

	<h2><u>INTER OFFICE MEMO</u></h2>	Review Date:
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From: Controller of Examinations

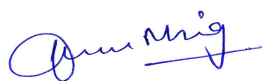
To: STUDENT NOTICE BOARD  
 CC: Registrar, Exam Cell, Dean  
 Office, COR, HODs & ERP,  
 LMS & Website

02 June 2025

### **COLLECTION OF FINAL DETAILED GRADE SHEET (DGS) OF SEMESTER JUL-DEC (ODD SEM) 2024**

- Final DGS of Semester Jul-Dec (Odd Sem) 2024 of all Students of all Schools have been printed and issued to Departmental Representatives for distribution to the students.
- DGS not collected from the Department Lab / office within one month of issue of this Notice would be returned to COR (Room No.39, Ground Floor) from where they can be collected by students directly.
- Final printing has been done after adequate notice was given for corrections, when the provisional DGS was issued, any corrections hereinafter shall be done only on payment of prescribed fee.
- Final DGS can be collected from the below mentioned Rooms / Labs:-

S.No	Branch	Contact Person	Place of Issue/ Room / Lab No.
1.	Department of Computer Science Engineering (B.Tech, M.Tech, BCA, MCA)	Mr. Vijay Budakoti (9267998778) (vijaybudakoti@ncuindia.edu) Mr. Vijay Pratap Singh (8527637491) (vijaypsingh@ncuindia.edu)	124
2.	Department of Multidisciplinary Engineering (1st Year – CSE, BCA), (B.Tech & M.Tech - ECE, ME, CV)	Mr. Sumit Bhatt (9810499049) (sumitbhat@ncuindia.edu)	223
3.	Centre for Media & Entertainment (B.Sc-SE, VC, VE&A) (BCA-GD, M&IT)	Mr. Roger Walker (8956166577) (roger.walker@seamedu.com)	219
4.	Centre for Language Learning [BA(Eng) & MA(Eng)]	Mr. Rajpal Singh (9891212561) (rajpalsingh@ncuindia.edu)	10
5.	Department of Management & Commerce [BBA, BCOM, BA(Eco)]	Mr. Dheeraj Singh (9837849305) (dheerajsingh@ncuindia.edu)	N-201 (New Building)
6.	School of Business (MBA)	Ms. Heena Sethi (7838222279) (heenasethi@ncuindia.edu)	N-402 (New Building)
7.	Department of Psychology [BA(Psy) & MA(Psy)]	Mr. Nikhilesh Kumar (9971293977) (nikhileshkumar@ncuindia.edu)	212
8.	School of Law [BLL, BBA-LL.B(Hons) & LL.M]	Mr. Abhishek Vats (8295120098) (abhishekvats@ncuindia.edu)	321
9.	Department of Applied Sciences (B.Sc-Maths & DS)	Mr. Sushil Verma (9716905307) (sushilkumar@ncuindia.edu)	Physics Lab
10.	Ph.D Cell (All Pre Ph.D)	Ms. Gauri Chadha (9891705325) (gaurichadha@ncuindia.edu)	11


**Controller of Examinations*****Date of Expiry of Notice: N/A****(as this information is necessary for all students throughout the program and thereafter)*