

Minutes of Meeting – Ethics Committee

Review Date:

Sheet:1 of 3

From: Dr. Nitin Malik

To: Vice-Chancellor,
Committee Members,
Dean Academics, Registrar

Date: 5 June 2023

Cc: Hon'ble GB, Dy Dean-RDIL

Minutes of Meeting – Ethics Committee AY2023-24

A meeting of Ethics Committee members was held on 05 June 2023 under the Chairmanship of Prof. Prem Vrat at 2:30 PM in the Conference Room of the University.

The Following members attended the Meeting:

Chairperson	Prof. Prem Vrat	Professor of Eminence & Chief Mentor
Members	Prof. Archana Sarma, SoL Dr Vaishali Sahu, MDE Dr Satnam Singh, MDE Dr Bharti Arora, APS	Dept. Experts
	Prof. I K Varma	Distinguished Research Professor & External Expert
Convener	Prof. Nitin Malik, CSE	Expert (CSE)

The meeting started with the formal welcome address to all the members of the Ethics Committee by the Convenor. The agenda of the meeting was explained to all the members. The main agenda of the meeting were:

Agenda Item 1: Discussion on points discussed in the previous meeting.

The meeting started with the discussion on the action taken on the points discussed in the previous meeting. The agenda points were

- **Importance of Ethics**
- **Academic Integrity Issues**
- **Usage of Turnitin software**

Agenda Item 2: Importance of Ethics Committee

The Chair upheld the importance of Ethics committee in fostering a culture of honesty and research integrity and ethical behaviour across all levels in the University. She discussed the Committee's responsibilities which include investigating the any reported case of unethical behaviour. The committee has the mandate to monitor any unethical research practice and ensure compliance in timely manner.

Agenda Item 3: Recommendations for Improving Ethical Practices

In response to the issues identified, the Ethics Committee proposed several recommendations to strengthen research practices across the university:

- ☐ **Strengthen Policy Enforcement:** Strict enforcement of the university's academic integrity and addressing concerns of plagiarism and strict penalties for violations.
- ☐ **Counseling and Support Services:** RDIL Office to provide accessible counseling and support services to researchers facing academic challenges.
- ☐ **Enhanced Monitoring and Evaluation:** Implement tools and procedures for monitoring adherence to ethical standards and periodically evaluating the effectiveness of ethics awareness programs.

Agenda Item 4: Turnitin usage manual

Turnitin is an essential tool in maintaining academic integrity in our university. Mr. Deepak from Server room is requested to kindly prepare and share the manual for usage of anti-plagiarism and share it with all the faculties of the University.

The meeting ended with the vote of thanks.



Convener