To
The Director
ITM University
Gurgaon, Haryana

Sub: Designation of Virtual Labs Nodal Centre

With reference to your Expression of Interest for Virtual Labs, and the subsequent meeting held on Sep. 14, 2010 at IIT Delhi, it gives me immense pleasure to designate your college as a Nodal Centre for Virtual Labs. As nominated by you, Mr. Neeraj Kr. Shukla has been accepted to act as the Nodal Coordinator from your prestigious college. This approval is for a period of one year with effect from 15 Sep 2010 (renewable annually), subject to the following Terms and Conditions and any subsequent directives as issued by MHRD from time to time:

1. Approved status of AICTE/STE/B/UGC is mandatory for your college.
2. The necessary infrastructure (dedicated space with a minimum of 10 Personal Computers with 1Mbps broadband internet connectivity) to be maintained at your own cost for Virtual Labs.
3. Nodal centres will get operational technical support only, as and when available, and no financial support whatsoever, will be provided.
4. Students are not to be charged any extra fee for providing Virtual Labs facility for their usage.
5. Strict adherence to the standard lab procedures and cyber security laws need to be followed.
6. Any violation of the above will result in automatic cancellation of Nodal Centre status for your college without giving any notice.

Kindly acknowledge the receipt of this letter and the acceptance of the Terms and Conditions mentioned above.

We thank you again for your interest in the Virtual Labs project and appreciate your endeavour in the service of the student community. Wish you all the best!

Thank You,

Sincerely,

Dr Mahesh Abegaonker
Discipline National Coordinator (ECE)
Mission Project Virtual Labs
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