

### THE NORTHCAP UNIVERSITY

From: Convener - IQAC	To:	All Concerned
	CC:	Hon'ble GB, Secretarial, Pro- Chancellor's Office, VC Office
Date: 13 <sup>th</sup> May 2023		IQAC/IOM/May/2023/02

The 17<sup>th</sup> IQAC meeting was held on **Friday** i.e., **12 May 2023** from **2:15 PM** in the **Smart Classroom**, **first floor** of the University. The following members and invitees attended the meeting:

1)	Prof. (Dr.) Nupur Prakash (Vice- Chancellor)	Chairperson, Head of Institution
2)	Prof. Prem Vrat (Pro- Chancellor)	Representative, University Management
3)	Cmde. Diwakar Tomar (Retd.) (Registrar)	Senior Representative, University Administration
4)	Ms. Deepika Deswal (Manager HR)	Representative, University Administration
5)	Prof. Manoj Kumar Gopaliya (Dean Academics)	Teacher Representative
6)	Prof. Rita Chhikara (HOD - CSE & IT)	Teacher Representative
7)	Prof. Nitin Malik (Deputy Dean-PhD & RDIL)	Teacher Representative
8)	Dr. Sona Vikas (HOD Comm. & LS)	Teacher Representative
9)	Dr. Archana Sharma (HOD – School of Law)	Teacher Representative
10)	Ms. Manali Balhara (21CLD002)	Student Representative (Absent)
11)	Mr. Vineet Gupta, Gemini Solutions	Alumni Representation
	Pvt. Ltd. (Alumnus)	
12)	Dr. Pankaj Sharma, Manager Incubation	Society Representation
	Centre STPI, Noida	
13)	Ms. Nidhi Agrawal (COO & Engg. Head, NIA	Industry Representative
	Agrocommodity Marketplace Pvt. Ltd. Gurugram	I
14)	Mr. Surendra Singh Grover (Director -CPAA)	Stakeholder
15)	Prof. Swaran Ahuja (Academic Advisor)	Special Invitee
16)	Prof. Sharda Vashisth (HOD MDE	Special Invitee
	& Dy. Dean IRO)	
17)	Dr. Satnam Singh	Convener, IQAC
18)	Dr. Rekha Vig (Dy. Dean IQAC)	Member Secretary, IQAC

#### The detailed agenda of the 17<sup>th</sup> IQAC Meeting is presented in Annexure-I

#### Following are the minutes of the meeting.

- Prof. Rekha Vig, Dy. Dean IQAC welcomed all the members and the special invitees for the 17<sup>th</sup> IQAC meeting in the smart classroom and updated them on the agenda points to be discussed in the meeting.
- Dy. Dean IQAC presented the updated list of committee members of IQAC, NCU which is attached as
   *Annexure II.* The committee has been reconstituted due to the turnover of many faculty and external
   members. The tenure of the committee will be for *three years* with effect from *09 May 2023.*

### Item No.1: Confirmation of the Minutes of 16<sup>th</sup> IQAC Meeting held on 14<sup>th</sup> December 2022 (attached as Annexure#01) and update on action taken on pending issues if any. (Convener, IQAC)

**Dr. Satnam Singh, Convener IQAC** presented the confirmation of minutes and Action Taken Report for the 16<sup>th</sup> IQAC meeting which was held on **14 Dec 2022.** The minutes were confirmed and hence closed. The detailed action taken report is attached as **Annexure III.** The major points of discussion were:

- NAAC Best Practices Manual and Target Sheet for Departments
- Organizing workshops by IQAC on quality
- Streamlining the data collection process at NCU
- Improving Alumni relations
- RDIL organized research-based seminars/workshops
- Implementation of NEP2020 at NCU
- Item No.2: Discussion and review of Annual Quality Assurance Report (AQAR) 2021-22 by Dr. Satnam Singh (Convener IQAC): For the kind information and approval of AQAR 2021-22 from the committee members.

**Convener IQAC** presented the NorthCap University's **Annual Quality Assurance Report (AQAR)** for the **AY 2021-22** for the review and recommendations by the IQAC committee members. Some of the important discussion points and suggestions are presented below:

- **Prof. Prem Vrat (Pro-Chancellor, NCU)** suggested that faculty members need to focus on Industrial engagements for getting projects and tapping CSR funding. A structured approach is required for collaboration with industrial partners.
- In response to the discussion by external members on IPR status at NCU, chairperson highlighted that NCU is doing extremely good in filing patents, copyrights, trademarks and designs. In AY 2021-22, NCU has filled over 20 patents, design, copyrights and trademarks. The list is annexed as *Annexure-IV*.
- **IQAC** committee advised CPAA to maintain proper documentation pertaining to the employment data. All students who are joining their family businesses to submit proper documents and should be counted under employment. Similarly proper records for students

going for higher education needs to be in place. The placement for BBA and B.Com. batches needs to be improved.

- Data for students qualifying in **state/ national/ international level examinations** such as **GATE, GRE, GMAT, TOEFL** etc. needs proper documentation.
- Criteria 3 (Research, Innovations and Extensions) needs more inputs from all the stakeholders including industrial partners for uplifting the Research and Development activities at NCU. Mr. Vineet Gupta (NCU Alumnus) suggested that NCU should focus on corporate trainings for freshers and can develop modules/course materials on new technologies for the industrial partners. He further stressed on offering one-year internships to students with Pre-Placement Offers (PPO). MOOCs can be offered to such students with proper mapping of courses in the scheme.
- The IQAC committee suggested implementation of the "Academic Audits" for all the schools/departments at NCU and make it a regular practice.

Item No.3: Enhancing international exposure to NCU students – Prof Sharda Vashisth (Dy. Dean IRO)

**Prof. Sharda Vashisth (Dy. Dean IRO)** presented the status on various collaborations of NCU with other international institutes. All the members applauded the efforts of *International Relations Office* for establishing the relations with international institutes exclusive for NCU students. The details of various collaborations are presented in *Annexure-V*. IQAC committee suggested that a comprehensive comparison should be presented to the students and their parents on the exclusive benefits provided to NCU by the international bodies via collaboration and to highlight the job opportunities, provision of work-visas, fee discounts etc. for stakeholder's clarity.

# Item No.4: Improving Quality in teaching and learning in School of Management and Liberal Studies (HoD- Com. & LS):

**Dr. Sona Vikas (HoD Comm. & LS)** presented important points highlighting the quality improvement in Teaching-Learning process in the School of Management & Liberal Studies. Some of the suggestions given by the members are as follows:

- Teaching students through external reputed sources is a good practice but content should be in context to Indian scenario. Such activities can be integrated in form of seminars, group discussions, emerging topics, etc. within the course.
- The teaching-learning process can only be improved with the quality of students. Prof. Prem
  Vrat suggested SOM & LS to conduct thorough interviews before admitting the students to UG and PG programmes to ensure quality of admitted students. This will also help in achieving the placement targets for the School of Management & Liberal Studies.
- Round table discussions with industrial experts are already in practice and should continue; however, frequent syllabus changes are not recommended. As per VC mam's suggestion, the change in curriculum should be limited to 10%-15% over the period of three years.

 Dean, Academics Affairs and VC mam highlighted that projects are compulsory part of UG and PG schemes and students should be motivated for patents and publications. A well-defined rubric for evaluation of projects should be implemented which has 10%-15% weightage for publications and IPR.

#### Item No.5: Target sheets based on revised NAAC criteria:

**Prof. Rekha Vig, Dy. Dean IQAC** presented the target sheets based on revised NAAC framework for each department. This will help the IQAC to track and monitor the progress of departments each semester. The process of data collection was explained along with the targets which need to be achieved as per NAAC benchmarks.

Item No.6: **Dean Academics Affairs:** Initiate discussion on conversion of all 3-years UG programs to 4year duration as per NEP2020.

**Prof. Manoj K Gopaliya (Dean, Academic Affairs)** presented the roadmap for the implementation of NEP2020 at NCU. In the initial phase two programmes have been identified (BBA and BCA) which will be converted from 3-year Programme to 4-year programme, with multiple entry and exit schemes. The various exit options will be:

- After 1 Year: UG Certificate
- After 2 Years: UG Diploma
- After 3 Years: UG Degree
- After 4 Years: UG Degree with Research/Hons. (Need to earn 16 credits)

Item No.7: Any other item with the permission of the chair.

**IQAC committee** requested **Ms. Deepika Deswal (***HR Manager***)** to cater the Employee Engagement needs through various team building activities such as "FUNCU" which is a platform to boost the morale and promote positivity, empowerment and motivation among the NCU employees. It was also suggested that HR should focus on the employee retention rate and employee happiness and satisfaction.

**VC mam** suggested **HoD (SoM&LS)** to promote and design certification course on Mental health and Emotional wellbeing to be offered by SOM & LS.

The meeting ended with a vote of thanks to all the members of IQAC Committee.

Dr. Satnam Singh (Associate Professor, MDE) Convenor - IQAC

# **ANNEXURE - I**

THE	THE NORTHCAP UNIVERSITY	REVIEW DATE:
NORTHCAP UNIVERSITY	17th IQAC Meeting Agenda	SHEET 1 OF 3
From: Convener -	IQAC To: All Concerne	d
	CC: Hon'ble GB Chancellor's C	6, Secretarial, Pro- Office, VC Office
Date: 08 May 2023	IQAC/IOM/	May/2023/01

The 17<sup>th</sup> IQAC meeting will be held on **Friday** i.e., **12 May 2023** from **2:15 PM** in the **Smart Classroom, first floor** of the University.

IQAC committee has been reconstituted in view of certain changes in the department and schools.

Following members/special invitees are hereby requested to make it convenient to attend the meeting at the given time:

1)	Prof. (Dr.) Nupur Prakash (Vice- Chancellor)	Chairperson, Head of Institution
2)	Prof. Prem Vrat (Pro- Chancellor)	Representative, University Management
3)	Cmde. Diwakar Tomar (Retd.) (Registrar)	Senior Representative, University Administration
4)	Ms. Deepika Deswal (Manager HR)	Representative, University Administration
5)	Prof. Manoj Kumar Gopaliya (Dean Academics)	Teacher Representative
6)	Prof. Rita Chhikara (HOD - CSE & IT)	Teacher Representative
7)	Prof. Nitin Malik (Deputy Dean-PhD & RDIL)	Teacher Representative
8)	Dr. Sona Vikas (HOD Comm. & LS)	Teacher Representative
9)	Dr. Archana Sharma (HOD - School of Law)	Teacher Representative
10)	Ms. Manali Balhara (21CLD002)	Student Representative
11)	Mr. Vineet Gupta, Gemini Solutions	Alumni Representation
	Pvt. Ltd. (Alumnus)	
12)	Dr. Pankaj Sharma, Manager Incubation	Society Representation
	Centre STPI, Noida	
13)	Ms. Nidhi Agrawal (COO & Engg. Head, NIA	Industry Representative
	Agrocommodity Marketplace Pvt. Ltd. Gurugram	
14)	Mr. Surendra Singh Grover (Director -CPAA)	Stakeholder
15)	Prof. Swaran Ahuja (Academic Advisor)	Special Invitee
16)	Prof. Sharda Vashisth (HOD MDE	Special Invitee
	& Dy. Dean IRO)	
17)	Dr. Satnam Singh	Convener, IQAC
18)	Dr. Rekha Vig (Dy. Dean IQAC)	Member Secretary, IQAC



### THE NORTHCAP UNIVERSITY

### 17th IQAC Meeting Agenda

#### The agenda points are as follows:

- Item No.1: Confirmation of the Minutes of 16<sup>th</sup> IQAC Meeting held on 14<sup>th</sup> December 2022 (attached as Annexure#01) and update on action taken on pending issues if any. (Convener, IQAC)
- Item No.2: Discussion and review of Annual Quality Assurance Report (AQAR) 2021-22 by Dr. Satnam Singh (Convener IQAC): For the kind information and approval of AQAR 2021-22 from the committee members.
- Item No.3: Enhancing international exposure to NCU students Prof Sharda Vashisth (Dy. Dean IRO)

To improve NCU students' exposure to other cultures, semester abroad, immersion programmes, collaborative research, and dual degree programmes; new Memorandums of Understanding have been inked with other institutes. The IRO focuses on NCU being a key player on the international scene by establishing mutually beneficial international connections with other institutes and organizations throughout the world. NCU is trying to create a diverse community of students and faculty, to prepare its students for a globalized world, and to forge worldwide partnerships in academia and research.

Item No.4: Improving Quality in teaching and learning in School of Management and Liberal Studies (HoD- Com. & LS): The following measures are proposed:

a. Mandatory for all faculty to teach through HBR, McKinsey, Forbes articles and Deloitte reports. Action by students in the form of analysis.

b. Conduct area-wise roundtable discussion with experts to take industry input on curriculum and add new courses. At least 10% new courses in form of Electives

c. Implement a system of end-semester course review - wherein, each faculty would submit a document at the end of the semester on their teaching experience of each course taught. A template will be prepared and shared beforehand. This would help in bringing about a rigour in their teaching and experience with respect to experiential learning and new pedagogical tools.

d. Projects of students – At least 1 research paper in a conference/journal written by students. Each faculty to target at least 1 research paper from the allocated mentees.

Item No.5: **Target sheets based on revised NAAC criteria:** Target sheets have been created and circulated among all departments/schools and offices including CPAA. Regular review of each department is being done with respect to the target set and target achieved. Dy. Dean IQAC shall present the Target sheets for committee's review.



### THE NORTHCAP UNIVERSITY

17th IQAC Meeting Agenda

- Item No.6: **Dean Academics Affairs:** Initiate discussion on conversion of all 3-years UG programs to 4year duration as per NEP2020.
- Item No.7: Any other item with the permission of the chair.

Dr. Satnam Singh (Associate Professor, MDE) Convenor - IQAC



# **INTER OFFICE MEMO**

From : Registrar

To : All IQAC members, DOS / HODs CC : GB, PC, VC & VC Office

09 May 2023

#### SECR-01/IOM/56/2023

## **REVISED COMPOSITION OF NCU IQAC COMMITTEE**

- Reference is made to this office IOM No. SECR-01/IOM/218/2022, dated: 02 December 2022.
- 2. Due to turnover of number of Faculty & Staff members, the new composition of NCU IQAC Committee based on NAAC guidelines is as under:

Chairperson	Prof. (Dr.) Nupur Prakash Vice-Chancellor	Head of Institution	
	Prof. Prem Vrat Pro-Chancellor	Representative from the University Management	
	Cmde. Diwakar Tomar (Retd.) Registrar	Senior Representative from the University Administration	
	Ms. Deepika Deswal Dy. Manager HR	Representative from the University Administration	
	Prof. Manoj Kumar Gopaliya Dean Academic Affairs		
	Dr. Rita Chhikara HOD & Professor, CSE	Teacher Representatives	
Members	Prof. Nitin Malik Dy. Dean Ph.D / RDIL		
	Dr. Sona Vikas HoD – Commerce & Liberal Studies		
	Dr. Archana Sarma HOD & Associate Professor, SOL		
	Dr. Pankaj Sharma Manager – Incubation Centre STPI, Noida	One representative each from local society, students, alumn & Industry	
	Ms. Manali Balhara 21CLD002 Student Representative		
	Mr. Vineet Gupta Gemini Solutions Pvt. Ltd. (Alumnus)		

### **ANNEXURE - II**

**Review Date:** 

Dy. Dean IQAC	Associate Professor, ME Prof. Rekha Vig. CSE	Member Secretary
	Dr. Satnam Singh	Convenor IQAC
1	Director - Centre of Professional Attachment & Alumni Engagement	
Members	Mr. Surendra Singh Grover	
Members	NIA Agrocommodity Marketplace Pvt. Ltd., Gurugram	
	COO & Engg. Head	
	Ms. Nidhi Agrawal	

ŝ.,

3. The tenure of the committee will be for three years, w.e.f. 09 May 2023.

Ann

Commodore Diwakar Tomar (Retd.) Registrar

# **ANNEXURE - III**

Review & confirmation of minutes of 16<sup>th</sup> IQAC Meeting held on 14<sup>th</sup> December 2022.

Recommendation during 16 <sup>th</sup>	Action Taken	
IQAC meeting		
1. NAAC cycle 2 peer team observation and recommendations and plan of action.	Best practices manual for NCU was created and shared with all the stakeholders. Based on the same target sheet was developed for departments and continuous monitoring is in place.	
2. Quality related workshops/seminars to be organised by IQAC.	IQAC is working in the same direction and a national level workshop is planned on 23 & 24 <sup>th</sup> May 2023 on "Creating a Multi-disciplinary Research Environment in HEIs". The workshop is sponsored by NAAC and AIU.	
3. Streamlining the data collection process for all the events using ERP generated links.	ERP development is under process and the new ERP will be incorporated with Accreditation modules for better data collection and report generations.	
4. Focus on improving the alumni relationship.	CPAA is continuously working towards the strengthening of the alumni association and improving the relation. Recently University has started using Almashines Platform to manage its community. A dedicated webpage is available: <a href="https://alumni.ncuindia.edu/">https://alumni.ncuindia.edu/</a>	
5. Vice-Chancellor requested RDIL to organize various research-based sessions/workshops for faculties.	A series of sessions were conducted on research by RDIL for the NCU faculty members. Major highlights of the sessions were on quality publications, importance of H- Index, Writing quality project proposals, funding from various Govt. agencies etc.	
6. Roadmap for implementation of NEP2020	NCU is working towards the multiple entry/exit programmes. Dean Academic Affair will be deliberating on this in the 17 <sup>th</sup> IQAC meeting.	

5

Dr. Satnam Singh (Convener IQAC)

# ANNEXURE - IV

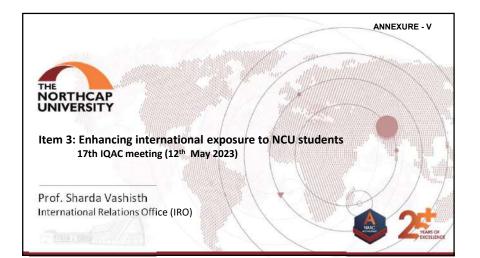
# ANNEXURE-IV (List of IP/Patents/Copyright in AY 2021-22)

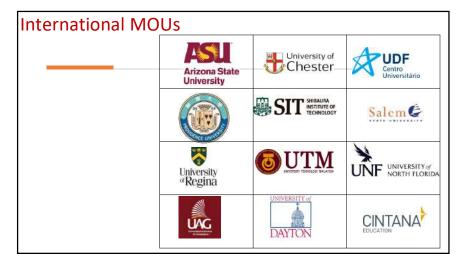
S. No.	Title/Name of IP (Copyright/Design Only)	Type of IP	IP Registration Number of Copyright/Design
1	Literary work (Title: Who is she?	Copyright	L-102832/2021
2	Literary work (Title:MAA)	Copyright	L-98938/2021
3	Literary Work (Title: YAAD Hai)	Copyright	L-99200/2021
4	Literary work (Title: Ayodha: India's biggest momentous verdict)	Copyright	L-98905/2021
5	Literary work (Title: This is War)	Copyright	L-989075/2021
6	Literary Work (Title: Kya Farak padta hai)	Copyright	6055
7	Literary Work (Title: Rujevenation of nature during lockdown)	Copyright	5848
8	Literary Work)	Copyright	5850
9	Design on Router	Design	340136-001

S. No.	Title/Name of IP (Patent Only)	IP Registration Number of Patent	IP Registration Number of Patent
	System and Method for Reducing the Antenna Radiation of a		
1	Portable Electronic Device	01/2020	14-Nov-19
	IP-System: Intelligent Printer System to Remove Text on Paper		
2	and Reuse of Paper and Ink	ISSN 0868-2534	07-Jun-18
3	I-Calculator: Voice Based Intelligent Calculator	12/2020	14-Sepetmber-2018
	Village-ATM: Multimodal Biometric System for One Stop		
4	Banking for Rural India	12/2020	14-Sepetmber-2018
	IBA System: Intelligent Biometric Authentication System to		
5	Transfer the Amount to Registered Account Number	06/2020	08-Feb-18
	IPC-System: Intelligent Power Control System of Any Power		
6	Backup	12/2020	14-Sep-18
	System and Method for Detecting a Potential Vehicle Collision		
7	and Providing Alert	25/2020	03-Mar-20
	ISPT- Mobile Banking: Intelligent and Secured Payment Transfer		
8	Using Mobile Banking	26/2020	13-Apr-20
	Automatic Sanitized the Elevator Key Inside Outside Surface		
9	and Air	26/2020	13-Apr-20
	AMS-NET Arrangement System: Automatic Net Arrangement		
10	System for Multiple Sports.	39/2020	07-Jun-20
	Deep Learning based frsmework for lcating and tracking of		
11	abductee	202011052004 (2020)	29-Nov-20
12	CORONAVIRUS (Covid-19) DIAGNOSTIC REAGENTS KITS"	2020 11018851	03-May-20

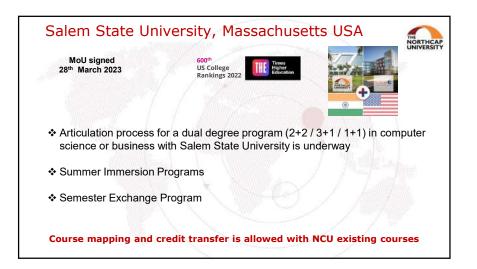
13	Fitness Intelligent Predictive Analytics using Deep Laerning	`9/20	18-Feb-20
	SYSTEM AND APPARATUS FOR STIMULATION OF BIOMASS		
14	GROWTH USING INTERNET OF THING	44287.00	11-Jan-21
	SMART CLOUD-BASED SECURITY AND PRIVACY SYSTEM FOR		
	PREVENTING COLLISION OF AUTOMATED ANDSELF-DRIVE		
15	VEHICLE	2021104979.00	05-Aug-21
	INTELLIGENT SECURE PRIVATE KEY SHARING FRAMEWORK FOR		
	ADVANCED COMMUNICATION USINGASYMMETRIC		
16	CRYPTOGRAPHY AND BLOCKCHAIN	2021104202.00	15-Jul-21
	A SYSTEM FOR DESIGNING A JEWELRY SETTING USING		
17	MACHINELEARNING	202111034290.00	30-Jul-21
	A Method to Present Antimicrobial Activity of Tio2 and Zno/GO		
18	Nanomaterial on Enterococcus Faecalis"	202111034048.00	pending
	System and Method for using data science to Analyse instant		
	messengers data	202111006203.00	15-2/2021
	Automated High-throughput System and Methods for		
	Analyzing Physiochemical, Biochemical and pH values in Seed		
20	Germination Estimation	`202111010997	15-Mar-20

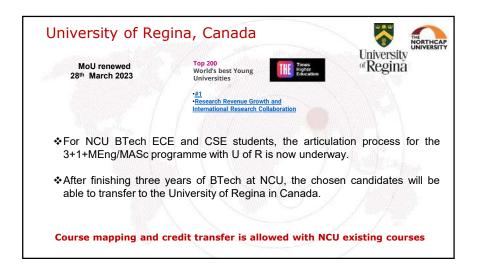
# ANNEXURE - V

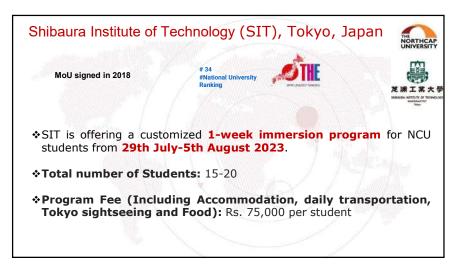




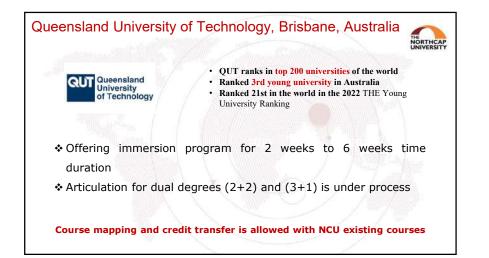














#### Ariel University, Israel

#### Activities

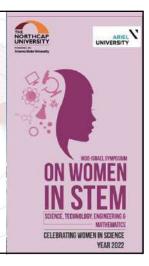
Two collaborative events conducted

 Indo-Israel Symposium on Women in STEM on 29-30 March 2022 organised in Hybrid mode

•A two day event jointly conducted with Ariel University •Ist day 03 Indian speakers and second day 05 speakers from Israel

International Conference on Recent Trends in Applied and Physical Sciences Using Machine Learning Techniques ICRT- 2023 in hybrid mode on 13-14 April 2023.

 Invited talk by Prof. Idit Ibrahim, Ariel University, Israel and Dr. Lena Yadgarov, Ariel University, Israel





#### Universiti Teknologi, Malaysia

- National Science Day is celebrated on 28th Feb 2023 in collaboration with UTM, Malaysia
- Students of UTM also participated in the event.
- ✤ Following research papers are published from Aug 2022 till date as follows:
  - Mahmood Alhajj, Md. Safwan Abd Aziz, A.A. Salim, Sunita Sharma, W.H.A. Kamaruddin, S.K. Ghoshal, " Customization of structure, morphology and optical characteristics of silver and copper nanoparticles: Role of laser fluence tuning" Applied Surface Science (2022) 614:156176
  - Mahmood Alhajj , Md Safwan Abd Aziz , Fahrul Huyop, A.A. Salim , Sunita Sharma , S.K. Ghoshal, "Prominent bactericidal characteristics of silver-copper nanocomposites produced via pulse laser ablation" Biomaterials Advances (2022) 142:213136

