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|  | <u>APPROVAL</u> | Review Date: Sheet 1 of 1 |
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From: Controller of Examinations

To: Students Notice Board, Website,
LMS, ERPCc: PC, VC, Deans, All HOD,
Registrar, Faculty, Visiting Faculty
(via e-mail)

27 May 2025

RE-EVALUATION OF ANSWERSHEET

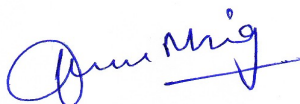
MAJOR TEST MAY 2025

This is to inform you about the re-evaluation process for the Major Test held in May 2025.

1. The schedule for answer sheet showing has been shared with all students through their respective departments.
2. All students are required to be present for the answer sheet showing as per the schedule.
- 3. Students who wish to apply for re-evaluation must do so on the same day as the answer sheet showing.**
4. Re-evaluation requests will not be accepted after the scheduled day of the answer sheet showing. Absence on the scheduled day will result in forfeiture of the opportunity for re-evaluation.

PROCEDURE FOR RE-EVALUATION:

1. Fill out Application Form No. 35, available in the library.
2. The re-evaluation fee is ₹500 per subject, deposit the fee in accounts office.
3. Submit the duly filled in form and fee receipt to the Examination Cell in Room No. 116.
4. The fee will be refunded if the marks for the respective courses are upgraded after re-evaluation.



Controller of Examinations