

**INTER OFFICE MEMO****Review Date:**

From : Registrar

To : All Concerned

CC : Hon'ble GB, Pro-Chancellor, VC, VC Office

21 January 2021

SECR-01/IOM/006A/2021

ANTI RAGGING COMMITTEE MEETING

1. Anti-Ragging Committee of the University composed as under shall meet at **11:00 am** on **25 January 2021 (Monday)** in the **Conference Room**.

S. No.	DETAILMENT	REQUIREMENT, AS PER UGC NOTIFICATION	REMARKS
1.	Prof H B Raghavendra	Committee to be headed by Head of Institution	Chairman
2.	Col. Bikram Mohanty (Retd.)	Administrative Head (Registrar)	Vice Chairman
3.	Dr. Hukum Singh Dr. Amanpreet Kaur	Representatives of faculty members (Male/ Female)	Member Member
4.	SHO, Palam Vihar, Gurugram	Representative of Police – Local area SHO (Commissioner Police Letter No 6849/Sec/9.06.2010)	Member
5.	Mr. B. R. Verma Editor/Publisher, Haryana Recorder	Representative of Local Media	Member
6.	Rotarian Mr. Dilip Gover, Honorary General Secretary	Rotary Incharge	Member
7.	Mr. Amit kumar Mrs. Vinita Dhaiya Mr. Manish Kumar Yadav	Parent representatives	Member Member member
8.	Mr. Sanjeev Kumar	Hostel In-charge (Boys) Matron in-charge (Girls)	Member Member
9.	Ritik Bhatia (18MEU015) Balpreet Singh (18MEU004)	Student's representatives (Boy/ Girl)	Student Member Student Member Student Member
10.	Ms. Kiran Mrig	Non-Teaching/ Administrative Staff.	Member Secretary

2. All are kindly requested to attend.
3. Agenda for the meeting is enclosed as Annexure.

Col. Bikram Mohanty (Retd.)
Registrar & Vice Chairman – Anti Ragging Committee

	<p style="text-align: center;"><u>AGENDA FOR</u> <u>ANTI RAGGING COMMITTEE MEETING</u></p>	Review Date:

AGENDA FOR ANTI RAGGING COMMITTEE MEETING TO BE HELD ON
25 JANUARY 2021 (MONDAY) AT THE NORTHCAP UNIVERSITY

Agenda for the Anti-Ragging Committee Meeting scheduled on 25 January 2021 is as follows:

1. Review of Anti-Ragging Measures for the Academic Year 2020-21
2. Implementation of UGC Guidelines and Compliance with COVID-19 Safety Protocols
3. Awareness Programs and Training for Freshers and Staff
4. Monitoring and Evaluation Mechanisms for Anti-Ragging Efforts



MINUTES OF ANTI RAGGING COMMITTEE **MEETING HELD ON 25TH JANUARY 2021**

From : Registrar

To : All Concerned

CC : Hon'ble GB, Pro-Chancellor, VC & VC
Office**28 January 2021****SECR-01/IOM/007A/2021**

MINUTES OF ANTI RAGGING COMMITTEE MEETING **HELD ON 25TH JANUARY 2021**

1. The Anti Ragging Committee meeting was held on **25th January 2021 (Monday) at 11:00 PM** in the Conference Room.
2. The following members attended the meeting:

S. No.	DETAILMENT	REQUIREMENT, AS PER UGC NOTIFICATION	REMARKS
1.	Prof H B Raghavendra	Committee to be headed by Head of Institution	Chairman
2.	Col. Bikram Mohanty (Retd.)	Administrative Head (Registrar)	Vice Chairman
3.	Dr. Hukum Singh Dr. Amanpreet Kaur	Representatives of faculty members (Male/ Female)	Member Member
4.	SHO, Palam Vihar, Gurugram	Representative of Police – Local area SHO (Commissioner Police Letter No 6849/Sec/9.06.2010)	Member
5.	Mr. B. R. Verma Editor/Publisher, Haryana Recorder	Representative of Local Media	Member
6.	Rotarian Mr. Dilip Gover, Honorary General Secretary	Rotary Incharge	Member
7.	Mr. Amit kumar Mrs. Vinita Dhaiya Mr. Manish Kumar Yadav	Parent representatives	Member Member member
8.	Mr. Sanjeev Kumar	Hostel In-charge (Boys) Matron in-charge (Girls)	Member Member
9.	Ritik Bhatia (18MEU015) Balpreet Singh (18MEU004)	Student's representatives (Boy/ Girl)	Student Member Student Member Student Member
10.	Ms. Kiran Mrig	Non-Teaching/ Administrative Staff.	Member Secretary

1. Review of Anti-Ragging Measures for the Academic Year 2020-21

The meeting commenced with a review of the existing anti-ragging measures in place for the academic year 2020-21. The committee revisited the comprehensive action plan that was implemented during the previous year, which included both preventive and corrective steps to address ragging incidents. The committee emphasized the importance of strengthening vigilance in hostels, classrooms, and on-campus areas. It was discussed that, despite the challenges posed by the pandemic, it was crucial to maintain the same tempo and alertness of anti-ragging environment, as done in the past.

2. Implementation of UGC Guidelines and Compliance with COVID-19 Safety Protocols

In line with the University Grants Commission (UGC) guidelines, the committee addressed the necessary protocols for safeguarding students and staff against COVID-19 while maintaining anti-ragging efforts. The UGC had issued a directive to all universities to hold virtual meetings, conduct online counseling for students, and ensure social distancing in campus areas. The members discussed the compliance of these guidelines, specifically focusing on maintaining academic integrity and discipline in a virtual classroom environment. The committee also discussed creating an online platform where students could report any complaints related to ragging confidentially, ensuring that the university followed all safety measures while tackling the issue.

3. Awareness Programs and Training for Freshers and Staff

The third agenda point focused on developing online awareness programs and training sessions for both students and staff. As the academic year started with online classes due to the COVID-19 pandemic, the committee agreed that it was essential to conduct virtual orientation sessions specifically tailored to the prevention of ragging. These sessions would be mandatory for all incoming students, especially freshers, and would include workshops on student rights, the legal consequences of ragging, and how to report any incidents. The committee also proposed including faculty and staff members in these training programs to ensure that everyone on campus was well-informed and vigilant in preventing ragging-related incidents.

4. Monitoring and Evaluation Mechanisms for Anti-Ragging Efforts

A detailed discussion was held regarding the monitoring and evaluation of anti-ragging efforts. The committee discussed setting up a dedicated team of faculty members who would be responsible for monitoring the working and efficacy of the anti-ragging committee and anti-ragging squads. Additionally, members discussed creating a digital feedback system where students could anonymously report any concerns regarding ragging. The monitoring team would regularly evaluate the effectiveness of these measures and make necessary adjustments.

Regarding holding of the annual anti-ragging awareness program, it was decided that in view of uncertainty of commencement of offline classes, the decision to hold the awareness program will be taken later when clarity on commencement of physical classes is available.

The meeting was concluded with a reiteration of the university's commitment to maintaining a ragging-free environment while prioritizing the health and safety of all students and staff as we emerge from the challenges posed by the COVID-19 pandemic.

The meeting was adjourned at: 12:30 PM



Col. Bikram Mohanty (Retd.)

Registrar & Vice Chairman – Anti Ragging Committee