 <p>THE NORTHCAP UNIVERSITY POWERED BY Arizona State University</p>	THE NORTHCAP UNIVERSITY	REVIEW DATE :
	Inter-Office Memo	SHEET 1 OF 1

From: Deputy Dean-Academics (UG Studies) **To: Student Notice Boards/Web-site/LMS**
Cc: Hon'ble GB, PC, VC, Dean-Academics, Registrar, All DOSs/HODs, COE, COR, ERP, Secretarial.

Date: 26 July, 2021

DEAN/IOM/020/2021

**NOTICE REGARDING ONLINE REGISTRATION OF NCU STUDENTS (EXCEPT FIRST YEAR)
FOR ODD SEMESTER (JULY-DECEMBER 2021)**


1. Dates of Registration of NCU students (except first year) for odd Semester July-Dec 2021 are **28 July 2021 to 31 July 2021**.
2. Classes will start from **02 August 2021**.
3. Details of login and password to be used are as under:(<https://erp.ncuindia.edu/>)
 - i. **Login Id: Student Roll Number**
 - ii. **Password: As set last time**
4. Online registration is mandatory.
5. Non-registered students will be treated strictly as per the "**Late Registration Rules**" attached as **Annexure#01**.
6. Students finding difficulty in online registration must come physically/through email to Dean Office, NCU (Room No. 123) failing which students will be treated as Non-Registered.
7. Apart from this, students having backlog (Re-appear) courses are also advised to contact (physically/through email) to **Dean Office, NCU** (Room No. 123) to get required counseling for their re-appear courses, if needed.

Note:

- I. *Students are hereby informed that semester fee submission are must before registration on ERP because current semester **fee receipt number** will be required at the time of online registration on ERP.*

For any query, students can email at erpncu@ncuindia.edu/deanoffice@ncuindia.edu.


Prof. Rekha Vig**Deputy Dean- Academics (UG Studies)**

 THE NORTHCAP UNIVERSITY POWERED BY Arizona State University	THE NORTHCAP UNIVERSITY	REVIEW DATE :
	Inter-Office Memo	SHEET 1 OF 1

Annexure#01

Late Registration Rules

- i. Registration after due date (as specified in the Academic Calendar) will be done only after paying a fine of Rs. 1000/. This provision will be applicable only for first two weeks (2 Aug 2021 to 14 Aug 2021) after commencement of classes.**
- ii. Students will not be allowed to attend classes and will be marked absent during the non-registered status.**
- iii. Non-Registered students beyond two weeks of commencement of classes will lose the entire semester.**