCap University are entitled to apply.

An MoU was signed between NCU and **Maruti Center for Excellence (MACE)** in April 2018 to collaborate in the field of Training and Development of NCU students through practical and theoretical trainings and through projects during their internships. The collaboration extends to technical seminars and guest lectures also. The MoU will provide UG students of the Dept of Mechanical Engineering a platform to enhance their technical skills followed by employability.

**Association of Indian Universities (AIU):** The University is now a member of the Association of Indian Universities (AIU). This has enabled us to refer to AIU for educational guidance to help improve standards of instruction, examination, research, textbooks, scholarly publications, participation in youth festivals or sports activities, publishing bibliographies of doctoral theses, and other such programmes as may contribute to the growth and propagation of knowledge.

An MoU was signed between The NorthCap University and **Daikin Air-Conditioning India Pvt Ltd (DAIPL)** on 26 March 2018 to establish a 'Centre of Excellence' on HVAC Systems at the University that will impart practical skill training and industrial exposure to the students on the campus. The Centre of Excellence (CoE) is a one of its kind set up by the Japanese Company – Daikin India in any educational institution in Gurugram.

**Delta Power Solutions India Pvt Ltd**, to develop and execute education and research projects, promote development of syllabi and activities that support research and development through work-integrated learning programmes – Cooperative Education. The Partnership Agreement was signed in January 2017.
ISRO: MoU between ISRO, Dept of Space, Govt. of India, Ahmedabad, and The NorthCap University for IRNSS Navigation Receiver Field Trial and Data Collection that will enhance research and innovation at the University.

Providence University, Taiwan, to undertake joint research activities and publications, participation in seminars and academic meetings, exchange of academic materials.

Association of Commonwealth Universities: We are a proud member of the Association of Commonwealth Universities and are actively participating in all its affairs. The University won the prize in the Social Outreach category in a competition held in the UK. It also bagged an Honourable Mention prize for its 2012 Annual Report.

American Society of Quality (ASQ) India Ltd: A students' chapter has been established with The American Society of Quality (ASQ) India Ltd to provide a certificate programme for students. We are the first university in India to be selected by ASQ to form a thriving Students' Chapter.

The NorthCap University has become a part of the BMW India's 'Skill Next' programme aimed at imparting hands-on expertise and practical training to automobile engineering students across the country.

Chartered Institute of Arbitrators (India): Students from the School of Law would benefit a great deal by this tie-up with NCU. While doing their BBA-LLB (Hons) course, they would be in a position to add to their professional graph in one of the most sought-after futuristic areas—the field of arbitration.

Spoken Tutorials IIT Bombay: Spoken Tutorials IIT Bombay: An MoU has been signed between Spoken Tutorial Project, IIT Bombay and The NorthCap University. The agreement helps the University in conducting software training programmes in collaboration with IIT Bombay.

MoU with American Society of Civil Engineers (ASCE), Reston, Virginia, United States for conducting ASCE's recorded / on demand webinars (with a local expert present) as well as holding conferences and continuing education activities at the NorthCap University, Gurgaon.
NCU is a unitary university situated in Sector 23-A, Gurugram, Haryana and accredited by the National Assessment and Accreditation Council (NAAC) 2016-2021. It was founded in 1996 by Educate India Society as an Engineering Institute to provide higher education in Engineering and Management. The institute gained the status of a State Private university in the Academic Year 2009-10, under Act No. 25/2009 NIRF Survey, MHRD Govt. of India by the Legislature of State of Haryana and accorded UGC approval under Section 2(f) of the UGC Act 1956. In a span of a few years, we have grown to be one of the foremost educational institutions in North India. As a testimony to this fact, we have been ranked in rank band 101-150 in the Engineering Category and in 151-200 in the University Category under National Institutional Ranking Framework (NIRF) by the Ministry of MHRD, GOI, released in April 2018 by MHRD. The NorthCap University has been ranked Second amongst the Cleanest Higher Educational Institutions in the Country in the Category ‘University (Non Residential)’. The University won this award for Maintaining, Promoting and Encouraging the culture of ‘SWACHHTA’ in Higher Educational Institutions in the Country.

The University imparts education in undergraduate and postgraduate programmes in engineering, management, sciences and law. It is recognized by various government and regulatory bodies for teaching and awarding degrees. The University is approved by the University Grants Commission (UGC) and recognized by the Bar Council of India (BCI). The University is a member of the Association of Indian Universities (AIU). Aside from being a Member of the American Society for Quality (I) Pvt Ltd, it is accredited by Accreditation Services for International Colleges (ASIC), UK.
Location

The University is located in Sector 23-A, Gurugram, Haryana, which is about 15 Kms from Indira Gandhi International Airport. It is well connected and easily approachable. It is situated in a clean and pollution-free environment at about 3 Km from National Highway 8. The University's campus is spread over 10 acres with a covered area of over 32,000 square metres which amply caters to all its academic and administrative needs. A 360° walkthrough on our website, (www.ncuindia.edu) will give you a virtual tour of the beautiful laid out campus.

Physical Infrastructure

The University accommodates an excellent academic infrastructure of over 60 classrooms, 18 tutorial rooms, 71 labs, 25 workshops, ample faculty cabins, seminar hall, conference rooms, a 430 seat state-of-the-art auditorium and a double basement parking.

The University has a fully air-conditioned academic infrastructure with round-the-clock power back-up. The spacious classrooms are equipped with modern multi-media teaching aids. It also has a computer centre with nearly 1000 high-end computers and the whole campus is Wi-Fi enabled. It has a 150 MBPS dedicated leased line, digital and multimedia library and networked computer labs.

The open-air Amphitheatre next to the sports ground is used extensively for various university functions and club activities. The campus provides for a variety of clubs such as the music club, photo club, judo club and the Yukti Social Club. It has sports facilities for nearly all indoor and outdoor sports. The cricket-cum-football ground is arguably one of the finest grounds in the NCR, with floodlight facilities for night sports. An air-conditioned two-storeyed cafeteria, student centre and Incubation Centre covering an area of more than 15,000 sq ft provide a unique experience to faculty and students alike. It has been designed with modern interiors and energy efficient concepts. NCU also has a branch of the Syndicate Bank with an ATM operating from its premises for the convenience of its faculty and students. The University provides hostel facilities to over 125 students. The rooms are well-furnished, and the hostels also have a 24-hour power back-up system, treated water, Wi-Fi, intercom, indoor sports facilities, a central kitchen, entertainment and recreational facilities, and a bus to convey the students to and from the University. The New Academic Block provides state-of-the-art classrooms, besides area for student activities and faculty rooms.

Environment Friendly

NCU is an environmental friendly institution. A 150 KW rooftop solar PV system with a net metering facility has been installed to provide alternate source of power to the University in line with the State and National objectives of using solar energy. In order to ensure zero wastage of water, we have installed an effective rain water harvesting system as well as sewage and waste water treatment plants. NCU is committed to the green movement and campus-wide initiatives at reducing, reusing and recycling are helping it to achieve a green code of living. The University is surrounded by lush green gardens and this is the 17th consecutive year when the University has been declared the winner of the HUDA garden competition in Gurugram.

Library and Information Resource Centre

The NorthCap University Library & Information Resource Centre (LIRC) is among one of the best Private University Libraries of Delhi-NCR. It has a collection of over 100,000 volumes (including Book Bank) in all areas of engineering, law, sciences and management and provides its users the latest and modern services like online library access to online journals and e-books, group e-mails to provide regular information and update on ‘New Arrivals’, notification through SMS/Email on every transaction etc. The Library has WEBOPAC facility which offers students the facility to reissue their books from anywhere.

LIRC has a dedicated Multimedia Library where computers have been installed for online access to international journals from various databases such as IEEE, American Society for Civil Engineers (ASCE), American Society for Mechanical Engineers (ASME), SAGE, EBSCO Business Source Elite, Manupatra, Westlaw and Tata Mc Graw Hill E-books. All these resources have IP based access and are accessible from anywhere, through
remote access facility. LIRC has joined INFLIBNET Shodhganga theses repository (an initiative of UGC). It provides full text access to the theses published in Indian universities, including those recently completed at NCU.

LIRC is a member of reputed libraries network DELNET (Developing Library Network) and the American Center Library, to augment access to outside resources. LIRC subscribes to over 174 reputed print journals and magazines from reputable publishers, institutions, societies, like the Indian Academy of Science Journals, IIMB Management Review, Decision, Vision, Harvard Business Review, BCI Journal etc and to multiple copies of 15 national dailies. LIRC uses the latest version of Libsys software, bar code based circulation system, provides reprography service, scanning and printing facility, and above all a Book Bank facility that will help you to concentrate on your studies as it will provide you five books in each semester, for permanent retention.

LIRC has a separate reading room with a capacity for 250 readers and is open from 8.00 am to 10.00 pm on all working days. It is very well lighted with comfortable furniture and assisted by a team of helpful and dedicated library staff. LIRC also organizes events such as the annual book fair, guest lectures, training programmes, workshops and conferences etc. for students and faculty, particularly in the areas of using E-Resources.

**Internet, Computing Facilities and ERP**

The University has a fully Wi-Fi enabled campus providing uninterrupted access to the Internet for all students. There are nearly a 1000 state-of-the-art systems connected through the NCU computer network, and students have direct access to this facility.

Committed to the automation of various academic, financial and administrative processes, the University has an advanced Enterprise Resource Planning (ERP) system based on cloud computing, through a tie-up with Digiuniv.

**Virtual Labs**

NCU is a nodal centre for Virtual Labs, an initiative of the Ministry of Human Resource Development under the National Mission on Education through Information and Communications Technology, wherein eight IITs are currently involved. The University utilizes the facilities available at the IIT labs through remote triggering.

**Learning Management System**

NCU offers an innovative learning system as a supplement to classroom teaching – an e-learning portal, the Learning Management System (LMS) which provides students with online access to the course content offered at the University and to important academic information including lecture notes, recommended reading, tutorial sheets and assignments. We want students to use this portal to prepare themselves before coming to the class, so as to have a better understanding of complex concepts.

**Faculty**

In our quest for academic excellence, we have taken immense pains to bring together a team of high calibre faculty, with a sense of dedication and social commitment, selected through a stringent screening process. The NorthCap University’s faculty is ranked highly, as a large number of them come with a rich experience of having worked in some of India’s most prestigious institutions such as the IITs and IIMs. They combine exemplary teaching skills with academic research and consulting practices and work hard to integrate classroom studies with the needs of the industry, making your educational experience relevant and timely. The criteria for appointment, retention, tenure and promotion are designed to attract educationists of the highest calibre, who continuously strive to enhance their knowledge and teaching effectiveness.

With over 160 faculty members on board, with a vast range of teaching experience in national and international institutions, we have a productive academic leadership, including emeritus professors and distinguished professionals from diverse fields. The qualifications for various faculty positions comply or exceed the prescribed standards of the UGC and the BCI. 59% faculty members are PhDs. Many of them are qualified from premier academic institutions like the IITs. A number of senior members of the faculty will teach you in the first-year so as to give you a strong foundation while initiating you into various programmes.

**Faculty Mentoring Scheme**

Besides the large in-house fraternity, we have a rich panel of eminent professors and industry experts as visiting faculty. We also invite distinguished professionals and academics to mentor our faculty in a nurturing environment, to enrich and enhance their expertise under the
Faculty Mentoring scheme. In addition to regular classroom teaching, renowned experts in various fields are also invited from time to time to deliver Guest Lectures and conduct workshops so that you get the opportunity to interact with experts and get real-life exposure.

Whilst the principal responsibility of the faculty is teaching, members are also encouraged to serve as consultants to other organizations from time to time, so as to help keep abreast with the latest trends in the environment where our students will be absorbed after graduating. Their qualifications and experience, as well as the superior teacher-student ratio contribute to the quality of education at the University. Our faculty is sensitive to your academic and developmental needs and easily accessible and very concerned about your welfare and development.

**Student Counselling**

To make you comfortable and help you easily settle down in the University, a faculty mentor will help you in a nurturing, informal yet intense relationship just as in the Guru Shishya parampara. Mentors will guide and counsel you, whenever you require, throughout your stay at the University.

**Learning @ NCU**

We ceaselessly strive to pioneer the learning processes to bring them at par with international standards. Curricula are constantly updated to keep abreast with industry trends and to ignite your mind with innovative ideas that prepare you to meet global challenges in the future. You will be exposed to real-life applications and industry interactions for practical understanding and learning.

Being a multidisciplinary university, we have taken great pains to ensure that the courses are designed not only to help you understand the core courses but also their applications in other streams. In this manner, with better assimilation, you will acquire broad based knowledge. Inculcating the desire for excellence and accomplishment through integrity, honesty and achievement is of paramount importance. To achieve excellence in research we encourage originality of ideas and approaching a subject with an open mind. We want you to innovate and conduct research in a collaborative and supportive environment. Research is encouraged not only in all the Schools but in multidisciplinary groups as well.

Concept of theory and labs has been integrated into project based learning by laboratories effectively supporting difficult and interdisciplinary experiments to complex project based learning. Lastly, you will acquire basic skills of at least one foreign language (French, German & Spanish) being all major programmes of the University.

**Online courses**

As part of its approach to inculcate the habit of self-directed learning in students and as mandated by regulatory bodies such as UGC & AICTE, NCU has introduced MOOCs (Massive Open Online Courses) in all its programmes across all Schools including engineering, management and law. They help impart lifelong learning skills required for healthy career growth and it is planned to scale up MOOC learning progressively. Various online platforms, as recommended by MHRD / other agencies, such as Swayam, NPTEL and e-pathshala etc. are available to students at NCU. Students are encouraged to use well established international platforms like edX, Coursera, LINUX Foundation, MIT, Harvard etc. and earn credits for these courses through certification exams conducted by them. Facilitation sessions, blended learning and evaluation model is used as necessary.

**Online tests and assignments**

As a part of the continuous evaluation system, regular tests and assignments form a very important component in addition to the mid and end term tests. There are at least two online tests per course per semester that are conducted through a dedicated test platform OTMS (Online Test Management System) which provides a simplified evaluation system adding to your academic efficiency and building an online culture at NCU. The tests can also be conducted through the LMS platform available with each course. Students are encouraged to submit some of their assignments online. Suitable plagiarism checks as necessary are applied.

**Relative Grading and Moderation**

The University follows the rationalized relative grading system across all disciplines for fair and balanced evaluation of students. The quality bar for distinction is 8.5 and above CGPA on a 10-point scale and all courses should have been passed in the first attempt. For all academic rules and regulations visit the Dean Office and refer to relevant documents. Secondly, being a centre for higher learning, students should be prepared to attend the University six days a week (any six days) for academic and/or co-curricular activities.

**Attendance Rules**

A student is expected to attend all lectures tutorials, practical classes and VA courses. However to account for illness, and contingencies of a serious and unavoidable nature, the attendance requirement for a student to make him/her eligible to attend the Major Test is 70%. This requirement will not be relaxed under any circumstances whatsoever.

A student not satisfying the minimum attendance requirement in a particular course will be detained in that course.

**Interactive teaching-learning and self-learning**

We follow a system of prior assignments and/or self-study. You have to self-prepare certain topics before class or tutorials, based on which you will be questioned or quizzed. For this we encourage you to use NPTEL (the National Programme on Technology Enhanced Learning) and UGC MOOCs as a resource for supplementary reading material. This system helps us to continuously improve our teaching-learning systems and processes.

**Special Lecture Series**

Expert talks are delivered by invited experts from outside as well as our senior faculty members on
Thought Lab
The University has established a 'Thought Lab' to reduce negative energy and stress, develop a positive attitude and improve the overall development of students. Channelizing thoughts effectively will improve your experience while studying at NCU.

Value Added and skill enrichment Courses
To sharpen your competitive skills and enhance your employability and make you industry-ready, we have comprehensive value-added (VA) programmes, over and above the basic curriculum. VA courses help to bridge the gap between your domain knowledge and the requirements of companies – which also include soft skills such as communication, presentation, interpersonal skills, etc.

Tinkering Lab
To encourage you to pursue your passion, a platform in the form of a 'Tinkering Lab' is now available to enable you to convert your ideas into tangible outcomes. This will help you keep your passion/interest alive while pursuing your course of study at the University.

Incubation Centre
The Incubation Centre at The NorthCap University has been established to advance research and innovation primarily in the field of software products and apps and hand-hold students who create innovative projects with commercial viability.

Extracurricular Activities
For your holistic development and to make sure that you excel in extracurricular activities, besides academics we encourage you to participate in different intra- and inter-university sports, cultural and technical events in close coordination with faculty. Throughout the academic year, the campus hosts a wide variety of activities, including guest lectures, films, musical and cultural events and other special programmes. The University has several professional hobby clubs and societies which provide opportunities for both enjoyment and the discovery of new interests and skills. These include the Computer Society of India (CSI), Association for Computing Machinery (ACM), American society of civil engineers (ASCE), Society In Pursuit Of Advances In Civil Engineering (SPACE), Indian Road Safety Campaign (IRSC), Society of Automotive Engineers (SAE), The Indian Society of Heating, Refrigerating and Air Conditioning Engineers (ISHRAE), American Society for Quality (ASQ), International Society for Optics and Photonics (SPIE), Institute of Electrical and Electronics Engineers (IEEE), The Institution of Engineers (IEI), The Optical Society (OSA), Enactus, Moot Court Society, Literary Society, Music Society, Drama and Dance Society, Photography Club, Social Service Society, Sports Society and Self Development Groups. We encourage and provide support, guidance and facilities to our students to showcase their skills and talent.

Accommodation
You can get comfortable, secure, safe and healthy accommodation in NCU's hostels. There are separate hostels for boys and girls with limited capacity to accommodate students. We provide high-quality accommodation, on a shared basis, with clean and hygienic dining facilities is provided by the University. The rooms are well furnished, with a 24-hour power backup, treated water, Wi-Fi, intercom, indoor sports, entertainment and recreational facilities and a bus for your conveyance to and from the University. All hostels are provided with security guards round the clock. Accommodation is allotted on a first come first serve basis, as a limited number of seats are available.

If we are unable to accommodate you in the University's hostels, you can find alternative lodging nearby. About 30 paying guest facilities in close proximity to the campus are available for which you will need to exercise your own options. NCU plays only a limited role as a facilitator, providing a ready reckoner of PG accommodation availability in the vicinity of the campus, and has absolutely no other interest, role or responsibility to discharges other than facilitate your stay.

Transport
For the added convenience of its faculty and students, the University operates AC bus service between Delhi-NCR and the University and from the local metro stations on MG Road, Gurugram, as well as Dwarka Sector 21 Metro Station, New Delhi.

NCU Health Services
A health centre with two doctors on rotation is available on the campus. The team of qualified and dedicated doctors provide allopathic as
well as homeopathic treatment. The Medical Centre provides superior emergency care, with examination beds, medical equipment and medicines to cater to any emergency, with first-aid services for injuries, accidents etc. and thereafter for moving the patient for further course of treatment. For routine medical cover, just meet the doctor on duty in the Medical Room and they will take care of you. The University has a well-equipped ambulance van that is available to reach sick students to hospitals or to handle evacuation from the hostels of the University.

**Specially-abled Students**

Resources for specially-abled students are part of NCU’s commitment to help all such students achieve their academic potential. The University welcomes applications from students with special needs and assures them that it will provide access to all programmes for which they enrol. Special effort is made to provide opportunities for participation in extracurricular activities, and to encourage their personal development and independence.

Compliance with the guidelines for students with disabilities is ensured by the University.

**Student E-Portfolio**

E-portfolio is a unique initiative of the University to identify students’ interests in the first year itself and encourage you to develop these areas. You will continue to develop this portfolio during your stay at NCU and also record your achievements and rewards using multimedia which will be showcased in your portfolio to potential employers for enhanced employability.

**Office of International Relationship**

To facilitate students who want to study abroad and for student and faculty exchange an Office of International Relationship has been set up at the University. Students are supported for credit exchange, internships and project collaborations along with faculty through frameworks of MoUs.

**Parent Information System**

The University has a Parent Information System which keeps parents informed about the progress of their wards. A portal has been set up which provides information on the academic progress and other achievements/activities of students including extra and co-curricular activities and so on. Corrective actions if required can be taken in consultation with the faculty.

**Equal Opportunities**

At NCU, we are committed to equality of opportunity to all sections of society. We welcome applications from all irrespective of caste, creed, language, gender, nationality or religion, with a potential to succeed in higher education and provide full protection and rights of participation to Persons with Disabilities as per the PWD Act of 2016.

NCU is a ragging free campus and provides a safe environment particularly to girl students.
The NorthCap University continues to nurture its ambition to be known globally for learning innovations, academic excellence and socially relevant research outcomes. It is driven by an ambition to be in the top of the league by embracing global best practices and championing the highest ethical standards.

• The University is ranked 117 in the All India NIRF Engineering ranking which 970 Institutions of the country participated and is now the top Private Engineering University in Haryana & Delhi. In the University Category, it has maintained its ranking in the rank band of 151-200, released in April 2019 by MHRD.

• The NorthCap University, Gurugram, has been ranked Second amongst the Cleanest Higher Educational Institutions in the Country in the Category ‘University (Non Residential)’. The University won this award for Maintaining, Promoting and Encouraging the culture of ‘SWACHHTA’ in Higher Educational Institutions in the Country.

• Ranked among Top 10 Private & Deemed Technical Universities All India and Best Engineering Institute in Haryana by The Week in their May 2018 issue.

• Ranked No. 1 Private Engineering Institute in the State of Haryana, No. 5 Private University in the State of Haryana and No. 48 in ‘India’s Top 100 Private Universities League’ by Education World in May 2018 issue.

• The NorthCap University was Ranked No. 1 amongst Top Engineering Colleges in Haryana and Ranked No.3 amongst Top Engineering Colleges of Eminence in India in the CSR-GHRDC Ranking Survey 2018 published in the July 2018 issue.

• School of Law NCU, was Ranked No. 9 amongst Top Law Schools of Eminence, All India and No. 1 in Haryana by GHRDC Law Schools Survey June 2018.

• The NorthCap University was ranked No.1 Engineering College in Delhi & Haryana and No. 55 All India in a survey of India’s Top Professional Colleges by Outlook in their June 2018 issue.
**Schools & Programmes**

At the NorthCap University, we consider that unique capabilities lie in all individuals and each day we work to ensure that capability to be accomplished. Our students work side by side with their peers and with renowned faculty and researchers. Selected students study abroad, participate in internships, conduct research, lead student organizations and volunteer in communities close to home and around the world.

In pursuance of this objective, the University offers high-quality courses at the undergraduate and postgraduate levels.

The following programmes were offered for the session 2019-20:

**I. SCHOOL OF ENGINEERING & TECHNOLOGY**

A. **BTech (4 years)**
   - **Computer Science & Engineering (CSE)**
     Specialization options
     1) Full Stack Development
     2) Cyber Security
     3) Internet of Things (IOT) & Cloud Computing
     4) Data Science and Artificial Intelligence (AI)
     5) Game Technology, Augmented Reality (AR) and Virtual Reality (VR)
   - **Electronics & Communication Engineering**
     Specialization Options
     1) Internet of Things (IOT)
     2) Embedded Systems and VLSI Design
   - **Mechanical Engineering**
     Specialization Options
     1) Thermal Engineering
     2) Mechanical Engineering Design
     3) Industrial and Production Engineering
     4) Automobile Engineering
   - **Civil Engineering**
     Specialization options
     1) Smart Infrastructure Development
     2) Construction & Project Management

B. **MTech**
   - Degree in Computer Science & Engineering with specialization in:
     - Cyber Security
     - Data Science
   - Degree in Electronics & Communication Engineering with specialization in:
     - Communication Engineering
     - VLSI Design
   - Degree in Mechanical Engineering with specialization in:
     - Mechanical Engineering
     - Thermal Engineering
     - Mechanical Engineering Design
   - Degree in Civil Engineering with specialization in:
     - Structural Engineering
     - Construction Engineering & Management
     - Environmental Engineering

C. **BSc (Hons) Mathematics**

D. **BSc (Hons) Physics**

E. **MSc Mathematics**

**II. SCHOOL OF MANAGEMENT**

- **BBA**
- **BA (Hons) Psychology**
- **BA (Hons) Economics**
- **BCom (Hons)**
- **MBA**

**III. SCHOOL OF LAW**

- **BBA-LLB (Hons)**
- **LLM**
  Specialization Options 1. Corporate Law

**IV. PhD in Engineering, Management, Law, Sciences & English**

**V. LATERAL ENTRY TO B.TECH SECOND YEAR**
School of Law

The NorthCap University’s School of Law (SOL) is amongst the premier law schools in North India and the preferred destination for every law aspirant. School of Law was awarded 1st rank in Haryana by Competition Success Review in Law Schools in India Ranking 2018. In the National Law Schools Survey published in 2018, SOL was awarded 8th Rank in the Northern Region and 5th Rank in the category of ‘Eminence’ by Global Human Resource Development Centre (GHRDC), New Delhi. It has been a delightful yet a rigorous joint effort on the part of the students and faculty who relentlessly work for the success of the School. SOL provides the highest quality professional legal education to equip students for a transnational practice and to face the challenges posed by the internationalization of the legal profession.

The lawyer of today is not only a lawyer, but also a business person juggling the demands of increasingly competitive practice. The make-up of legal practice has changed considerably in the last 20 years. The number of practicing lawyers has risen sharply. Women now make up a major chunk of lawyers practicing in Courts of Law as well as working for corporate law firms.

The result of this rapid change in the legal space is that there will be a greater degree of legal specialization than we see today. Already highly stratified, we’ll see sub-specialties within specialties, and specialties within those specialties. The law will become so stratified that a hundred thousand professions will emerge in the profession of law. Lawyers who have good knowledge of a very specialized area of the law will be in great demand. This will further increase the cost of basic legal services, and make a battleground for access to talent and the provision of global legal services.

The innovatively conceived 5-year integrated BBA-LLB(Hons.) Degree Programme integrates the study of law with management in a semester mode for enhancing the employability of NCU Law Students and for a stress free legal education in an era of specialty and super specialty subjects. SOL offers a one years LLM programme with specialization in Human Rights, Corporate Law and IPR Law; and PhD in Law with emphasis on Clinical Legal Education. Our faculty has wide industry experience and we offer structured internship and placement opportunities to our students in top Law firms, Delhi High Court, Tribunals and Supreme Court of India. Apart from a team of competent and dedicated law teachers, a host of other legal professionals like judges, eminent lawyers, in-house general counsels, activists, bureaucrats and leaders of the bar and the bench, regularly groom our students on lawyering and critical legal thinking skills. The innovative course matrix adopted by the School of Law with Honours and Elective Courses on specialization and super specialization subjects gives our students a competitive edge over other law students studying elsewhere. The achievements of our students in various Moot Court competitions, debates, MUNs and other extracurricular activities including sports, stand testimony to the fact that NCU School of Law is one of the leading law schools in Delhi/NCR and encourages selected students to be academically sound in an enabling atmosphere conducive to their all-round development. Integration of the study of Law with Management subjects not only assists in developing our law students to excel as Lawyers but also as great Managers.
The NCU School of Law

You get excellent legal education through interactive learning processes, clinical opportunities, exposures to the legal profession through internships and externships, industry ready curricula and innumerable opportunities to interact with stalwarts in the legal profession. Westlaw, a leading global provider of content-enabled workflow solutions designed specifically for professionals in the legal field conducts training sessions for Law students. After graduating from the School, you will be equipped not only with knowledge, skills and values to make you a competent legal professional but also become a complete human being.

Apart from a team of competent and dedicated law teachers, a host of other legal professionals like judges, eminent lawyers, in-house general counsels, activists, bureaucrats and leaders of the bar and the bench regularly visit the School and to groom students and to develop their critical legal thinking skills. UK Law Mission’s eminent professors from renowned Universities deliver lectures on contemporary issues and students get a chance to interact and gain from the insights of international professors. We integrate the study of Law with Management subjects to assist you to excel not only as lawyers but as great managers also.

The innovative course matrix adopted by the School of Law with Honours and Elective Courses on specialization and super specialization subjects will give you a competitive edge over other law students studying elsewhere. With a small class size of 40-45 students and with a faculty student ratio of 1:15 NCU’s School of Law takes pride in these stand-alone credentials and uniqueness amongst other law schools.

Research

To foster research, we publish the NCU Law Review (ISSN 2581-7124), a biannual, blind peer-reviewed journal. It serves as a forum for the promotion and circulation of views on contemporary legal issues and for encouraging quality research and publications. The Faculty members contribute research papers in international and national journals of repute and in conference proceedings and presentations. Recently, a research scholar of School of Law published three books on environment and sustainable development. She was sponsored by the International Union for Conservation of Nature (IUCN) and the Research Institute of Environmental Law (RIEL), Wuhan University (China), to attend a workshop in China.

‘Manupatra’, the online research portal, conducts certificate legal research training and sessions for students. It is the largest content aggregator of Indian and international material, linking primary information, secondary material and proprietary analytical content.

Centre for Development in Energy and Environment Policy (CDEEP)

Judicial interpretations of Indian Constitution envisage bottom-up approach of “energy-access” imperative for the country’s inclusive development. CDEEP aims to foster discussions, debates, and other academic discourses in harmonizing business and public policy aspects of energy sector. The research and development programs aspire to achieve its objective through:

- Educational Programs
- Co-Curricular Activities
- Scholarly Publications
- Consultation Projects
- Collaboration with Public Sector Undertakings

Moot Court Competitions

The Moot Court Committee at the NCU Law School, Gurgaon encompasses the spirit for moooting that NCU recognizes as its own. Apart from maintaining a strong internal moooting structure, the Committee has been entrusted with the responsibility of hosting annually, the NCU Law School National Moot Court Competition. To this extent, the Committee is proud to find itself entrusted with the organization of a very prestigious and well-respected mooot court competition on Environmental Laws. The Committee also makes efforts to inculcate the fresher batch with the techniques of moooting and therefore conducts regular sessions on court manners and arranges for the Intra-Moot Competitions. Given the extraordinary amounts of preparatory work involved in the organisation of the various events, the Committee is an ever bustling center of activity, and is without wonder, a coveted committee to be in.

NCU Law School aspires to create lawyers who are comfortable and skilled in ‘dealing’ with the differing legal systems and cultures that make up our global community while remaining strong in one’s own national legal system. “It is one of the few occasions that the moot competition, conducted annually, is being held on a pressing issue of environment law every year for which it has been conferred with the title of “Indian Stetson”.

Legal Aid Clinic

The School has a well-established Legal Aid Clinic and it imparts training in Advocacy skills to
students through real life experiences. Recently The School of Law in association with District Legal Services Authority (DLSA) Gurugram, conducted a Legal Aid Camp in Delhi. Student volunteers from the Legal Aid Cell participated in the event and assisted Advocates of the High Court of Delhi in the legal aid clinics. The event witnessed good public participation and several cases were reported in the clinics. The School is associated with District Legal Services Authority and conducts events jointly. The students are also working as Para-Legal Volunteers with DLSA, Gurugram.

NCU Law School has an MoU with Navjyoti India Foundation (NIF) aimed towards fulfillment of 6-P Project proposed by Dr Kiran Bedi, founder of Navjyoti India Foundation for crime prevention and ensure safety of women. The 6P concept brings together the six important contributors - Parents/Principal, Police, Prosecution/Courts, Politicians, Prisons and the Press - to prevent crime against women and children. Students organize seminars, legal aid camps, conferences, visits etc to achieve the objectives of the 6-P Project. NIF also involves the School of Law in its various community development programmes.

The Centre for Intellectual Property Rights Advocacy, Research and Training (CIPRART)

At SOL you can facilitate in the preparation and filing of patent applications by the faculty and students of the University and promote awareness on intellectual property rights. You also get the opportunity of helping society through SOL’s Legal Aid Clinic which provides free legal advice to the local community. Multiple special lectures and workshops have been conducted under the centre across the year by professionals from IPR Law firms.

Internships & Placements

At SOL you can choose to be a part of the Recruitment Co-ordination Committee – a student-run body responsible for internships and placements of law students. The School facilitates the allotment of internship opportunities to all its students and makes it a compulsory credit-based course. The School provides 3-stage internship programme starting with NGOs in very first year, progressing to Public Prosecutors in second year and then with prominent Supreme Court lawyers, Government organisations, law firms of repute, eminent lawyers practicing in various High Courts and District Courts. After graduating from SOL we support you for your placement with reputed law firms. A student, Satyarth (Class of 2018) bagged four job offers with leading organizations across the country with the highest CTC offered to graduate/post-graduate from the University.

Lawyers can also work as legal advisors in companies, public sector undertakings, NGOs, legal process outsourcing (LPO), law researchers with the judicial courts and the ministries. By clearing exams conducted by Public Service Commissions, a law graduate can become a judge. Some of the students prefer to pursue their academic career through post-graduation where the School has witnessed Ms Yogita and from the batch of 2018 getting admission in UC Cambridge, London, UK.

USPs of School of Law

- **Multiple Offerings:** School of Law offers five years Integrated BBA-LLB(Hons.) Degree Programme, One-year LLM programme with specialization in Human Rights, Corporate Law and IPR Law; and Ph.D. in Law.
- **Strong Faculty base with live experience of counselling sessions.**
- **Emphasis on Clinical Legal Education through integration of guest lectures by industry experts.**
- **Social contribution through Legal Aid Society in collaboration with District Legal Services Authority.**
- **Quality Internships and Placements with Top Law Firms, Supreme Court of India, Delhi High Court, National Tribunals, Centre & State Commissions.**
School of Professional Attachment

Director’s Message

Mr BK Gupta
BSc (Hons) Electrical Engg, Punjab Engineering College, Chandigarh
Formerly Executive Director - Engineering India Ltd (EIL), New Delhi
Director, School of Professional Attachment

School of Professional Attachment (SPA) has been established at NCU to nurture you from the time you join the University till you finally get a good placement. SPA acts as a bridge between you and your first job. It helps in building and enriching your potential and plan your career better. For your holistic development, SPA will equip you with the right kind of skills and attitude so that you can become more effective, efficient and productive in your employer’s organization and are ready to face contemporary challenges of the corporate world and for your smooth transition from the campus to the corporate world.

The University is proud of its students who have been serving in various capacities as technocrats, business managers, industrialists and entrepreneurs. The most frequently cited accolades regarding our students from the organizations which are regular recruiters from NCU include our students’ flexibility, ability to learn quickly, versatility, performance as team players, excellent analytical skills, and most importantly the positive attitude that they bring to their jobs. We are confident that our students will make a mark wherever they go and make their alma mater proud.

SPA is engaged in the task of enhancing student employability, improved industry internship attachment, career counselling and gap analysis, continuous improvement in the systems and processes, higher and better job placements with a wider industry reach and obtaining industry feedback for improving the academic curricula.

The School of Professional Attachment (SPA) at NCU is responsible for nurturing you from induction to placement, a bridge between the classroom and your first job. SPA ensures regular professional attachment of academics with industry for your professional enrichment and better job opportunities. Regular grooming sessions are held to explain various activities during campus placement drives such as Pre Placement Talks (PPT) by company officials, aptitude tests, Group Discussions (GDs), technical and HR interviews etc. To get the feel of a real-life working environment and to be up-to-date with the latest technologies you will undertake summer internships by working in the industry for a period of six to ten weeks.
Enhancing Student Employability

In addition to the technical skills you will gain through classroom learning, training programmes, certifications and on-the-job training, the soft skills or interpersonal (people) skills are required to be developed by a student to enhance employability. Soft skills are the abilities and traits pertaining to personality, attitude and behaviour. They help raise your Emotional Intelligence Quotient. There is a strong need to acquire these skills right from the moment you enter the first year of professional studies rather than waiting till the final year or just before the job placement selection process begins.

There is an important saying ‘Technical Skills will get you the interview, but it’s your Soft Skills that get you the job’. At NCU your soft skills are developed through a series of initiatives:

Industry internship attachment

Internship gives the opportunity to develop relevant skills, knowledge and experiences. Industry internship provides you the opportunity to get attached with a professional organization, on a full-time basis, for a period of six to ten weeks to:

- Get exposed to a real-life work environment to acquire first-hand practical experience and sharpen your skills in tune with the requirements of the industry.
- Interact with real life working professionals and gain valuable references to gain an edge for better job placements.
- Apply theoretical knowledge gained through academic studies to the workplace, and blend it with real-life practical situations.
- Serve as an opportunity to showcase your potential for a prospective employment opportunity with the same organization.

Internship thus acts as a stepping stone for entering into the professional world with the required skills. The job market is competitive and by showing your commitment as soon as you can, you will stand out. SPA extends all possible help in getting you placed with an appropriate company for your internship so that you get career-related work experience.

‘Lakshay’ targets final placement related activities. It will serve as a launching pad for you make it to the best organization based upon your professional interests and abilities. ‘Lakshay’ has been designed to cover all placement related activities which generally begin when you will enter the final year until you finally get placed. It includes registration for placement, opting for attending the placement drive of a company and appearing for the placement.

Third Party Assessment

NCU has taken a new initiative to facilitate evaluation of students’ employment readiness and gap analysis by outsourcing it to companies who do third party assessments for graduating students, on behalf of hiring companies. Many universities and institutions such as IIT Kharagpur, IIT Guwahati, IIT Roorkee, IIIT Delhi, NIT Delhi and some private universities are on the board of assessment companies. These tests are compulsory for BTech students.

Placement Portal

The complete working of SPA has been automated. A placement portal is used as a tool for all communication with students. It is used for:

- Uploading student resumes
- Posting the company profile and job profile of a visiting employer companies
- Accepting student nominations for the company
Success Story

Yogita Bangar
BBA-LLB (Hons)
Class of 2017

I have completed BBA-LLB (Hons) from The North Cap University, Gurgaon and now opted for MPhil in Criminological Research at the University of Cambridge. I am very excited to study the criminal justice system from a sociology perspective at Cambridge and attribute this success to NCU.

I think the most significant contribution of NCU in my career trajectory has been the faculty, not only par with premier Law Schools in the country but highly committed to each student's growth. I believe that the rigour of the academic curriculum at NCU is highly commendable. Faculty members have continuously guided me for my further studies.

Most importantly, it's the values that I have learnt from my professors at NCU and I will treasure them for a lifetime.

Mandeep Kalra from School of Law has redefined the history by achieving the highest benchmarks in terms of 'Placement' till date. He bagged four confirmed job opportunities with different leading organizations across the country and has also made a record for the Highest CTC (cost to company) offered to any graduate/post-graduate student from The Northcap University across all three schools. He finally landed at Karanjawala & Company, India’s Top and Tier 1 litigation law firm which has represented Ms Maneka Gandhi, actress Karishma Kapoor, Adani Enterprises, and Former Prime Minister Mr VP Singh etc in their respective matters, previously and continues to brief and appear along with the Senior Advocates like Mr Kapil Sibal, Mr Ranjit Kumar, Mr Pinaki Mishra etc.

During his journey at NCU, he excelled not just in academics by being Batch Rank – 1 but also did complete justice to the various leadership positions delegated to him including Convener Recruitment Committee, ILSA Chief Officer, ASQ Co-Chair, Convener Legal Service Committee. He was the only student from the entire Law Department to have bagged 100% scholarship for five consecutive years and also one among a dozen from the country to be selected as a chair in the International Association of Law Schools Conference 2013, which witnessed deans from about 400 law schools across the world.

When we tried to reach him about his mantra for life, his views were 'I am sure the professors reading this post, would definitely chase me to hell if I disclose what my routine in law school has been. Anyhow, I would risk myself. So to begin with classrooms, they are the most precious tool for a person to excel in academics. Each word coming out from your professor's mouth should enter to the depth of your mind, coming to the risk part, 'there should be a WHY to each point being made by them'. I mean it, many of my professors hate me for this but yes I leave no 'WHY' unanswered in my mind. So either you understand the basis behind each point being made by your faculty at law school or you should pose a WHY. All in all I mean to say is don’t take things as it is, try and understand the reason, the basis, the logic behind everything and when you do this I am sure there wouldn’t be a single WHY left in your mind, even if anything is left, do make it a point to get over it. Adding on, there is nothing bad in not knowing an answer/solution, but not working on it once you get back to home is something bad. So even if you couldn’t answer a single question in your first interview, it seriously makes no difference but the next day if asked, they should be on your tips. Never leave the unanswered ones unanswered“ and ended by dedicating his achievements majorly to each and all teachers who contributed to his learning process.

We wish his utmost success in times to come and are pretty sure he is one of those very few who would always keep the flag of NCU high.
I am extremely delighted to share the big news of being placed at ECHELON India. The constant evolution over the last five years of learning, perseverance and seizing the opportunity has made me what I am today.

Altogether, it was an amazing experience sitting through and securing a job during placement drive at ECHELON India, although it was quite challenging at times. Emerson, the great thinker and writer said, “Life consists in what a man is thinking of all day”. If you think success, you create a climate in which success is probable. If you think failure, you set the stage for it.

Looking forward to start a new phase of my life. Beyond words can express, I will always be thankful to my parents, faculty members and SPA Cell who constantly motivated and supported me throughout my journey.

Satyarth
BBA-LLB (H)
Class of 2018

Some Leading Recruiters


A positive feedback of the previously employed students, from the employers, has resulted in these companies continuing to return for campus placements with more inclusions each year. Besides securing job placements, a number of our students have gone in for higher studies in India and abroad.

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* Exclude higher study, Entrepreneurs and those joining family business
Message from the Head

Dr Payal Khurana
PhD, MA (English)
University of Jammu
Officiating Head
Dept Centre for Languages Learning

Possessing good communication skills is of utmost importance in today’s world. The Centre for Languages Learning (CLL) was established with the aim of providing students of The NorthCap University, the required knowledge and effective communication skills in order to achieve excellence in various fields.

At The NorthCap University, we have students coming from diverse backgrounds possessing different speaking and writing abilities. To achieve excellence in any field it is of utmost importance to possess good communication skills. Our courses are designed keeping in mind the changing global patterns in business and communication. The English Section of the Centre seeks to cater to these diverse needs of the students of NCU by offering them the opportunity to be well read and be able to express themselves effectively both orally and in writing. The Centre offers courses in Communication Skills that enables the students to acquire abilities which are desired globally. We lay emphasis on enhancing communication skills by encouraging the students' to articulate their ideas and demonstrate advanced reading, writing, listening and speaking skills. The curriculum is well-developed and it enhances skills from the perspective of employability as well. The faculty is highly qualified, experienced and committed to providing excellent standards of teaching by focusing on writing, reading, speaking and listening skills.

The Centre also offers courses on Human Values and Professional Ethics, Creative Writing and Campus to Corporate. The Centre conducts specialized workshops/training sessions in areas like Soft Skills, Personality Development, Body Language etc. By integrating ICT into classroom teaching, the Centre attempts to bridge the gap between academia and the professional world.

Besides developments in technology, research and higher education requires multilingual communicators having proficiency in foreign languages. The Centre offers mandatory courses in French, German and Spanish. Thus, we at NCU provide our students the opportunity to acquire proficiency in French, German, Spanish etc. so that they are well equipped to meet global challenges with confidence. Thus, every student enrolled in an UG course across the three Schools acquires a foreign language before graduation. The Centre is also running PhD programme in English.

The vision of CLL is to be a sought-after Centre for Language Learning that employs novel methodologies to encourage appropriate use of language in order to reconcile the varying demands of communication in the modern socio-economic milieu.
Faculty

We have a highly experienced team of qualified and talented faculty ready to provide you quality language education through Core and Elective Courses using innovative learning techniques and resources. As we have students coming from diverse backgrounds possessing different speaking and writing abilities, CLL identifies students, who are weak in speaking and writing skills and remedial classes are conducted to improve their skills. We lay strong emphasis on enhancing the writing, reading, speaking and listening skills of all our students. We will also help in preparing for interviews, group discussions and writing CV at the time of placements.

Curriculum

Our courses are designed keeping in mind the changing global patterns in business and communication and catering to the emerging need of not only polishing your interactive skills in English but also affording you an opportunity to acquire proficiency in a foreign language. The Centre conducts specialized workshops/training sessions in areas like Soft Skills, Personality Development, and Body Language etc. The curriculum of the courses is developed to enhance your employability skills.

Language Lab

We have a modern well equipped ‘digital language lab’ that offers rich language learning content. The students can use it extensively to familiarize themselves with content from different sources and media such as text, images, audio, and video. The idea is to offer an alternative way of learning and to promote the practice of skills learnt in class by using technology as a tool.

The Centre runs various clubs like Samwad, Success Mantra, Lingua Franca and Abhivyakt which conduct several enriching activities, competitions, seminars etc. Students can be an active participant of these clubs, voice their opinion on contemporary issues and polish their language, communication, interpersonal skills and be ready to face the world with poise and confidence.

USPs of the Centre for Languages Learning

- **Emphasis on learning a foreign language**: The Centre offers mandatory courses in French, German and Spanish. Every student enrolled in UG courses across the three Schools acquires one foreign language basic skill before graduation.

- **Acquisition of Soft Skills**: Integrating ICT into classroom teaching, the Centre attempts to bridge the gap between academia and professional world through the instruction of soft skills.

- **Enhancement of Communication skills**: The Centre strives to encourage students to articulate their ideas and demonstrate advanced reading, writing, listening and speaking skills.

- **Emphasis on Personal Skills and Human Values**: The Centre offers courses on Human Values and Professional Ethics, and Campus to Corporate.
If you are creative, have new ideas which you want to test, see them materialize and patent them, we will assist you in every way as the vision of The NorthCap University is to be known globally for learning innovations, academic excellence and socially relevant research outcomes. It accords the highest priority to research and promotes sponsored research, project consultancy and industry academic linkages. NCU has set up a Research Development and Industry Liaison (RDIL) cell in the University for this purpose. We have a well-equipped Central Research Facility, a Centre for Creativity, Innovation and Entrepreneurship and an Incubation Centre to handhold you in developing your commercially viable ideas.

**Central Research Facility**
A Central Research Facility has been established at The NorthCap University with the objective of providing a central facility with latest and advanced analytical instruments for research in the areas of Physics, Chemistry, Engineering and interdisciplinary sciences. A total amount of Rs 1.2 crore has been spent on establishing this facility at the University. It is equipped with the latest state-of-the-art equipment such as UV-Vis-NIR Spectrophotometer, LCR Meter, I-V Picometer, Vacuum Coating Unit, spin coating, Solar Simulator etc. Three more sophisticated instruments; Scanning Electron Microscope (SEM), Holography set up and solar simulator were recently added to the facility. It has strengthened research relevant infrastructure of science and technology at the University and faculty members and students utilize this facility to pursue their research work. Several UG, PG, and PhD level projects funded by NCU and external funding agencies are being carried out at the facility. Researchers from other reputed organizations are also using this facility to pursue their research work.

**Contribution of Distinguished Research Professors**
Distinguished research professors of eminence strengthens research activities at the Department level by conducting workshops, seminars, initiating socially relevant student projects and establish national and international level collaborative programmes. Under their guidance, several research groups are working in advanced research areas. The research groups are interdepartmental and multidisciplinary with faculty members from two or more departments participating to complement each other’s skills.

**Best Research Paper Awards**
NCU encourages and recognizes research publications of research scholars and faculty through the Best Research Paper Award.

**Sponsored Research Projects**
In summary, during the reporting year, Nine research projects for a total amount of Rs 2.6 crore have been sanctioned by funding agencies and Rs 1.54 crore has been received till date. One DST (WOS-A) project of 30.03 Lakh has been completed in 2018. In addition to these, 12 research projects (from Jan 2018 to December 2018) have been submitted to various funding agencies.

One DST (WOS-A) project of 27.80 Lakh has been Technically Approved on 20th Feb, 2018.

**Publications**
137 journal papers have been published in refereed journals. Two books and 16 book chapters have been published by the faculty.

**Tech Fests**
'Cerebration', 'Technovation' and NCU’s SAE Collegiate Club's technical cum automotive fest, SAKSHAM, are technical fests that will give you an opportunity to showcase your technical skills in an environment of competition with colleges all over North-India. These programmes provide you a platform to demonstrate creativity, innovation and technical knowledge. Technical competitions are regularly held in diverse fields such as robotics, building all-terrain vehicles, hardware assembly, design and programming, website design, and graffities where you get the chance to showcase your innovative projects.
Beyond the Classroom

**Personality development, sports and a wide variety of extracurricular activities make up an important part of student life. The University provides excellent physical infrastructure, necessary support and offers a myriad of opportunities for your holistic development.**

**Sports and Extracurricular Activities**

If you want the thrill of competition or desire physical fitness, NCU will provide you a wealth of sporting opportunities, both on and off campus. The University has sports facilities for nearly all indoor and outdoor sports and numerous clubs that provide an array of activities to choose from. The cricket-cum-football ground is arguably one of the finest grounds in Gurugram, with floodlight facilities for night sports. The sports ground is embellished with an athletics track, a multipurpose sports arena and amphitheatre. Our students have been participating and performing well in different sports tournaments in and outside Delhi/NCR. Sports have earned the University several awards, with winners’ trophies in basketball, football and cricket in inter-university tournaments across India.

**Students' Activities**

A lot of activities are available for honing talent and for enhancement of your overall personality. Student Activities and Leadership (SAL) Committee at NCU promotes the involvement of students in extracurricular activities, nurtures leadership skills and enhances the quality of their lives as responsible members of the society and the world as a whole. It provides a platform to students to showcase their skill and talent in beyond academic activities and acknowledges their achievements.

Regular activities occur on and off campus and are open to all students. The campus is enlivened by the number and diversity of its students’ organizations. The office of students’ activities serves as a living-learning centre for students to coordinate in a broad range of social, cultural, intellectual, educational and leadership programmes. Many students’ groups are dedicated to community service and social action.

You will get varied opportunities to participate in the performing arts - in theatre productions, music ensembles, dance groups, or to become involved in committees that sponsor speakers or organize cultural festivals. The music, photography, art, painting, films and dramatics societies are active throughout the year. Symposia of literary pursuits like debates, group discussions and quizzes are regularly conducted. A variety of cultural activities, festivals and tech fests, which synthesize technical knowledge with fun, are organized. ‘Momentum’, the annual cultural festival of the University, and ‘Club Fiesta’ are occasions for you to display your talent and give artistic expression to your personality.

**National Service Scheme**

The University is running the National Service Scheme (Self Financing Unit) which enables students to participate in various national and international activities, being conducted by the Ministry of Youth Affairs and Sports, Govt. of India.

**Special Activities and Trips**

If you have interest in journalism, there are rich opportunities available for you. VectorTech, the bi-annual publication about the life at the University serves as a platform for presenting opinion on a wide spectrum of issues. In addition, a monthly ‘Newsletter’ serves as the chief source of campus news. A student run magazine ‘Hashtag’ is a forum for discussion.

The Recreational Club organizes adventure cum educational trips regularly. All trips are designed to educate and build your confidence, provide you thrills of adventure and outdoor recreation, explore and learn more, as well as promote the ethical use of environmental resources.

**SPIC MACAY**

Musical concerts are organized under the aegis of SPIC MACAY, where students get an
opportunity to attend performances by renowned exponents of classical Indian music and dance. Renowned artists like Pandit Hari Prasad Chaurasia, Pandit Neeladri Kumar, Pandit Vishwa Mohan Bhatt, Pandit Salil Bhatt, Shri TN Krishnan, Shrimati Savita Devi, Pandit Rajendra Prasanna, Pandit Prateek Chaudhuri, Shrimati Rashmi Aggarwal, Mr Gustavo Tavares and guitarist Anders Clemens, Ms Ragini Chandrashekar, renowned folk artist Ustad Rehmat Khan Langa, Qutbi Brothers, Ms Sudha Raghuraman, theatre performance by ‘Naya Theatre’, founded by renowned playwright, poet and actor Late Habib Tanvir and many more have performed at the University.

Scholarships
The NorthCap University considers it a social responsibility in putting education within the reach of everyone and grants a number of full/partial fee concessions and Merit Scholarships of about Rs. 1.58 crores every year to about 200 students from the Schools of Engineering, Management and Law, so as to encourage promising students from economically and socially weaker sections of society as per University rules. Scholarships are also awarded to students on the Dean’s List for encouraging meritocracy.

Social Outreach
If you have genuine concern for those who are not so privileged and want to reach out to those whose lives you can touch and make a difference you can do so through the ‘Yukti’ club at NCU. It focuses on spreading happiness amongst different sections of society by regularly organizing activities such as:

- Blood donation camps at the University for the benefit of the sick.
- Slum Childrens’ Day through competitions (painting, singing, dancing etc.), movie shows, gifts, refreshments etc.
- Invite young students of Government schools to experience a University and get inspired to pursue higher education.
- Student volunteers take forward the ‘Swachh Bharat’ campaign for a clean and healthy India.
- Distribute clothes to the economically weaker sections through the Vastraadann initiative.
- Provide necessary amenities, medicines etc. to the old and the disabled inmates of the Old Age Home and be empathetic listeners and make them feel cared.
- Invite children from the orphanages and encourage them to participate in cultural programmes in the University.

These initiatives give our students an insight into the realities of life, instill in them a level of responsibility, trust and confidence about themselves and the community, and help them grow into role models, both as technocrats as well as caring human beings. NCU’s mantra is ‘Empowered individuals make an empowered nation’.

NCU Alumni
We have an active Alumni Association with a vibrant over 9000-strong alumni network. Besides an Annual Alumni meet, which is a regular feature; we have frequent interactions with our alumni, so as to inspire students to share lifelong commitment, pride, and passion for the University. We engage alumni as active members of the University community, and strive to develop programmes and services that add value to the alumni experience and to the life and work of the University. A one time alumni association fee of Rs. 1000/- is charged at the time of enrolment at the University to run the association.
PART - II

ADMISSION POLICY AND SELECTION PROCEDURE
FOR THE YEAR 2019-20

(SCHOOL OF LAW)
Admission Policy & Selection Procedure

FOR THE ACADEMIC YEAR 2019-20
SCHOOL OF LAW

This policy shall be called the “ADMISSION POLICY & SELECTION PROCEDURE-2019” (APSP-2019) for admission to the degree programmes offered by SCHOOL OF LAW AT THE POST GRADUATE AND UNDERGRADUATE LEVEL.

This Admission Policy and Selection procedure is approved by the Board of Management of The NorthCap University, Gurugram. All admissions shall be made strictly in accordance with merit in a fair and transparent manner on the basis of minimum eligibility / selection criteria prescribed for each programme.

1. APPLICABILITY
1.1 This “Admission Policy and Selection Procedure-2019” is valid for the academic year 2019 – 20 and shall be applicable for admissions of all resident Indian students to UG/PG programmes of School of Law and also covers children/wards of Non Resident Indian (NRI's)/International students (Part III) where applicable.
1.2 The University has a comprehensive and transparent policy regarding Fee Structure, refund, cancellation & withdrawal policy. The Fee Structure is in compliance with Para 36(1) of the Haryana Private Universities Act 32 of 2006, while the Refund & Cancellation policy is in line with UGC/MHRD/AICTE policy on the matter as per UGC Policy No.1-3/2007 (CPP-II) dated 06 December 2016.
2. PROGRAMMES OFFERED BY THE SCHOOL OF LAW AND THEIR INTAKE, MINIMUM ELIGIBILITY AND SELECTION CRITERIA FOR THE YEAR 2019-20

### 2.1

<table>
<thead>
<tr>
<th>PROGRAMME</th>
<th>MINIMUM ELIGIBILITY CRITERIA</th>
<th>SELECTION PROCEDURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>BBA – LLB (Hons.) Integrated Degree (5 years)</td>
<td>Eligibility Criteria for Admission in B.B.A.-LL.B. (Hons.) 5 Year Integrated Degree Programme</td>
<td>The merit list for admission in to the 5 year integrated B.B.A.-LL.B. (Honours) Degree Programme shall be prepared on the basis of the scores obtained by the applicants in CLAT 2019/ AILET 2019/ LSAT 2019 Examination by following the criteria mentioned below: 1. 60% weightage will be given to CLAT 2019/ AILET 2019/ LSAT 2019 and 2. 40% weightage will be given to the aggregate marks secured in 10+2 or equivalent. 3. In case, seats still remain vacant, after exhausting the merit list of applicants of the CLAT 2019/ AILET 2019 /LSAT 2019, seats may be filled on the basis of results in the qualifying examination subject to meeting the minimum eligibility criteria specified.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Intake</th>
<th>120 seats</th>
</tr>
</thead>
</table>

| LLM - 1 year (2 semesters) | Must have passed LL.B degree awarded by any University recognized by UGC and BCI. | On the basis of merit determined on personal interview and marks obtained in the qualifying examination conducted by NCU. |

<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Intake</td>
<td>30 Seats</td>
</tr>
</tbody>
</table>

(i) Rounding of marks in the aggregate and/or in the compulsory subject (s), wherever applicable is not permitted.
(ii) The University reserves the right not to run the programme if less than 75% of seats are filled at commencement. The intake shown in the table above is subject to change by the university. An increase/decrease in intake up to 20% of seats could take place within the total intake without compromising quality and minimum eligibility criteria.
(iii) Admission will be based solely on the merit criteria as per procedure indicated while ensuring an overall intake of 25% of total seats for Haryana residents.
(iv) The applicants may note that merely Meeting Minimum Eligibility Criteria shall not assure Admission to the applied Program. The Admission shall be strictly based on merit as defined in the admission brochure and the university reserves the right to decide the merit cutoffs for various Programs.
2.2 DISTRIBUTION OF SEATS

Seat allocation for the B.B.A.-LL.B. (Honours) Dual Degree Programme is as follows:

<table>
<thead>
<tr>
<th>Category</th>
<th>Seats</th>
</tr>
</thead>
<tbody>
<tr>
<td>Indian Nationals</td>
<td>102</td>
</tr>
<tr>
<td>Child or Ward of NRI/International Students</td>
<td>18</td>
</tr>
<tr>
<td><strong>TOTAL INTAKE</strong></td>
<td><strong>120</strong></td>
</tr>
</tbody>
</table>

2.3 While 15% seats are allocated for NRI/International students, as shown above, 25% of total seats shall be for Haryana residents (Haryana General =15%; Haryana SC =10%), i.e. a total of 30 seats for Haryana Residents. Seats shall be allocated to all eligible candidates including Haryana residents, ranked in one common list other than NRI, strictly as per merit.

3. DEFINITIONS

3.1 **INDIAN NATIONALS:** All Indian nationals from any part of the country, who comply with the minimum eligibility criteria, are eligible to apply.

3.2 **CHILDREN of NRI/International students:** The applicant must be a child/ward of a Non-Resident Indian (NRI)/ as defined under Income Tax Act and must comply with the minimum eligibility criteria to be eligible under this category. In addition, International students can also apply under this category and their admission will be based on the aggregate marks secured in Class XII/Graduation or equivalent of their qualification. A student who has obtained a foreign qualification at the 10+2 / Graduation or equivalent level would be required to submit a certificate of equivalence from AIU (Association of Indian Universities). International students will have to get all clearances, but not limited to visa requirements etc. from all statutory bodies of their respective countries and India. Students admitted under this category will pay a higher fee as per table in clause 15.1 below. The extra fee collected from these students will be used to give fee concessions to students on merit cum means criteria and scholarships for meritorious students. (Refer Admission Brochure Part –III for complete details).

3.3 **HARYANA (General):** A candidate who is a resident of Haryana (refer Form 2) or has passed his 10+2/ Graduation or equivalent examination from a recognized school / University in Haryana and complies with the minimum eligibility criteria, is eligible under this category.

3.4 **HARYANA (Scheduled Caste):** A candidate who is a resident of Haryana and from a Scheduled Caste of Haryana as notified by Haryana State Government (refer Form 3) should comply with the minimum eligibility criteria. After allotment of seat / branch to all eligible Haryana SC students, unfilled seats under this category shall be merged with Haryana General Seats to make good the overall 25% seats for Haryana Resident candidates.

3.5 **KASHMIRI MIGRANTS:** One seat in each programme shall be reserved for Kashmiri migrants as per the guidelines of Director Higher Education vide memo no.18/51-2000 UNP (4) Dated 9/12/2015.

4. MINIMUM ELIGIBILITY CRITERIA

4.1 To be eligible for admission to the first year of any of the above mentioned programmes, a candidate must be an Indian national and must fulfill the minimum eligibility criteria defined in table 2.1 above. For child/wards of NRI/ International students refer to Clause 3.2 and Part III of this Admission brochure.

4.2 A student from a university / board NOT recognized by CBSE / AICTE / UGC / AIU/ MHRD or any other statutory body of Government of India shall not be eligible for admission.

4.3 **NO AGE LIMIT:** As per the notification of Bar Council of India on 28th September 2013, the age criterion for admission to LL.B. Courses has been taken away. Further Allahabad High Court vide order no. WP5219/2015 has made the CLAT Examination open for aspirants irrespective of their age.

4.4 Applicants must only apply after having fully read and understood the terms and conditions of Admissions applicable for academic session 2019-20 for the programme in which the student is seeking admission, particularly the fee structure and the refund /
cancellation/ withdrawal policy of the University. These details are clearly provided in the admission brochure/application form/website www.ncuindia.edu.

5. GENERAL CONDITIONS
5.1 In the event that the Admission Committee of the University is not satisfied with the character or antecedents of an applicant, in the overall interest of maintaining the academic standards and discipline of the University, it retains the exclusive right not to admit him/her to the University.

5.2 A student who furnishes particulars or submits documents which are found to be false, or suppresses material information, shall not be considered for admission, and, if he/ she has been admitted on the basis of such information, besides legal action at his/ her cost, his/ her admission shall stand automatically cancelled and the entire fee of any description whatsoever paid by him/ her shall stand fully forfeited.

5.3 Mere possession of the prescribed academic qualifications does not entitle a candidate for admission. Candidates shall have to fulfill all other conditions as have been spelt out in this “Admission Policy and Selection Procedure- 2019-20” and on the website for the programme/category in which admission is sought.

5.4 STUDENTS/ PARENTS ARE CAUTIONED NOT TO USE ANY INTERMEDIARY OR BROKER FOR SECURING ADMISSION. BESIDES BEING ILLEGAL, SUCH AN ACTION COULD RENDER THE CANDIDATE INELIGIBLE TO PARTICIPATE IN THE ADMISSION PROCESS. IF PARENTS OR STUDENTS ARE APPROACHED BY ANY SUCH BOGUS AGENTS, THEY SHOULD REPORT THEIR DETAILS TO THE REGISTRAR, THE NORTHCAP UNIVERSITY, GURUGRAM. NCU HAS NOT AUTHORIZED ANY PERSON / BODY WHATSOEVER FOR ANY PART OF THE ADMISSION PROCESS INCLUDING COUNSELING OF STUDENTS/PARENTS.

5.5 A student who wishes to be admitted after a gap period of one year and/or more (after passing the 10+2 / Graduation examination) shall submit at the time of admission, an affidavit duly Notarized, justifying the reasons for the gap period and certifying that he/she had not taken admission in any college/university or had not been rusticated or had not been sentenced to jail for a criminal offence. In case a student had taken admission in any other college/university during the gap years he/she shall have to provide an NOC/Migration certificate from the said college/university. He/she will necessarily have to comply with the minimum eligibility criteria including programme wise applicable entrance examination, if any.

6. ADMISSION COMMITTEE
6.1 Admissions shall be made by the Admission Committee comprising of faculty and administrative staff of the School/University to be nominated by the Vice-Chancellor. The Admission Committee will be headed by the Director or a person who is not less than the rank of a Professor.

6.2 The Committee shall scrutinize the application forms for admission of the candidates in accordance with the eligibility/selection criteria prescribed in this “Admission Policy and Selection Procedure- 2019-20”.

6.3 The decision of the Admission Committee on any matter concerning the admission policy and selection procedure shall be final and binding on all concerned, subject to review as per Clause 18.

7. ADMISSION NOTICE
7.1 To fill seats to UG/PG programmes offered for the academic session 2019-20, the University shall publish an admission notice inviting applications from interested candidates. The admission notice shall be published in at least two national dailies and/or their education supplements.

7.2 A copy of the admission notice along with this "Admission Policy and Selection Procedure- 2019” shall be uploaded on the website of the University www.ncuindia.edu not less than 60 days before commencement of the programme for the information of all concerned.
8. HOW TO APPLY
8.1 There are two ways students can apply:
(a) Online on University website www.ncuindia.edu: Students can fill in the form online and pay the Application Processing fee of Rs. 1000/- online, and upload self-attested scanned copies of documents mentioned in Clause 8.3 below. They will receive an email confirmation for their online application.

(b) Offline Application Forms: Application forms downloaded from the University website should be filled and submitted by hand or by post and enclosing a bank draft of Rs. 1000/- in favour of The NorthCap University, Gurugram at the University Campus along with the documents mentioned in Clause 8.3 below. For important dates refer to Table 10.0 for all programmes.

The Application Processing fee is non-refundable under any circumstances whatever.

Documents should be submitted along with the application form at the following address:

The Chairman, Admission Committee,
B.B.A.-LL.B. (Hons.) / LL.M (Tick one)
School of Law, The NorthCap University
Sector - 23A, Gurugram 122017, Haryana

All 'by hand' application forms submitted, will be accepted at the University campus on all working days from Monday to Saturday from 9 A.M. to 4 P.M. up to the last date for submission of application form. Applications received after the last date for any reason whatsoever, shall not be considered under any circumstances. Accordingly, in their own interest, candidates should ensure timely submission of the application form.

8.2 SELF-ATTESTED DOCUMENTS) TO BE SUBMITTED WITH ALL ONLINE / OFFLINE APPLICATIONS

<table>
<thead>
<tr>
<th>S. NO.</th>
<th>PROGRAMME</th>
<th>DOCUMENT TO BE SUBMITTED</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>SCHOOL OF LAW</td>
</tr>
<tr>
<td>1</td>
<td>BBA-LLB (Hons.)</td>
<td>(i) Class X marks Sheet (as proof of date of birth)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(ii) Class XII (or equivalent) marks sheet</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(iii) CLAT 2019/AILET 2019/ LSAT 2019 Admit Card</td>
</tr>
<tr>
<td>2</td>
<td>LL.M.</td>
<td>(i) Class X marks sheet (as proof of date of birth).</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(ii) Class XII or Diploma Marksheet</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(iii) LL.B (or equivalent) Degree and marks sheet or last set of result declared.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(iv) CLAT 2019/AILET 2019/ LSAT 2019 Admit Card</td>
</tr>
</tbody>
</table>
Important Note:

In addition to the above, Haryana domicile/ Haryana SC certificate (see Forms 2 & 3 for sample) should be attached, for those who are applying in Haryana General or Haryana Scheduled Caste Category.

Kashmiri Migrants should attach J&K Migrants certificate issued from Government of Jammu & Kashmir Office of the Relief &Rehabilitation Commissioner (M) Jammu with the application form.

8.3 ADMISSION BROCHURE: The Admission Policy and Selection Procedure 2019-20 for admission to all UG/PG programmes shall be available in soft copy form on the University website. All candidates are advised to thoroughly read the entire Admission Policy and Selection Procedure 2019-20 before applying for admission.

8.4 Students should submit only one application form using any one of the two methods i.e. online or offline application form. In case multiple applications are received for the same programme, all will be rejected.

8.5 It is made clear that admissions shall be made strictly on merit, to those who have applied on the prescribed form, within the stipulated time limit prescribed in this Admission Brochure 2019-20 or as may be amended and uploaded on the website and whose application has not been invalidated due to any deficiency. Applications which are incomplete and not in the prescribed form and not accompanied with the copies of documents as given in Clause 8.2 shall be rejected.

9. ACKNOWLEDGEMENT OF APPLICATION FORMS

9.1 Applicants must insist on a receipt for the application form if submitted by hand. Online applications shall be acknowledged by e-mail confirmation. The receipts of Postal applications shall be sent by post.

9.2 The receipt/acknowledgement shall constitute the only evidence for timely submission of the application form.
10. **IMPORTANT DATES FOR ALL PROGRAMMES**

10.1 Important Dates for BBA-LLB (Hons.) and LL.M. Degree Programme is as follows:

<table>
<thead>
<tr>
<th>EVENT / ACTIVITY</th>
<th>BBA LL.B (Hons.)</th>
<th>LL.M</th>
</tr>
</thead>
<tbody>
<tr>
<td>UPLOADING OF ADMISSION FORM, ELIGIBILITY CRITERIA, SELECTION PROCEDURE</td>
<td>04.03.2019</td>
<td>04.03.2019</td>
</tr>
<tr>
<td>LAST DATE FOR SUBMISSION OF APPLICATION FORMS WITH SCANNED/ COPIES OF REQUIRED DOCUMENTS ONLINE/BY HAND / BY POST</td>
<td>18.06.2019</td>
<td>30.06.2019</td>
</tr>
<tr>
<td>DISPLAY OF ADMISSION CUM MERIT LIST ON THE UNIVERSITY WEBSITE <a href="http://www.ncuindia.edu">www.ncuindia.edu</a> AND AT THE CAMPUS NOTICE BOARD</td>
<td>19.06.2019</td>
<td>02.07.2019</td>
</tr>
<tr>
<td>LAST DATE FOR PAYMENT OF FIRST SEMESTER FEES FOR STUDENTS OFFERED ADMISSION IN FIRST LIST</td>
<td>27.06.2019</td>
<td>10.07.2019</td>
</tr>
<tr>
<td>LAST DATE OF ADMISSION</td>
<td>28.06.2019</td>
<td>19.07.2019</td>
</tr>
<tr>
<td>FIRST COME FIRST SERVE</td>
<td>29.06.2019</td>
<td>-</td>
</tr>
<tr>
<td>ORIENTATION OF ADMITTED STUDENTS</td>
<td>20.07.2019</td>
<td>20.07.2019</td>
</tr>
<tr>
<td>COMMENCEMENT OF ACADEMIC SESSION</td>
<td>22.07.2019</td>
<td>22.07.2019</td>
</tr>
<tr>
<td>START AND LAST DATE OF ADMISSION AGAINST VACANT / DROPOUT SEATS THROUGH FIRST COME FIRST SERVE BASIS</td>
<td>29.06.2019 TO 15.08.2019</td>
<td>20.07.2019 TO 15.08.2019</td>
</tr>
</tbody>
</table>

10.2 The above dates do not apply to NRI / International students. For their deadlines / dates they must refer to “Admission Policy and Selection Policy-2019 Part- II” applicable for Children/wards of NRI/ International students.

10.3 Dates are subject to change solely at the discretion of the University. Change(s), if any, shall be notified on the website www.ncuindia.edu.

11. **ADMISSION CUM MERIT LIST**

11.1 First Admission cum Merit list prepared on the basis of selection criteria / distribution of seats will be uploaded on the website of the University www.ncuindia.edu, and displayed on the Notice Board of the University for the Information of all concerned as per clause 10.1.

11.2 Last date for payment of fees for securing admission and fee payable shall be in accordance with Clauses 10.1 & 15 respectively which will also be mentioned in the covering note of the programme wise Admission cum Merit list.

11.3 Merely depositing fee will not confirm the admission. Submitting/getting documents verified is a necessary condition before provisional admission is offered.

12. **SECURING YOUR ADMISSION**

12.1 Students whose names appear in the first or second merit cum admission list displayed by the University must deposit their first semester fee in full on or before the last date specified for the purpose, to secure their admission, failing which the offer of admission will stand withdrawn.

12.2 In the event a student fails to deposit his/her fee on or before the date specified, the offer of admission will stand automatically withdrawn and the student will have no claim whatsoever on the seat.
13. **FILLING OF DROPOUT SEATS UPTO THE LAST DATE OF ADMISSION**

Since seats are perishable and must be filled before the last date of admission, vacant and drop out seats after second list if any shall be filled on 'first - come – first – served' basis, subject to the minimum eligibility criteria, upto the last date of admission for all the programmes.

14. **SECURING YOUR ADMISSION**

14.1 Students whose names appear in the first or second merit cum admission list (as the case may be) displayed by the University must deposit their first semester fee in full on or before the last date specified for the purpose, to secure their admission, failing which the offer of admission will stand withdrawn.

14.2 In the event, a student fails to deposit his/her fee on or before the date specified, the offer of admission will stand automatically withdrawn and the student will have no claim whatsoever on the seat.

15. **FEES**

15.1 Fee for B.B.A.-LL.B.(Hons.) and LL.M. Degree Programme is as follows:

<table>
<thead>
<tr>
<th>PROGRAMME</th>
<th>FEE STRUCTURE FOR ACADEMIC YEAR 2018-19 (INR)</th>
<th>CHILD/WARD OF NRI/INTERNATIONAL STUDENTS (INR)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>PER SEMESTER</td>
<td>ANNUAL</td>
</tr>
<tr>
<td>BBA-LL.B (Hons.)</td>
<td>82,000</td>
<td>1,64,000</td>
</tr>
<tr>
<td>LL.M</td>
<td>56,500</td>
<td>1,13,000</td>
</tr>
<tr>
<td>Hostel Fee (where applicable)</td>
<td>Rs. 60,000 per semester</td>
<td></td>
</tr>
</tbody>
</table>

15.2 **Caution Money:** A sum of Rs. 5,000/- to be charged from each student seeking admission to the University in the Academic Year 2019-20. The amount is interest free and will be refunded to the students at the time of withdrawal or at end of their programmes, whichever is later, after deduction of dues, if any,

15.3 **Alumni Fee:** A onetime Alumni Association charge of Rs. 1,000/- (for all programmes) shall be charged from all students at the time of admission.

15.4 Fees as given in Table 15.1 is the total tuition fees.

15.5 Fee applicable in the year of admission shall be subject to year on year increase of 3% for the duration of the programme.

15.6 The total fee for the year including hostel charges (if applicable) will be payable in two equal bi-annual installments (semester wise, in advance). Children/wards of NRI/International students shall pay the fee annually, in advance.

15.7 Semester fee will not be accepted in parts or in installments.

15.8 Fees can only be paid by Demand Draft, by credit card, debit card or cash. All demand drafts shall be made favouring The NorthCap University, Gurugram and shall be payable at Gurugram/Delhi.

15.9 Child/wards of NRI or International students will not be eligible for refund before or after the last date of admission in case of withdrawal.

15.10 Students must obtain a receipt for every payment made to the University as that shall constitute their only proof of payment.

15.11 Admission/Semester fees must only be paid at the Accounts Office of the University on any working day from Monday to Saturday from 9.00 AM to 4:00 PM.

15.12 **EDUCATION LOANS:** Many Nationalised and Private Banks like SBI, Syndicate Bank, HDFC & Kotak Mahindra Bank offer education loans to needy students on the banks terms and conditions. A Syndicate Bank branch is also located in the Campus provides Education loans to students of NCU subject to fulfilling eligibility criteria and guidelines as per their education loan scheme.
16. FEE CONCESSION AND MERIT SCHOLARSHIPS

16.1 Fee Concession is applicable to Haryana Residents only and shall be based on Merit-cum-Marks criteria, as per the Standard Operating Procedure of The NorthCap University from time to time and available at www.ncuindia.edu.

16.2 Notwithstanding the award of fee concessions, all candidates selected for admission will have to first deposit their first semester fee to secure their admission. Those awarded fee concession will be refunded the tuition fee deposited by them as per fee concession awarded, within two months from the last date of admission.

16.3 In addition to the Merit-cum-Marks fee concession, to encourage & motivate students to do well the following awards are also given:
   i. Merit Based Scholarships
   ii. Research Fellowship Award (for PhD Scholars)
   iii. Vice-Chancellor’s Innovation Awards

Only one type of scholarship/fee concession from any source whatsoever is admissible to a student.

A certificate signed by the student & parent is to be provided as proof for this.

17. VERIFICATION AND NON RETENTION OF STUDENTS ACADEMIC AND PERSONAL TESTIMONIALS

17.1 All original academic and personal certificates and testimonials like mark-sheets, school leaving certificates and other such documents (other than migration certificate) shall be returned by the University after their due verification and receipt of fees. In case a student withdraws before the last date of admission (19.07.2019), the original migration certificate shall also be returned.

17.2 However, Migration from the last institution to The NorthCap University shall be deemed to be complete only after submitting the Migration Certificate thereafter. In case when student leaves after the last date of admission the original migration certificate submitted by the candidate will accordingly be cancelled by stamping across it. Migration certificate shall be issued by the University within 15 days under its seal in case of Migration/Withdrawal after the last date of admission and/or completion of the degree subject to fulfillment of all requirements as per rules/regulations of the University.

17.3 The self-attested testimonials of students shall be held valid and authentic for all purposes and administrative requirements and should there be a need for physical verification at any time during the course of program of study, such verification shall be undertaken in the presence of the student and certificates and testimonials thus verified shall be returned immediately to the student.

18. GRIEVANCE REDRESSAL

18.1 Grievance / complaints, if any, against any action/decision of the Admissions Committee can be made in writing to the Vice Chancellor of the University, within 3 days of the decision.

18.2 In case there is any ambiguity whatsoever, with respect to this policy, Vice-Chancellor’s interpretation/clarification/decision shall be final and binding on all concerned.

19. ORIENTATION PROGRAMME

It is compulsory for newly admitted student to attend the orientation programme. For details timings see table below:

<table>
<thead>
<tr>
<th>SR. NO.</th>
<th>PROGRAMME</th>
<th>DATE</th>
<th>TIMINGS</th>
<th>LOCATION</th>
<th>REMARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>BBA-LL.B (Hons.)</td>
<td>20.7.2019</td>
<td>11.00 AM – 3.30 PM</td>
<td>AUDITORIUM</td>
<td>Including visit to the Department</td>
</tr>
<tr>
<td>2.</td>
<td>LL.M</td>
<td>20.7.2019</td>
<td>11.00 AM – 3.30 PM</td>
<td>AUDITORIUM</td>
<td>Including visit to the Department</td>
</tr>
</tbody>
</table>
20. COMMENCEMENT OF ACADEMIC SESSION

22 July 2019

21. REFUND / CANCELLATION POLICY

Tuition fees shall be refunded by the University to an admitted student within fifteen days from the date of receiving a written application from him/her by the University.

a) Refund amounts payable as per UGC Notification dated 2nd November 2018 shall be as under.

<table>
<thead>
<tr>
<th>Sr. No (1)</th>
<th>Percentage of Refund of fees (2)</th>
<th>Point of time when notice of withdrawal of admission is received by the University (3)</th>
<th>Effective Date as column (3)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>100% Tuition fee less Processing fee</td>
<td>15 days or more before the formally notified last date of admission</td>
<td>on or before 13.06.2019</td>
</tr>
<tr>
<td>2</td>
<td>90%</td>
<td>Less than 15 days before the formally notified last date of admission</td>
<td>14.06.2019-27.06.2019</td>
</tr>
<tr>
<td>3</td>
<td>80%</td>
<td>15 days or less after the formerly notified last date of admission</td>
<td>29.06.2019-13.07.2019</td>
</tr>
<tr>
<td>4</td>
<td>50%</td>
<td>30 days or less, but more than 15 days, after formally notified last date of admission</td>
<td>14.07.2019-28.07.2019</td>
</tr>
<tr>
<td>5</td>
<td>00%</td>
<td>More than 30 days after formally-notified last date of admission</td>
<td>on or after 29.07.2019</td>
</tr>
</tbody>
</table>

b) Processing Fee: an amount of 5% of aggregate semester fee of Rs. 5,000/- whichever is lower shall be deducted from the Tuition fee deposited by every student withdrawing his/her admission for all as per Sr. No. 1 above.

c) The procedure shown in Table 21(a) shall also be applicable for Admissions against vacant/dropout seats, for which the commencement and last date of admission are 28.06.2019 and 15.08.2019.

d) The percentages shown in said Table are inclusive of all tuition fee but exclusive of Caution money, Alumni Association and Industry Test fees as given in para 15 above.

e) The refund shall be made in the name of the student by crossed account payee cheque only and shall be mailed by Registered post to the student within fifteen days from the date of receiving application. There is no need for the student and/or his/her parent to visit the University in this regard.

f) In case a student does not have a bank account and wishes to have his/her refund cheque in the name of either parent, he/she shall submit a notarized affidavit along with the application for withdrawal (specimen of affidavit available at Form-5).

g) Since children/ward of NRI's/International students are admitted on 'First-come-first-served' basis and not on the basis of merit of a common entrance test marks, in case of withdrawal before or after the last date of withdrawal/admission, no fee/fund by whatsoever name called is refundable.

22. MID COURSE WITHDRAWALS

Since no mid-course admissions can be made by the University to fill a vacancy caused by a mid-course withdrawal, No objection certificate (NOC) for a mid-course withdrawal to any student including child/wards of NRI/International students shall only be given by the University to a student after he/she has deposited the balance years fees and any other dues outstanding to the University as per Declaration cum Undertaking submitted at the time of admission.

As per the Hon'ble Supreme Court and/or the competent authority, no admissions can be made by the University to fill a vacancy that may arise after the last date of admission for unfilled seats (i.e. 15th August 2019). Therefore, in case of withdrawal after the last date of admission for unfilled seats, it will be classified as a mid-course withdrawal, as the seat so vacated will continue to remain unfilled for the balance years of the degree as, no lateral entry admissions directly to the 2nd year are made by the University. In view thereof, in case of any mid-course withdrawal, no fee, by whatsoever name called is refundable under any circumstances and he/she has to deposit the balance year's fee.
23. **LAPTOPS**

Laptops are an important tool for learning for the students and are an integral part of modern day higher education. In line with the best practices in leading global and national universities, The NorthCap University has introduced more extensive use of laptops in the education processes. The whole NCU campus is equipped with Wi-Fi and all the class rooms are equipped with teaching aids like LCD projectors. The well stocked NCU library also has large number of e-books and e-journals online for access by the students. Some of the class tests, assignments, project work, presentations etc. are also required to be submitted online. It is therefore essential for all the students including newly joining first year students to have a laptop of their own. All incoming students are therefore advised to arrange their laptops once admitted to NCU. (Recommended configuration: 500GB HDD, 6GB RAM, i5 or higher processor with OS Windows 7/8 or higher & with Wi-Fi). Necessary training to students for effective use of laptops in learning is provided by NCU.

It is the responsibility of the students to ensure that the software present in their laptop is licensed. NCU will not be held responsible for any type of licensing issue.

24. **LIMITED LIABILITY**

All admissions made by the Admission Committee are provisional and subject to confirmation by the Chancellor of the University. If the admission of any candidate is not confirmed by the Chancellor, for any reason whatsoever, the liability of the University will be limited only to the refund of full fees paid by the candidate and that there shall be no further consequent liability on the University and/or any of its employee.

25. **JURISDICTION**

Disputes, if any, arising out of this University Admission Policy shall be the subject matter exclusively of Courts of Law in Gurugram only.

26. **HELPLINE**

Queries if any, regarding the admissions process and/or any aspect thereof may please be addressed to:

<table>
<thead>
<tr>
<th>BBA LL.B (Hons.), LL.M</th>
</tr>
</thead>
<tbody>
<tr>
<td>Helpline No.</td>
</tr>
<tr>
<td>Admissions Enquiry</td>
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<td></td>
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<td>Email</td>
</tr>
<tr>
<td>Online Admissions Enquiry</td>
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<tr>
<td>Email</td>
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<tr>
<td>Website</td>
</tr>
</tbody>
</table>

Date: 31 March 2019
Place: Gurugram

Vice- Chancellor
The NorthCap University
Gurugram
ACADEMICS

27. Faculty School of Law

The NorthCap University has one of the best and largest pool of faculty amongst all the Private Universities in North India. Many of the faculty members hold PhD degrees from renowned Indian and foreign universities with a very distinguished track record and are drawn from prestigious institutions like NLUs, leading universities and law firms. The faculty members have a mix of rich academic and industry experience. There is strong emphasis on good quality teaching as well as research in current areas of law and the entire faculty members keep themselves abreast with latest developments and are engaged in active research resulting in a large number of research publications in leading international and national journals. Many of the faculty members have published books in their specialized fields and are members of editorial boards/reviewers of reputed journals. A department wise list of faculty members of School of Law is as under:

<table>
<thead>
<tr>
<th>NAME</th>
<th>DESIGNATION</th>
<th>QUALIFICATIONS</th>
<th>EXPERIENCE IN YEARS</th>
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</thead>
<tbody>
<tr>
<td>Prof. Pushpesh Pant</td>
<td>Professor Emeritus</td>
<td>M.A.LLB, M.L., Ph.D.</td>
<td>44</td>
</tr>
<tr>
<td>Dr. Subhradipta Sarkar</td>
<td>Associate Professor</td>
<td>LLB, LLM, M.Phil, Ph.D.</td>
<td>11</td>
</tr>
<tr>
<td>Dr. Praveen Kumar Lohchab</td>
<td>Assistant Professor (Sel. Grade)</td>
<td>LLB, LLM, Ph.D, JRF NET</td>
<td>8</td>
</tr>
<tr>
<td>Dr. Shabana Shabnam</td>
<td>Assistant Professor (Sel. Grade)</td>
<td>B.Sc., LLB, LLM, NET, Ph.D</td>
<td>2</td>
</tr>
<tr>
<td>Ms. Archana Sarma</td>
<td>Assistant Professor (Sr. Scale)</td>
<td>LLB, LLM, M.Phil, Pursuing PhD</td>
<td>11</td>
</tr>
<tr>
<td>Ms. PallaviBajpai</td>
<td>Assistant Professor (Sr. Scale)</td>
<td>BA-LLB, LLM, NET, Pursuing Ph.D</td>
<td>5</td>
</tr>
<tr>
<td>Dr. Balwinder Singh</td>
<td>Assistant Professor (Sr. Scale)</td>
<td>B.Sc., LLB, LLM, NET, Ph.D</td>
<td>5</td>
</tr>
<tr>
<td>Ms. Garima Lakhmani</td>
<td>Assistant Professor</td>
<td>BSL-LLB, LLM, NET</td>
<td>2</td>
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<tr>
<td>Ms. Deborisha Dutta</td>
<td>Assistant Professor</td>
<td>BA-LLB, LLM, NET</td>
<td>4</td>
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<tr>
<td>Mr. Bilal Ahmed Kuchey</td>
<td>Assistant Professor</td>
<td>BA-LLB, LLM, Pursuing Ph.D</td>
<td>6</td>
</tr>
<tr>
<td>Ms. Unanza Gulzar</td>
<td>Assistant Professor</td>
<td>LLB, LLM, NET, Pursuing Ph.D</td>
<td>4</td>
</tr>
<tr>
<td>Ms. Neha Kapur</td>
<td>Assistant Professor</td>
<td>LLB, LLM, Pursuing Ph.D</td>
<td>5</td>
</tr>
<tr>
<td>Ms. Anushka Choudhary</td>
<td>Assistant Professor</td>
<td>B.COM(HONS.), LLB, LLM, NET</td>
<td>2</td>
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<tr>
<td>CA Ajit Singh Ranhotra</td>
<td>Assistant Professor</td>
<td>CA</td>
<td>15</td>
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<tr>
<td>Ms. Ritu Solanki</td>
<td>Assistant Professor (Sel. Grade)</td>
<td>LLB, LLM</td>
<td>13</td>
</tr>
<tr>
<td>Ms. Sargam Makkar</td>
<td>Assistant Professor</td>
<td>M.Phil, PGDBM</td>
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<tr>
<td>Ms. Vaiji Raghunathan</td>
<td>Associate Professor</td>
<td>B.Com, B.L, LLM</td>
<td>14</td>
</tr>
<tr>
<td>Ms. Smita Dayal</td>
<td>Assistant Professor</td>
<td>MBA</td>
<td>8</td>
</tr>
<tr>
<td>Ms. Parul Khanna</td>
<td>Assistant Professor</td>
<td>MBA</td>
<td>4</td>
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</tbody>
</table>
28. CURRICULA / SYLLABI

Our programs aim at providing a strong foundation in both theoretical and practical aspects of Law. Our specialized courses in technical domains as well in soft skills, humanities and social sciences aim at producing professionals with a sound knowledge in law and a well-groomed personality with a sense of responsibility towards society. Some of the salient features of our UG/PG Programmes curricula are:

- Rules governing all aspects of academic but not limited to Credit Regulations, Attendance, Promotion, Examinations, Detention etc. be referred to in the document 'Course Credit Regulations' 2018, and the Course of Study, of the School of Law/programmes, Rules & regulations as amended from time to time shall be further applicable. This is available on our website www.ncuindia.edu
- Syllabi are designed in line with the best practices and compared with NLUs, and other leading Universities.
- Curriculum is updated regularly and kept abreast with latest developments in the field through regular feedback from legal industry and other important stake holders.
- The schemes of studies and syllabi reviewed by leading academicians from renowned Universities & Institutions as well as legal industry experts and being dynamic are subject to change and are approved by Board of Studies (BOS) and Academic Council.
- The syllabi are in accordance with UGC and BCI norms both in terms of content and credit requirements.
- High practical content with state-of-the art experiments, creative project work and legal training/summer internships.
- Value-added specialized and flexible courses for students to develop their communication and soft skills as well as gain command in the legal industry preferred areas of law. These courses are conducted by outside expert agencies.
- Specialized training in specified domains by law firms through MoUs with law firms to enhance employability.
- Incorporating Massive Open Online Courses (MOOC), a new online medium for course delivery and learning, in the curriculum. It enables learners to participate in the course with high quality content and interactive tools for learning.
- UG/PG Programmes aim at all round development of a student as a legal professional with good human values through courses in environment, ethics and humanities and management.
- As a seat of higher learning, students are expected to be available for examination/tests/classes/tutorials/court room exercises and co-curricular activities all through the week as per the time table and availability of learning resources.
- Examination Conduct Rules be referred for all examination related issues including minimum requirement of 70% attendance in each course to be allowed to appear in the end semester test. No relaxation what so ever is possible in these rules under any circumstances.
- The University reserves the right to change the content and/or the method of presentation and/or the method of assessment of any unit of study or to withdraw any unit of study or courses or impose limitations on enrolment in any unit or courses and/or to vary arrangements for any of the courses.
- All information given in the booklet is current up to the time of publication. Schemes of all the programmes are given in this booklet and for other details refer to The NorthCap University website www.ncuindia.edu and concerning documents are available with Dean's office.
- The Orientation Programme to admitted students will take place as per Clause 19 and is mandatory for all admitted students where in all rules and regulations are explained.
## COURSE CREDIT SCHEME: BBA LLB (HONS.) -2019-20

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Course 1</th>
<th>Course 2</th>
<th>Course 3</th>
<th>Course 4</th>
<th>Course 5</th>
<th>Course 6</th>
<th>Total Courses</th>
<th>Moot Court Hours</th>
<th>L</th>
<th>T</th>
<th>P</th>
<th>Lecture + Tutorial Hours</th>
<th>Contact Hrs Per Week</th>
<th>Credits</th>
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<tr>
<td>I</td>
<td>SLL101 Effective Comm-I (4-1-0) 4</td>
<td>SLL300 Entrepreneurship (4-1-0) 4</td>
<td>SLL133 Principles of Management (4-1-0) 4</td>
<td>SLL112 Legal Method (4-1-0) 4</td>
<td>ASL140 Environmental Studies (3-0-0) 3</td>
<td>SLL111 Law of Torts (4-1-0) 4</td>
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<td>6</td>
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<td>34</td>
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<td>II</td>
<td>SLL102 Effective Comm-II (4-1-0) 4</td>
<td>SLL164 Basics of Economics (4-1-0) 4</td>
<td>SLL165 Introduction to Accounting (4-1-0) 4</td>
<td>SLL167 Introduction to Psychology (4-1-0) 4</td>
<td>SLO539 Law and Society (4-1-0) 4</td>
<td>SLL121 Law of Contract-I (4-1-0) 4</td>
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<td>26</td>
<td>6</td>
<td>0</td>
<td>32</td>
<td>38</td>
<td>26</td>
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<td>III</td>
<td>SLL104 Organization Theory (4-1-0) 4</td>
<td>SLL203 Human Resource Management (4-1-0) 4</td>
<td>SLL221 Constitutional Law-I (4-1-0) 4</td>
<td>SLL223 Law of Crimes (IPC) (4-1-0) 4</td>
<td>SLL225 Family Law-I (4-1-0) 4</td>
<td>SLL122 Law of Contracts-II (4-1-0) 4</td>
<td>6</td>
<td>6</td>
<td>24</td>
<td>6</td>
<td>0</td>
<td>30</td>
<td>36</td>
<td>25</td>
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<td>IV</td>
<td>SLL202 Financial Management (4-1-0) 4</td>
<td>SLL204 Marketing of Services (4-1-0) 4</td>
<td>SLL222 Constitutional Law-II (4-1-0) 4</td>
<td>SLL224 Law of Crimes (CrPC) (4-1-0) 4</td>
<td>SLL226 Family Law-II (4-1-0) 4</td>
<td>ELECTIVE 1 (4-1-0) 4</td>
<td>6</td>
<td>6</td>
<td>24</td>
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<td>0</td>
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<td>36</td>
<td>24</td>
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<td>V</td>
<td>SML221 Marketing Management (4-1-0) 4</td>
<td>SLL303 Labor Law-I (4-1-0) 4</td>
<td>SLL321 Company Law (4-1-0) 4</td>
<td>SLL323 Law of Evidence (4-1-0) 4</td>
<td>Elective 2 (4-1-0) 4</td>
<td>SLL227 Public International Law (4-1-0) 4</td>
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<td>6</td>
<td>24</td>
<td>6</td>
<td>0</td>
<td>30</td>
<td>36</td>
<td>25</td>
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<td>VI</td>
<td>SLL302 Business Environment (4-1-0) 4</td>
<td>SLL324 Labor Law-II (4-1-0) 4</td>
<td>SLL322 Property Law (4-1-0) 4</td>
<td>SLL325 Environmental Law (4-1-0) 4</td>
<td>SLL326 Jurisprudence (4-1-0) 4</td>
<td>Elective 3 (4-1-0) 4</td>
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<td>30</td>
<td>36</td>
<td>25</td>
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<td>SLL421 Intellectual Property Rights (4-1-0) 4</td>
<td>SLL423 Civil Procedure Code (4-1-0) 4</td>
<td>Honours 1/1 (4-1-0) 4</td>
<td>Honours 1/2 (4-1-0) 4</td>
<td>Elective 4 (4-1-0) 4</td>
<td>SLC302 Moot Court (Project) (0-0-6) 3</td>
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<td>6</td>
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<td>37</td>
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<td>VIII</td>
<td>SLL422 ADR (4-1-0) 4</td>
<td>SLL424 Administrative Law (4-1-0) 4</td>
<td>Honours 1/3 (4-1-0) 4</td>
<td>Honours 1/4 (4-1-0) 4</td>
<td>Elective 5 (4-1-0) 4</td>
<td>SLC402 Seminar-I (Project) (0-0-6) 3</td>
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<td>IX</td>
<td>SLL521 Law of Taxation (4-1-0) 4</td>
<td>Honours 2/1 (4-1-0) 4</td>
<td>Honours 2/2 (4-1-0) 4</td>
<td>Honours 2/3 (4-1-0) 4</td>
<td>Honours 2/4 (4-1-0) 4</td>
<td>SLR501 GP-V 1 Credit</td>
<td>5</td>
<td>5</td>
<td>20</td>
<td>5</td>
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<td>25</td>
<td>30</td>
<td>21</td>
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<tr>
<td>X</td>
<td>SLL522 Professional ethics (4-1-0) 4</td>
<td>SLL524 Drafting Pleading and Conveyance (4-1-0) 4</td>
<td>Elective 6 (4-1-0) 4</td>
<td>SLR401 GP-V 1 Credit</td>
<td>SLR501 GP-V 1 Credit</td>
<td>SLT501 Internship-V (0-0-6) 3</td>
<td>3</td>
<td>3</td>
<td>12</td>
<td>3</td>
<td>0</td>
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<td>18</td>
<td>12</td>
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<td>SLT501 Internship-V (0-0-6) 3</td>
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<td>0</td>
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<td>18</td>
<td>12</td>
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### General Proficiency/Value Added courses
- **SLT101 Internship-I (0-0-6) 3**
- **SLT201 Internship-II (0-0-6) 3**
- **SLT301 Internship-III (0-0-6) 3**
- **SLT401 Internship-IV (0-0-6) 3**
- **SLT501 Internship-V (0-0-6) 3**
# CREDIT DETAILS

5 Year integrated Bachelor of Business Administration and Bachelor of Law Degree Course

The Overall Credits Structure:

<table>
<thead>
<tr>
<th>Course of Study</th>
<th>Number of Courses</th>
<th>Credit Points per Course</th>
<th>Credit Points per Course</th>
<th>Total Credit Points</th>
<th>Maximum Cumulative Grade Point in Ten Point Scale</th>
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<tr>
<td>Management Courses in sem-I, II</td>
<td>06</td>
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<td>Management Courses in sem- III, IV, V, VI</td>
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<td>Compulsory Law Course in sem-I, II</td>
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<td>Compulsory Law Course in remaining sem</td>
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<td>04</td>
<td>72</td>
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<tr>
<td>Compulsory Clinical Courses</td>
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<td>16</td>
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<td>Optional Courses</td>
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<td>Honours Courses</td>
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<td>Seminar Course</td>
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<td>04</td>
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## MANAGEMENT COURSES

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>L-T-P</th>
<th>CREDITS</th>
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<tbody>
<tr>
<td>SLL113</td>
<td>Principles of Management</td>
<td>4-1-0</td>
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<tr>
<td>SLL300</td>
<td>Entrepreneurship</td>
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<tr>
<td>SLL167</td>
<td>Introduction to Psychology</td>
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<td>4</td>
</tr>
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<td>SML221</td>
<td>Marketing Management</td>
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<td>SLL104</td>
<td>Organization Theory</td>
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<td>SLL164</td>
<td>Basics of Economics</td>
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<td>SLL165</td>
<td>Introduction to Accounting</td>
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<td>SLL203</td>
<td>Human Resource Management</td>
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<td>Financial Management</td>
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<td>SLL204</td>
<td>Marketing of Services</td>
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<td>SLM311</td>
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<td>SLL302</td>
<td>Business Environment</td>
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<td>ASL140</td>
<td>Environmental Studies</td>
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## ENGLISH COURSES

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<tbody>
<tr>
<td>SLL101</td>
<td>Effective Communication-I</td>
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<tr>
<td>SLL102</td>
<td>Effective Communication-II</td>
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## COMPULSORY LAW COURSES

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<thead>
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<th>CREDITS</th>
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</thead>
<tbody>
<tr>
<td>SLL111</td>
<td>Law of Tort</td>
<td>4-1-0</td>
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<tr>
<td>SLL121</td>
<td>Law of Contract – I</td>
<td>4-1-0</td>
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<tr>
<td>SLL122</td>
<td>Law of Contract – II</td>
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<tr>
<td>SLL223</td>
<td>Law of Crimes (IPC)</td>
<td>4-1-0</td>
<td>4</td>
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<tr>
<td>SLL225</td>
<td>Family Law – I</td>
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<tr>
<td>SLL227</td>
<td>Public International Law</td>
<td>4-1-0</td>
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<tr>
<td>SLL221</td>
<td>Constitutional Law – I</td>
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<td>SLL223</td>
<td>Law of Crimes (Cr.P.C)</td>
<td>4-1-0</td>
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COURSE CREDIT SCHEME: LLM (1 Year) - 2019-20

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ANNEXURES & FORMS

THE NORTHCAP UNIVERSITY

Bridging the gap between the classroom and the real world

NAAC ACCREDITED

(Formerly ITM University, Gurugram)
APPLICATION FORM FOR ADMISSION TO BBA-LLB (HONOURS) 5 YEAR DUAL DEGREE PROGRAMME FOR ACADEMIC SESSION 2019-2020

Write NA wherever not applicable. All fields are mandatory.

1. Name of the Applicant (IN CAPITAL LETTERS) ....................................................................................................................
2. Father's Name (in English) ............................................................................. (in Hindi) ..............................................................................................
3. Mother's Name (in English) .......................................................................... (in Hindi) ..............................................................................................
4. Local Guardian if any (Delhi/NCR) Name: ................................................ Mobile No. ..........................................................................................

Receipt No ________
Date ___/____/_____

(Application Fee Rs. 1000/- (One Thousand Only) (Non Refundable)

Established by the Haryana State Legislature under the Haryana Private Universities (Third Amendment) Act, 2009 Recognized by UGC with a right to confer degrees u/s 22(1) of the UGC Act, 1956 And included by UGC in their select list of approved Universities, available at www.ugc.ac.in (The NorthCap University, Gurugram has no other Centers / Campus in India or Abroad)

5. CORRESPONDENCE ADDRESS
Address ……………………………………………………….…………..
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Town/City …………………………………………………………………
State …........................................................... Pin Code………...........……..……..
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Mobile No (Parent)……………………………………………………….
Student's Email ID………………………………………………..……….
Landline no. with STD Code……………………………………........…….

6. PERMANENT ADDRESS
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Town/City …………………………………………………………..........…
State …........................................ Pin Code……….........…………….……..
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Mobile (Parent) …………………………...............…………………………
Landline no. with STD Code……………….................………………………

7. Date of Birth……………………………………………. Age as on 01/08/2019 …………………..………..……………

8. Student's Aadhaar Card No. 9. PAN No.
APPLICATION FORM FOR ADMISSION TO

BBA-LLB (HONOURS) 5 YEAR DUAL DEGREE PROGRAMME
FOR ACADEMIC SESSION 2019-2020

Write NA wherever not applicable. All fields are mandatory.

1. Name of the Applicant (IN CAPITAL LETTERS) 
   Name of the Applicant (in Hindi)

2. Father’s Name (in English) (in Hindi)

3. Mother’s Name (in English) (in Hindi)

4. Local Guardian if any (Delhi/NCR) Name: Mobile No.

5. CORRESPONDENCE ADDRESS
   Address ..............................................................
   Town/City ..........................................................
   State .............................................. Pin Code
   Mobile No (Student) ..............................................
   Mobile No (Parent) ..............................................
   Student’s Email ID ..............................................
   Landline no. with STD Code ..................................

6. PERMANENT ADDRESS
   (Fill only if different from Correspondence Address)
   Address ..............................................................
   Town/City ..........................................................
   State .............................................. Pin Code
   Mobile No (Student) ..............................................
   Mobile No (Parent) ..............................................
   Parent’s Email ID ..............................................
   Mobile (Parent) ..............................................
   Landline no. with STD Code ..................................

7. Date of Birth .............................................. Age as on 01/08/2019 ..................................

8. Student’s Aadhaar Card No. 9. PAN No.
10. Gender:  
   - Male  
   - Female  
   - Transgender  
   - Divyang

12. **Qualifying Exams (10+2)**

<table>
<thead>
<tr>
<th>Board</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>HSB</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CBSE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Indian Board</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Foreign Board</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

13. **AGGREGATE MARKS OBTAINED IN CLASS XII OR EQUIVALENT**

<table>
<thead>
<tr>
<th>10+2 Roll No.</th>
<th>Year of Passing</th>
<th>Maximum Possible Marks in 10+2</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Marks obtained in 10+2</th>
<th>Aggregate % marks in 10+2</th>
<th>Marks in English</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

13.1 **Name and Address of the School**

<table>
<thead>
<tr>
<th>Name and Address of the School</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

13.2 **Govt. School**

<table>
<thead>
<tr>
<th>Name of School</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Private School</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

14. **CLAT 2019 ROLL NO.**

<table>
<thead>
<tr>
<th>Roll No.</th>
<th>Marks Secured</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**AILET 2019 ROLL NO.**

<table>
<thead>
<tr>
<th>Roll No.</th>
<th>Marks Secured</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**LSAT 2019 ROLL NO.**

<table>
<thead>
<tr>
<th>Roll No.</th>
<th>Percentile</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(Candidate who has not appeared in any of above entrance tests shall be admitted on the basis of Marks obtained in qualifying exam).

15. **DOMICILE DETAILS** (Applicable for Haryana Resident students) (Tick only one)

(a) Haryana General

(b) Haryana SC

16. **TOTAL ANNUAL FAMILY INCOME FROM ALL SOURCES** (In Rs. Lakhs only)

16.1 Father’s Occupation:  
   - Self Employed
   - Govt. Job
   - Private Job
   - Farmer
   - Others

16.2 Mother’s Occupation:  
   - Self Employed
   - Govt. Job
   - Private Job
   - Farmer
   - Others

17. Have you ever been convicted for any Criminal Offence?  
   - Yes  
   - No

18. **Is there any case pending against you before a Court/Police/ School/ University?**  
   - Yes  
   - No

19. **How did you get information about The NorthCap University, Gurugram?**

   - Newspaper
   - NCU Website
   - Current student of NCU
   - Counselor
   - Internet
   - Friends/Relatives
   - Alumni
   - Other ______________________________

20. **Personal Statement**

   1. Why do you want to pursue BBA LLB? Give two or three specific reasons.
2. Why do you want to pursue BBA LLB from NCU? Give two or three specific reasons.

____________________________________________________________________________________________________________________

____________________________________________________________________________________________________________________

____________________________________________________________________________________________________________________

3. Describe your three strengths and three weaknesses.

____________________________________________________________________________________________________________________

____________________________________________________________________________________________________________________

____________________________________________________________________________________________________________________

DECLARATION BY THE PARENTS AND CANDIDATE

I, hereby, declare that all the particulars stated in this Application Form are true to the best of my knowledge and belief. I also affirm that I have read in detail the Admission Policy & Selection Procedure 2019 of The NorthCap University including its fee structure and refund & cancellation policy before submitting this application and agree to unconditionally abide by the same. I understand that the decision of the University is final with regard to my admission. I promise to abide by the rules and regulations of the University as existing and as would be amended from time to time. If it is proved that I was admitted on false particular and / or documents provided by me or my antecedents prove that my continuance in this University is not desirable, the University shall have the right to expel me from the University, besides being liable for legal action against me, at my cost. I agree that all disputes are subject to the jurisdiction of the court at Gurugram only. I also understand that a student from a University / Board not recognized by CBSE/AICTE/UGC/AIU/MHRD or any other statutory body of Government of India shall not be eligible for admission.

Place: ____________________        Signature of the Applicant _____________________________

I have fully read the information furnished by my son / daughter / ward and affirm that it is true and correct. If any of the information or certificates provided to the University are false, I shall abide by the actions and decisions taken by the University, including termination of his/her admission besides being liable for legal action at my cost. Under the circumstances, all fees paid for whatsoever purpose shall stand fully forfeited. I have also read the contents of the Declaration cum Undertaking signed by my son/daughter/ward and agree to abide by the same.

Dated: ____________________        Signature of the Parent(s) ____________________________

LIST OF ENCLOSURES (Self Attested) TO BE SUBMITTED WITH APPLICATION FORM

1. Copy of Class X mark-sheet (as proof of date of birth)
2. Copy of 10+2 (or equivalent) mark-sheet.
4. Copy of Haryana Resident Certificate (Only if applying for seats reserved for Haryana General Category- (Form-2)
5. Copy of Haryana SC Certificate (Only if applying for seats reserved for Haryana SC Category- (FORM-3)
APPLICATION FORM FOR ADMISSION TO
LL.M ONE YEAR DEGREE PROGRAMME
FOR ACADEMIC SESSION 2019-2020

Write NA wherever not applicable. All fields are mandatory.

Established by the Haryana State Legislature under the Haryana Private Universities (Third Amendment) Act, 2009 Recognized by UGC with a right to confer degrees u/s 22(1) of the UGC Act, 1956 And included by UGC in their select list of approved Universities, available at www.ugc.ac.in

The NorthCap University, Gurugram has no other Centers / Campus in India or Abroad

Application Fee Rs. 1000/- (One Thousand Only) (Non Refundable)

1. Name of the Applicant (IN CAPITAL LETTERS) ........................................
2. Name of the Applicant (in Hindi) ................................................................
3. Father's Name (in English) .........................................................................
4. Mother's Name (in English) ........................................................................
5. Local Guardian if any (Delhi/NCR) Name: ................................................
6. Permanent Address
7. Correspondence Address

Receipt No ________

Date ___/____/_____

To be filled by NCU

NAAC ACCREDITED

(Formerly ITM University, Gurugram)
APPLICATION FORM FOR ADMISSION TO

LL.M ONE YEAR DEGREE PROGRAMME
FOR ACADEMIC SESSION 2019-2020

Established by the Haryana State Legislature under the Haryana Private Universities (Third Amendment) Act, 2009 Recognized by UGC with a right to confer degrees u/s 22(1) of the UGC Act, 1956 And included by UGC in their select list of approved Universities, available at www.ugc.ac.in
(The NorthCap University, Gurugram has no other Centers / Campus in India or Abroad)

Write NA wherever not applicable. All fields are mandatory.

1. Name of the Applicant (IN CAPITAL LETTERS) ........................................

Name of the Applicant (in Hindi) ................................................................

2. Father’s Name (in English) ............................................................................

Father’s Name (in Hindi) ..............................................................................

3. Mother’s Name (in English) .......................................................................... 

Mother’s Name (in Hindi) ..............................................................................

4. Local Guardian if any (Delhi/NCR) Name: ...................................................

Mobile No. ..........................................................................................

(To be filled by NCU)
Receipt No ________
Date ___/___/_____

5. CORRESPONDENCE ADDRESS

Address .......................................................... .............................................

.......................................................... .............................................

Town/City .......................................................... ..........................................

State .......................................................... Pin Code .................................

Mobile No (Student) .......................................................... ..................................

Mobile No (Parent) .......................................................... ..................................

Student’s Email ID .......................................................... ..................................

Landline no. with STD Code .......................................................... ..................................

6. PERMANENT ADDRESS

(Fill only if different from Correspondence Address)

Address .......................................................... .............................................

.......................................................... .............................................

Town/City .......................................................... ..........................................

State .......................................................... Pin Code .................................

Parent’s Email ID .......................................................... ..................................

Mobile (Parent) .......................................................... ..................................

Landline no. with STD Code .......................................................... ..................................

Application Fee Rs. 1000/-
(One Thousand Only)
(Non Refundable)

PASTE FIRMLY YOUR RECENT COLOR PHOTOGRAPH
OF GOOD QUALITY
(SIZE 3.5 x 4.5 CMS)
7. Student Aadhaar Card No. ________________ 8. PAN No. ________________

9. Gender:  Male  Female  Transgender  10. Divyang  

11. QUALIFYING EXAMS (LL.B 3 Year/ LL.B 5 Year)

3 Year  ________________  5 Year  ________________  Passed  ________________  Appeared  ________________

12. AGGREGATE MARKS OBTAINED IN LL.B

Roll No. ________________  Year of Passing ________________  Aggregate% ________________

12.1 Name of the College

12.2 Name of the University

13. CLAT 2019 ROLL NO. ________________  Marks Secured ________________

AILET 2019 ROLL NO. ________________  Marks Secured ________________

LSAT 2019 ROLL NO. ________________  Percentile ________________

(Candidate who has not appeared in any of above entrance tests shall be admitted on the basis of Marks obtained in qualifying exam).

14. DOMICILE DETAILS (Applicable for Haryana Resident students (Tick only one))

(a) Haryana General  (b) Haryana SC

15. TOTAL ANNUAL FAMILY INCOME FROM ALL SOURCES (In Rs. Lakhs only) ________________

16. Have you ever been convicted for any Criminal Offence?  Yes  ________________  No  ________________

17. Is there any case pending against you before a Court/Police/School/University? Yes  ________________  No  ________________

(If yes, provide full details on a separate sheet of paper)

18. How did you get information about The NorthCap University, Gurugram?

Newspaper  ________________  NCU Website  ________________  Current student of NCU  ________________  Counselor  ________________

Internet  ________________  Friends/relatives  ________________  Alumni  ________________  Others ________________

________________________________________
SIGNATURE OF THE APPLICANT
19. **DECLARATION BY THE PARENTS AND CANDIDATE**

I, hereby, declare that all the particulars stated in this Application Form are true to the best of my knowledge and belief. I also affirm that I have read in detail the Admission Policy & Selection Procedure 2019 of The NorthCap University including its fee structure and refund & cancellation policy before submitting this application and agree to unconditionally abide by the same. I understand that the decision of the University is final with regard to my admission. I promise to abide by the rules and regulations of the University as existing and as would be amended from time to time. If it is proved that I was admitted on false particular and/or documents provided by me or my antecedents prove that my continuance in this University is not desirable, the University shall have the right to expel me from the University, besides being liable for legal action against me, at my cost. I agree that all disputes are subject to the jurisdiction of the court at Gurugram only. I also understand that a student from a University/Board not recognized by CBSE/AICTE/UGC/AIU/MHRD or any other statutory body of Government of India shall not be eligible for admission.

Place: ____________________

SIGNATURE OF THE APPLICANT

I have fully read the information furnished by my son/daughter/ward and affirm that it is true and correct. If any of the information or certificates provided to the University are false, I shall abide by the actions and decisions taken by the University, including termination of his/her admission besides being liable for legal action at my cost. Under the circumstances, all fee paid for whatsoever purpose shall stand fully forfeited. I have also read the contents of the Declaration cum Undertaking signed by my son/daughter/ward and agree to abide by the same.

Dated: ___________________

SIGNATURE OF THE PARENTS

---

**LIST OF ENCLOSURES (Self Attested) TO BE SUBMITTED WITH APPLICATION FORM**

1. True Copy of the statement of marks of all semesters/consolidated statement of marks showing that the applicant has passed the qualifying examination.

2. True Copy of LLB Degree/Provisional Degree certificate and Transcript indicating final grade/percentage.

3. Copy of Haryana Resident Certificate (Only if applying for seats reserved for Haryana General Category – (Form-2)

4. Copy of Haryana SC Certificate (Only if applying for seats reserved for Haryana SC Category – (Form-3)
<table>
<thead>
<tr>
<th>SR. NO.</th>
<th>DOCUMENTS</th>
<th>ORIGINAL DOCUMENT REQUIRED</th>
<th>SELF ATTESTED PHOTOCOPY REQUIRED</th>
<th>DOCUMENTS TO BE RETURNED ON THE SPOT AFTER VERIFICATION &amp; DEPOSIT OF FEES</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Application form for Admission of Children / Ward of NRI's (Form –N1)</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>2</td>
<td>NRI Certificate (Form-N2)</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>3</td>
<td>NRI Student Certificate (Form-N3)</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>4</td>
<td>Parent Certificate (Form-N4)</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>5</td>
<td>Copy of Address proof of NRI sponsor</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>6</td>
<td>Copy of Passport of NRI sponsor</td>
<td>NO</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>7</td>
<td>Class X mark sheet (as proof of date of birth).</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>8</td>
<td>10+2 or equivalent mark sheet.</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>9</td>
<td>Certificate of Migration (only in case class XII passed from any other board / university other than Haryana board).</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>10</td>
<td>Character Certificate from school/ Institution/University last attended.</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>11</td>
<td>Passport (only if passed class X from a foreign board).</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>12</td>
<td>Equivalence certificate from AIU (Only if passed class XII from a foreign board).</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>13</td>
<td>Two copies of recent color good quality photographs (Size 3.5 X 4.5 cms)</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>14</td>
<td>Copy of aadhaar card</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>15</td>
<td>Copy of Medical Certificate</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>16</td>
<td>Form 1 to 4, as applicable</td>
<td>Available as part of Application form</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
FOR ALL PROGRAMMES
DECLARATION CUM UNDERTAKING

I have read and understood that The NorthCap University, Gurugram has been established by the Haryana State Legislature under The Haryana Private Universities (Third amendment) Act, 2009 and The NorthCap University is a Private Self Financed University recognized by UGC and has the right to confer degrees under Section 22(1) of the UGC Act, 1956. The NorthCap University has been included by UGC in their select list of approved Universities and also by the Bar Council of India for its Law courses. This list of recognized Universities can be obtained from the UGC website www.ugc.ac.in

I have clearly understood that the functions of Admission, Course Design, Curriculum Structures, Teaching Methodologies, Examinations/ Evaluation System (Internal and External) and all other issues related thereto including but not limited to the credit/ grading system, promotion system etc. shall be performed entirely by the university in accordance with the guidelines prescribed in the Statute/ Ordinances as approved by The NorthCap University from time to time.

I hereby agree and undertake that if admitted, my child/ward shall abide by all the rules and regulations of The NorthCap University from time to time including but not limited to attendance, course work, examinations, evaluation, all academic and administrative issues, matters of discipline, timely payment of fee etc.

I understand that my admission to The NorthCap University, if at all, is provisional and subject to confirmation by Chancellor.

I hereby affirm that the information furnished in the Application Form is true and no material information has been concealed. If any information is found to be false, incorrect or misleading, The NorthCap University shall have the authority to cancel my candidature/admission without any further enquiry or notice. Under the circumstances, all fee paid for whatsoever purpose shall stand fully forfeited.

I understand and agree that Ragging, Smoking and Consuming Liquor within the premises of the University and/or its hostels is illegal and strictly prohibited. I understand that the University has a ZERO tolerance policy for indulging in any such act and that, if I am found engaging in any such act(s) or any other unlawful act(s) directly or indirectly, besides Police/Legal Action against me, I shall be expelled from the University. In such an event, my fee shall also be forfeited.

I also affirm that I have read in detail the ‘University Admission Brochure 2018-19’ of The NorthCap University including its fee structure and the refund and cancellation policy before submitting this application and agree to unconditionally abide by the same.

I have clearly understood that if I withdraw my admission, after the last date of withdrawal, but before the last date of admission, the fee deposited by me, can only be refunded in case the seat/programme so vacated by me is filled up as per the University Admission Brochure 2018-19 before the last date of admission.

I have clearly understood the refund and cancellation policy of the University and the financial impact of a mid-course withdrawal on an unaided self financed University like NCU. Therefore, in the event my child/ward withdraws his/her admission after the last date of admission clearly specified in the University Admission Procedure or mid-course before the completion of the course, I agree to pay the balance years’ fee since the seat cannot be filled by the University mid-course and shall therefore remain vacant. Being an unaided self financed University, I am aware that the University is entitled to claim the said amounts in view of the Constitution Bench judgment of the Hon’ble Supreme Court of India in the case titled “Islamic Academy of Education vs. State of Karnataka” bearing CWP No. 350 of 1993 as I am neither submitting a bond / bank guarantee. This declaration is in lieu of bond/bank guarantee as required by the said Supreme Court ruling.

I undertake to pay the university the fee as stated herein above on the basis of a written demand made by the university at my aforesaid address and the same shall be a conclusive proof of the seat and programme remaining unfilled at the university after the withdrawal of admission by my child.

That the demand for the balance year’s fee by the university shall be final and acceptable to me and I undertake not to object / express surprise on the same and undertake to pay the same within the period stated in the demand letter. In case I fail to do so, besides withholding my no dues clearance/Migration, the University shall be entitled to take legal recourse to recover the same at my risk and peril as to costs and consequences.

That the contents of this undertaking have been read over and explained to me in vernacular and I am executing the same after understanding the contents thereof.

________________________________________  ______________________________________
SIGNATURE OF PARENT/GUARDIAN                           SIGNATURE OF APPLICANT

DATE ______________ PLACE ______________________    DATE ______________ PLACE ______________________
Certified that Sh/Km ____________________________________________________________________________________________
son/daughter of Sh/Smt _____________________________________________________________________________________________________________________
R/o ________________________________________ ________________________________________________________ _______________________
_________________________________________   (complete address) since ________________________________

No. ___________________________ (Signature of the attesting authority)

Date: __________________________ Name ___________________________________________________

Place: _________________________ Designation ______________________________________________
(with legible office seal)

NOTE:
ii) The candidates, who have passed their qualifying examinations from the Universities / Board / Institutes located in Haryana, are not required to produce Certificate of Haryana Resident.
iii) The certificate must have been issued on or after 31.01.2005.
FOR ALL PROGRAMMES

HARYANA RESIDENT CERTIFICATE

(For bonafide Residents of Haryana only)

Certified that Sh/Km ____________________________________________________________________________________________   son/daughter of
Sh/Smt _____________________________________________________________________________________________________________________
R/o ________________________________________ ________________________________________________________ _______________________
_________________________________________   (complete address) since ________________________________   and applicant for admission to
BBA-LLB (H)/LLM Programmes at The NorthCap University Gurugram, Haryana, is a bonafide resident of Haryana State in terms of Chief Secretary, Haryana

No. ___________________________ (Signature of the attesting authority)

Date: __________________________ Name ___________________________________________________

Place: _________________________ Designation ______________________________________________
(with legible office seal)

NOTE :


ii) The candidates, who have passed their qualifying examinations from the Universities / Board / Institutes located in Haryana, are not required to
produce Certificate of Haryana Resident.

iii) The certificate must have been issued on or after 31.01.2005.
Certified that Sh/Km ______________________________________________ _________________________ son/daughter of Sh/Smt _______________________________________________ R/o _________________________________________________________________  
____________________________________________________________________________________________________________________________  
belongs to _________________________________________________________ Caste which has been notified as Scheduled Caste by the Haryana Government.  
No. ____________________________ (Signature of the issuing authority)  
Date: ___________________________ Name __________________________________________  
Place: __________________________ Designation _____________________________________  
(with legible office seal)
FORM – 3

FOR ALL PROGRAMMES

HARYANA SCHEDULED CASTE CERTIFICATE

Certified that Sh/Km ______________________________________________ _____________________ _________________________ son/daughter of

Sh/Smt ______________________________________________ R/o _________________________________________________________________

____________________________________________________________________________________________________________________________

(complete address) belongs to _________________________________________________________ Caste which has been notified as Scheduled Caste

by the Haryana Government.

This certificate is being issued to him/her according to the Haryana Govt. Circular Letter No. 333(I) – 97, dated 25-2-97, No. 22/28/2003 – 3 GS – III dated


No. ____________________________ (Signature of the issuing authority)

Date: ___________________________ Name __________________________________________

Place: __________________________ Designation ________________________________

(with legible office seal)
1. I, .………………………….....…...............................................……………(full name of student with admission/registration/enrolment number)

S/o, D/o Mr/Mrs/Ms………………………….......………, having been admitted to The NorthCap University, Gurugram have received a copy of the UGC
Regulations on Curbing the Menace of Ragging in Higher Education Institutions, 2009, (hereinafter called the “Regulations”) carefully read and fully
understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be
taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that:
   a. I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
   b. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the
      Regulations.

5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to the clause 9.1 of the Regulations, without prejudice to any other
criminal action that may be taken against me under any penal law or any law for the time being in force.

6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting
or being part of a conspiracy to promote ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is
liable to be cancelled.

Declared this ................. day of ...................... month of..........................year.

.......................................................
Signature of Student

Name: .................................................................................................
Address .............................................................................................
Telephone/Mobile No.: ................................................................
Email ID: ............................................................................................
FOR ALL PROGRAMMES

ANTI RAGGING

SELF DECLARATION BY THE STUDENT

1. I, .........................................................................................................................(full name of student with admission/registration/enrolment number)
   S/o, D/o Mr/Mrs/Ms.............................................................., having been admitted to The NorthCap University, Gurugram have received a copy of the UGC
   Regulations on Curbing the Menace of Ragging in Higher Education Institutions, 2009, (hereinafter called the “Regulations”) carefully read and fully
   understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be
   taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that:
   a. I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
   b. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the
      Regulations.

5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to the clause 9.1 of the Regulations, without prejudice to any other
   criminal action that may be taken against me under any penal law or any law for the time being in force.

6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting
   or being part of a conspiracy to promote ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is
   liable to be cancelled.

Declared this ...................day of .....................month of ......................year.

....................................................
Signature of Student

Name: ....................................................................................................................
Address ..............................................................................................................
Telephone/Mobile No.: ....................................................................................
Email ID: .........................................................................................................
FOR ALL PROGRAMMES

ANTI RAGGING

SELF-DECLARATION BY PARENT/GUARDIAN

1. I, Mr/Mrs/Ms/.............................................................................................................................................. (full name of parent/guardian) father/mother/guardian of .......................................................................................................... (full name of student with University Roll Number), having been admitted to The NorthCap University, Gurugram have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Education Institutions, 2009, (hereinafter called the “Regulations”) carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that:
   a. My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
   b. My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to the clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this .......................   day of .......................   month of .................. year.

.................................................................

Signature of Parent/Guardian

Name: .................................................................................................

Address .............................................................................................

Telephone/Mobile No.: ................................................................

Email ID: ............................................................................................
FOR ALL PROGRAMMES

ANTI RAGGING

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1. I, Mr/Mrs/Ms/ .............................................................................................................................................. (full name of parent/guardian) father/mother/guardian of
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3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that:
   a. My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
   b. My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to the clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this .......................   day of .......................   month of .................. year.

..............................................................................
Signature of Parent/Guardian

Name: ..............................................................................................................
Address ...........................................................................................................
Telephone/Mobile No.: ..............................................................................
Email ID: ........................................................................................................
I, _________________________________________, S/O, D/O,  _________________________________________________ aged about ___________ years
R/O ____________________________________________________________________, do hereby solemnly affirm and declare as under:

1. That the deponent had appeared in the 10+2 having Roll No. __________ and  has secured admission at The NorthCap University in  (____________)
BBA-LLB/LLM .

2. That the deponent has withdrawn his/her admission from the University and as per the refund policy of the University, I am entitled to the refund of fee
after deducting Rs. ____________________, since the admission has been withdrawn before the last date of withdrawal. Since I do not have a bank A/c,
therefore the cheque towards refund of fee may be issued in the name of my father/mother, Mr/Mrs ____________________________________
_______________________________________________________________.

3. I accept and acknowledge that neither I nor my parents shall have any right or claim subsisting against The NorthCap University, its Management or its
employees after the refund of fee in the name of my father/mother instead of my name from the University.

4. I state that I have and understood the rules of the University and have executed an Undertaking/Declaration on my own free will and consent and
without any force, fraud and coercion. Similarly, my parent/s have also executed an undertaking which is also acceptable to me.

DEPONENT

VERIFICATION:

Verified at (______________) on this_______________day of  (___________) 2018 that the contents of paras 1 to 4 of the above affidavit are true and correct
to my knowledge and no part of it is false and nothing has been concealed there from.
FOR ALL PROGRAMMES

AFFIDAVIT

(Only for authorizing parent in lieu of student to receive refund after withdrawal of admission)

(To be executed only on leaving, by the student, on a stamp paper of ₹ 10 duly attested by a First Class Magistrate or Notary Public)

I, _________________________________________, S/O, D/O, _________________________________________________ aged about ___________ years
R/O ____________________________________________________________________, do hereby solemnly affirm and declare as under:

1. That the deponent had appeared in the 10+2 having Roll No. __________ and has secured admission at The NorthCap University in (____________)
   BBA-LLB/LLM.

2. That the deponent has withdrawn his/her admission from the University and as per the refund policy of the University, I am entitled to the refund of fee
   after deducting Rs. __________, since the admission has been withdrawn before the last date of withdrawal. Since I do not have a bank A/c,
   therefore the cheque towards refund of fee may be issued in the name of my father/mother, Mr/Mrs ____________________________________
   ____________________________________________________________________________.

3. I accept and acknowledge that neither I nor my parents shall have any right or claim subsisting against The NorthCap University, its Management or its
   employees after the refund of fee in the name of my father/mother instead of my name from the University.

4. I state that I have and understood the rules of the University and have executed an Undertaking/Declaration on my own free will and consent and
   without any force, fraud and coercion. Similarly, my parent/s have also executed an undertaking which is also acceptable to me.

DEPONENT

VERIFICATION:

Verified at (______________) on this ______________ day of (__________) 2018 that the contents of paras 1 to 4 of the above affidavit are true and correct
   to my knowledge and no part of it is false and nothing has been concealed there from.

DEPONENT
PART - III

ADMISSION PROCEDURE FOR CHILDREN/WARDS OF NRI/INTERNATIONAL STUDENTS FOR THE YEAR 2019-20

(SCHOOL OF LAW)
1. WHO IS ELIGIBLE FOR CHILD/WARDS OF NRI CATEGORY

1.1 Child/Wards of NRI/International students: The applicant must be child/wards of a Non Resident Indian (NRI)/ as defined under Income Tax Act and must comply with the minimum eligibility criteria to be eligible under this category. In addition, International students can also apply under this category and their admission will be based on the aggregate marks secured in Class XII or equivalent of their qualification. A student who has obtained a foreign qualification at the 10+2 or equivalent level would be required to submit a certificate of equivalence from AIU (Association of Indian Universities). International students will have to get all clearances, including but not limited to visa requirements etc. from all statutory bodies of their respective countries and India. Students admitted under this category will pay a higher fee as per table in clause 2. The extra fee collected from these students will be used to give fee concessions to students on merit cum means criteria and scholarships for meritorious students.

1.2 Students under NRI/International category will be admitted on 'first – come – first – served' basis subject to the minimum eligibility criteria and availability of seats. Since admissions in this category shall be made on first come first served basis, no refund will be permissible in case of withdrawal before or after the last date of admission. A candidate granted admission under this category will not be eligible to change his/her branch / discipline once he/she is admitted. Also, a candidate who applies under this category cannot apply for admission under any other category thereafter.

1.3 Unfilled seats in this category will be transferred to the resident Indian category and shall be filled on merit.

1.4 Candidates seeking admission under this category should apply on the application form available in the 'Admission Brochure 2019-20' Part-III available at the University only (these forms shall not be available online). International students can however apply by downloading the NRI/International student form (Form-N1 enclosed) and submitting it with the processing fee.

Application fee of Rs 2,000/- (Rupees Two thousand only) in cash must be submitted at the time of purchasing the application form. Applicants are cautioned that this fee is non refundable. Therefore, they should only purchase this form if they are sure that they are eligible to apply under this category.

Applicants must only apply after having fully read and understood the terms and conditions of Admissions applicable for academic session 2019-20 for the course in which the student is seeking admission, particularly the fee structure and the refund/cancellation/withdrawal policy of the University applicable to children/wards of NRI/International students.

These details are clearly provided in the admission brochure/application form/website www.ncuindia.edu.
NRI/INTERNATIONAL STUDENTS
FOR THE YEAR 2019-20

1. WHO IS ELIGIBLE FOR CHILD/WARDS OF NRI CATEGORY

1.1 Child/Wards of NRI/International students: The applicant must be child/wards of a Non Resident Indian (NRI)/ as defined under Income Tax Act and must comply with the minimum eligibility criteria to be eligible under this category. In addition, International students can also apply under this category and their admission will be based on the aggregate marks secured in Class XII or equivalent of their qualification. A student who has obtained a foreign qualification at the 10+2 or equivalent level would be required to submit a certificate of equivalence from AIU (Association of Indian Universities). International students will have to get all clearances, including but not limited to visa requirements etc. from all statutory bodies of their respective countries and India. Students admitted under this category will pay a higher fee as per table in clause 2. The extra fee collected from these students will be used to give fee concessions to students on merit cum means criteria and scholarships for meritorious students.

A student from a university/board NOT recognized by CBSE/ AICTE /UGC/ AIU/ MHRD or any other statutory body of Government of India shall not be eligible for admission.

1.2 Students under NRI/International category will be admitted on 'first – come – first – served' basis subject to the minimum eligibility criteria and availability of seats. Since admissions in this category shall be made on first come first served basis, no refund will be permissible in case of withdrawal before or after the last date of admission. A candidate granted admission under this category will not be eligible to change his/her branch / discipline once he/she is admitted. Also, a candidate who applies under this category cannot apply for admission under any other category thereafter.

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These details are clearly provided in the admission brochure/application form/website www.ncuindia.edu.
2. PROGRAMME OFFERED BY THE UNIVERSITY AND THEIR INTAKE, MINIMUM ELIGIBILITY AND SELECTION CRITERIA FOR THE YEAR 2019-20 (FOR CHILDREN/WARDS OF NRI/INTERNATIONAL STUDENTS)

<table>
<thead>
<tr>
<th>SCHOOL OF LAW</th>
<th>NO. OF SEATS FOR CHILD / WARD OF NRIs / INTERNATIONAL SEATS</th>
<th>FEE STRUCTURE (ANNUAL)</th>
<th>ELIGIBILITY CRITERIA</th>
<th>SELECTION CRITERIA</th>
</tr>
</thead>
<tbody>
<tr>
<td>BBA LLB (Hons.) Integrated Degree Programme</td>
<td>18</td>
<td>Rs. 2,50,000/- or equivalent foreign exchange</td>
<td>10+2 (English Medium) examination conducted by Central Board of Secondary Education or equivalent examination from a recognized board in Science stream with an overall aggregate of minimum 50%. Additionally, the applicant should have secured not less than 50% marks in English. (Rounding of marks is not permitted. Therefore, a student with 49.9% marks or less than 50% (in individual) and 59.9% marks or less than 60% (in aggregate) will NOT be eligible to apply)</td>
<td>Children / ward of NRI’s / International Students will be admitted on the basis of merit in Class XII or equivalent on “first – come – first – served” basis subject to availability of seats and compliance with the formalities with respect to sponsorship etc.</td>
</tr>
</tbody>
</table>

3. IMPORTANT DATES

<table>
<thead>
<tr>
<th>APPLICATIONS AVAILABLE AT THE NORTHCAP UNIVERSITY CAMPUS WITH EFFECT FROM -</th>
<th>04.03.2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMMENCEMENT OF ACADEMIC SESSION</td>
<td>22.07.2019</td>
</tr>
<tr>
<td>LAST DATE FOR ACCEPTING OF APPLICATIONS AND CLOSE OF ADMISSIONS</td>
<td>15.08.2019</td>
</tr>
</tbody>
</table>

3.1.1 Dates are subject to change solely at the discretion of the University. Change(s), if any, shall be notified in the press or website for the information of all concerned.
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<table>
<thead>
<tr>
<th>SR. NO.</th>
<th>DOCUMENTS</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>Application form for Admission of Children / Ward of NRI's (Form –N1)</td>
</tr>
<tr>
<td>2</td>
<td>NRI Certificate (Form-N2)</td>
</tr>
<tr>
<td>3</td>
<td>NRI Student Certificate (Form-N3)</td>
</tr>
<tr>
<td>4</td>
<td>Parent Certificate (Form-N4)</td>
</tr>
<tr>
<td>5</td>
<td>Copy of Address proof of NRI sponsor</td>
</tr>
<tr>
<td>6</td>
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</tr>
<tr>
<td>7</td>
<td>Class X mark sheet (as proof of date of birth).</td>
</tr>
<tr>
<td>8</td>
<td>10+2 or equivalent mark sheet.</td>
</tr>
<tr>
<td>9</td>
<td>Certificate of Migration (only in case class XII passed from any other board / university other than Haryana board).</td>
</tr>
<tr>
<td>10</td>
<td>Character Certificate from school/ Institution/University last attended.</td>
</tr>
<tr>
<td>11</td>
<td>Passport (only if passed class X from a foreign board).</td>
</tr>
<tr>
<td>12</td>
<td>Equivalence certificate from AIU (Only if passed class XII from a foreign board).</td>
</tr>
<tr>
<td>13</td>
<td>Two copies of recent color good quality photographs (Size 3.5 X 4.5 cms)</td>
</tr>
<tr>
<td>14</td>
<td>Form 1 to 4, as applicable</td>
</tr>
</tbody>
</table>

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</thead>
<tbody>
<tr>
<td>BBA LLB (Hons.) Integrated Degree Programme 18</td>
</tr>
</tbody>
</table>

4. DOCUMENTS TO BE VERIFIED/SUBMITTED WITH THE APPLICATION FORM FOR CHILDREN/WARDS OF NRI/INTERNATIONAL STUDENTS

<table>
<thead>
<tr>
<th>SR. NO.</th>
<th>DOCUMENTS</th>
<th>ORIGINAL DOCUMENT REQUIRED</th>
<th>SELF ATTESTED PHOTOCOPY REQUIRED</th>
<th>DOCUMENTS TO BE RETURNED ON THE SPOT AFTER VERIFICATION &amp; DEPOSIT OF FEES</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Application form for Admission of Children / Ward of NRI's (Form –N1)</td>
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</tr>
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<td>No</td>
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<td>No</td>
</tr>
<tr>
<td>14</td>
<td>Form 1 to 4, as applicable</td>
<td></td>
<td></td>
<td>Available as part of Application form</td>
</tr>
</tbody>
</table>

3.1.1 Dates are subject to change solely at the discretion of the University. Change(s), if any, shall be notified in the press or website for the information of all concerned.
4.1 All original academic and personal certificates and testimonials like mark-sheets, school leaving certificates and other such documents (other than migration certificate) shall be returned by the University after their due verification and receipt of fees. In case a student withdraws before the last date of admission, the original migration certificate shall also be returned.

4.2 However, Migration from the last institution to The NorthCap University shall be deemed to be complete only after submitting the Migration Certificate thereafter. In case when students leave after the last date of admission the original migration certificate submitted by the candidate will accordingly be cancelled by stamping across it.

5. REFUND / CANCELLATION POLICY

Since children/wards of NRI's/International students are admitted on 'First-come-first-served' basis and not on the basis of merit of a common entrance test marks, in case of withdrawal at any stage, either before or after the last date of admission, no fee / fund by whatsoever name called is refundable.

6. MID COURSE WITHDRAWALS

6.1 Since no mid-course admissions can be made by the University to fill a vacancy caused by a mid-course withdrawal, No Objection Certificate (NOC) for a mid-course withdrawal to any student including children/ward of NRI/International students shall only be given by the University to a student after he/she has deposited the balance years fees as per Declaration cum Undertaking submitted at the time of admission.

7. HELPLINE

Queries if any, regarding the admissions process and or any aspect thereof may please be addressed to:

<table>
<thead>
<tr>
<th>Helpline No.</th>
<th>8448495100</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admissions Enquiry</td>
<td>8800265480 8587977214 8447447510</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:lawadmission@ncuindia.edu">lawadmission@ncuindia.edu</a></td>
</tr>
<tr>
<td>Online Admissions Enquiry</td>
<td>9999000118</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:ncu@ncuindia.edu">ncu@ncuindia.edu</a></td>
</tr>
<tr>
<td>Website</td>
<td><a href="http://www.ncuindia.edu">www.ncuindia.edu</a></td>
</tr>
</tbody>
</table>

Date : 31 March 2019
Place : Gurugram

Vice-Chancellor
The NorthCap University
Gurugram
THE VICE CHANCELLOR,
THE NORTHCAP UNIVERSITY
SECTOR – 23A
GURUGRAM

SUBJECT:- APPLICATION FORM FOR ADMISSION OF CHILDREN/ WARDS OF
NRIs/INTERNATIONAL STUDENTS 2019-20

Dear Sir,

In response to your Admission Notice uploaded on website, I submit as under:

1) I Mr/Ms ___________________________ am a Non Resident Indian as defined under the Income Tax Act and presently resident of ______________________________________________________________________________________________________________________

2) After personally scanning your website, and being satisfied with the reputation enjoyed by your University including its approvals, infrastructure, faculty and other facilities, I hereby wish to apply for admission w.e.f. 2019-2020 under the 15% category allocated at your University for children/wards of Non Resident Indians/International students for my child/ward Mr/Ms ___________________________ as per the under mentioned preference : (Indicate your preference numerically in the box. In case the box remains unfilled, it will be assumed that you are not interested in the programme.

a) B.B.A.- LL.B. (Hons.) Integrated Degree Programme (5 Years)

3) I have read and understood that The NorthCap University has been established by the Haryana State Legislature under The Haryana Private Universities (Third amendment) Act, 2009.

4) I have read and understood that The NorthCap University is a Private Self-Financed multi-disciplinary University recognized and has the right to confer degrees under Section 22(1) of the UGC Act, 1956. I also find that The NorthCap University has been included by UGC in their select list of
approved Universities. This list of recognized Universities can be obtained from the UGC website www.ugc.ac.in

5) I hereby agree and undertake that if admitted, my child/ward shall abide by all the rules and regulations of The NorthCap University from time to time including but not limited to attendance, course work, Internal / External Examination and evaluation, matters of discipline, timely payment of fee etc.

6) I hereby confirm that I have read the rules & regulations governing these admissions including the minimum eligibility criteria and the Annual fee as per clause 2 above which is subject to a year on year increase of 3%.

7) If admitted, I confirm that I shall continue to pay the fee annually in advance; failing which, the admission of my child/ward is liable to be cancelled as per the rules of the University.

8) I understand and agree to submit within 10 days from the date of submission of the application a certificate of equivalence from the Association of Indian Universities (AIU) / Foreign cell of the Parent University, in the event that the admission is sought on the basis of an equivalent qualification obtained overseas and in compliance to regulatory provisions as applicable to NRI / International Student as prescribed by Indian Govt. I fully understand and agree that the application would be rendered ineligible for consideration in the absence of this certificate of equivalence.

9) I understand and agree that Ragging and/or Smoking and/or use of Mobile Phone within the premises of the University and/or its hostels is illegal and strictly prohibited unless otherwise stated. I understand that the University has a ZERO Tolerance policy for indulging in any such act and that, if my son/daughter/ ward found engaging in any such act(s) or any other unlawful act(s) directly or indirectly, besides Police/Legal Action against him/her, he/she shall be expelled from the University. In such an event no fee by whatsoever name called shall be refundable.

10) I understand and agree that if admitted, the fee paid by me by whatsoever name called shall be non-refundable in part or whole under any circumstances.

11) I am aware that having applied/secured a seat under NRI category on ‘first-come-first-served’ basis, I cannot apply for a seat in the Resident Indian category for my son/daughter/ward and the latter shall automatically stand cancelled, if applied.

12) I also understand and agree that once I have accepted the offer of admission for my child/ward, and deposited the fee to secure his/her admission, he/she will not be eligible to change his/her course/discipline under any circumstances whatsoever.

13) I also understand and agree that if I withdraw /cancel the admission of my son/daughter/ward after depositing the first year fee, I shall also be liable to pay the balance year’s fee to the University.

Thanking You,

Yours faithfully,

NAME OF NRI WITH SIGNATURE
BY HAND

THE VICE CHANCELLOR,
THE NORTHCAPI UNIVERSITY
SECTOR – 23A
GURUGRAM

NRI CERTIFICATE

Dear Sir,

Further to my application dated _______________ received by you vide your receipt no. ____________________________ , I, Mr/Ms ____________________________, resident of ____________________________, enclose herewith non refundable Cash/Draft/Cheque No _______________ dated ____________ drawn on ________________ amounting to Rs ________________/- towards the first years' Annual Fee to secure the admission of my child/ward, Mr/Ms ____________________________, in the course/discipline/ programme ____________________________.

Since I am securing my admission on 'first-come-first -served' basis, I understand and agree that this fee deposited by me is non–refundable under any circumstances whatsoever and change of branch/discipline/programme is also not possible under any circumstances hereafter.

I also understand and appreciate that no mid-course admissions can be made by the University to fill a dropout seat. Under the circumstances, I unambiguously agree that, since I am not furnishing a Bank Guarantee/Bond for the balance year’s fees, in case my child/ward withdraws his/her admission mid-course i.e. before the completion of the degree, I shall have to pay the balance years fee to the University since the seat shall remain vacant as per the decision of the Hon’ble Supreme Court of India.

I am aware that having taken a seat under NRI category on ‘first-come-first-served’ basis, I cannot apply for a seat in the Resident Indian category for my son/daughter/ward and the latter shall automatically stand cancelled, if applied. Lastly, I am also aware that I can withdraw or cancel my wards NRI seat only after paying the balance years fees.

Yours faithfully,

NAME OF NRI WITH SIGNATURE
Dear Sir,

I, Mr/Ms __________________________________________ hereby confirm that I am seeking and accepting admission at The NorthCap University under the NRI category as the child / wards of Mr/Ms ___________________________________ , who is a Non-Resident Indian, in the course/discipline/programme _______________________________________________.

I hereby declare that, as per the rules, my full fee shall be paid by him/her for all years of the degree annually in advance each year. I understand and agree that my admission and continuation thereof shall be automatically cancelled if I fail to deposit the Annual fee on time to the University for any reason whatsoever and/or if I fail to comply with any other rules and regulations of the University from time to time.

I am aware that having taken a seat under NRI category on 'first-come-first-served' basis, I cannot apply for a seat in the Resident Indian category and the latter shall automatically stand cancelled, if applied. I am also aware that the course/discipline cannot be changed by me hereafter under any circumstances.

Lastly, I am also aware that I can withdraw or cancel my NRI seat only after paying the balance years fees.

NAME OF STUDENT WITH SIGNATURE
BY HAND

_________________________ 2019

THE VICE CHANCELLOR,
THE NORTHCAP UNIVERSITY
SECTOR – 23A
GURUGRAM

NRI STUDENT CERTIFICATE

Dear Sir,

I Mr/Ms _______________________________ hereby confirm that I am seeking and accepting admission at The NorthCap University under the NRI category as the child / wards of Mr/Ms _______________________________, who is a Non-Resident Indian, in the course/discipline/programme _______________________________.

I hereby declare that, as per the rules, my full fee shall be paid by him/her for all years of the degree annually in advance each year. I understand and agree that my admission and continuation thereof shall be automatically cancelled if I fail to deposit the Annual fee on time to the University for any reason whatsoever and/or if I fail to comply with any other rules and regulations of the University from time to time.

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NAME OF STUDENT WITH SIGNATURE
Thank you for your interest in The NorthCap University. We expect our students to have the motivation to go through a rigorous programme and realize their full potential. We offer an extraordinary educational environment - a place to define your aspirations and prepare to achieve them.

**OPEN DAYS**

Book a place on our Open Days, where you can meet the Faculty and know about the academic structure of the University, explore our Campus and discover more about the courses that have ignited your interest. We shall also take you around the campus, which will give you an insight to explore our facilities and services.

**Virtual Tour**
Take a virtual tour, giving you a panoramic view of the whole campus and facilities available - please visit

http://www.ncuindia.edu/virtual_tour