

	<p style="text-align: center;"><b>INTER OFFICE MEMO</b></p>	<p style="text-align: center;"><b>Review Date:</b></p>
		<p style="text-align: center;"><b>1 OF 1</b></p>

From : Registrar

To : All Concerned

CC : Hon'ble GB, Pro-Chancellor,  
VC, VC Office

08 July 2019

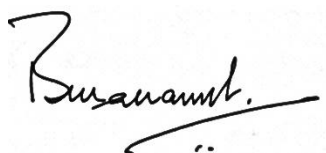
SECR-01/IOM/059/2019

### **ANTI RAGGING COMMITTEE MEETING**


1. Anti-Ragging Committee of the University composed as under shall meet at **10:30 a.m.** on **18 July 2019** in The **Conference Room**.

S. No.	DETAILMENT	REQUIREMENT, AS PER UGC NOTIFICATION	CONTACT No's	REMARKS
1.	Prof H B Raghavendra	Committee to be headed by Head of Institution	0124 – 4195204	Chairman
2.	Col. Bikram Mohanty (Retd.)	Administrative Head (Registrar)	9999069695	Vice Chairman
3.	Dr. Hukum Singh Dr. Amanpreet Kaur	Representatives of faculty members (Male/ Female)	9971611068 7838202063	Member Member
4.	Insp. Surender SHO, Palam Vihar, Gurugram	Representative of Police – Local area SHO (Commissioner Police Letter No 6849/Sec/9.06.2010)	9999981832 0124 – 2360148	Member
5.	Mr. B. R. Verma Editor/Publisher, Haryana Recorder	Representative of Local Media	9312320304 9958246667	Member
6.	Rotarian Mr. Anil Kaushal, Honorary General Secretary	Representative of NGO (Rotary Club)	9818254898	Member
7.	Mr. Amit kumar Mrs. Vinita Dhaiya Mr. Manish Kumar Yadav	Parent representatives	9811116456 9717755201 9416248131	Member Member member
8.	Dr. Praveen K Lohchab (Boys Hostel) Mrs. Leela Joseph (Girls Hostel)	Hostel In-charge (Boys) Matron in-charge (Girls)	9416529035 9868512537	Member Member
9.	Ranjit Bhambhu Kunal Dhaiya Ritu Chauhan	Student's representatives (Boy/ Girl)	9810800182 7988475590 9518439013	Student Member Student Member Student Member
10.	Col. Devavrat Chhikara (Retd)	Non-Teaching/ Administrative Staff.	8527334555	Member Secretary

2. All are kindly requested to attend.
3. Agenda for the meeting is enclosed as Annexure.



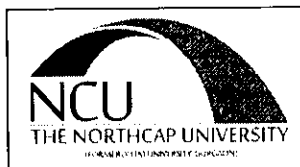
**Col. Bikram Mohanty (Retd.)**  
**Registrar &**  
**Vice Chairman – Anti Ragging Committee**

	<b>AGENDA FOR ANTI RAGGING COMMITTEE MEETING</b>	Review Date:
		1 OF 1

**Agenda for Anti-Ragging Committee Meeting to be held  
on 18 July 2019 at The NorthCap University**

The following are the Agenda Points:

1. Welcome address by Chairman.
2. Presentation of Action Taken Report (ATR) 2018-19 on Anti-Ragging.
3. Anti-Ragging measures for Academic Year 2019-20.
4. Additional Anti-Ragging measures to be taken, including recommendations by the Committee.
5. Submission of Periodic reports on anti-ragging measures.
6. Any other point with the permission of the Chair.



# INTER OFFICE MEMO

Review Date:  
01/03/2014

Sheet 1 of 1

From: Controller of Examinations

To: Chairman-Anti Ragging Committee

22.07.2019

## Minutes of Anti Ragging Committee Meeting Held on 18 July 2019

1. The attendance details are as under mentioned:-

S.N o.	NAME	MEMBER AS PER UGC GUIDELINES	DESIGNATION
1	Prof H B Raghavendra	Vice Chancellor	Chairman
2	Col. Bikram Mohanty (Retd)	Administrative Head(Registrar)	Vice Chairman
3	Dr. Hukum Singh Ms. Amanpreet Kaur	Representatives of faculty members (Male/ Female)	Member Member
4	ASI Ajeet Singh, P S Palam	Representative of Police -Local area SHO	Member
5	Mr. B. R. Verma Editor/Publisher, Haryana Recorder	Representative of Local Media	Member
6	Mr. Amit kumar Mrs. Vinita Dhiya Mr. Manish Kumar Yadav	Parent representatives	Member Member Member
7	Dr. Praveen K Lochab (Boys Hostel) Mrs. Leela Joseph (Girls Hostel)	Hostel in-charge (Boys)  Matron in-charge (Girls)	Member  Member
9	Mr. Ranjit Bhambhu  Mr. Kunal Dhiya  Mrs. Ritu Chauhan	Student's Representatives (Boy/Girl)	Student Member  Student Member  Student Member
10	Col. Devavrat Chhikara(Retd)	Non-Teaching/Administrative Staff.	Member Secretary

## 2. Issues under discussion / Elaboration:-

- a. Welcome-The member Secretary welcomed the chairman and all members present and invited the chairman to commence the meeting with his opening remarks.
- b. Opening Remarks of Chairman - The vice Chancellor Prof. H.B Raghavendra expressed his satisfaction over the robust measures under taken in the University against ragging and invited petrification of all members towards improving the system and processes further.
- c. Presentation on Anti Ragging – The member secretary narrated the gory deaths Pon Navaru and Aman Kachroo which led to the establishment of high level committee under chairmanship of Ex CBI Director Dr. R K Raghwan. This resulted in institution of national helpline against Ragging. Inclusion of Ragging as a crime in Indian Panel Code and issuance of guidelines against Ragging. The definition of Ragging and what all is included in regulations against Ragging and penal outcomes were included in the presentation. He also briefed in detail on the measures undertaken at the NorthCap University that helped in maintenance of the Campus as Ragging free. The measures elaborated are :-
  - i. Declaration – The NorthCap University is a No Ragging Campus and Same is displayed on notice Boards, Posters, Students Learning Management system, Webpage of University and social media.
  - ii. Anti-ragging Committee- The constitution of committee as per guidelines of UGC and inclusion of all stake holders as members
  - iii. Contact Number- Phone numbers of committee members including local SHO at Palam Vihar Gurugram are displayed at common areas in University Campus.
  - iv. Undertaking – An undertaking is obtained from parents and students at the time of admissions towards non indulgence in ragging.
  - v. Letter from Vice Chancellor – A letter is sent to all the parents of students exhorting the evil of ragging and the penal outcomes.
  - vi. Freshers Orientation- During initial orientation of freshers programme the advisory on anti ragging is included in the formal briefing by the Registrar.
  - vii. Anti Ragging Squads – To cover the entire landscape of the Campus anti ragging squads are constituted which submit their weekly report to the member secretary.
  - viii. CC TV Cameras - The academic area and prominent places are covered with CCTV Cameras that act as a deterrent to any kind of indiscipline.
3. On conclusion of the briefing by Member secretary suggestion towards improvement were invited from members.
4. Suggestions/ Comments.
  - (a) Dr. Hukum Singh – He suggested that there is a need to be vigilant against youth who are not enrolled in the University and indulging in to ragging in vicinity of the premises of the University.
  - (b) Kunal Dhiya – The student representative suggested that display of anti-ragging drive be improved in the area of cafeteria by way of conduct of activities like Nukkad Natak etc.

(c) Mr BR Verma- the representative of local media lauded the efforts and communicated his great satisfaction for measures undertaken to maintain the NorthCap University Camus free from menace of ragging.

5. Concluding Remarks of Chairman – The Vice Chancellor Prof. H B Raghvendra complimented the member for suggestions of improvement and thanked all members for their active participation. The Suggestion will be implanted by the University through the participation of relevant clubs and societies in spreading awareness and importance of Anti ragging Environment. He requested local police to increase their visibility for a month starting from 22 July 2019 onwards when the new academic session begins. He called upon the students to be forthcoming in reporting any incident and discouraging other students at the stage of ideation of ragging itself. He was sanguine of support from all quarters and lauded efforts of security staff who were found vigilant and visible.



**Col Devavrat Chhikara (Retd.)**  
**Member & Secretary**