THE NORTHCAP UNIVERSITY	**Minutes of Meeting – Ethics Committee**	**Review Date:**
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From: Dr. Nitin Malik

To: Vice-Chancellor,
Committee Members,
Dean Academics, Registrar

Date: 6 June 2022

Cc: Hon'ble GB, Dy Dean-RDIL

Minutes of Meeting – Ethics Committee AY2022-23

A meeting of **Ethics Committee members was held on 06 June 2022 under the Chairmanship of Prof. Prem Vrat** at 2:30 PM in the Conference Room of the University.

The Following members attended the Meeting:

Chairperson	Prof. Prem Vrat	Professor of Eminence & Chief Mentor
Members	Prof. Archana Sarma Dr Vaishali Sahu, CEE Dr Satnam Singh, ME Dr Bharti Arora, APS	**Dept. Experts**
	Prof. I K Varma	**Distinguished Research Professor & External Expert**
Convener	Prof. Nitin Malik, CSE	**Expert (CSE)**

The meeting started with the formal welcome address to all the members of the Ethics Committee by the Convenor. The agenda of the meeting was explained to all the members. The main agenda of the meeting were:

Agenda Item 1: Discussion on points discussed in the previous meeting.

The meeting started with the discussion on the action taken on the points discussed in the previous meeting. The agenda points were

- **Bioethics**
- **Ethics awareness among faculties**
- **Proper usage of Turnitin**

Agenda Item 2: Importance of Ethics

The Chair emphasized the importance of upholding the ethical standards within the University and all share the responsibility of having a respectful and conducive working environment in the University. She emphasized the need to take timely and swift action on reported cases of violations, if any.

Agenda Item 3: Academic Integrity issues

The Ethics Committee engaged in several discussions to address ethical challenges faced by the research community. Some of the themes include Plagiarism, cheating, and other forms of academic dishonesty. These discussions reflected the committee's commitment to maintaining a fair and respectful environment for every researcher.

Agenda Item 4: Usage of Turnitin software

Turnitin is an essential tool in maintaining academic integrity in our university. This ethics committee urge everyone to use the software judiciously and not to rely solely on its results to determine the presence of plagiarism. Instead, it is recommended that you also employ your own critical thinking and evaluation of student work to determine the level of originality.

The meeting ended with the vote of thanks.

Convener