

	<b>Minutes of Meeting – Ethics Committee</b>	<b>Review Date:</b>
		<b>Sheet:1 of 3</b>

From: Dr. Nitin Malik

To: Vice-Chancellor,  
Committee Members,  
Dean Academics, Registrar

Date: 7 June 2019

Cc: Hon'ble GB, Dy Dean-RDIL

### Minutes of Meeting – Ethics Committee AY2019-20

A meeting of **Ethics Committee** members was held on **07 June 2019** under the **Chairmanship of Hon'ble Vice Chancellor** at 2:30 PM in the Conference Room of the University.

<b>Chairperson</b>	Prof. Prem Vrat	<b>Professor of Eminence &amp; Chief Mentor</b>
<b>Members</b>	Dr. Archana Sarma, Sol, <i>Dr. Archana Sarma</i> Dr Vaishali Sahu, CEE <i>Vaishali</i> Dr Satnam Singh, ME <i>Satnam</i> Dr Bharti Arora, APS <i>Bharti</i>	<b>Dept. Experts</b>
	Prof. I K Varma	<b>Distinguished Research Professor &amp; External Expert</b>
<b>Convener</b>	Dr. Nitin Malik, EECE <i>Nitin Malik</i>	<b>Dept Expert</b>

The meeting started with the formal welcome address to all the members of the Ethics Committee by the Convenor. The agenda of the meeting was explained to all the members. The main agenda of the meeting were:

#### Agenda Item 1: Reconstitution of Ethics Committee

The Chairperson has reconstituted the members of the Ethics Committee and that has been duly approved by the Registrar. The revised constituency is as follows. The Chair welcome the new members and apprise them the mandate given to the Ethics committee.

### **Agenda Item 2: Discussion on points discussed in the previous meeting.**

The meeting started with the discussion on the action taken on the points discussed in the previous meeting.

### **Agenda Item 3: Resource guides on Ethics**

The Convenor shared the resource guides on ethics issued by various agencies of repute are mentioned below. This may be circulated to all the departments.

Guiding Principles of Research by National Institute of health <https://www.nih.gov/health-information/nih-clinical-research-trials-you/guiding-principles-ethical-research>

Ethical Considerations by World Health Organization <https://www.who.int/tools/antiretrovirals-in-pregnancy-research-toolkit/ethical-considerations>

National Ethical guidelines on Biomedical Research by ICMR [https://thsti.res.in/pdf/National\\_Ethical\\_Guidelines\\_for\\_BioMedical\\_Research\\_Involving\\_Children.pdf](https://thsti.res.in/pdf/National_Ethical_Guidelines_for_BioMedical_Research_Involving_Children.pdf)

### **Agenda Item 4: Research Integrity**

The Chair emphasized on maintaining research Integrity at all costs and that includes the following:

- ☐ Honesty and Objectivity – Be Honest about your intentions
- ☐ Transparency – Be transparent in research
- ☐ Data Integrity – Data is the cornerstone of the research
- ☐ Informed Consent, if applicable
- ☐ Responsible Publications – Stay away from predatory journals

### **Agenda Item 5: Turnitin guidelines**

The Turnitin guidelines have been framed and is reproduced below

- 1 Understand the underlying enhancements: Get a deep understanding of the improvements and how they augment the efficiency of detecting and managing similarity.
2. Grasp the functionality: Gain an in-depth knowledge of how to effectively use the new features and functionalities of the report.
3. Recognize the benefits: Learn how the new report will enhance your current teaching methodologies and offer a more streamlined experience in managing originality and citations.
4. The PhD supervisors and the faculty should guide the scholars and students, respectively, how to use Turnitin software.
5. Every user should use their own Turnitin account to check for the similarity/AI score.
6. It is mandatory to fill in the details of the author and the manuscript title while checking for the similarity score.
7. Avoid the use of Turnitin software to check for the similarity score/AI score of a very short assignment or a report which is less than 500 words.

**The meeting ended with the vote of thanks.**



**Convener**