



INTER OFFICE MEMO

Review Date:

From : Registrar

To : All Concerned

CC : GB, PC, VC & VC Office


14 July 2023

SECR-01/IOM/069/2023

RE-CONSTITUTION OF ANTI RAGGING COMMITTEE

Consequent to some incumbent members having left the University and few not being available any more, the Anti-Ragging Committee of the University is hereby re-constituted as under: -

S. No.	DETAILMENT	REQUIREMENT, AS PER THE SUPREME COURT ORDER	CONTACT No's	REMARKS
1.	Prof. (Dr.) Nupur Prakash	Committee to be headed by Head of Institution	0124 – 4195204	Chairman
2.	Commodore Diwakar Tomar NM (Retd.)	Administrative Head (Registrar)	9910995228	Vice Chairman
3.	Dr. Hukum Singh	Representatives of faculty members	9971611068	Member
4.	SHO, Palam Vihar, Gurugram	Representative of Police – Local area SHO (Commissioner Police Letter No 6849/Sec/9.06.2010)	0124 – 2360148	Member
5.	Mr. Manu Mehta Senior Correspondent, ANI News & CEO, Gurugram News	Representative of Local Media	9891924000	Member
6.	Dr. Mandeep Kishore Club Director – Rotary Club Gurugram	Representative of NGO (Rotary Club)	9811905570	Member
7.	Mr. Ajay Kumar Mr. Sanjay Padam	Parent representatives	9013508180 9911242133	Member Member
8.	Ms. Asha Devi	Warden Girls Hostel	9891596113	Member
9.	Aarjav Vajpayee (20CSU001) Nandini Pachauri (20CSU069)	Student's representatives (Boy/ Girl)	8130012432 9310061896	Student Member Student Member
10.	Ms. Kiran Mrig	Non-Teaching / Administrative Staff.	9354176395	Member Secretary


Commodore Diwakar Tomar NM (Retd.)
Registrar

	<p style="text-align: center;">INTER OFFICE MEMO</p>	<p style="text-align: center;">Review Date:</p>
		<p style="text-align: center;">1 OF 1</p>

From : Registrar

To : All Concerned

CC : Hon'ble GB, Pro-Chancellor, VC,
VC Office

15 July 2023

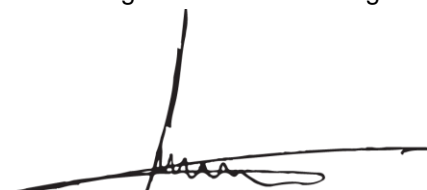
SECR-01/IOM/069A/2023

ANTI RAGGING COMMITTEE MEETING

1. Anti-Ragging Committee of the University composed as under shall meet at **1:00 pm** on **20 July 2023 (Thursday)** in the **Conference Room**.

S. No.	DETAILMENT	REQUIREMENT, AS PER THE SUPREME COURT ORDER	CONTACT No's	REMARKS
1.	Prof. (Dr.) Nupur Prakash	Committee to be headed by Head of Institution	0124 – 4195204	Chairman
2.	Commodore Diwakar Tomar NM (Retd.)	Administrative Head (Registrar)	9910995228	Vice Chairman
3.	Dr. Hukum Singh	Representatives of faculty members	9971611068	Member
4.	SHO, Palam Vihar, Gurugram	Representative of Police – Local area SHO (Commissioner Police Letter No 6849/Sec/9.06.2010)	0124 – 2360148	Member
5.	Mr. Manu Mehta Senior Correspondent, ANI News & CEO, Gurugram News	Representative of Local Media	9891924000	Member
6.	Dr. Mandeep Kishore Club Director – Rotary Club Gurugram	Representative of NGO (Rotary Club)	9811905570	Member
7.	Mr. Ajay Kumar Mr. Sanjay Padam	Parent representatives	9013508180 9911242133	Member Member
8.	Ms. Asha Devi	Warden Girls Hostel	9891596113	Member
9.	Aarjav Vajpayee (20CSU001) Nandini Pachauri (20CSU069)	Student's representatives (Boy/ Girl)	8130012432 9310061896	Student Member Student Member
10.	Ms. Kiran Mrig	Non-Teaching / Administrative Staff.	9354176395	Member Secretary

2. All are kindly requested to attend.
3. Agenda for the meeting is enclosed as Annexure.



Commodore Diwakar Tomar NM (Retd.)
Registrar & Vice Chairman – Anti Ragging Committee

	AGENDA FOR ANTI RAGGING COMMITTEE MEETING	Review Date:
		1 OF 1

**Agenda for Anti-Ragging Committee Meeting to be held
on 20 July 2023 at The NorthCap University**

Agenda for the Anti-Ragging Committee Meeting scheduled on 20 July 2023

1. Welcome address by Chairman
2. Compliance of the Chairman UGC letter dated 14 May 2023 regarding mandatory filing of Compliance Report on the indicated anti-ragging link.
3. Extra Emphasis on Anti Ragging Measures during the Induction Program
4. Putting anti-ragging posters and anti-ragging helpline numbers at prominent locations on the campus.
5. Discussions of benefits of hiring of a Psychologist for mental well-being of students.
6. Any other point with the permission of the Chairman



**MINUTES OF ANTI RAGGING COMMITTEE MEETING HELD
ON 20TH JULY 2023**

From : Registrar

To : All Concerned

CC : Hon'ble GB, Pro-Chancellor, VC,
VC Office

21 July 2023

SECR-01/IOM/073A/2023

**MINUTES OF ANTI RAGGING COMMITTEE MEETING
HELD ON 20TH JULY 2023**

1. The Anti Ragging Committee meeting was held on **20th July 2023 (Thursday) at 1:00 PM** in the Conference Room.
2. The following members attended the meeting:

S. No.	DETAILMENT	REQUIREMENT, AS PER THE SUPREME COURT ORDER	DESIGNATION
1.	Prof. (Dr.) Nupur Prakash	Committee to be headed by Head of Institution	Chairperson
2.	Commodore Diwakar Tomar NM (Retd.)	Administrative Head (Registrar)	Vice Chairman
3.	Dr. Hukum Singh	Representatives of faculty members	Member
4.	SHO, Palam Vihar, Gurugram	Representative of Police – Local area SHO (Commissioner Police Letter No 6849/Sec/9.06.2010)	Member
5.	Mr. Manu Mehta Senior Correspondent, ANI News & CEO, Gurugram News	Representative of Local Media	Member
6.	Dr. Mandeep Kishore Club Director – Rotary Club Gurugram	Representative of NGO (Rotary Club)	Member
7.	Mr. Ajay Kumar Mr. Sanjay Padam	Parent representatives	Member Member
8.	Ms. Asha Devi	Warden Girls Hostel	Member
9.	Aarjav Vajpayee (20CSU001) Nandini Pachauri (20CSU069)	Student's representatives (Boy/ Girl)	Student Member Student Member
10.	Ms. Kiran Mrig	Non-Teaching / Administrative Staff.	Member Secretary

Issues under discussion / elaboration:

1. Welcome Address by Chairperson

The meeting commenced with a warm welcome from the Chairperson, who expressed appreciation for the members' participation. The Chairperson reiterated the importance of maintaining a safe and conducive learning environment for all students and emphasized the committee's role in ensuring the eradication of ragging within the institution.

2. Compliance of the Chairperson UGC Letter dated 14 May 2023 Regarding Mandatory Filing of Compliance Report on the Indicated Anti-Ragging Link

The Chairperson highlighted the University Grants Commission (UGC) letter dated 14 May 2023, which mandates the submission of a compliance report on the indicated anti-ragging link. The committee members reviewed the status of compliance and it was noted that the report is to be submitted before the deadline indicated. The member secretary informed the members that the university complied with all the provisions of the letter and the compliance report would be submitted in time.

3. Extra Emphasis on Anti-Ragging Measures During the Induction Program

The committee discussed how to incorporate stronger anti-ragging measures into the induction program for new students. The following points were agreed upon:

- (a) Include a dedicated session on anti-ragging awareness.
- (b) Distribute handouts and brochures that outline the consequences of ragging and the steps for reporting any incidents.
- (c) Involve senior students in the induction process to reinforce the anti-ragging message.

It was decided that the above suggestions should be forwarded to the Dean Academics, who should incorporate them into the Induction Programme 2023.

4. Putting Anti-Ragging Posters and Anti-Ragging Helpline Numbers at Prominent Locations on the Campus

The committee discussed the importance of visual reminders regarding anti-ragging policies. It was agreed that posters and helpline numbers should be placed in high-traffic areas such as:

- (a) Main entrance to the campus, entry to the new and old building.
- (b) Hostel.
- (c) Common areas like the library and cafeteria.
- (d) Students Common room

5. Discussion on Benefits of Hiring a Psychologist for Mental Well-Being of Students

The committee deliberated on the potential benefits of employing a psychologist to provide mental health support to students, particularly in preventing cases of ragging. The following points were highlighted:

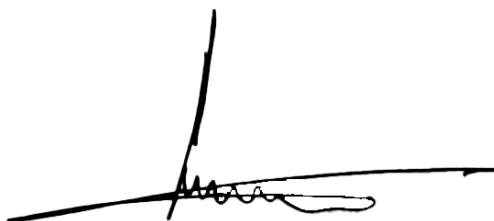
- (a) Mental well-being services can create a supportive environment that may reduce the occurrence of ragging.
- (b) Regular mental health workshops can be conducted for both students and faculty to raise awareness.

It was decided that the committee will explore the feasibility of hiring a psychologist, including potential funding sources and the scope of their responsibilities. A proposal will be submitted for review of the Governing Body by 07 Aug 2023.

6. Any Other Point with the Permission of the Chairman

Additional Training for Staff: A suggestion was made to include anti-ragging training for faculty and staff members to ensure they are equipped to recognize and address ragging incidents. It was decided that the faculty and staff would be sensitized to be vigilant at all times and spot potential ragging signs in various situations

7. There being no further points of discussion, the meeting was adjourned at 2:45 PM. The Chairperson thanked all the members for their valuable input and reiterated the importance of working together to maintain a safe, ragging-free environment on campus.



Commodore Diwakar Tomar NM (Retd.)
Registrar & Vice Chairman – Anti Ragging Committee