The NorthCap University

NATIONAL INSTITUTIONAL RANKING FRAMEWORK (NIRF)
Ranked No. 117 in Engineering Category (All India)
Ranked 151-200 in all India University Rank Band 2019

DISCLAIMER
While every effort has been made to ensure that the information in this brochure is accurate at the time of publication (April 2019), all matters that it covers may be subject to change without notice. The information is meant for illustrative purposes only, and cannot be quoted as authority, for which the rules, regulations and notifications concerned shall be referred to. In particular, information about the structure of studies of the different branches of Engineering, Management and Law taught at the University is subject to continuous upgradation. The University does not intend, by the publication of this brochure, to create any contractual or other legal relations with students, their advisors or any other stakeholders and the University reserves the exclusive right to change or withdraw any statement in this brochure without notice.
We have no other branch or campus in India.
NCU trademark has been registered vide Registration no. 3001127 dated 08 Sep 2016.
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Quality Benchmarks

In keeping with the changing demands in education, NCU offers a redesigned curriculum that prepares you for the future workplace. The learning methodology integrates multi-disciplinary and contemporary global pedagogy across Law, Management, Sciences & Engineering and Technology along with skills and competencies such as critical thinking, problem solving and working in cross-functional teams - essential constituents for modern day success. At NCU, we ensure your professional development through engaging modules in personal development, communication and leadership.
Established under Haryana Private University Act No. 25 of 2009 (Third amendment) Recognised by the University Grants Commission, Govt. of India, under Section 2(f) of the UGC Act 1956, and empowered to grant degrees under Section 22 of the Act. Recognised by the Bar Council of India, Govt. of India Accredited by Accreditation Services for International Colleges (ASIC), United Kingdom, in the category of 'Premier' Universities, with 'Commendable' Grades, for 2016-2020. Institutional Member of American Society for Quality (India) Member of the Association of Commonwealth Universities Recognised as the BEST...govcampus Member of Association of Indian Universities. School of Law, NCU Ranked No. 9 amongst Top Law Schools of Eminence, All India and No.1 in Haryana by GHRDC Law Schools Survey June 2018. The University is ranked 117 in the All India NIRF Engineering Category. In University category it has maintained its position in rank band of 151-200. The NorthCap University Testing Centre established as per ISO/IEC:17025-2005, is NABL Accredited for the Mechanical Testing of Building & Construction Materials. School of Management NCU Rank No. 61 amongst all India Top 100 in Business School Ranking for 2016-17 by MBA Universe. iNurture, our knowledge partner is an educational solution company in the business of designing and delivering of innovative industrial relevant jobs in the field of Animation and VFX, Information Technology, Mobile Application and Analytics. Ranked No. 1 amongst Top Engineering Colleges in Haryana and Ranked No.3 amongst Top Engineering Colleges of Eminence in India in the CSR-GHRDC Ranking Survey 2018 published in the July 2018 issue. Ranked No. 1 Private Engineering Institutes state Ranking Haryana and No 48 in all India Top 100 Private Universities League. NCU Ranked No. 1 amongst Top Law School in Haryana and ranked No. 9 among Law School of Eminence in all India Hansa Research Survey May 2018. NCU Ranked among Top Private and Deemed Technical Universities All India. Ranked 2ⁿ All India in the University Category in the Swachhta Ranking 2018 by MHRD, Govt of India. Founder Members

N K Dewan  Kavita Mishra  Shiv Saran Mehra  V Daulet Singh

Neera Makhija  Avdhesh Mishra  Z Daulet Singh

**Vision, Mission and Core Values**

**Vision**
To be known globally for learning innovations, academic excellence and socially relevant research outcomes; strive to become the preferred destination for students, faculty, employers and collaborators & pride of alumni and the community.

**Mission**
- Focus on quality of learning and innovation in all programmes with rigour and relevance.
- Develop competent professionals - innovative, analytical and independent; committed to excel in all their endeavours.
- Develop linkages globally with government, industry, academia and alumni for knowledge generation, dissemination and application.
- Encourage multi-disciplinarity in programmes and projects to explore new frontiers of knowledge.
- Continuously improve physical, academic and information infrastructure in pursuit of academic excellence.
- Create a nurturing environment for lifelong learning.
- Focus on entrepreneurship and socially relevant projects.

**Core Values**
- Integrity in all endeavours.
- Humility, compassion and concern for all.
- Passion for quality and excellence.
- Quest for innovation.
- Leadership and Team Spirit.
- Autonomy with Accountability.
- Perseverance.
Hon'ble Mr Satyadeo Narain Arya
Governor of Haryana
Visitor, The NorthCap University

Message from the Governor

It gives me immense pleasure to welcome you to The NorthCap University, one of the most progressive and innovative places of higher learning in Delhi-NCR. Being a multidisciplinary university engaged in cutting edge research it provides life-changing opportunities to aspiring professionals in the core sectors of science and technology, management and law and prepares you for the future workplace.

In an era where new knowledge lies at the intersection of different disciplines, NCU’s focus is on collaborative, multidisciplinary and integrated learning. Trans-disciplinary learning and research strategies make work more interesting, useful to society and in accordance with best global practices. In a nurturing environment we inspire innovation, encourage entrepreneurship and create a youth capital capable of transforming society. The University has global alliances with highly reputed academic institutions and industrial organizations for collaborative academic and research work as we believe in preparing leaders who can contribute to national and global economies.

Strong emphasis is laid on empowering students with intellectual skills and professional abilities that will enable them to seamlessly integrate and grow in a corporate environment. Besides academics the University provides excellent physical infrastructure and support to pursue sports, hobbies and co-curricular activities for their holistic growth and development. The University grooms students with skills for lifelong learning and continuous development, inculcates values so that they are good human beings, responsible citizens who, through their impactful work, will leave ‘footprints on the sands of time’.

As a prospective student, parent or guardian I wish to assure you that if our students have the will, our team of distinguished and dedicated faculty will help them take the giant leap from the classroom to the real world and realize their dreams.

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Warm regards
Welcome to The NorthCap University (NCU), a major private university of North India with a perfect blend of quality education, research, faculty, industry collaboration and practical exposure. To encourage a vibrant intellectual culture, the University has on board domain-expert faculty as well as experienced stalwarts from the corporate world as we consider that a great teacher alone can transform students through inspiration and involvement. We continuously enhance our academic capabilities and instructional skills which will enable us to maintain our expertise and currency in our respective disciplines.

We focus on quality in all its dimensions and offer innovative programmes of study and research to ensure that every student is well equipped for the opportunities in the emerging future. The entire course structure is regularly reviewed and updated keeping in view the latest developments in specific subject areas. Our challenge is to help generate ideas that will benefit society. NCU is an institution that nurtures talent and we provide our students a platform for global interaction amongst educationists and intellectuals. A balanced development inculcating right attitude and desire for learning to learn, together with sound basic technological knowledge of the domain, is our primary objective. We try to build a strong character in our students and groom them into professionals who can adapt themselves in meeting global challenges in the highly competitive world of tomorrow. We empower students to ‘work smart’ for a lifetime of personal and professional fulfillment.

Student-led clubs, social, cultural and sports activities enliven the campus and prepare you to be mentally and physically fit, so necessary in high demanding job profiles. We nurture you to be a good human being and excel in different realms of life and prove your calibre. We inculcate in you a desire to succeed that is far greater than the fear of failure.

Well qualified and dedicated faculty, industry-ready curriculum, technologically advanced teaching modules, fructifying placement results, locational advantage for strengthening academia-industry linkages and excellent infrastructure make NCU a frontrunner in North India. The University is pioneering new ways of using online technologies to enrich the educational experience and expand opportunities for learners.

Let me assure you that whatever course of study you choose, you can be certain that it will be a life changing experience for you. In your quest for quality education and learning I invite you to be a part of The NorthCap University and experience the excitement of success.

Message from the Pro-Chancellor

Prof. Prem Vrat
PhD, IIT Delhi, MTech, IIT Kharagpur
FNAE, FNASC, FWAPS, FISTE, FIIEEE
Pro-Chancellor, Professor of Eminence and Chief Mentor
It is my privilege to welcome you to The NorthCap University (NCU), a premier University of Delhi-NCR and North India, dedicated to its vision of being known globally for academic excellence and socially relevant research outcomes. We not only keep pace with various advancements, but also strive to visualize future requirements and reorient our curricula accordingly. In a span of a few years, we have grown to be one of the foremost educational institutions in North India. The University was ranked in the National Institutional Ranking Framework (NIRF) released by MHRD in all the years 2016-2018. The NorthCap University was accredited in May 2016 by the National Assessment and Accreditation Council (NAAC) for a period of five years i.e. 2016-2021. Accreditation Services for International Colleges (ASIC), UK reaccredited the University in the category of 'Premier' Universities with 'Commendable' Grades, for 2016-2020. In Oct 2018 NCU was ranked 2nd amongst the Cleanest Higher Educational Institutions in the Country in the Category 'University (Non Residential)!'. The University won this award for Maintaining, Promoting and Encouraging the culture of 'SWACHHTA' in Higher Educational Institutions in the Country. NCU is recognized by the University Grants Commission (UGC) and Bar Council of India (BCI) and several prestigious awards have been conferred on the University in successive national surveys.

The University offers a wide range of professional programmes in diverse areas of Engineering, Law, Management and Applied Sciences at Undergraduate, Postgraduate and PhD levels. Our multidisciplinary programmes are contemporary with flexibility and choices featured in their curriculum design at par with international standards. We constantly update programmes and course content to meet the challenge of grooming professionals with knowledge and skills for the perpetually changing needs of the industry. We have introduced project based modular learning in a few courses in the Depts of CSE, ECE and CEE. It helps students work with industry associates on industry projects and also apply knowledge learned in their professional life, enhancing their employability. In addition, students get flexibility to choose their course options across all Schools at the University. We offer blended learning by using e-learning with regular teaching with special focus on hands-on training. Context Learning has been introduced to help bridge the divide between classroom learning and the rapidly changing real world of newer technologies. The University takes care of not only meritorious students but is also providing Value Added Courses with training modules to weak/slow learners. This is helping in improving their skill sets and makes them feel good not only at the University but also enhances their employment opportunities. To showcase students' skills, abilities etc. to potential employers, we maintain 'E-portfolio' of students. It helps to identify their interests from the first year itself and encourages students to develop these areas for enhanced employability. The University recently started a Parent Information System which keeps parents informed about the progress of their wards. The University has established a Thought Lab with the aim of reducing negative energy and stress and to develop a positive attitude and improving the overall development of students and staff.

NCU has associations with many leading IITs and you can study various courses conducted by them, use IIT lab facilities through their Virtual Lab platform, take their online tests and earn certificates awarded by them. Our focus is on research so that you gain higher technical and scientific competence, to have an edge over others. The Research, Development and Industrial Liaison (RDIL) Cell, the well-equipped Central Research Facility, the Centre of Excellence, the Incubation Centre, apart from well-equipped labs and workshops will support your innovative ideas and help them materialize into reality. A Tinkering Lab is being nurtured as a central facility to encourage all students to work on projects of their interest and create artefacts that would bring them satisfaction and gain confidence.

Message from the Vice-Chancellor

Prof. H B Raghavendra
Vice-Chancellor & Professor

The University offers a wide range of professional programmes in diverse areas of Engineering, Law, Management and Applied Sciences at Undergraduate, Postgraduate and PhD levels. Our multidisciplinary programmes are contemporary with flexibility and choices featured in their curriculum design at par with international standards. We constantly update programmes and course content to meet the challenge of grooming professionals with knowledge and skills for the perpetually changing needs of the industry. We have introduced project based modular learning in a few courses in the Depts of CSE, ECE and CEE. It helps students work with industry associates on industry projects and also apply knowledge learned in their professional life, enhancing their employability. In addition, students get flexibility to choose their course options across all Schools at the University. We offer blended learning by using e-learning with regular teaching with special focus on hands-on training. Context Learning has been introduced to help bridge the divide between classroom learning and the rapidly changing real world of newer technologies. The University takes care of not only meritorious students but is also providing Value Added Courses with training modules to weak/slow learners. This is helping in improving their skill sets and makes them feel good not only at the University but also enhances their employment opportunities. To showcase students' skills, abilities etc. to potential employers, we maintain 'E-portfolio' of students. It helps to identify their interests from the first year itself and encourages students to develop these areas for enhanced employability. The University recently started a Parent Information System which keeps parents informed about the progress of their wards. The University has established a Thought Lab with the aim of reducing negative energy and stress and to develop a positive attitude and improving the overall development of students and staff.

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The NorthCap University Testing Center (NCUTC) is accredited by NABL for Mechanical Testing of building materials.

A significant part of the University's overall research is undertaken in collaboration with industry partners. NCU itself also supports research students and provides related funding for equipment etc. To enhance and support innovative projects, the University provides funds from the Vice-Chancellor's Innovation Fund, which supports up to Rs 15 lacs per department for projects led by the faculty and Rs 2 lacs per project for student projects. The Best Project Awards motivate undergraduate student research at NCU. Future plans involve major investment in new, cutting edge equipment and development of research laboratories. In 2018, ten research projects for a total amount of Rs 2.36 crore have been sanctioned by funding agencies and Rs 1.40 crore have been received till date. One DST (WOS-A) project of 36.96 Lakhs was technically approved on 20 Feb 2018. In addition to these, 12 research projects have been submitted to various funding agencies. Recently the University collaborated with the National Technical Research Organization, New Delhi, for collaborative working arrangement on specific research and development projects.

The University's focus is on building and strengthening association with industries and the Government for community development programmes and for providing opportunities to students in India and abroad. Student internships are arranged in a wide spectrum of industries to make students and faculty aware about the latest developments and futuristic needs of the industry. NCU has collaborations with reputed industries such as Daikin, MACE, Space Application Centre (ISRO), IBM, Mitsubishi Electric India Pvt Ltd, Delta Power Solutions India Pvt Ltd, Beijing Wavespectrum Science and Technonology Co China, CADD Centre, Power Grid Corp of India and many more.

NCU has exchange programmes with universities abroad namely ITB, Ireland; University of Chester, UK; University of Regina, Canada; Michigan Technological University, USA; University of Dayton, Ohio, USA; Shibaura Institute of Technology, Japan; MAGES Institute of Excellence, Singapore, among others. The Office of International Relationship facilitates students who want to study abroad and for student and faculty exchange.

Since we believe in the holistic development of our students, we offer our students various platforms to showcase their talent and creativity at both national and international levels. Our students get opportunities to take part in sports and other activities and have been applauded both nationally and internationally. We strive to empower our youth capital with skills, abilities and attitude that will enable them to win deals, drive decisions and go on to become leaders and influencers and determine the fate of companies.

The University has a proud record of evolving efficient, confident and highly knowledgeable technocrats, managers, entrepreneurs and legal minds with a global perspective that can contribute to nation building with a strong adherence to corporate ethics. After graduating from NCU, we support our students in placement in reputed organizations through our School of Professional Attachment. The University also has tie-ups with Professional Assessment Agencies for scientific third party assessment so as to ensure that the students get good placement offers. We have been able to achieve an enviable placement record of over 92% of eligible students, nationally and internationally.

Students find learning at NCU an invigorating experience. My best wishes to all for a challenging and fruitful journey of academic excellence and creativity at The NorthCap University.
The NorthCap University is an ambitious, dynamic and environment friendly university. We have moved a long way since we started our journey as a young institution twenty two years ago, which transformed into a university in 2009. The University prides itself in being a leading name in imparting education in various disciplines of engineering, sciences, law and management. The high quality of education, visionary leadership, dedicated faculty, industry academia collaboration along with excellent supporting facilities prepare students to accept challenges, seize opportunities and take the lead.

We educate students to become better individuals at every stage of life. We use the latest technology, e-learning, online learning tools etc. along with regular classroom learning with emphasis on practical work and hands-on training to scale up on student experience and learning value. NCU is committed to totally merit based decisions in every aspect of its operations. NCU has active student chapters of reputed professional societies like ASQ, OSA, SAE, IEI and many others so that members get an opportunity to grow, identify their individual talent and groom skills to their full potential.

The University maintains a high standard of discipline on its campus and hostel and offers a free and congenial atmosphere in a gender-equality environment with a complete ragging-free campus, conducive to learning of the highest order. We provide facilities for a plethora of activities, events, symposia etc. to encourage learning beyond the classroom and on graduating offer tremendous opportunities through stellar placements.

NCU's website provides the requisite information regarding every aspect of the University in a user friendly manner. The website and our active presence on social platforms like Twitter, Facebook, LinkedIn, Global plus etc. has enhanced our connectivity at the global level. We invite you to be a part of this forward looking university as the years ahead will be the most crucial part of your education that will shape the rest of your lives.

Message from the Registrar

Col. Bikram Mohanty (Retd)
Registrar, The NorthCap University

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A Premier City University
As we look to the future, one thing is certain – application of knowledge and skills will be a key resource you have to equip yourself with, to gain a passport to a successful life and career. With NCU, you get it all: innovative teaching with focus on research, curriculum that prepares you for the future workplace, strong links to global industry and world-class facilities. Our flexible study options, opportunities to study abroad and work placement programmes mean you don’t just study a course at NCU – you get a great experience while getting ahead in your career.

The NorthCap University encourages education that is distinctly interdisciplinary and international. We work across disciplines and beyond the University, connecting the brightest minds to find innovative solutions to the world’s greatest challenges. We are proud to be consistently ranked amongst premier institutions of higher education in North India.

To give wings to your creative instincts, we offer you the right platform at The NorthCap University. Academic life is full of opportunities that offer mobility in the fast growing new-age verticals. Our multidisciplinary programmes are contemporary, covering a range of specialist topic areas with flexibility and choices featured in their curriculum design at par with international standards. We constantly update programmes and course content to meet the challenge of grooming professionals with knowledge and skills for the constantly changing requirements of the industry. We offer blended learning by using e-learning with regular classroom learning with emphasis on hands-on training. A real-world experience is a crucial component of our education and training. Our innovative curriculum supports sustainable development in science, technology, engineering, management and law. Independent and creative thinking is encouraged for people to interact, not just to share information but to create new knowledge. The Vice Chancellor’s Innovation Fund can financially support you in exploring your ideas in live projects. To accelerate research, innovation, quality of teaching-learning and to facilitate student and faculty exchange, NCU has collaborated with leading universities of the world. We also encourage you to become the best by participating in the activities of leading professional societies and engaging modules in personal development, communication and leadership.

Students First
To enhance student learning, ‘Students First’ is the motto and driving force behind all activities at the University. We empower our students to achieve professional and personal success, ready to change the landscape of the future. Our objective is to transform our students into not only competent professionals, but also good human beings. We believe that for a brighter tomorrow the present should be nurtured and guided in the right direction with a healthy spirit. Students learn how to learn and are constantly motivated to meet the rigours of academics. They are closely supported and mentored by a strong and progressive team of teachers and peer tutors who help them use the course concepts to acquire skills of critical thinking and problem-solving - producing students who are more mature and self-regulating learners with sophisticated learning skills. The University has over 70% PhD faculty. We have six Padma Bhushan and Padma Shri awardees and six Bhatnagar awardees associated with the University.

Excellent Placements
With a dedicated School of Professional Attachment we have been able to achieve enviable placement results both nationally and internationally. The University has a tie up with professional assessment agencies for scientific third party employability evaluation that further enhance hiring opportunities. Placements each year are around 92% of eligible students.

Flexible, Choice Based Education
Choose the academic pathway that best suits your interests and strengths, learn from the best academia and industry stalwarts, research using the best facilities, get certified by IITs, earn foreign degrees and finally get placed in your dream organization! Each year the University receives about Rs 1.5 crore for sponsored/collaborated projects. That is why you should study at The NorthCap University, an ambience conducive to learning of the highest order.

ThoughtLab
The University has established a ‘Thought Lab’ to reduce negative energy and stress, develop a positive attitude and improve the overall development of students. Channelizing thoughts effectively will improve your experience while studying at NCU.

Tinkering Lab
To encourage you to pursue your passion, a platform in the form of a ‘Tinkering Lab’ is now available to enable you to convert your ideas into tangible outcomes.

Great Infrastructure
To make your time at NCU enjoyable and enriching we provide centrally air-conditioned excellent academic infrastructure which includes hi-tech classrooms equipped with state-of-the-art multimedia teaching aids, Central Research Facility, Centre of Excellence, Incubation Centre, well equipped labs and workshops, state-of-the-art Auditorium, Library etc. where you can not only carry out practical training but also indulge in extensive research. We maintain close industry relationships so that classroom learning and teaching can be converted into practical training relevant to your future career. Collaborating and sharing resources, processes and systems with other universities and communities have accelerated research, innovation, quality of teaching and learning and the student experience.

The floodlit sports field is available to you to play cricket and football apart from other games such as Basketball, Tennis, Volleyball, Netball, Badminton and indoor games like Table Tennis, Chess and Carrom. We have a well-equipped student centre complete with a modern air-conditioned cafeteria.

In close proximity to Delhi, in the industrial hub of Gurugram, The NorthCap University has built on its admirable legacy of over two decades. You couldn’t find a better place in which to begin to build a successful life and career.
Our Academic Advisory Board Members

Mr Analjit Singh
Padma Bhushan
Chairman, Vodafone,
Chairman, Max New York
Life Insurance

Mr Suresh C Rajpal
Chairman & CEO,
Brookings India &
Former Chairman,
Shell Companies
in India

Prof. KL Chopra
Padma Shri
Former Director,
IIT Kharagpur,
SS Bhatnagar Awardee

Dr Devi Singh
Member Governing Body
FLAME University, Pune
Former Director - IIM,
Lucknow

Prof. MK Jain
Ex- Dy. Director
IIT Delhi & Professor of
Mathematics

Prof. TK Datta
Dogra Chair
& Emeritus Professor,
Dept. of Civil
Engineering, IIT, Delhi

Prof. Karmeshu
Honorary Distinguished
Research Professor,
The NorthCap University,
Prof & Dean,
School of Computer
& Systems Sciences,
JNU, New Delhi
SS Bhatnagar Awardee

Prof. Indu Bhaskar
Scientist F & HOD,
Department of Scientific
& Industrial Research,
Team Leader
(TPDU Program), DSIR
New Delhi

Prof. Ajai Chowdhry
Padma Bhushan
Honorary Adjunct
Professor,
The NorthCap University,
Founder – HCL,
New Delhi

Prof. SK Joshi
Padma Bhushan
Former – DG, CSIR
& Hon. Distinguished
Scientist (CSIR)

Prof. Siraj S Hasan
Distinguished Professor
and former Director,
Indian Institute of
Astrophysics, Bangalore

Prof. AS Brar
Former Vice - Chancellor,
Guru Nanak Dev
University,
Amritsar, Punjab

Prof. Ranbir Singh
Vice - Chancellor
National Law University,
New Delhi
President, ALU

Dr PS Rana
Chairman & MD,
Pathera Developers
Former Chairman & MD,
HUDCO
Besides obtaining recognition by accreditation agencies and statutory bodies, the University has been collaborating to share knowledge and resources with other universities and academic communities throughout the world. This is part of an important strategy to accelerate and sustain success. Our endeavour in this direction has resulted in successfully forging progressive alliances with premier institutions round the globe.

Our Knowledge Partners

A Partnership Agreement with the University of Dayton, Ohio, USA signed in 2011 for a semester abroad programme. The University students exchange started in September 2011. The University has also entered into a 3+1+1 programme in Computer Science & Engineering with the University of Regina, Canada.

Prof. VG Suresh, the Principal Advisor to the Ministry of Human Resource Development, has signed an MoU with the University of Dayton, Ohio, USA in March 2016. Under this MoU, the University of Dayton, Ohio, USA signed an Agreement with the NorthCap University to undertake joint research and for student and faculty exchange. The Agreement was signed in May 2014.

A Partnership Agreement to undertake joint research and for student and faculty exchange was signed in May 2010 with the University of Chester, UK, was signed in 2012. The Chester Agreement with the University of Chester, UK, is currently in effect.

Partnership Agreement in place with ITB Ireland: IITB Ireland: ITB Ireland and is collaborating significantly in various areas including Information Technology, Mobile Application and Analytics is our Knowledge partner. The University has an effective Technology and Analytics Lab at the campus.

Prof. R.C. Budhani - DST Ramanna Fellow & Former Director, NPL New Delhi

Prof. Pradeep Kumar - Professor, IIT, Roorkee

Prof. SG Deshmukh - Director, IIT, Delhi

Prof. Mangu Singh - Managing Director, DMRC, New Delhi

Mr. Bunty Peerbhoy - Director, Maa Group Holdings

Mr. Mangu Singh - CEO & MD, Nucleus Software Exports Ltd, Noida

Mr. Vishnu R. Dusad - DST Ramanna Fellow & Former Director, NPL, New Delhi

Mr. Satish Kaura - Padma Shri Chairman, Samtel Color Ltd

Hon’ble Justice M Karpaga Vinayagam - Former Chairperson – Appellate Tribunal for Electricity

Prof. PB Sharma - Vice-Chancellor Amity University, Gurugram

Dr Girdhar J Gyani - Director General, Association of Healthcare Providers (India)

Prof. SK Kak - Founder Vice-Chancellor Mahamaya Technical University, Noida

Prof. Kehar Singh - Distinguished Research Professor, NCU Ex-Dean & Emeritus Fellow, IIT Delhi SS Bhatnagar Awardee

Dr Krishan Lal - DST Ramanna Fellow & Former Director, NPL, New Delhi

Mr. Bunty Peerbhoy - Director, Maa Group Holdings

Prof. RC Budhani - Professor, IIT Kanpur

Mr. Vishnu R. Dusad - DST Ramanna Fellow & Former Director, NPL, New Delhi

Dr Krishan Lal - DST Ramanna Fellow & Former Director, NPL, New Delhi

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Our Knowledge Partners

iNurture, a educational solution company in the business of designing and delivering of innovative industrial relevant jobs in the field in Animation and VFX, Information Technology, Mobile Application and Analytics is our Knowledge partner.

CISCO certification is sought after by IT professionals and greatly improves your prospects if you want to build a career in the industry. The CISCO Networking Academy at the University caters to the huge demand for ICT professionals.

The NorthCap University signed a Partnership Agreement with MAGES Institute of Excellence, Singapore, in Aug 2018. Under this agreement MAGES Institute of Excellence will provide guidance and training in new technological areas like Virtual Reality, Augmented Reality, Artificial Intelligence, Data Analytics and other emerging areas to students and faculty at NCU. They will also suggest courses in newer technologies which can be embed in the BTech programmes, especially related to CSE & ECE. This agreement is committed to raising standards in education and preparing the next generation of students for jobs of the future.

American Society of Quality (ASQ) India Ltd: A students’ chapter has been established with The American Society of Quality (ASQ) India Ltd to provide a certificate programme for students. We are the first university in India to be selected by ASQ to form a thriving Students’ Chapter.

Partnerships & International Linkages

Besides obtaining recognition by accreditation agencies and statutory bodies, the University has been collaborating to share knowledge and resources with other universities and academic communities throughout the world. This is part of an important strategy to accelerate and sustain success. Our endeavour in this direction has resulted in successfully forging progressive alliances with premier institutions round the globe.

ITB Ireland: The University has an effective Partnership Agreement in place with ITB Ireland and is collaborating significantly in the mobility of students and faculty. The first students exchange started in September 2011 for a semester abroad programme. Various collaborative schemes for UG and PG students continue to be rolled out.

University of Chester: A Partnership Agreement with the University of Chester, UK, was signed in 2012. The Chester Business School has over 1500 students with campuses at Chester and Warrington, and has a good reputation at undergraduate and postgraduate-level courses.

NCU students of MTech ECE and CSE are eligible to apply for a Master of Engineering degree in Electronics Systems Engineering and in Software Systems Engineering, respectively. Selected students proceed to University of Regina, Canada after 2 semesters and get a Canadian degree in Master of Engineering.

Michigan Technological University: A Partnership Agreement with the University of Michigan Technological University Houghton, Michigan, USA was signed in March 2016, to implement the 3+1+1 programme in Computer Science & Engineering.

University of Dayton, Ohio, USA signed a Partnership Agreement to undertake joint collaborative research and for student and faculty exchange. The Agreement was signed in May 2017.
The NorthCap University (NCU), Gurugram, signed a Partnership Agreement with Providence University, Taiwan on 23 October 2018. Both universities have agreed to undertake joint research activities and publications, participation in seminars and academic meetings, exchange of academic material, other information and special short-term academic programmes.

Shibaura Institute of Technology: A Partnership Agreement for signed with Shibaura Institute of Technology (SIT), Tokyo, on 7 Aug 2018 wherein both the universities have agreed to undertake joint collaborative research, exchange of students and faculty, exchange of information and publications etc. NCU being a partner university of SIT, students from NCU shall get full programme and tuition fee waiver.

National Technical Research Organization (NTRO): The University signed an MoU with National Technical Research Organization, New Delhi, on 12 Sept 2018. The MoU shall provide collaborative working arrangement on specific research and development projects. In addition, NCU interns may be considered by NTRO for involving young talent in relevant fields.

n+i: The n+i engineering network, which is a consortium of over 70 French Grandes Ecoles (elite engineering institutes), is the largest network in France and offers student exchange programmes under an MoU with NCU.

The Indian Meteorological Department (IMD): The NorthCap University has signed a Letter of Agreement (LOA) with The Meteorological Department (IMD), Ministry of Earth Sciences, GOI, to facilitate sponsored students and Employees in research & developmental activities associated in the field of Meteorology. IMD will install an Advance weather station at the NCU campus for monitoring weather, atmospheric studies and research activities.

Accreditation Services for International Colleges (ASIC) UK: A respected international accreditation body for academic institutions worldwide, reaccredited The NorthCap University with a status of 'Premier University' for a period of four years from Nov 2016. The University was awarded a grade of 'Commendable' in seven out of eight measurable areas of a university's operations.

ISEP: We are direct members of ISEP, under which the students can be sent for a semester or year abroad to over 54 ISEP universities in 30 countries at affordable costs to the students. The host universities transfer credits after students complete all requirements. Students who have cleared their first two semesters at The NorthCap University are entitled to apply.

An MoU was signed between NCU and Maruti Center for Excellence (MACE) in April 2018 to collaborate in the field of Training and Development of NCU students through practical and theoretical trainings and through projects during their internships. The collaboration extends to technical seminars and guest lectures also. The MoU will provide UG students of the Dept of Mechanical Engineering a platform to enhance their technical skills followed by employability.

Association of Indian Universities (AIU): The University is now a member of the Association of Indian Universities (AIU). This has enabled us to refer to AIU for educational guidance to help improve standards of instruction, examination, research, textbooks, scholarly publications, participation in youth festivals or sports activities, publishing bibliographies of doctoral theses, and other such programmes as may contribute to the growth and propagation of knowledge.

An MoU was signed between The NorthCap University and Daikin Air-Conditioning India Pvt Ltd (DAIPL) on 26 March 2018 to establish a 'Centre of Excellence' on HVAC Systems at the University that will impart practical skill training and industrial exposure to the students on the campus. The Centre of Excellence (CoE) is a one of its kind set up by the Japanese Company – Daikin India in any educational institution in Gurugram.

Delta Power Solutions India Pvt Ltd, to develop and execute education and research projects, promote development of syllabi and activities that support research and development through work-integrated learning programmes – Cooperative Education. The Partnership Agreement was signed in January 2017.
ISRO: MoU between ISRO, Dept of Space, Govt. of India, Ahmedabad, and The NorthCap University for IRNSS Navigation Receiver Field Trial and Data Collection that will enhance research and innovation at the University.

Providence University, Taiwan, to undertake joint research activities and publications, participation in seminars and academic meetings, exchange of academic materials.

Association of Commonwealth Universities: We are a proud member of the Association of Commonwealth Universities and are actively participating in all its affairs. The University won the prize in the Social Outreach category in a competition held in the UK. It also bagged an Honourable Mention prize for its 2012 Annual Report.

American Society of Quality (ASQ) India Ltd: A students' chapter has been established with The American Society of Quality (ASQ) India Ltd to provide a certificate programme for students. We are the first university in India to be selected by ASQ to form a thriving Students' Chapter.

The NorthCap University has become a part of the BMW India's ‘Skill Next' programme aimed at imparting hands-on expertise and practical training to automobile engineering students across the country.

Chartered Institute of Arbitrators (India): Students from the School of Law would benefit a great deal by this tie-up with NCU. While doing their BBA-LLB (Hons) course, they would be in a position to add to their professional graph in one of the most sought-after futuristic areas-the field of arbitration.

Spoken Tutorials IIT Bombay: Spoken Tutorials IIT Bombay: An MoU has been signed between Spoken Tutorial Project, IIT Bombay and The NorthCap University. The agreement helps the University in conducting software training programmes in collaboration with IIT Bombay.

MoU with American Society of Civil Engineers (ASCE), Reston, Virginia, United States for conducting ASCE's recorded / on demand webinars (with a local expert present) as well as holding conferences and continuing education activities at the NorthCap University, Gurgaon.
NCU is a unitary university situated in Sector 23-A, Gurugram, Haryana and accredited by the National Assessment and Accreditation Council (NAAC) 2016-2021. It was founded in 1996 by Educate India Society as an Engineering Institute to provide higher education in Engineering and Management. The institute gained the status of a State Private university in the Academic Year 2009-10, under Act No. 25/2009 NIRF Survey, MHRD Govt. of India by the Legislature of State of Haryana and accorded UGC approval under Section 2(f) of the UGC Act 1956. In a span of a few years, we have grown to be one of the foremost educational institutions in North India. As a testimony to this fact, we have been ranked in rank band 101-150 in the Engineering Category and in 151-200 in the University Category under National Institutional Ranking Framework (NIRF) by the Ministry of MHRD, GOI, released in April 2018 by MHRD. The NorthCap University has been ranked Second amongst the Cleanest Higher Educational Institutions in the Country in the Category ‘University (Non Residential)’. The University won this award for Maintaining, Promoting and Encouraging the culture of ‘SWACHHTA’ in Higher Educational Institutions in the Country.

The University imparts education in undergraduate and postgraduate programmes in engineering, management, sciences and law. It is recognized by various government and regulatory bodies for teaching and awarding degrees. The University is approved by the University Grants Commission (UGC) and recognized by the Bar Council of India (BCI). The University is a member of the Association of Indian Universities (AIU). Aside from being a Member of the American Society for Quality (I) Pvt Ltd, it is accredited by Accreditation Services for International Colleges (ASIC), UK.
Location
The University is located in Sector 23-A, Gurugram, Haryana, which is about 15 Kms from Indira Gandhi International Airport. It is well connected and easily approachable. It is located in a clean and pollution-free environment at about 3 Km from National Highway 8. The University’s campus is spread over 10 acres with a covered area of over 32,000 square metres which amply caters to all its academic and administrative needs. A ‘360° walk through our website, (www.ncuindia.edu) will give you a virtual tour of the beautiful laid out campus.

Physical Infrastructure
The University accommodates an excellent academic infrastructure of over 60 classrooms, 18 tutorial rooms, 71 labs, 25 workshops, ample faculty cabins, seminar hall, conference rooms, a 430 seat state-of-the-art auditorium and a double basement parking.

The University has a fully air-conditioned academic infrastructure with round-the-clock power back-up. The spacious classrooms are equipped with modern multi-media teaching aids. It also has a computer centre with nearly 1000 high-end computers and the whole campus is Wi-Fi enabled. It has a 150 MBPS dedicated leased line, digital and multimedia library and networked computer labs.

The open-air Amphitheatre next to the sports ground is used extensively for various university functions and club activities. The campus provides for a variety of clubs such as the music club, photo club, judo club and the Yukti Social Club. It has sports facilities for nearly all indoor and outdoor sports. The cricket-cum-football ground is arguably one of the finest grounds in the NCR, with floodlight facilities for night sports. An air-conditioned two-storeyed cafeteria, student centre and Incubation Centre covering an area of more than 15,000 sq ft provide a unique experience to faculty and students alike. It has been designed with modern interiors and energy efficient concepts. NCU also has a branch of the Syndicate Bank with an ATM operating from its premises for the convenience of its faculty and students. The University provides hostel facilities to over 125 students. The rooms are well-furnished, and the hostels also have a 24-hour power back-up system, treated water, Wi-Fi, intercom, indoor sports facilities, a central kitchen, entertainment and recreational facilities, and a bus to convey the students to and from the University. The New Academic Block provides state-of-the-art classrooms, besides area for student activities and faculty rooms.

Environment Friendly
NCU is an environmental friendly institution. A 150 KW rooftop solar PV system with a net metering facility has been installed to provide alternate source of power to the University in line with the State and National objectives of using solar energy. In order to ensure zero wastage of water, we have installed an effective rain water harvesting system as well as sewage and waste water treatment plants. NCU is committed to the green movement and campus-wide initiatives at reducing, reusing and recycling are helping it to achieve a green code of living. The University is surrounded by lush green gardens and this is the 17th consecutive year when the University has been declared the winner of the HUDA garden competition in Gurugram.

Library and Information Resource Centre
The NorthCap University Library & Information Resource Centre (LIRC) is among one of the best Private University Libraries of Delhi-NCR. It has a collection of over 100,000 volumes (including Book Bank) in all areas of engineering, law, sciences and management and provides its users the latest and modern services like online library access to online journals and e-books, group e-mails to provide regular information and update on ‘New Arrivals’, notification through SMS/Email on every transaction etc. The Library has WEBOPAC facility which offers students the facility to reissue their books from anywhere.

LIRC has a dedicated Multimedia Library where computers have been installed for online access to international journals from various databases such as IEEE, American Society for Civil Engineers (ASCE), American Society for Mechanical Engineers (ASME), SAGE, EBSCO Business Source Elite, Manupatra, Westlaw and Tata Mc Graw Hill E-books. All these resources have IP based access and are accessible from anywhere, through
remote access facility. LIRC has joined INFLIBNET Shodhganga theses repository (an initiative of UGC). It provides full text access to the theses published in Indian universities, including those recently completed at NCU.

LIRC is a member of reputed libraries network DELNET (Developing Library Network) and the American Center Library, to augment access to outside resources. LIRC subscribes to over 174 reputed print journals and magazines from reputable publishers, institutions, societies, like the Indian Academy of Science Journals, IIMB Management Review, Decision, Vision, Harvard Business Review, BCI Journal etc and to multiple copies of 15 national dailies. LIRC uses the latest version of Libsys software, bar code based circulation system, provides reprography service, scanning and printing facility, and above all a Book Bank facility that will help you to concentrate on your studies as it will provide you five books in each semester, for permanent retention..

LIRC has a separate reading room with a capacity for 250 readers and is open from 8.00 am to 10.00 pm on all working days. It is very well lighted with comfortable furniture and assisted by a team of helpful and dedicated library staff. LIRC also organizes events such as the annual book fair, guest lectures, training programmes, workshops and conferences etc. for students and faculty, particularly in the areas of using E-Resources.

**Internet, Computing Facilities and ERP**

The University has a fully Wi-Fi enabled campus providing uninterrupted access to the Internet for all students. There are nearly a 1000 state-of-the-art systems connected through the NCU computer network, and students have direct access to this facility.

Committed to the automation of various academic, financial and administrative processes, the University has an advanced Enterprise Resource Planning (ERP) system based on cloud computing, through a tie-up with Digiuniv.

**Virtual Labs**

NCU is a nodal centre for Virtual Labs, an initiative of the Ministry of Human Resource Development under the National Mission on Education through Information and Communications Technology, wherein eight IITs are currently involved. The University utilizes the facilities available at the IIT labs through remote triggering.

**Learning Management System**

NCU offers an innovative learning system as a supplement to classroom teaching – an e-learning portal, the Learning Management System (LMS) which provides students with online access to the course content offered at the University and to important academic information including lecture notes, recommended reading, tutorial sheets and assignments. We want students to use this portal to prepare themselves before coming to the class, so as to have a better understanding of complex concepts.

**Faculty**

In our quest for academic excellence, we have taken immense pains to bring together a team of high calibre faculty, with a sense of dedication and social commitment, selected through a stringent screening process. The NorthCap University’s faculty is ranked highly, as a large number of them come with a rich experience of having worked in some of India's most prestigious institutions such as the IITs and IIMs. They combine exemplary teaching skills with academic research and consulting practices and work hard to integrate classroom studies with the needs of the industry, making your educational experience relevant and timely. The criteria for appointment, retention, tenure and promotion are designed to attract educationists of the highest calibre, who continuously strive to enhance their knowledge and teaching effectiveness.

With over 160 faculty members on board, with a vast range of teaching experience in national and international institutions, we have a productive academic leadership, including emeritus professors and distinguished professionals from diverse fields. The qualifications for various faculty positions comply or exceed the prescribed standards of the UGC and the BCI. 59% faculty members are PhDs. Many of them are qualified from premier academic institutions like the IITs. A number of senior members of the faculty will teach you in the first-year so as to give you a strong foundation while initiating you into various programmes.

**Faculty Mentoring Scheme**

Besides the large in-house fraternity, we have a rich panel of eminent professors and industry experts as visiting faculty. We also invite distinguished professionals and academics to mentor our faculty in a nurturing environment, to enrich and enhance their expertise under the
Faculty Mentoring scheme. In addition to regular classroom teaching, renowned experts in various fields are also invited from time to time to deliver Guest Lectures and conduct workshops so that you get the opportunity to interact with experts and get real-life exposure.

Whilst the principal responsibility of the faculty is teaching, members are also encouraged to serve as consultants to other organizations from time to time, so as to help keep abreast with the latest trends in the environment where our students will be absorbed after graduating. Their qualifications and experience, as well as the superior teacher-student ratio contribute to the quality of education at the University. Our faculty is sensitive to your academic and developmental needs and easily accessible and very concerned about your welfare and development.

**Student Counselling**

To make you comfortable and help you easily settle down in the University, a faculty mentor will help you in a nurturing, informal yet intense relationship just as in the Guru Shishya parampara. Mentors will guide and counsel you, whenever you require, throughout your stay at the University.

**Learning @ NCU**

We ceaselessly strive to pioneer the learning processes to bring them at par with international standards. Curricula are constantly updated to keep abreast with industry trends and to ignite your mind with innovative ideas that prepare you to meet global challenges in the future. You will be exposed to real-life applications and industry interactions for practical understanding and learning.

Being a multidisciplinary university, we have taken great pains to ensure that the courses are designed not only to help you understand the core courses but also their applications in other streams. In this manner, with better assimilation, you will acquire broad based knowledge. Inculcating the desire for excellence and accomplishment through integrity, honesty and achievement is of paramount importance. To achieve excellence in research we encourage originality of ideas and approaching a subject with an open mind. We want you to innovate and conduct research in a collaborative and supportive environment. Research is encouraged not only in all the Schools but in multidisciplinary groups as well.

Concept of theory and labs has been integrated into project based learning by laboratories effectively supporting difficult and interdisciplinary experiments to complex project based learning. Lastly, you will acquire basic skills of at least one foreign language (French, German & Spanish) being all major programmes of the University.

**Programme Educational Objectives and Outcomes (PEO and POs)**

In line with the Vision, Core Values and Quality Policy of NCU, Programme Educational Objectives and Outcomes (PEO and POs) have been framed for our UG and PG programmes and rigorously followed.

**Online courses**

As part of its approach to inculcate the habit of self-directed learning in students and as mandated by regulatory bodies such as UGC & AICTE, NCU has introduced MOOCs (Massive Open Online Courses) in all its programmes across all Schools including engineering, management and law. They help impart lifelong learning skills required for healthy career growth and it is planned to scale up MOOC learning progressively. Various online platforms, as recommended by MHRD / other agencies, such as Swayam, NPTEL and e-pathshala etc. are available to students at NCU. Students are encouraged to use well established international platforms like edX, Coursera, LINUX Foundation, MIT, Harvard etc. and earn credits for these courses through certification exams conducted by them. Facilitation sessions, blended learning and evaluation model is used as necessary.

**Online tests and assignments**

As a part of the continuous evaluation system, regular tests and assignments form a very important component in addition to the mid and end term tests. There are at least two online tests per course per semester that are conducted through a dedicated test platform OTMS (Online Test Management System ) which provides a simplified evaluation system adding to your academic efficiency and building an online culture at NCU. The tests can also be conducted through the LMS platform available with each course. Students are encouraged to submit some of their assignments online. Suitable plagiarism checks as necessary are applied.

**Relative Grading and Moderation**

The University follows the rationalized relative grading system across all disciplines for fair and balanced evaluation of students. The quality bar for distinction is 8.5 and above CGPA on a 10-point scale and all courses should have been passed in the first attempt. For all academic rules and regulations visit the Dean Office and refer to relevant documents. Secondly, being a centre for higher learning, students should be prepared to attend the University six days a week (any six days) for academic and/or co-curricular activities.

**Attendance Rules**

A student is expected to attend all lectures tutorials, practical classes and VA courses. However to account for illness, and contingencies of a serious and unavoidable nature, the attendance requirement for a student to make him/her eligible to attend the Major Test is 70%. This requirement will not be relaxed under any circumstances whatsoever.

A student not satisfying the minimum attendance requirement in a particular course will be detained in that course.

**Interactive teaching-learning and self-learning**

We follow a system of prior assignments and/or self-study. You have to self-prepare certain topics before class or tutorials, based on which you will be questioned or quizzed. For this we encourage you to use NPTEL (the National Programme on Technology Enhanced Learning) and UGC MOOCs as a resource for supplementary reading material. This system helps us to continuously improve our teaching-learning systems and processes.

**Special Lecture Series**

Expert talks are delivered by invited experts from outside as well as our senior faculty members on
various topics so that you benefit from the expertise of experienced speakers.

**Thought Lab**

The University has established a ‘Thought Lab’ to reduce negative energy and stress, develop a positive attitude and improve the overall development of students. Channelizing thoughts effectively will improve your experience while studying at NCU.

**Value Added and skill enrichment Courses**

To sharpen your competitive skills and enhance your employability and make you industry-ready, we have comprehensive value-added (VA) programmes, over and above the basic curriculum. VA courses help to bridge the gap between your domain knowledge and the requirements of companies – which also include soft skills such as communication, presentation, interpersonal skills, etc.

**Tinkering Lab**

To encourage you to pursue your passion, a platform in the form of a ‘Tinkering Lab’ is now available to enable you to convert your ideas into tangible outcomes. This will help you keep your passion/interest alive while pursuing your course of study at the University.

**Incubation Centre**

The Incubation Centre at The NorthCap University has been established to advance research and innovation primarily in the field of software products and apps and hand-hold students who create innovative projects with commercial viability.

**Extracurricular Activities**

For your holistic development and to make sure that you excel in extracurricular activities, besides academics we encourage you to participate in different intra- and inter-university sports, cultural and technical events in close coordination with faculty. Throughout the academic year, the campus hosts a wide variety of activities, including guest lectures, films, musical and cultural events and other special programmes. The University has several professional hobby clubs and societies which provide opportunities for both enjoyment and the discovery of new interests and skills. These include the Computer Society of India (CSI), Association for Computing Machinery (ACM), American society of civil engineers (ASCE), Society In Pursuit Of Advances In Civil Engineering (SPACE), Indian Road Safety Campaign (IRSC), Society of Automotive Engineers (SAE), The Indian Society of Heating, Refrigerating and Air Conditioning Engineers (ISHRAE), American Society for Quality (ASQ), International Society for Optics and Photonics (SPIE), Institute of Electrical and Electronics Engineers (IEEE), The Institution of Engineers (IEI), The Optical Society (OSA), Enactus, Moot Court Society, Literary Society, Music Society, Drama and Dance Society, Photography Club, Social Service Society, Sports Society and Self Development Groups. We encourage and provide support, guidance and facilities to our students to showcase their skills and talent.

**Accommodation**

You can get comfortable, secure, safe and healthy accommodation in NCU’s hostels. There are separate hostels for boys and girls with limited capacity to accommodate students. We provide high-quality accommodation, on a shared basis, with clean and hygienic dining facilities is provided by the University. The rooms are well furnished, with a 24-hour power backup, treated water, Wi-Fi, intercom, indoor sports, entertainment and recreational facilities and a bus for your conveyance to and from the University. All hostels are provided with security guards round the clock. Accommodation is allotted on a first come first serve basis, as a limited number of seats are available.

If we are unable to accommodate you in the University’s hostels, you can find alternative lodging nearby. About 30 paying guest facilities in close proximity to the campus are available for which you will need to exercise your own options. NCU plays only a limited role as a facilitator, providing a ready reckoner of PG accommodation availability in the vicinity of the campus, and has absolutely no other interest, role or responsibility to discharges other than facilitate your stay.

**Transport**

For the added convenience of its faculty and students, the University operates AC bus service between Delhi-NCR and the University and from the local metro stations on MG Road, Gurugram, as well as Dwarka Sector 21 Metro Station, New Delhi.

**NCU Health Services**

A health centre with two doctors on rotation is available on the campus. The team of qualified and dedicated doctors provide allopathic as
well as homeopathic treatment. The Medical Centre provides superior emergency care, with examination beds, medical equipment and medicines to cater to any emergency, with first-aid services for injuries, accidents etc. and thereafter for moving the patient for further course of treatment. For routine medical cover, just meet the doctor on duty in the Medical Room and they will take care of you. The University has a well-equipped ambulance van that is available to reach sick students to hospitals or to handle evacuation from the hostels of the University.

Specially-abled Students

Resources for specially-abled students are part of NCU’s commitment to help all such students achieve their academic potential. The University welcomes applications from students with special needs and assures them that it will provide access to all programmes for which they enrol. Special effort is made to provide opportunities for participation in extracurricular activities, and to encourage their personal development and independence.

Compliance with the guidelines for students with disabilities is ensured by the University.

Student E-Portfolio

E-portfolio is a unique initiative of the University to identify students’ interests in the first year itself and encourage you to develop these areas. You will continue to develop this portfolio during your stay at NCU and also record your achievements and rewards using multimedia which will be showcased in your portfolio to potential employers for enhanced employability.

Office of International Relationship

To facilitate students who want to study abroad and for student and faculty exchange an Office of International Relationship has been set up at the University. Students are supported for credit exchange, internships and project collaborations along with faculty through frameworks of MoUs.

Parent Information System

The University has a Parent Information System which keeps parents informed about the progress of their wards. A portal has been set up which provides information on the academic progress and other achievements/activities of students including extra and co-curricular activities and so on. Corrective actions if required can be taken in consultation with the faculty.

Equal Opportunities

At NCU, we are committed to equality of opportunity to all sections of society. We welcome applications from all irrespective of caste, creed, language, gender, nationality or religion, with a potential to succeed in higher education and provide full protection and rights of participation to Persons with Disabilities as per the PWD Act of 2016.

NCU is a ragging free campus and provides a safe environment particularly to girl students.
The NorthCap University continues to nurture its ambition to be known globally for learning innovations, academic excellence and socially relevant research outcomes. It is driven by an ambition to be in the top of the league by embracing global best practices and championing the highest ethical standards.

- The University is ranked 117 in the All India NIRF Engineering ranking which 970 Institutions of the country participated and is now the top Private Engineering University in Haryana & Delhi. In the University Category, it has maintained its ranking in the rank band of 151-200, released in April 2019 by MHRD.

- The NorthCap University, Gurugram, has been ranked Second amongst the Cleanest Higher Educational Institutions in the Country in the Category 'University (Non Residential)'. The University won this award for Maintaining, Promoting and Encouraging the culture of 'SWACHHTA' in Higher Educational Institutions in the Country.

- Ranked among Top 10 Private & Deemed Technical Universities All India and Best Engineering Institute in Haryana by The Week in their May 2018 issue.

- Ranked No. 1 Private Engineering Institute in the State of Haryana, No. 5 Private University in the State of Haryana and No. 48 in 'India’s Top 100 Private Universities League' by Education World in May 2018 issue.

- The NorthCap University was Ranked No.1 among Top Engineering Colleges in Haryana and Ranked No.3 amongst Top Engineering Colleges of Eminence in India in the CSR-GHRDC Ranking Survey 2018 published in the July 2018 issue.

- School of Law NCU, was Ranked No. 9 amongst Top Law Schools of Eminence, All India and No. 1 in Haryana by GHRDC Law Schools Survey June 2018.

- The NorthCap University was ranked No.1 Engineering College in Delhi & Haryana and No. 55 All India in a survey of India’s Top Professional Colleges by Outlook in their June 2018 issue.

Schools & Programmes

At the NorthCap University, we consider that unique capabilities lie in all individuals and each day we work to ensure that capability to be accomplished. Our students work side by side with their peers and with renowned faculty and researchers. Selected students study abroad, participate in internships, conduct research, lead student organizations and volunteer in communities close to home and around the world. In pursuance of this objective, the University offers high-quality courses at the undergraduate and postgraduate levels.

The following programmes were offered for the session 2019-20:

I. SCHOOL OF ENGINEERING & TECHNOLOGY

A. BTech (4 years)
- Computer Science & Engineering (CSE)
  Specialization options
  1) Full Stack Development
  2) Cyber Security
  3) Internet of Things (IOT) & Cloud Computing
  4) Data Science and Artificial Intelligence (AI)
  5) Game Technology, Augmented Reality (AR) and Virtual Reality (VR)
- Electronics & Communication Engineering
  Specialization Options
  1) Internet of Things (IOT)
  2) Embedded Systems and VLSI Design
- Mechanical Engineering
  Specialization Options
  1) Thermal Engineering
  2) Mechanical Engineering Design
  3) Industrial and Production Engineering
  4) Automobile Engineering
- Civil Engineering
  Specialization options
  1) Smart Infrastructure Development
  2) Construction & Project Management

B. MTech Degree in Computer Science & Engineering with specialization in:
- Cyber Security
- Data Science

II. SCHOOL OF MANAGEMENT

- BBA
- BA (Hons) Psychology
- BA (Hons) Economics
- BCom (Hons)
- MBA

III. SCHOOL OF LAW

- BBA-LLB (Hons)
- LLM
  Specialization Options
  1. Corporate Law
  2. Human Rights
  3. Intellectual Property Rights (IPR)

IV. PhD in Engineering, Management, Law, Sciences & English

V. LATERAL ENTRY TO B.TECH SECOND YEAR

Degree in Electronics & Communication Engineering with specialization in:
- Communication Engineering
- VLSI Design

Degree in Mechanical Engineering with specialization in:
- Mechanical Engineering
- Thermal Engineering
- Mechanical Engineering Design

Degree in Civil Engineering with specialization in:
- Structural Engineering
- Construction Engineering & Management
- Environmental Engineering

C. BSc (Hons) Mathematics
D. BSc (Hons) Physics
E. MSc Mathematics
The NorthCap University continues to nurture its ambition to be known globally for learning innovations, academic excellence and socially relevant research outcomes. It is driven by an ambition to be in the top of the league by embracing global best practices and championing the highest ethical standards.

- The University is ranked 117 in the All India NIRF Engineering ranking which 970 Institutions of the country participated and is now the top Private Engineering University in Haryana & Delhi. In the University Category, it has maintained its ranking in the rank band of 151-200, released in April 2019 by MHRD.

- The NorthCap University, Gurugram, has been ranked Second amongst the Cleanest Higher Educational Institutions in the Country in the Category ‘University (Non Residential)’. The University won this award for Maintaining, Promoting and Encouraging the culture of ‘SWACHHTA’ in Higher Educational Institutions in the Country.

- Ranked among Top 10 Private & Deemed Technical Universities All India and Best Engineering Institute in Haryana by The Week in their May 2018 issue.

- Ranked No. 1 Private Engineering Institute in the State of Haryana, No. 5 Private University in the State of Haryana and No. 48 in ‘India’s Top 100 Private Universities League’ by Education World in May 2018 issue.

- The NorthCap University was Ranked No. 1 amongst Top Engineering Colleges in Haryana and Ranked No.3 amongst Top Engineering Colleges of Eminence in India in the CSR-GHRDC Ranking Survey 2018 published in the July 2018 issue.

- School of Law NCU, was Ranked No. 9 amongst Top Law Schools of Eminence, All India and No. 1 in Haryana by GHRDC Law Schools Survey June 2018.

- The NorthCap University was ranked No.1 Engineering College in Delhi & Haryana and No. 55 All India in a survey of India’s Top Professional Colleges by Outlook in their June 2018 issue.

At the NorthCap University, we consider that unique capabilities lie in all individuals and each day we work to ensure that capability to be accomplished. Our students work side by side with their peers and with renowned faculty and researchers. Selected students study abroad, participate in internships, conduct research, lead student organizations and volunteer in communities close to home and around the world. In pursuance of this objective, the University offers high-quality courses at the undergraduate and postgraduate levels. The following programmes were offered for the session 2019-20:

I. SCHOOL OF ENGINEERING & TECHNOLOGY
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      Civil Engineering
      Specialization options
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      2) Construction & Project Management
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      • Data Science
      Degree in Electronics & Communication Engineering with specialization in:
      • Communication Engineering
      • VLSI Design
      Degree in Mechanical Engineering with specialization in:
      • Mechanical Engineering
      • Thermal Engineering
      • Mechanical Engineering Design
      Degree in Civil Engineering with specialization in:
      • Structural Engineering
      • Construction Engineering & Management
      • Environmental Engineering
   C. BSc (Hons) Mathematics
   D. BSc (Hons) Physics
   E. MSc Mathematics

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   • BBA
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   • BA (Hons) Economics
   • BCom (Hons)
   • MBA

III. SCHOOL OF LAW
   • BBA-LLB (Hons)
   • LLM
      Specialization Options
      1. Corporate Law
      2. Human Rights
      3. Intellectual Property Rights (IPR)

IV. PhD in Engineering, Management, Law, Sciences & English

V. LATERAL ENTRY TO B.TECH SECOND YEAR
The School of Management (SOM) at The North Cap University is a leading B School from Delhi-NCR. The attraction of studying for a degree at SOM, whether it is MBA, BBA, BCom (H), BA (H) Psychology and BA (H) Economics, lies in combining theory and practice. It is this aspect that has given an edge to our graduates in terms of employability. NCU is located at right in the heart of the Commercial Hub of Gurugram, with hundreds of large Indian and multinationals in the vicinity.

The thrust at NCU is on value-based education and interdisciplinary learning. The faculty members, with diverse academic and industry experience, bring in their rich experience into the classroom. While encouraging an interdisciplinary environment, we utilize the technical & legal expertise of our School of Engineering and Technology & School of Law respectively. Keeping with the times, our management education is amply supplemented with courses and assignments in legal and technology-based areas. Extensive use of case-based classroom learning helps our students build problem solving and analytical skills and understand business situations better. This is supplemented with guest lectures and seminars by industry professionals.

Further to our endeavor towards promoting holistic development, students are widely encouraged to participate in co-curricular and extra-curricular activities. Different events/activities are organized which are led and managed by our students. Students actively engage in community service. NCU graduation equipped with the right mix of academic knowledge and practical skills when they encounter in the real business environment. The curriculum is being constantly updated in line with the rapidly changing business environment. Learning is a never-ending process at School of Management which helps shape students' lives.

**Since its inception in the year 2010, School of Management, NCU Gurugram has been a preferred choice for students and parents. Learning is a commitment at SOM. We believe in empowering our students and equipping them with skills that enable them to successfully deal in work and life experiences. Our faculty, in addition to their roles as teacher, trainers, consultant & researchers, play mentors to the students and each time take pleasure in going an extra mile to improve the students' personalities.**

**Time and again we have been highly ranked by many agencies and institutions both Government and Private. We have sustained and grown owing to our ideology that keeps students and their well-being and development first. Our students take pride about their association with us and all our flag bearers who live up to the NCU philosophy and keep contributing to industry, society and our nation.**

**Industry Collaboration**

Our vibrant campus is in the industrial hub of Gurugram surrounded by global business and finance, having close association with living lessons in start-ups and entrepreneurship. We help you build a global network as this is the market eager for your skills and outlook. Industry visits, guest lectures by industry experts, summer internship, live projects and a major research project in the final semester will expose you to real-life situations and help you apply theoretical concepts to contemporary business problems.

The School of Management follows a systems-based approach to management education and imparts holistic learning with emphasis on industry needs of realistic hands-on management education aimed at operational efficiency, process focus, quality deliverables and use of IT for business effectiveness.

**Curriculum**

Choice of electives is not only from the School of Management, but also from other Schools as Managers in real life need technical, managerial and legal competency skill sets. We stress on holistic learning, entrepreneurship, values and professional ethics. NCU endeavors to create business leaders of tomorrow – business leaders with a sense of values and ethics, sensitive to the environment and to other human beings.
Centre for Creativity, Innovation and Entrepreneurship
Entrepreneurship Development activities find a special place in the curriculum as we believe that it is the key for nation building. Young minds are mentored to look at problems in society and come up with ideas to solve them and subsequently implement them. We kindle your entrepreneurial spirit as well as hand-hold our potential and budding entrepreneurs. The Centre for Creativity, Innovation and Entrepreneurship promotes inter-disciplinary idea generation, innovation and strengthening industry tie-ups. The Centre runs short term certificate courses to make you better employable. The Centre houses workstations with I-Lab facilities having software for innovation, statistical software tools like SPSS, industry database like Prowess and an advanced modeling tool STELLA.

Research @ SOM
The School focuses on developing your research capabilities and faculty members help you to publish research papers in various national and international journals. Faculty members are involved in research activities and publish and present their research papers in national and international journals and conferences. Faculty members have their papers published in leading national and international journals, books published by Springer, Cambridge University Press etc and business case in Harvard Publishing.

Placements
Our graduates are driving change through leadership positions across all corporates, industries and sectors like banking and finance, information system management, investment banking, private equity, management consulting, data analytics, Human Resources (HR). With ample training and exposure, quite a number of students proudly start their ventures as well as get involved in family businesses.

The School of Management follows a systems based approach to management education and imparts holistic learning with emphasis on industry needs of realistic hands-on management education aimed at operational efficiency, process focus, quality deliverables and use of IT for business effectiveness.

Management Development Programs (MDP) for Industry
The School of Management is actively engaged in providing MDPs to the Industries for the capability building of their executives. This in turn helps our students to get good placements. We conduct customized training programs to cater to the specific needs of the executives. MDPs enhance the academia-industry interface and bring in synergy between the two.

Workshop/Conference
School of Management has been associated with American Society of Quality (ASQ) to impart training and give Six Sigma Certification to our students so that they can be properly skilled and scale up to Black Belt in future to enhance their employability. Many students in earlier batches have greatly benefited from the program.

USPs of School of Management
- Industry-rich curriculum
- State-of-the-art infrastructure
- Well-trained faculty
- Industry collaborated value added courses in Business Analytics
- Focus on Entrepreneurship
- Curriculum designed by an industry consortium
- Mentoring
- Placements Assistance
- CIMA Accrediation for BCom (Hons), BBA and MBA Professionals
**Student Speaks**

**Trishala Bhan**  
(currently with Protiviti Consulting)

With my interest in marketing, I bagged a Market Research job even before my final year exams. I clearly remember that the various projects, mock interviews and group discussions that were conducted at SOM helped me a lot. My internship with Ingersoll Rand was indeed an eye-opener to the corporate world.

**Srishti Saxena**

It’s difficult to sum up the memories and experience of 2.5 years in a few lines. The campus is filled with positive energy and exuberance, I thank The NorthCap University for instilling in me the competitive and leadership skills. It has been an unforgettable journey. I consider myself lucky for being a part of TheNorthCap University.

**Puneet Khanduja**  
(currently with Mercer Consulting)

The MBA program at NCU (then ITMU) has gone a long way in helping me extend beyond just classroom study and prepared me to deal with the corporate world. The right balance of academics and corporate experience which the faculty brings on the table is such a great asset for students. Opportunity to participate in cultural and tech-fests made me come out of my comfort zone.

**Purvanshi Batra**

Apart from the focus on academics, there have been many other things which have gone a long way in contributing to my development. Exposure to seminars, guest lectures, industry visits and community service have made me a different person today than what I was when I had joined.

**Surbhi Shah**

Apart from the lush green campus backed by astonishing infrastructure, The Northcap University has limitless opportunities if a person wants to discover himself. From the very supporting faculty members to the excellent pedagogy, everything helped me enhance my knowledge and skills to the optimum.

**Raveena Gaba**

I am very glad to share my college journey (B Com, H) at NCU. I joined NCU as a shy and quiet student. But I got enough platform to explore my full potential. This helped me bloom into a confident go-getter and team player.

**Dr Archana Mehra**

“The journey of my PhD at NCU has been an enriching experience, both academically and personally. I am fortunate to be associated with a leading institution like NCU, both as a student and as a faculty.
School of Professional Attachment

Director's Message

Mr BK Gupta
BSc (Hons) Electrical Engg, Punjab Engineering College, Chandigarh
Formerly Executive Director - Engineering India Ltd (EIL), New Delhi
Director, School of Professional Attachment

School of Professional Attachment (SPA) has been established at NCU to nurture you from the time you join the University till you finally get a good placement. SPA acts as a bridge between you and your first job. It helps in building and enriching your potential and plan your career better. For your holistic development, SPA will equip you with the right kind of skills and attitude so that you can become more effective, efficient and productive in your employer's organization and are ready to face contemporary challenges of the corporate world and for your smooth transition from the campus to the corporate world.

The University is proud of its students who have been serving in various capacities as technocrats, business managers, industrialists and entrepreneurs. The most frequently cited accolades regarding our students from the organizations which are regular recruiters from NCU include our students' flexibility, ability to learn quickly, versatility, performance as team players, excellent analytical skills, and most importantly the positive attitude that they bring to their jobs. We are confident that our students will make a mark wherever they go and make their alma mater proud.

SPA is engaged in the task of enhancing student employability, improved industry internship attachment, career counselling and gap analysis, continuous improvement in the systems and processes, higher and better job placements with a wider industry reach and obtaining industry feedback for improving the academic curricula.

The School of Professional Attachment (SPA) at NCU is responsible for nurturing you from induction to placement, a bridge between the classroom and your first job. SPA ensures regular professional attachment of academics with industry for your professional enrichment and better job opportunities. Regular grooming sessions are held to explain various activities during campus placement drives such as Pre Placement Talks (PPT) by company officials, aptitude tests, Group Discussions (GDs), technical and HR interviews etc. To get the feel of a real-life working environment and to be up-to-date with the latest technologies you will undertake summer internships by working in the industry for a period of six to ten weeks.
Enhancing Student Employability

In addition to the technical skills you will gain through classroom learning, training programmes, certifications and on-the-job training, the soft skills or interpersonal (people) skills are required to be developed by a student to enhance employability. Soft skills are the abilities and traits pertaining to personality, attitude and behaviour. They help raise your Emotional Intelligence Quotient. There is a strong need to acquire these skills right from the moment you enter the first year of professional studies rather than waiting till the final year or just before the job placement selection process begins.

There is an important saying ‘Technical Skills will get you the interview, but it’s your Soft Skills that get you the job’. At NCU your soft skills are developed through a series of initiatives:

Industry internship attachment

Internship gives the opportunity to develop relevant skills, knowledge and experiences. Industry internship provides you the opportunity to get attached with a professional organization, on a full-time basis, for a period of six to ten weeks to:

- Get exposed to a real-life work environment to acquire first-hand practical experience and sharpen your skills in tune with the requirements of the industry.
- Interact with real life working professionals and gain valuable references to gain an edge for better job placements.
- Apply theoretical knowledge gained through academic studies to the workplace, and blend it with real-life practical situations.

- Serve as an opportunity to showcase your potential for a prospective employment opportunity with the same organization.

Internship thus acts as a stepping stone for entering into the professional world with the required skills. The job market is competitive and by showing your commitment as soon as you can, you will stand out. SPA extends all possible help in getting you placed with an appropriate company for your internship so that you get career-related work experience. ‘Lakshay’ targets final placement related activities. It will serve as a launching pad for you to make it to the best organization based upon your professional interests and abilities. ‘Lakshay’ has been designed to cover all placement related activities which generally begin when you will enter the final year until you finally get placed. It includes registration for placement, opting for attending the placement drive of a company and appearing for the placement.

Third Party Assessment

NCU has taken a new initiative to facilitate evaluation of students’ employability, and gap analysis by outsourcing it to companies who do third party assessments for graduating students, on behalf of hiring companies. Many universities and institutions such as IIT Kharagpur, IIT Guwahati, IIT Roorkee, IIIT Delhi, NIT Delhi and some private universities are on the board of assessment companies. These tests are compulsory for BTech students.

Placement Portal

The complete working of SPA has been automated. A placement portal is used as a tool for all communication with students. It is used for:

- Uploading student resumes
- Posting the company profile and job profile of a visiting employer companies
- Accepting student nominations for the company
• Posting schedule of on campus placement drives
• Listing of successfully selected students
• Issuing of 'No Objection Certificate' to students for joining industry internship
• Scheduling of invited talks by industry experts.

SPA stands committed to hand-holding you right from the time you join the University till you join your dream company and even thereafter as alumni, for the benefit of providing the wisdom of your experience to your younger college mates in the form of career counselling and getting better job opportunities. We wish you a great learning experience here at The NorthCap University and an equally rewarding career thereafter.

Success Story

Shubhangi Bhardwaj
MBA - Class of 2019

I am Shubhangi Bhardwaj pursuing masters in finance at the NorthCap University, Gurugram. This university is one of the leading School of Management with a vision, emphasizing on academic excellence, research, innovation, entrepreneurship and developing socially sensitive managers and this is not just a statement.

School of Management (SOM), NCU has the best quality of learning and innovation with industry-aligned curriculum and industry experts themselves teaching you. I have seen teachers in SOM always encouraging students, motivating them to achieve their goals in life and instill entrepreneurial spirit among students. I have seen a commendable change in myself throughout my life at NCU with becoming more career focused for which credits goes to the amazing professors who have always asked me to be independent no matter what and do things that adds to my personality and not just my CV.

When I come to placements at NCU they put in their best efforts to get the students placed in top companies offering a high packages. The university also awards and appreciates a student who does exceedingly well in academics and as I have been in the Dean's List I was extremely happy with their gesture.

Life at NCU is great and rewarding unless you have dreams!

Deepika
MBA - Class of 2019

EVERY SUCCESS STORY IS A TALE OF CONSTANT ADAPTION, REVISION AND CHANGE.....

Hi, I'm Deepika, a student of NCU. I got placed in Square Yards and I am thankful to NCU for providing me a platform where I was able to hone my skills, enhance myself and emerge out with flying colors. NCU has always been supportive throughout my journey. The faculty always guided and motivated to bring out the best in me.

The faculty are really thoughtful in imparting the best of their knowledge to their students and be practical at the same time. The placement cell conducted group discussions and mock personal interviews to prepare us to face the real interviews.

The message that I want to convey to my juniors and to the future students of NCU is that you have to come out of your comfort zone. Everyone tells you, that you have to come out of your comfort zone to gain success, but I think that you have to expand your boundaries because this is a continuous process. Every single day you have to learn new things so that every day you are coming out of your comfort zone, expanding it and applying the acquired knowledge in your real life.

NCU is truly a very good platform for you if you want to achieve and succeed in your career.
Hi, I am Shivani, a student of NCU. NCU is one of the best Institutes. In these two years of my MBA course, it has provided me a platform to learn and grow where I can explore without any hesitation. The faculties have industry-based knowledge which have helped me to connect with the outside world, the industry and how I can work there. They have been helpful in enhancing my skills.

The placement cell at NCU is very sophisticated with experienced people working in it. The team promised to provide qualitative and customized job specification and CTC to the students so that the students can get into the best companies with the best packages. The placement process at NCU offers a sophisticated training programme, where they bring the Alumni placed in different companies, to train the students. They also track the students in different interview processes that they have failed in, and provide them with special training where they lack, building self-confidence in students.

My suggestion to my juniors and the aspiring students is that: Teachers open the doors of success, but it is you who should enter. And finally, I thank my Director and all my teachers who have helped me to reach at this stage. I'm proud to be a NCU student.
Centre for Languages Learning

Message from the Head

Dr Payal Khurana
PhD, MA (English)
University of Jammu
Officiating Head
Dept Centre for Languages Learning

Possessing good communication skills is of utmost importance in today's world. The Centre for Languages Learning (CLL) was established with the aim of providing students of The NorthCap University, the required knowledge and effective communication skills in order to achieve excellence in various fields.

At The NorthCap University, we have students coming from diverse backgrounds possessing different speaking and writing abilities. To achieve excellence in any field it is of utmost importance to possess good communication skills. Our courses are designed keeping in mind the changing global patterns in business and communication. The English Section of the Centre seeks to cater to these diverse needs of the students of NCU by offering them the opportunity to be well read and be able to express themselves effectively both orally and in writing. The Centre offers courses in Communication Skills that enables the students to acquire abilities which are desired globally. We lay emphasis on enhancing communication skills by encouraging the students' to articulate their ideas and demonstrate advanced reading, writing, listening and speaking skills.

The curriculum is well-developed and it enhances skills from the perspective of employability as well. The faculty is highly qualified, experienced and committed to providing excellent standards of teaching by focusing on writing, reading, speaking and listening skills.

The Centre also offers courses on Human Values and Professional Ethics, Creative Writing and Campus to Corporate. The Centre conducts specialized workshops/training sessions in areas like Soft Skills, Personality Development, Body Language etc. By integrating ICT into classroom teaching, the Centre attempts to bridge the gap between academia and the professional world.

Besides developments in technology, research and higher education requires multilingual communicators having proficiency in foreign languages. The Centre offers mandatory courses in French, German and Spanish. Thus, we at NCU provide our students the opportunity to acquire proficiency in French, German, Spanish etc so that they are well equipped to meet global challenges with confidence. Thus, every student enrolled in an UG course across the three Schools acquires a foreign language before graduation. The Centre is also running PhD programme in English.

The vision of CLL is to be a sought-after Centre for Language Learning that employs novel methodologies to encourage appropriate use of language in order to reconcile the varying demands of communication in the modern socio-economic milieu.
**Faculty**

We have a highly experienced team of qualified and talented faculty ready to provide you quality language education through Core and Elective Courses using innovative learning techniques and resources. As we have students coming from diverse backgrounds possessing different speaking and writing abilities, CLL identifies students, who are weak in speaking and writing skills and remedial classes are conducted to improve their skills. We lay strong emphasis on enhancing the writing, reading, speaking and listening skills of all our students. We will also help in preparing for interviews, group discussions and writing CV at the time of placements.

**Curriculum**

Our courses are designed keeping in mind the changing global patterns in business and communication and catering to the emerging need of not only polishing your interactive skills in English but also affording you an opportunity to acquire proficiency in a foreign language. The Centre conducts specialized workshops/training sessions in areas like Soft Skills, Personality Development, and Body Language etc. The curriculum of the courses is developed to enhance your employability skills.

**Language Lab**

We have a modern well equipped 'digital language lab' that offers rich language learning content. The students can use it extensively to familiarize themselves with content from different sources and media such as text, images, audio, and video. The idea is to offer an alternative way of learning and to promote the practice of skills learnt in class by using technology as a tool.

The Centre runs various clubs like Samwad, Success Mantra, Lingua Franca and Abhivyakt which conduct several enriching activities, competitions, seminars etc. Students can be an active participant of these clubs, voice their opinion on contemporary issues and polish their language, communication, interpersonal skills and be ready to face the world with poise and confidence.

**USPs of the Centre for Languages Learning**

- **Emphasis on learning a foreign language:** The Centre offers mandatory courses in French, German and Spanish. Every student enrolled in UG courses across the three Schools acquires one foreign language basic skill before graduation.

- **Acquisition of Soft Skills:** Integrating ICT into classroom teaching, the Centre attempts to bridge the gap between academia and professional world through the instruction of soft skills.

- **Enhancement of Communication skills:** The Centre strives to encourage students to articulate their ideas and demonstrate advanced reading, writing, listening and speaking skills.

- **Emphasis on Personal Skills and Human Values:** The Centre offers courses on Human Values and Professional Ethics, and Campus to Corporate.
If you are creative, have new ideas which you want to test, see them materialize and patent them, we will assist you in every way as the vision of The NorthCap University is to be known globally for learning innovations, academic excellence and socially relevant research outcomes. It accords the highest priority to research and promotes sponsored research, project consultancy and industry academic linkages. NCU has set up a Research Development and Industry Liaison (RDIL) cell in the University for this purpose. We have a well-equipped Central Research Facility, a Centre for Creativity, Innovation and Entrepreneurship and an Incubation Centre to handhold you in developing your commercially viable ideas.

Central Research Facility
A Central Research Facility has been established at The NorthCap University with the objective of providing a central facility with latest and advanced analytical instruments for research in the areas of Physics, Chemistry, Engineering and interdisciplinary sciences. A total amount of Rs 1.2 crore has been spent on establishing this facility at the University. It is equipped with the latest state-of-the-art equipment such as UV-Vis-NIR Spectrophotometer, LCR Meter, I-V Picometer, Vacuum Coating Unit, spin coating, Solar Simulator etc. Three more sophisticated instruments; Scanning Electron Microscope (SEM), Holography set up and solar simulator were recently added to the facility. It has strengthened research relevant infrastructure of science and technology at the University and faculty members and students utilize this facility to pursue their research work. Several UG, PG, and PhD level projects funded by NCU and external funding agencies are being carried out at the facility. Researchers from other reputed organizations are also using this facility to pursue their research work.

Contribution of Distinguished Research Professors
Distinguished research professors of eminence strengthens research activities at the Department level by conducting workshops, seminars, initiating socially relevant student projects and establish national and international level collaborative programmes. Under their guidance, several research groups are working in advanced research areas. The research groups are interdepartmental and multidisciplinary with faculty members from two or more departments participating to complement each other’s skills.

Best Research Paper Awards
NCU encourages and recognizes research publications of research scholars and faculty through the Best Research Paper Award.

Sponsored Research Projects
In summary, during the reporting year, Nine research projects for a total amount of Rs 2.6 crore have been sanctioned by funding agencies and Rs 1.54 crore has been received till date. One DST (WOS-A) project of 30.03 Lakh has been completed in 2018. In addition to these, 12 research projects (from Jan 2018 to December 2018) have been submitted to various funding agencies.

One DST (WOS-A) project of 27.80 Lakh has been Technically Approved on 20th Feb. 2018

Publications
137 journal papers have been published in refereed journals. Two books and 16 book chapters have been published by the faculty.

Tech Fests
'Cerebration', 'Technovation' and NCU's SAE Collegiate Club's technical cum automotive fest, SAKSHAM, are technical fests that will give you an opportunity to showcase your technical skills in an environment of competition with colleges all over North-India. These programmes provide you a platform to demonstrate creativity, innovation and technical knowledge. Technical competitions are regularly held in diverse fields such as robotics, building all-terrain vehicles, hardware assembly, design and programming, website design, and grafﬁties where you get the chance to showcase your innovative projects.
**Beyond the Classroom**

*Personality development, sports and a wide variety of extracurricular activities make up an important part of student life. The University provides excellent physical infrastructure, necessary support and offers a myriad of opportunities for your holistic development.*

**Sports and Extracurricular Activities**

If you want the thrill of competition or desire physical fitness, NCU will provide you a wealth of sporting opportunities, both on and off campus. The University has sports facilities for nearly all indoor and outdoor sports and numerous clubs that provide an array of activities to choose from. The cricket-cum-football ground is arguably one of the finest grounds in Gurugram, with floodlight facilities for night sports. The sports ground is embellished with an athletics track, a multipurpose sports arena and amphitheatre. Our students have been participating and performing well in different sports tournaments in and outside Delhi/NCR. Sports have earned the University several awards with winners’ trophies in basketball, football and cricket in inter-university tournaments across India.

**Students’Activities**

A lot of activities are available for honing talent and for enhancement of your overall personality. Student Activities and Leadership (SAL) Committee at NCU promotes the involvement of students in extracurricular activities, nurtures leadership skills and enhances the quality of their lives as responsible members of the society and the world as a whole. It provides a platform to students to showcase their skill and talent in beyond academic activities and acknowledges their achievements.

Regular activities occur on and off campus and are open to all students. The campus is enlivened by the number and diversity of its students’ organizations. The office of students’ activities serves as a living-learning centre for students to coordinate in a broad range of social, cultural, intellectual, educational and leadership programmes. Many students’ groups are dedicated to community service and social action. You will get varied opportunities to participate in the performing arts - in theatre productions, music ensembles, dance groups, or to become involved in committees that sponsor speakers or organize cultural festivals. The music, photography, art, painting, films and dramatics societies are active throughout the year. Symposia of literary pursuits like debates, group discussions and quizzes are regularly conducted. A variety of cultural activities, festivals and tech fests, which synthesize technical knowledge with fun, are organized. ‘Momentum’, the annual cultural festival of the University, and ‘Club Fiesta’ are occasions for you to display your talent and give artistic expression to your personality.

**National Service Scheme**

The University is running the National Service Scheme (Self Financing Unit) which enables students to participate in various national and international activities, being conducted by the Ministry of Youth Affairs and Sports, Govt. of India.

**Special Activities and Trips**

If you have interest in journalism, there are rich opportunities available for you. VectorTech, the bi-annual publication about the life at the University serves as a platform for presenting opinion on a wide spectrum of issues. In addition, a monthly ‘Newsletter’ serves as the chief source of campus news. A student-run magazine ‘Hashtag’ is a forum for discussion.

The Recreational Club organizes adventure cum educational trips regularly. All trips are designed to educate and build your confidence, provide you thrills of adventure and outdoor recreation, explore and learn more, as well as promote the ethical use of environmental resources.

**SPIC MACAY**

Musical concerts are organized under the aegis of SPIC MACAY, where students get an
opportunity to attend performances by renowned exponents of classical Indian music and dance. Renowned artists like Pandit Hari Prasad Chaurasia, Pandit Neeladri Kumar, Pandit Vishwa Mohan Bhatt, Pandit Salil Bhatt, Shri TN Krishnan, Shrimati Savita Devi, Pandit Rajendra Prasanna, Pandit Prateek Chaudhuri, Shrimati Rashmi Aggarwal, Mr Gustavo Tavares and guitarist Anders Clemens, Ms Ragini Chandrashekar, renowned folk artist Ustad Rehmat Khan Langa, Qutbi Brothers, Ms Sudha Raghuraman, theatre performance by ‘Naya Theatre’, founded by renowned playwright, poet and actor Late Habib Tanvir and many more have performed at the University.

Scholarships
The NorthCap University considers it a social responsibility in putting education within the reach of everyone and grants a number of full/partial fee concessions and Merit Scholarships of about Rs. 1.58 crores every year to about 200 students from the Schools of Engineering, Management and Law, so as to encourage promising students from economically and socially weaker sections of society as per University rules. Scholarships are also awarded to students on the Dean’s List for encouraging meritocracy.

Social Outreach
If you have genuine concern for those who are not so privileged and want to reach out to those whose lives you can touch and make a difference you can do so through the ‘Yukti’ club at NCU. It focuses on spreading happiness amongst different sections of society by regularly organizing activities such as:

- Blood donation camps at the University for the benefit of the sick.
- Slum Children’s Day through competitions (painting, singing, dancing etc.), movie shows, gifts, refreshments etc.
- Invite young students of Government schools to experience a University and get inspired to pursue higher education.
- Student volunteers take forward the ‘Swachh Bharat’ campaign for a clean and healthy India.
- Distribute clothes to the economically weaker sections through the Vastradaan initiative.
- Provide necessary amenities, medicines etc. to the old and the disabled inmates of the Old Age Home and be empathetic listeners and make them feel cared.
- Invite children from the orphanages and encourage them to participate in cultural programmes in the University.

These initiatives give our students an insight into the realities of life, instill in them a level of responsibility, trust and confidence about themselves and the community, and help them grow into role models, both as technocrats as well as caring human beings. NCU’s mantra is ‘Empowered individuals make an empowered nation’.

NCU Alumni
We have an active Alumni Association with a vibrant over 9000-strong alumni network. Besides an Annual Alumni meet, which is a regular feature; we have frequent interactions with our alumni, so as to inspire students to share lifelong commitment, pride, and passion for the University. We engage alumni as active members of the University community, and strive to develop programmes and services that add value to the alumni experience and to the life and work of the University. A one time alumni association fee of Rs. 1000/- is charged at the time of enrolment at the University to run the association.
PART - II

Admission Policy & Selection Procedure 2019-20

Bachelor of Business Administration
Bachelor of Commerce (Hons)
Bachelor of Arts (Hons) - Psychology
Bachelor of Arts (Hons) - Economics
Master of Business Administration
Admission Policy & Selection Procedure

FOR THE ACADEMIC YEAR 2019-20
SCHOOL OF MANAGEMENT

This policy shall be called the ‘ADMISSION POLICY & SELECTION PROCEDURE 2019’ (APSP – 2019) for admission to the degree programmes offered by the SCHOOL OF MANAGEMENT, THE NORTHCAP UNIVERSITY, GURUGRAM, AT THE POST GRADUATE AND THE UNDERGRADUATE LEVELS.

This Admission Policy and Selection Procedure 2019 is approved by the Board of Management of The NorthCap University, Gurugram. All admissions shall be made strictly in accordance with merit in a fair and transparent manner on the basis of minimum eligibility / selection criteria as prescribed for each programme.

1. APPLICABILITY

1.1 This ‘Admission Policy and Selection Procedure 2019’ is valid for the Academic Year 2019–20 and shall be applicable for admissions of all resident Indian applicants to UG/PG programmes of School of Management (Part II) and also covers children/wards of Non Resident Indian (NRIs)/International applicants (Covered in Part III) where applicable.

1.2 The University has a comprehensive and transparent policy regarding fee structure, refund, cancellation & withdrawal policy. The Refund & Cancellation policy is in line with UGC/MHRD/AICTE policy on the matter as per UGC Policy No.1-3/2007 (CPP-II) dated December 06, 2016.
2. PROGRAMMES OFFERED BY THE SCHOOL OF MANAGEMENT - THEIR INTAKE, MINIMUM ELIGIBILITY AND SELECTION CRITERIA FOR THE YEAR 2019-20

2.1 Intake, Eligibility Criteria and Selection Criteria for Undergraduate programmes at School of Management

<table>
<thead>
<tr>
<th>S.No.</th>
<th>PROGRAMME</th>
<th>SEATS</th>
<th>MINIMUM ELIGIBILITY CRITERIA</th>
<th>SELECTION CRITERIA</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>BBA</td>
<td>150</td>
<td>Minimum 50% in Class XII</td>
<td>Minimum 50% Composite Merit Score.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Composite Merit Score shall be computed as follows:</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Weightage for Marks in Class X – 30%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Weightage for Marks in Class XII - 50%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Weightage for Marks in Personal Interview - 10%</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Weightage for Marks in Essay Writing – 10%</td>
</tr>
<tr>
<td>2</td>
<td>BCom (H)</td>
<td>90</td>
<td>Minimum 50% in Class XII with 50% marks in either Accountancy or Mathematics.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>BA (H) Economics</td>
<td>60</td>
<td>Minimum 50% in Class XII with 50% marks in either Economics or Mathematics.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>BA (H) Psychology</td>
<td>60</td>
<td>Minimum 50% in Class XII</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>Total</strong> 360</td>
</tr>
</tbody>
</table>

2.2 Intake, Eligibility Criteria and Selection Criteria for MBA Programme at School of Management

<table>
<thead>
<tr>
<th>SEATS</th>
<th>MINIMUM ELIGIBILITY CRITERIA</th>
<th>SELECTION CRITERIA</th>
</tr>
</thead>
<tbody>
<tr>
<td>50</td>
<td>Bachelor’s as per eligibility criteria of UGC/AICTE/ State Norm with National Tests viz., CAT/CMAT/MAT/XAT/GMAT (September 2018 - May 2019 only)</td>
<td>Minimum 50% Composite Merit Score.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Composite Merit Score shall be computed as follows:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Weightage for Marks in Class X – 5%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Weightage for Marks in Class XII – 5%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Weightage for Marks in Bachelors Degree: – 15%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Weightage for Marks in the National Test viz., CAT/XAT/CMAT/ATMA/MAT/GMAT – 45%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Personal Interview/GD – 20%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Essay Writing – 10%</td>
</tr>
</tbody>
</table>

(i) Rounding of marks in the aggregate and/or in the compulsory subject(s), wherever applicable is not permitted.
(ii) The University reserves the right not to run the programme if less than 75% of seats are filled at commencement. The intake shown in the table above is subject to change by the university. An increase/decrease in intake up to 20% of seats could take place within the total intake without compromising quality and minimum eligibility criteria.
(iii) Admission will be based solely on the merit criteria as per procedure indicated while ensuring an overall intake of 25% of total seats for Haryana residents.
(iv) The applicants may note that merely Meeting Minimum Eligibility Criteria shall not assure Admission to the applied Program. The Admission shall be strictly based on merit as defined in the admission brochure and the university reserves the right to decide the merit cutoffs for various Programs.
2.3 DISTRIBUTION OF SEATS FOR THE PROGRAMMES AT THE SCHOOL OF MANAGEMENT, THE NORTHCAP UNIVERSITY, GURUGRAM

### UNDERGRADUATE (Three Year Full Time Degree Programmes)

<table>
<thead>
<tr>
<th>PROGRAMME</th>
<th>GENERAL CATEGORY (60%)</th>
<th>NRI/INTERNATIONAL STUDENTS (15%)</th>
<th>HARYANA GENERAL (15%)</th>
<th>HARYANA SC (10%)</th>
<th>KASHMIRI MIGRANT (1 seat in each Programme, super-numerary)</th>
<th>TOTAL NO. OF SEATS</th>
</tr>
</thead>
<tbody>
<tr>
<td>BBA</td>
<td>150</td>
<td>90</td>
<td>22</td>
<td>23</td>
<td>15</td>
<td>151</td>
</tr>
<tr>
<td>B.COM (H)</td>
<td>90</td>
<td>54</td>
<td>13</td>
<td>14</td>
<td>9</td>
<td>91</td>
</tr>
<tr>
<td>BA (H) PSYCHOLOGY</td>
<td>60</td>
<td>36</td>
<td>9</td>
<td>9</td>
<td>6</td>
<td>61</td>
</tr>
<tr>
<td>BA (H) ECONOMICS</td>
<td>60</td>
<td>36</td>
<td>9</td>
<td>9</td>
<td>6</td>
<td>61</td>
</tr>
</tbody>
</table>

### MBA (Two Year Full Time Degree Programmes)

<table>
<thead>
<tr>
<th>PROGRAMME</th>
<th>INTAKE</th>
<th>GENERAL CATEGORY (60%)</th>
<th>NRI/INTERNATIONAL STUDENTS (15%)</th>
<th>HARYANA GENERAL (15%)</th>
<th>HARYANA SC (10%)</th>
<th>KASHMIRI MIGRANT (1 seat in each Programme, super-numerary)</th>
<th>TOTAL NO. OF SEATS</th>
</tr>
</thead>
<tbody>
<tr>
<td>MBA</td>
<td>50</td>
<td>30</td>
<td>7</td>
<td>8</td>
<td>5</td>
<td>1</td>
<td>51</td>
</tr>
</tbody>
</table>

Note: Seats remaining vacant in any of the categories including NRI, but excluding Kashmiri Migrants shall be merged in General category.
3. DEFINITIONS

3.1 INDIAN NATIONALS: All Indian nationals from any part of the country, who comply with the minimum eligibility criteria, are eligible to apply.

3.2 CHILDREN of NRIs/International Applicants: The applicant must be a child/ward of a Non Resident Indian (NRI) as defined under Income Tax Act and must comply with the minimum eligibility criteria to be eligible under this category. In addition, International applicants can also apply under this category and their admission will be based on the aggregate marks secured in Classes X and XII for admission to the undergraduate programmes and on the aggregate marks secured in Classes X and XII and in Bachelor’s Degree for admission to the MBA programme or equivalent of their qualification. Applicants who have obtained a foreign qualification at the Class XII/Bachelor’s or equivalent level would be required to submit a certificate of equivalence from AIU (Association of Indian Universities). International applicants will have to get all clearances, including but not limited to visa requirements etc. from all statutory bodies of their respective countries and India. Applicants admitted under this category will pay a higher fee as per table in Clause 16.1 of this APSP – 2019. The extra fee collected from these students will be used to give fee concessions to students on merit cum means criteria and scholarships for meritorious students.

3.3 HARYANA (General): A candidate who is a resident of Haryana (refer Form 2) or has passed his Class XII / Bachelors’ Degree or equivalent examination from a recognized School/University in Haryana and complies with the minimum eligibility criteria, is eligible under this category.

3.4 HARYANA (Scheduled Caste): A candidate who is a resident of Haryana and from a Scheduled Caste of Haryana as notified by Haryana State Government (refer Form 3) and should comply with the minimum eligibility criteria. After allotment of seat/branch to all eligible Haryana SC applicants, unfilled seats under this category shall be merged with Haryana General seats to make good the overall 25% seats for Haryana Resident candidates.

3.5 KASHMIRI MIGRANTS: One seat in each programme shall be reserved for Kashmiri migrants as per the guidelines of Director Higher Education vide memo no.18/51-2000 UNP (4) Dated 9/12/2015.

4. MINIMUM ELIGIBILITY CRITERIA – PROGRAMME WISE

4.1 To be eligible for admission to the first year of any of the above mentioned programmes, a candidate must be an Indian National and must fulfill the minimum eligibility criteria defined in Clause 2.1 of this APSP – 2019.

4.2 An applicant from a university/board NOT recognized by CBSE / AICTE / UGC /AIU/ MHRD or any other statutory body of Government of India shall not be eligible for admission.

4.3 AGE LIMIT – For UG Programmes: The applicant must not be more than 21 years of age as on December 31st, 2019 for UG programs. The date of birth printed on the Class X Mark Sheet issued by CBSE or equivalent board shall be considered for determining the age of the candidate. In case of applicant(s) who have passed their equivalent examination from an overseas board, the age mentioned on his/her passport shall be considered. For MBA programme, there is no age limit.

4.4 For MBA Programme: Candidates appearing in the final year of their qualifying degree examination and those who have appeared and awaiting their results may also apply for admission to MBA programme for Academic Year 2019-20 as governed by the rules and regulations of the APSP – 2019. Such candidates must produce a certificate from the Principal/Head of the University/Institution certifying that the candidate is currently in the final year/is awaiting final results and has obtained at least 50% marks or equivalent based on latest available grades or marks. If selected, such candidates may be permitted to join the programs provisionally subject to his/her final result complying with the minimum eligibility criteria latest by 15.08.2019 (Thursday). The admission will be confirmed only when i), the candidate gets the original marks/grade sheet and an original certificate of having passed the qualifying degree verified at the University and submits self-attested copies of each of these documents to the university latest by 15.08.2019 (Thursday) and ii), his/her result complies with the minimum eligibility criteria. Non fulfillment of this condition will automatically result in the cancellation of the provisional admission and the seat under such circumstances shall be offered and filled by another eligible candidate.
5. **GENERAL CONDITIONS**

5.1 Applicants/ parents are cautioned not to use any intermediary or broker for securing admission. Besides being illegal, such an action could render the candidate ineligible to participate in the admission process.

If parents or applicants are approached by any such bogus agents, they should report their details to the Registrar, The Northcap University, Gurugram. NCU has not authorised any person/ body whatsoever for any part of the admission process including counseling of students/parents.

5.2 An applicant who wishes to be admitted after a gap period of one year and/or more (after passing the Class XII for UG / Bachelors for PG) shall submit at the time of admission, an affidavit duly Notarized, justifying the reasons for the gap period and certifying that he/ she had not taken admission in any college/ university or had not been rusticated or had not been sentenced to jail for a criminal offence. In case an applicant had taken admission in any other college / university during the gap years he/she shall have to provide an NOC/Migration certificate from the said college/university. He/she will necessarily have to comply with the minimum eligibility criteria including programme wise applicable entrance examination, if any.

6. **ADMISSION COMMITTEE**

6.1 Admissions shall be made by the Admission Committee comprising of faculty and administrative staff of the School/University to be nominated by the Vice Chancellor.

6.2 The Committee shall scrutinize the application forms for admission of the candidates in accordance with the eligibility/selection criteria prescribed in this ‘Admission Policy and Selection Procedure 2019-20’.

6.3 The decision of the Admission Committee on any matter concerning the Admission Policy and Selection Procedure shall be final and binding on all concerned, subject to review as per Clause 19 of this APSP – 2019.

7. **ADMISSION NOTICE**

7.1 To fill the seats for UG/PG programmes offered for the Academic Session 2019-20, the University shall publish an admission notice inviting applications from interested candidates. The admission notice shall be published in at least two national dailies and/or their education supplements.

7.2 A copy of the admission notice along with this ‘Admission Brochure 2019-20’ shall be uploaded on the website of the University www.ncuiindia.edu not less than 60 days before commencement of the programme for the information of all concerned.

8. **HOW TO APPLY**

8.1 There are two ways that candidates may apply:

(a) **Online**: Candidates can fill in the form online on the university website www.ncuiindia.edu and pay the Application fee of Rs 1000/- (non refundable) online and upload self-attested scanned copies of documents mentioned in Clause 8.2 along with the online application. They will receive an email confirmation for their online application.

(b) **Online at Campus**: Candidates can fill in the form online at campus and pay the Application fee of Rs 1000/- (non refundable) online or at the University’s Account Office, when they visit the university. In such cases, the candidate shall be required to carry self-attested copies of all his/her documents mentioned in Clause 8.2 of this APSP – 2019 for the purpose of scanning and uploading the same on the admissions portal of the university. Assistance, if required, from the university shall be provided in such cases with the purpose of enabling, guiding and/or supporting the candidate in filling up the application form.
The Admission Brochure includes sample application forms for admissions to the various programmes of the university. Candidates are advised to thoroughly comprehend the various parts of the application forms before filling and submitting the same online.

8.2 SELF-ATTTESTED DOCUMENTS TO BE SUBMITTED WITH APPLICATIONS

<table>
<thead>
<tr>
<th>SNo</th>
<th>PROGRAMME</th>
<th>DOCUMENT TO BE SCANNED AND UPLOADED</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>BBA</td>
<td>Class X marks-sheet</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>BCom (H)</td>
<td>Class X marks-sheet</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Class XII marks-sheet</td>
</tr>
<tr>
<td>3</td>
<td>BA (H) Psychology</td>
<td>Aadhaar Card.</td>
</tr>
<tr>
<td>4</td>
<td>BA (H) Economics</td>
<td>Class X marks sheet</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Class XII or Diploma marks-sheet</td>
</tr>
<tr>
<td>5</td>
<td>MBA</td>
<td>Bachelors or equivalent Degree or last marks-sheet or last set of result declared.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>CAT/XAT/CMAT/ATMA/MAT/GMAT (Sep 2018 – May 2019) Score Card</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Candidate’s Aadhaar Card.</td>
</tr>
</tbody>
</table>

Notes:

In addition to the above, Haryana domicile/ Haryana SC certificate (Forms 2 & 3 enclosed) should be attached, for those who are applying in Haryana General or Haryana Scheduled Caste Category.

Kashmiri Migrants should attach J&K Migrants certificate issued from Government of Jammu & Kashmir Office of the Relief & Rehabilitation Commissioner (M) Jammu, with the application form.

8.3 ADMISSION BROCHURE: The Admission Policy and Selection Procedure 2019-20 for admission to all UG/PG programmes of School of Management shall be available in soft copy form on the University website. All candidates are advised to thoroughly read the entire Admission Policy and Selection Procedure 2019-20 before applying for admission.

8.4 Applicants should submit only one application form using any one of the two methods as mentioned in Clause 8.1 of this APSP – 2019. In case multiple applications are received for the same programme, all will be rejected.

8.5 It is made clear that admissions shall be made strictly on merit, to those who have applied on the prescribed form, within the stipulated time limit prescribed in this Admission Brochure 2019-20 or as may be amended and uploaded on the website and whose application has not been invalidated due to any deficiency. Applications which are incomplete and not in the prescribed form and not accompanied with the self attested copies of documents as given in Clause 8.2 of APSP – 2019 shall be rejected.

9. ACKNOWLEDGEMENT OF APPLICATION FORMS

9.1 Applications shall be acknowledged by e-mail confirmation.

9.2 The receipt/acknowledgement shall constitute the only evidence for timely submission of the application form with the Application Fee.
### 10. IMPORTANT DATES FOR ALL PROGRAMMES

#### 10.1 Important Dates for Undergraduate Programmes - BBA, BCom (Hons), BA (Hons) Psychology and BA (Hons) Economics

<table>
<thead>
<tr>
<th>S.No.</th>
<th>EVENT / ACTIVITY</th>
<th>Date(s) (Day)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Uploading of application form and admission brochure at The NorthCap University, Gurugram website <a href="http://www.ncuindia.edu">www.ncuindia.edu</a></td>
<td>28.02.2019 (Thurs)</td>
</tr>
<tr>
<td>2</td>
<td>Last date for submission of Application Forms with Application Fee and required documents</td>
<td>20.05.2019 (Mon)</td>
</tr>
<tr>
<td>3</td>
<td>Display of First Admission cum Merit List of selected candidates on the NCU website <a href="http://www.ncuindia.edu">www.ncuindia.edu</a> and at the campus notice board</td>
<td>24.05.2019 (Fri)</td>
</tr>
<tr>
<td>4</td>
<td>Last date of payment of first semester fee for applicants offered admission under First Admission cum Merit List</td>
<td>31.05.2019 (Fri)</td>
</tr>
<tr>
<td>5</td>
<td>Display of Second Admission Cum Merit List of selected candidates on the NCU website <a href="http://www.ncuindia.edu">www.ncuindia.edu</a> and at the campus notice board</td>
<td>4.06.2019 (Tue)</td>
</tr>
<tr>
<td>6</td>
<td>Last date of payment of first semester fee for applicants offered admission under Second Admission cum Merit List</td>
<td>10.06.2019 (Mon)</td>
</tr>
<tr>
<td>7</td>
<td>Last date of Admission</td>
<td>18.06.2019 (Tues)</td>
</tr>
<tr>
<td>8</td>
<td>Orientation for newly admitted for AY 2019-20</td>
<td>20.07.2019 (Sat)</td>
</tr>
<tr>
<td>9</td>
<td>Commencement of Academic Session 2019-20</td>
<td>22.07.2019 (Mon)</td>
</tr>
<tr>
<td>10</td>
<td>Start and Last Date of Admission against Vacant/Dropout Seat</td>
<td>19.06.2019 (Wed) to 15.08.2019 (Thurs)</td>
</tr>
</tbody>
</table>
## 10.2 Important Dates for MBA Programme

<table>
<thead>
<tr>
<th>S.No.</th>
<th>EVENT / ACTIVITY</th>
<th>Round I</th>
<th>Round II</th>
<th>Round III</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Uploading of application form and admission brochure at The NorthCap University, Gurugram website <a href="http://www.ncuindia.edu">www.ncuindia.edu</a></td>
<td>13.02.2019 (Sat)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Last date for submission of Application Forms with Application Fee and required documents</td>
<td>17.02.2019 (Sun)</td>
<td>25.03.2019 (Mon)</td>
<td>23.04.2019 (Tue)</td>
</tr>
</tbody>
</table>
| 3     | Communication to shortlisted candidates for Personal Interview: -  
  i. Intimation by Email on the candidates' registered email id  
  ii. Display of list of shortlisted candidates on the NCU website [www.ncuindia.edu](http://www.ncuindia.edu) and at the campus notice board | 18.02.2019 (Mon) | 26.03.2019 (Tue) | 25.04.2019 (Thurs) |
| 4     | Dates for Personal Interview | 21.03.2019 (Thurs) | 29.03.2019 (Fri) | 29.04.2019 (Mon) |
| 5     | Communication to candidates appearing on the Admission cum Merit List  
  i. Intimation by Email on the candidates' registered email id  
  ii. Display of list of shortlisted candidates on the NCU website [www.ncuindia.edu](http://www.ncuindia.edu) and at the campus notice board | 22.02.2019 (Fri) | 30.03.2019 (Sat) | 30.04.2019 (Tues) |
| 6     | Last date of payment of first semester fee for applicants offered admission under First Admission cum Merit List | 02.03.2019 (Sat) | 06.04.2019 (Sat) | 07.05.2019 (Tues) |
| 7     | Last date of Admission | 18.03.2019 (Mon) | 22.04.2019 (Mon) | 23.05.2019 (Thurs) |
| 8     | Orientation for newly admitted for AY 2019-20 | 20.07.2019 (Sat) | | |
| 9     | Commencement of Academic Session 2019-20 | 22.07.2019 (Mon) | | |
| 10    | Start and Last Date of Admission against Vacant/Dropout Seats through First Cum First Serve Basis | 24.05.2019 (Fri) to 15.08.2019 (Thurs) | | |

### Notes

i. The above dates do not apply to NRI / International applicants. For their deadlines / dates they must refer to “Admission Brochure 2019-20 Part - III” applicable for Children / wards of NRI / International applicants.

ii. Dates are subject to change solely at the discretion of the University. Change(s), if any, shall be notified on the website [www.ncuindia.edu](http://www.ncuindia.edu).
11. SELECTION CRITERIA AND COMPUTATION OF COMPOSITE MERIT SCORE FOR UG PROGRAMMES

11.1 Subject to the minimum eligibility criteria, all admissions (except children/wards of Non Resident Indians or International Applicants) shall be made STRICTLY on basis of a candidate's COMPOSITE MERIT SCORE. The ranks for UG Programmes given in the Merit List will be based on the Composite Merit Score computed as per Clause 2.1 (Selection Criteria) and following weightages:

<table>
<thead>
<tr>
<th>CRITERIA</th>
<th>Weightage (In Percentage)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marks in Class X</td>
<td>30</td>
</tr>
<tr>
<td>Marks in Class XII</td>
<td>50</td>
</tr>
<tr>
<td>Marks in Personal Interview</td>
<td>10</td>
</tr>
<tr>
<td>Marks in Essay Writing</td>
<td>10</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>100</strong></td>
</tr>
</tbody>
</table>

11.2 For marks in Class XII, the required aggregate 50% shall be considered. Marks in English would be necessarily included.

11.3 To secure admission, a candidate must meet the following two conditions:
   a. Atleast 50% composite merit score
   b. Atleast 50% Personal Interview and Essay Writing Score

12. SELECTION CRITERIA AND COMPUTATION OF COMPOSITE MERIT SCORE FOR MBA PROGRAMME

12.1 Subject to the minimum eligibility criteria, all admissions (except children/wards of Non Resident Indians or International Applicants) shall be made STRICTLY on the basis of candidate's COMPOSITE MERIT SCORE. Ranking shall be done on basis of the composite merit score earned by a candidate. Following is the basis for computing the composite merit score:

<table>
<thead>
<tr>
<th>CRITERIA</th>
<th>Weightage (In Percentage)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marks in Class X</td>
<td>5</td>
</tr>
<tr>
<td>Marks in XII</td>
<td>5</td>
</tr>
<tr>
<td>Marks in Bachelors Degree</td>
<td>15</td>
</tr>
<tr>
<td>Percentage score in Entrance Examination CAT/XAT/CMAT/ATMA/MAT/GMAT</td>
<td>45</td>
</tr>
<tr>
<td>Marks in Personal Interview (PI)</td>
<td>20</td>
</tr>
<tr>
<td>Marks in Essay Writing</td>
<td>10</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>100</strong></td>
</tr>
</tbody>
</table>
12.2 To secure admission, a candidate must meet the following two conditions:
   a. Atleast 50% composite merit score
   b. Atleast 50% Personal Interview and Essay Writing Score
12.3 In case of candidates, securing equal ranks based on composite merit score as computed above, the candidate older in age shall be given preference for admission to the MBA Programme 2019-20.

13. ONLINE DISPLAY OF ADMISSION CUM MERIT LIST
13.1 An Admission cum Merit List shall be prepared of the applications received on or before the last date specified for submitting applications. This list would be uploaded on the website of the University www.ncuindia.edu and selected candidates would be notified personally on their registered phone number and email id on the same day as per schedule given in Clause 10 of this APSP – 2019.
13.2 These Merit cum Admission lists will carry the following details in order of merit:
(a) Registration No. / Form no.     (b) Applicant’s Name
(c) Applicant’s Father’s Name     (d) Applicant’s Gender
13.3 Merely depositing fee will not confirm the admission. Submitting/ getting documents verified is a necessary condition before provisional admission is offered.

14. SECURING YOUR ADMISSION
14.1 Applicants whose names appear in the first or subsequent merit cum admission lists MUST deposit their first semester fee in full as given in Clause 16 of this APSP – 2019 on or before the last date specified for the purpose, to secure their admission.
14.2 In the event, an applicant fails to deposit his/her fee on or before the date specified, the offer of admission will stand automatically withdrawn and the applicant will have no claim whatsoever on the seat.

15. FILLING OF DROPOUT SEATS
Since seats are perishable and must be filled before the last date of admission, vacant and drop out seats if any shall be filled on ‘first-come-first-served’ basis, subject to the minimum eligibility criteria, upto the close of admissions i.e. 15.08.2019 or as per the directives of the Government of Haryana from time to time.

16. FEE
16.1 TUITION FEE

<table>
<thead>
<tr>
<th></th>
<th>Tuition Fee for Indian students (INR)</th>
<th>Tuition Fee for Child/ Ward of NRI/International Students (INR)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Per Semester</td>
<td>Annual Fee</td>
</tr>
<tr>
<td>BBA</td>
<td>87,500/-</td>
<td>1,75,000/-</td>
</tr>
<tr>
<td>BCom (Hons)</td>
<td>68,500/-</td>
<td>1,37,000/-</td>
</tr>
<tr>
<td>BA (Hons) Psychology</td>
<td>50,000/-</td>
<td>1,00000/-</td>
</tr>
<tr>
<td>BA (Hons) Economics</td>
<td>50,000/-</td>
<td>1,00000/-</td>
</tr>
<tr>
<td>MBA Programme</td>
<td>1,63,250/-</td>
<td>3,26,500/-</td>
</tr>
<tr>
<td>HOSTEL CHARGES, if applicable</td>
<td></td>
<td>60,000/- (per semester)</td>
</tr>
</tbody>
</table>
16.2 **Caution Money:** Rs. 5,000/- This amount is interest free and shall be refunded to the students at the time of withdrawal or at the end of their programmes, whichever is earlier, after deduction of dues, if any.

16.3 **Alumni Association Fee:** A onetime Alumni Association fee of Rs. 1,000/- for all programmes is payable by all students.

16.4 **Industry Employability Aptitude Test Fee:** Industry Employability Aptitude Test fees of Rs. 1,500/- is payable for BTech. & School of Management programmes only.

16.5 Fee as given in Table 16.1 is the total tuition fee.

16.6 Fee applicable in the year of admission shall be subject to year on year increase of 3% for the duration of the programme.

16.7 The total fee for the year including hostel charges (if applicable) will be payable in two equal bi-annual installments (semester wise, in advance). Children/ward of NRI/International students shall pay the fee annually, in advance.

16.8 Semester fee will not be accepted in parts or in installments.

16.9 Fees can be paid by cash (subject to 16.10 below), Demand Draft, Credit Card or Debit Card. All Demand Drafts shall be made in favour of The NorthCap University, Gurugram and shall be payable at Gurugram/Delhi.

16.10 Unless otherwise provided by extant Govt. rules, a maximum cumulative of Rs. 2 lakhs only shall be accepted in cash from a student during the entire duration of his/her programme,

16.11 Taxes if applicable under subsequent Govt./GST rules will be extra.

16.12 Child/ward of NRI or International students will not be eligible for refund before or after the last date of admission in case of withdrawal.

16.13 Students must obtain a receipt for every payment made to the University as that shall constitute their only proof of payment.

16.14 Admission/Semester fee must only be paid at the Accounts Office of the University on any working day from Monday to Saturday from 9.00 AM to 4:00 PM.

**NO OTHER FEE / FUND BY WHATSOEVER NAME CALLED SHALL BE PAYABLE BY THE STUDENT**

16.15 **EDUCATION LOANS:** Many Nationalised and Private Banks like SBI, Syndicate Bank, HDFC & Kotak Mahindra Bank offer education loans to needy students on the banks terms and conditions.

A Syndicate Bank branch is also located in the Campus provides Education loans to students of NCU subject to fulfilling eligibility criteria and guidelines as per their education loan scheme Syndvidya.

For further details visit www.syndicatebank.co.in or Contact on Mobile No. 9868394473, Land Line: 0124-2460740 or Email to: br.8247@syndicatebank.co.in.

17. **MERIT CUM MEANS FEE CONCESSIONS**

17.1 Fee Concession is applicable to Haryana Residents only for UG Programmes and shall be based on Merit-cum-Means criteria, as per the Standard Operating Procedure of The NorthCap University from time to time and available at www.ncuindia.edu.

17.2 Notwithstanding the award of fee concessions, all candidates selected for admission will have to first deposit their first semester fee to secure their admission. Those awarded fee concession will be refunded the tuition fee deposited by them as per fee concession awarded, within two months from the last date of admission.

17.3 In addition to the merit cum means concession, to encourage & motivate students the following awards are also given:
17.3 In addition to the merit cum means concession, to encourage & motivate students the following awards are also given:

17.1 Fee Concession is applicable to Haryana Residents only for UG Programmes and shall be based on Merit-cum-Means criteria, as

MERIT CUM MEANS FEE CONCESSIONS

For further details visit www.syndicatebank.co.in or Contact on Mobile No. 9868394473, Land Line: 0124-2460740 or Email to:

A Syndicate Bank branch is also located in the Campus provides Education loans to students of NCU subject to fulfilling eligibility

16.15 NO OTHER FEE / FUND BY WHATSOEVER NAME CALLED SHALL BE PAYABLE BY THE STUDENT

16.14 Admission/Semester fee must only be paid at the Accounts Office of the University on any working day from Monday to Saturday

16.13 Students must obtain a receipt for every payment made to the University as that shall constitute their only proof of payment.

16.12 Child/ward of NRI or International students will not be eligible for refund before or after the last date of admission in case of

16.11 Taxes if applicable under subsequent Govt./GST rules will be extra.

16.10 Unless otherwise provided by extant Govt. rules., a maximum cumulative of Rs. 2 lakhs only shall be accepted in cash from a

16.8 Semester fee will not be accepted in parts or in installments.

16.7 The total fee for the year including hostel charges (if applicable) will be payable in two equal bi-annual installments (semester

16.6 Fee applicable in the year of admission shall be subject to year on year increase of 3% for the duration of the programme.

16.5 Fee as given in Table 16.1 is the total tuition fee.

16.4

16.3

16.2

Industry Employability Aptitude Test Fee:

Caution Money:

- Rs. 5,000/- This amount is interest free and shall be refunded to the students at the time of withdrawal or at the
- end of their programmes, whichever is earlier, after deduction of dues, if any.

Only one type of scholarship/fee concession from any source whatsoever is admissible to a student.

A certificate signed by the student & parent is to be provided as proof for this.

18. VERIFICATION AND NON RETENTION OF STUDENTS ACADEMIC AND PERSONAL TESTIMONIALS

18.1 All original academic and personal certificates and testimonials like mark-sheets, school leaving certificates and other such documents, other than migration certificate shall be returned by the University after their due verification and receipt of fee. In case a student withdraws before the last date of admission (refer Clause 10 of this APSP 2019), the original migration certificate shall also be returned.

18.2 However, Migration from the last institution to The NorthCap University shall be deemed to be complete only after submitting the Migration Certificate. In case a student leaves after the last date of admission for vacant and drop out seats (15.08.2019, Thursdays) the original migration certificate submitted by the candidate will accordingly be cancelled by stamping across it. Migration certificate shall be issued by the University under its seal in case of Migration/Withdrawal after the last date of admission and / or completion of the degree subject to fulfilment of all requirements as per rules/ regulations of the University.

18.3 The self-attested testimonials of students shall be held valid and authentic for all purposes and administrative requirements and should there be a need for physical verification at any time during the course of programme of study, such verification shall be undertaken in the presence of the student and certificates and testimonials thus verified shall be returned immediately to the student.

19. GRIEVANCE REDRESSAL

19.1 Grievance/complaints, if any, against any action/decision of the Admission Committee can be made in writing within 3 days of the decision to the Grievance Redressal Committee, constituted as per UGC (Grievance Redressal) regulation 2012.

19.2 In case there is any ambiguity whatsoever, with respect to this policy, Vice-Chancellor’s interpretation/clarification/decision shall be final and binding on all concerned.

20. ORIENTATION PROGRAMME

It is compulsory for all newly admitted students to attend the orientation programme. For details of timings, see table below:

<table>
<thead>
<tr>
<th>DATE</th>
<th>TIMINGS</th>
<th>LOCATION</th>
<th>REMARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>20.07.2019</td>
<td>11:00 AM - 3:30 PM</td>
<td>AUDITORIUM</td>
<td>Including tour of the University</td>
</tr>
</tbody>
</table>

21. COMMENCEMENT OF ACADEMIC SESSION

22 July 2019 (Monday)
22. REFUND / CANCELLATION POLICY

Tuition fee shall be refunded by the University to an admitted student within fifteen days from the date of receiving a written application from him/her subject to the following.

(a) Refund amounts payable (for all programmes) as per UGC Notification No. 1-3/2007, (CPP-11) dated 06.12.2016 shall be as under.

### FOR UG PROGRAMMES

<table>
<thead>
<tr>
<th>SNo (1)</th>
<th>Percentage of Refund of fee (2)</th>
<th>Point of time when notice of withdrawal of admission is received by the University (3)</th>
<th>Effective Date as column(3)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>100% Tuition fee less Processing fee</td>
<td>15 days or more before the formally notified last date of admission</td>
<td>on or before 03-06-2019</td>
</tr>
<tr>
<td>2</td>
<td>90%</td>
<td>Less than 15 days before the formally notified last date of admission</td>
<td>04-06-2019 to 17-06-2019</td>
</tr>
<tr>
<td>3</td>
<td>80%</td>
<td>15 days or less after the formerly notified last date of admission</td>
<td>19-06-2019 to 03-07-2019</td>
</tr>
<tr>
<td>4</td>
<td>50%</td>
<td>30 days or less, but more than 15 days, after formally notified last date of admission</td>
<td>04-07-2019 to 18-07-2019</td>
</tr>
<tr>
<td>5</td>
<td>00%</td>
<td>More than 30 days after formally-notified last date of admission</td>
<td>on or after 19-07-2019</td>
</tr>
</tbody>
</table>

### FOR MBA

<table>
<thead>
<tr>
<th>SNo (1)</th>
<th>Percentage of Refund of fee (2)</th>
<th>Point of time when notice of withdrawal of admission is received by the University (3)</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>100% Tuition fee less Processing fee</td>
<td>15 days or more before the formally notified last date of admission</td>
<td>on or before 03-03-2019, 07-04-2019, 08-05-2019</td>
</tr>
<tr>
<td>4</td>
<td>50%</td>
<td>30 days or less, but more than 15 days, after formally notified last date of admission</td>
<td>03-04-2019 - 17-04-2019, 08-05-2019 - 22-05-2019, 07-06-2019 - 21-06-2019</td>
</tr>
<tr>
<td>5</td>
<td>00%</td>
<td>More than 30 days after formally-notified last date of admission</td>
<td>on or after 18-04-2019 - 23-05-2019, 22-06-2019</td>
</tr>
</tbody>
</table>
(b) Processing Fee An amount of 5% of the fees paid by the students subject to a maximum of Rs.5,000/- shall be deducted from the Tuition fee deposited by every student withdrawing his/her admission for all as per Sr. No 1 above.

(c) The procedure shown in Table 22 (a) shall also be applicable for Admission against vacant/dropout seats, for which the commencement and last date of admission for all Undergraduate programmes are 18.07.2019 to 15.08.2019 and for Post Graduate programmes are 31.05.2019 to 15.08.2019 respectively.

(d) The Table above equally applies to all programmes of SOM, except that the reckonable dates shall be as per Table at Para 10 above.

(e) The percentages shown in Table above are inclusive of all Tuition fee but exclusive of Caution money, Alumni Association and Industry Test fees as given in para 16 above.

(f) If for any reason whatsoever, including insufficient students the University is unable to run any programme, 100% of Tuition fees and all other charges collected at the time of Admission shall be refunded. In such cases, application fees will also be refunded.

(g) The refund shall be made in the name of the student by crossed account payee cheque only and shall be mailed by Registered post to the student within fifteen days from the date of receiving application. There is no need for the student and/or his/her parent to visit the University in this regard.

(h) In case a student does not have a bank account and wishes to have his/her refund cheque in the name of either parent, he/she shall submit a notarized affidavit along with the application for withdrawal (specimen of affidavit available at Form-5)

(i) Since children/ward of NRI’s/International students are admitted on ‘First-come-first-served’ basis and not on the basis of merit of a common entrance test or marks, in case of withdrawal before or after the last date of withdrawal/admission, no fee/fund by whatsoever name called is refundable in their case.

23. LAPTOPS

Laptops are an important tool for learning for the students and are an integral part of modern day higher education. In line with the best practices in leading global and national universities, The NorthCap University has introduced more extensive use of laptops in the education processes. The whole NCU campus is equipped with Wi-Fi and all the classrooms are equipped with teaching aids like LCD projectors. The well stocked NCU library also has large number of e-books and e-journals online for access by the students. Some of the class tests, assignments, project work, presentations etc. are also required to be submitted online. It is therefore indispensable for all students including newly joining first year students to have a laptop of their own. All incoming students are therefore advised to arrange their laptops once admitted to NCU. Recommended configuration: 500GB HDD, 6GB RAM, i5 or higher processor with OS Windows 7/8 or higher & with Wi-Fi. Necessary training to students for effective use of laptops in learning is provided by NCU.

It is the responsibility of the students to ensure that the software present in their laptop is licensed. NCU will not be held responsible for any type of licensing issue.

24. LIMITED LIABILITY

All admissions made by the Admission Committee are provisional and subject to confirmation by the Chancellor of the University. If the admission of any candidate is not confirmed by the Chancellor, for any reason whatsoever, the liability of the University will be limited only to the refund of full fee paid by the candidate and that there shall be no further consequent liability on the University and/or any of its employee.
25. MID COURSE WITHDRAWALS

In the event of a mid-course withdrawal i.e. withdrawals after the last date of admission for vacant and drop out seats (15.08.2018), no refund of fee shall be admissible, as the seat so vacated cannot be filled by the University and shall continue to remain vacant for the entire duration of the programme. Being an unaided, self-financed University, in addition to the first semester tuition fee, the University is entitled to claim the balance years' fee, in view of the Constitution Bench Judgment of the Hon'ble Supreme Court of India in the case titled, "Islamic Academy of Education Vs State of Karnataka" bearing CWP no. 350 of 1993 and related subsequent judgements.

26. JURISDICTION

Disputes, if any, arising out of this University Admission Policy shall be the subject matter exclusively of courts in Gurugram only.

27. HELPLINE

Queries if any, regarding the admissions process and/or any aspect thereof may please be addressed to:

Helpline : 8448495100
Email : somadmissions2019@ncuindia.edu
Website : www.ncuindia.edu
Phone : 9821314511
9821314513

Online Technical Support: 8800521301

Date: January 20, 2019
Place: Gurugram

Vice Chancellor
The NorthCap University,
Gurugram
### ACADEMICS

#### 28. FACULTY
The NorthCap University has one of the best and largest pool of faculty amongst all the Private Universities in North India. Many of the faculty members hold PhD degrees from renowned Indian and foreign universities with a very distinguished track record and are drawn from prestigious institutions like IITs, IIMs, and Industry and Research Labs. The faculty members have a mix of rich academic and industry experience. There is strong emphasis on good quality teaching as well as research in current areas of technology and all the faculty members keep themselves abreast with latest developments and are engaged in active research resulting in a large number of research publications in leading international and national journals. Many of the faculty members have published books in their specialized fields and are members of editorial boards/reviewers of reputed journals. A department wise list of faculty members is as under:

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name of the Faculty</th>
<th>Designation</th>
<th>Qualification</th>
<th>Specialization</th>
<th>Experience in Years</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Prof. Prem Vrat</td>
<td>Pro Chancellor, Professor of Eminence and Chief Mentor, The NorthCap University Gurugram; Honorary Visiting Professor - IIT Delhi</td>
<td>PhD, M.Tech., B.Tech. (H), Operations Management</td>
<td></td>
<td>50</td>
</tr>
<tr>
<td>2</td>
<td>Prof. Hemant C. Trivedi</td>
<td>Senior Professor</td>
<td>PhD, MBA, FDP-IIMA</td>
<td>Marketing</td>
<td>30</td>
</tr>
<tr>
<td>3</td>
<td>Dr. Ruchi Nayyar</td>
<td>Assistant Professor (Sel. Grade)</td>
<td>PhD, MCA, MDBA</td>
<td>Marketing</td>
<td>16</td>
</tr>
<tr>
<td>4</td>
<td>Dr. Shilpa Sindhu</td>
<td>Assistant Professor (Sel. Grade)</td>
<td>PhD, MBA, BA (Eng-Hons), ASRB, UGC-NET</td>
<td>Marketing</td>
<td>12</td>
</tr>
<tr>
<td>5</td>
<td>Dr. Preeti Chawla</td>
<td>Assistant Professor (Sel. Grade)</td>
<td>PhD, MBA, MCom, UGC-NET</td>
<td></td>
<td>13</td>
</tr>
<tr>
<td>6</td>
<td>Dr. Saumya Dixit</td>
<td>Assistant Professor (Sel. Grade)</td>
<td>PhD, MBA IIIT, Allahabad</td>
<td>Marketing</td>
<td>9</td>
</tr>
<tr>
<td>7</td>
<td>Dr. Esha Jain</td>
<td>Assistant Professor (Sel. Grade)</td>
<td>PhD, MBA, UGC-NET</td>
<td>Finance</td>
<td>12</td>
</tr>
<tr>
<td>8</td>
<td>Dr. Deergha Sharma</td>
<td>Assistant Professor (Senior Scale)</td>
<td>PhD, MBA (Finance)</td>
<td>Finance</td>
<td>9</td>
</tr>
<tr>
<td>9</td>
<td>Ms. Jiveta Chaudhary</td>
<td>Assistant Professor (Senior Scale)</td>
<td>PhD (Pursuing), MBA, BBA, NETQualified, MBTI Certified Practitioner, Gold Medal-Diploma in T&amp;D from ISTD</td>
<td>HR &amp; OB</td>
<td>10</td>
</tr>
<tr>
<td>10</td>
<td>Dr. Nirupma Gupta</td>
<td>Assistant Professor (Senior Scale)</td>
<td>PhD, M.Phil., PGDBA, MMM, M.Com, B.Ed., B.Sc.</td>
<td>Marketing</td>
<td>7</td>
</tr>
<tr>
<td>11</td>
<td>Dr. Priyanka Banerjee</td>
<td>Assistant Professor</td>
<td>PhD</td>
<td>Economics</td>
<td>7</td>
</tr>
<tr>
<td>12</td>
<td>Dr. Jhanvi Bansal</td>
<td>Assistant Professor</td>
<td>PhD, MBA</td>
<td>HR</td>
<td>3</td>
</tr>
<tr>
<td>13</td>
<td>Dr. Akshat Aditya Rao</td>
<td>Assistant Professor</td>
<td>PhD, MBA, BE, UGC-NET</td>
<td>Marketing</td>
<td>9</td>
</tr>
<tr>
<td>14</td>
<td>Dr. Poonam Arora</td>
<td>Assistant Professor</td>
<td>PhD, MBA</td>
<td>HR</td>
<td>7</td>
</tr>
<tr>
<td>15</td>
<td>Ms. Aditi Vallabh</td>
<td>Assistant Professor</td>
<td>MA Eco, UGC-NET</td>
<td>Economics</td>
<td>1</td>
</tr>
<tr>
<td>16</td>
<td>Ms. Mahima Anand</td>
<td>Assistant Professor</td>
<td>MCom, BCom (H), UGC-NET</td>
<td>HR</td>
<td>2</td>
</tr>
<tr>
<td>17</td>
<td>Mr. Vineet Kumar</td>
<td>Assistant Professor</td>
<td>MA Economics</td>
<td>Economics</td>
<td>1</td>
</tr>
</tbody>
</table>
Our programs aim at providing a strong foundation in both theoretical and practical aspects of engineering. Our specialized courses in technical domains as well in soft skills, humanities and social sciences aim at producing professionals with a sound knowledge in engineering and technology and a well-groomed personality with a sense of responsibility towards society. Some of the salient features of our UG/PG Programmes curricula are:

- Rules governing all aspects of academic including but not limited to Credit Regulations, Attendance, Promotion, Examinations, Detention etc. be referred to in the document ‘Course Credit Regulations’ 2018, and the Course of Study, of the respective schools/programmes, Rules & regulations as amended from time to time shall be further applicable. This is available on our website www.ncuindia.edu.

- Syllabi are designed in line with the best practices and compare with other leading Universities.

- Curriculum is updated regularly and kept abreast with latest developments in the field through regular feedback from industry and other important stakeholders.

- The schemes of studies and syllabi reviewed by leading academicians from renowned Universities & Institutions as well as industry experts and being dynamic are subject to change.

- The syllabi are in accordance with UGC norms both in terms of content and credit requirements.

- High practical content with state-of-art experiments, creative project work and industrial training/summer internships.

- Value added specialized and flexible courses for students to develop their communication and soft skills as well as gain command in the industry preferred areas of technology. These courses are conducted by outside expert agencies.

- Outcome Based Education (OBE) which focuses on students achieving outcomes after undergoing the learning process. OBE is implemented through proper establishment of Programme Educational Objectives (PEOs), followed by Programme Outcomes (POs), designing curriculum, teaching and learning (T & L) methods, assessment and monitoring.

- Specialized training in specified domains by industry through MoUs with industry to enhance employability.

- Incorporating Massive Open Online Courses (MOOC), the online medium for course delivery and learning, in the curriculum, enables learners to participate in the course with high quality content and interactive tools for learning.

- UG/PG Programmes aim at all round development of a student as a professional with good human values through courses in environment, ethics and humanities and management.

- As a seat of higher learning, students are expected to be available for examination/tests/classes/tutorials/practicals and co-curricular activities all through the week as per the timetable and availability of learning resources.

- Examination Conduct Rules be referred for all examination related issues including minimum requirement of 70% attendance in each course to be allowed to appear in the end semester test and minimum 60% mid course attendance to be eligible for Minor Test. No relaxation whatsoever is possible in these rules under any circumstances.

The University reserves the right to change the content and/or the method of presentation and/or the method of assessment of any unit of study or to withdraw any unit of study or courses or impose limitations on enrolment in any unit or courses and/or to vary arrangements for any of the courses.

All information given in the booklet is current up to the time of publication. Schemes of all the programmes are given in this booklet. For other details refer to The NorthCap University website www.ncuindia.edu and concerned documents are available with Dean Office.

The Orientation Programme to admitted students will take place as per Clause 20 and is mandatory for all admitted students where in all rules and regulations are explained.

### Visiting Faculty

<table>
<thead>
<tr>
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<td>Dr. Archana Mehra</td>
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29. CURRICULUM/SYLLABI

Our programs aim at providing a strong foundation in both theoretical and practical aspects of engineering. Our specialized courses in technical domains as well in soft skills, humanities and social sciences aim at producing professionals with a sound knowledge in engineering and technology and a well-groomed personality with a sense of responsibility towards society. Some of the salient features of our UG/PG Programmes curricula are:

- Rules governing all aspects of academic including but not limited to Credit Regulations, Attendance, Promotion, Examinations, Detention etc. be referred to in the document 'Course Credit Regulations' 2018, and the Course of Study, of the respective schools/programmes, Rules & regulations as amended from time to time shall be further applicable. This is available on our website www.ncuindia.edu.

- Syllabi are designed in line with the best practices and compare with other leading Universities.

- Curriculum is updated regularly and kept abreast with latest developments in the field through regular feedback from industry and other important stake holders.

- The schemes of studies and syllabi reviewed by leading academicians from renowned Universities & Institutions as well as industry experts and dynamic are subject to change.

- The syllabi are in accordance with UGC norms both in terms of content and credit requirements.

- High practical content with state-of-art experiments, creative project work and industrial training/summer internships.

- Value added specialized and flexible courses for students to develop their communication and soft skills as well as gain command in the industry preferred areas of technology. These courses are conducted by outside expert agencies.

- Outcome Based Education (OBE) which focuses on students achieving outcomes after undergoing the learning process. OBE is implemented through proper establishment of Programme Educational Objectives (PEOs), followed by Programme Outcomes (POs), designing curriculum, teaching and learning (T & L) methods, assessment and monitoring.

- Specialized training in specified domains by industry through MoUs with industry to enhance employability.

- Incorporating Massive Open Online Courses (MOOC), the online medium for course delivery and learning, in the curriculum, enables learners to participate in the course with high quality content and interactive tools for learning.

- UG/PG Programmes aim at all round development of a student as a professional with good human values through courses in environment, ethics and humanities and management.

- As a seat of higher learning, students are expected to be available for examination/tests/classes/tutorials/practicals and co-curricular activities all through the week as per the time table and availability of learning resources.

- Examination Conduct Rules be referred for all examination related issues including minimum requirement of 70% attendance in each course to be allowed to appear in the end semester test and minimum 60% mid course attendance to be eligible for Minor Test. No relaxation what so ever is possible in these rules under any circumstances.

The University reserves the right to change the content and/or the method of presentation and/or the method of assessment of any unit of study or to withdraw any unit of study or courses or impose limitations on enrolment in any unit or courses and/or to vary arrangements for any of the courses.

All information given in the booklet is current up to the time of publication. Schemes of all the programmes are given in this booklet. For other details refer to The NorthCap University website www.ncuindia.edu and concerned documents are available with Dean Office.

The Orientation Programme to admitted students will take place as per Clause 20 and is mandatory for all admitted students where in all rules and regulations are explained.
## SCHEMES - ALL PROGRAMMES

### BBA - 2019-20

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NCU Admission Brochure 2019-20
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**TOTAL**

|                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  | 40     | 84     | 8      | 82     | 155    | 138    |

**TOTAL CREDITS OF BCOM(H) PROGRAM**

|                  | 138               |

**TOTAL TEACHING PERIODS REQUIRED FOR III YEARS**

|                  | 2170              |
### Programme Electives

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# BA (H) Psychology 2019

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**TOTAL CREDITS OF BA Psy (H) PROGRAM** 134

**TOTAL TEACHING PERIODS REQUIRED FOR III YEARS** 153
### Program Electives:

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TOTAL CREDITS MBA PROGRAM 87
### PROGRAMME ELECTIVES

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ANEXURES & FORMS
APPLICATION FORM FOR ADMISSION TO
BBA DEGREE FOR ACADEMIC SESSION 2019 – 2020

Application Fee Rs. 1000/- (One Thousand Only)
(Non Refundable)

1. Applicant’s Name (In English)  __________________________________________________________
   Applicant’s Name (In Hindi) __________________________________________________________________________________________

2. Father’s name (In English) __________________________________________________________
   Father’s name (In Hindi) __________________________________________________________________________________________

3. Mother’s name (In English) __________________________________________________________
   Mother’s name (In Hindi) __________________________________________________________________________________________

4. Details of Local Guardian (Delhi/NCR), if any:
   Please furnish local guardian details in the following cases:
   1. The permanent address is not NCR;
   2. The candidate seeks to avail hostel facility or chooses to stay at an accommodation other than his/her family house. This includes but is not
      limited to accommodation at a PG or rented place/property or relatives’, family friends’, friends’, any other acquaintances’ residence.
   Name _________________________________________________________________________________________
   Phone No. Residence   ___________________________________________   Office   _____________________________
   Mobile No. __________________________________________________________________________________________
   Email Id __________________________________________________________________________________________
   Address (Residence) __________________________________________________________________________________________

5. Gender Male                          Female                         Transgender                    6. Divyang

7. Date of Birth (DD/MM/YYYY)                                                                                      8.  Age as on 31/12/2019   ________________________


12. PAN Card No.  

13. Domicile Details  Haryana                                   All India

14. Category General                                  SC/ST                        OBC                      Kashmiri Migrant                    Others _____________

(Formerly ITM University, Gurugram)
APPLICATION FORM FOR ADMISSION TO

BBA DEGREE FOR ACADEMIC SESSION 2019 – 2020

Established by the Haryana State Legislature under the Haryana Private Universities (Third Amendment) Act, 2009 Recognized by UGC with a right to confer degrees u/s 22(1) of the UGC Act, 1956 and Included by UGC in their select list of approved Universities, available at www.ugc.ac.in

(NCU, Gurugram has no other Centers / Campus in India or Abroad)

(For indication purpose only. All forms shall be filled through online mode only)

Applicable for Resident Indian Students

1. Applicant’s Name (In English) _______________________________________________________
2. Father’s name (In English) _______________________________________________________
3. Mother’s name (In English) _______________________________________________________
4. Details of Local Guardian (Delhi/NCR), if any:
   Please furnish local guardian details in the following cases:
   1. The permanent address is not NCR;
   2. The candidate seeks to avail hostel facility or chooses to stay at an accommodation other than his/her family house. This includes but is not limited to accommodation at a PG or rented place/property or relatives’, family friends’, friends’, any other acquaintances’ residence.

Name ____________________________________________________________
Phone No. _________________________________________________________
Mobile No. _________________________________________________________
Email Id __________________________________________________________
Address (Residence) ________________________________________________

5. Gender Male ☐ Female ☐ Transgender ☐ 6. Divyang ☐
6. Date of Birth (DD/MM/YYYY) __________________________________________
12. PAN Card No. _______________________________________________________
13. Domicile Details ☐ Haryana ☐ All India
14. Category ☐ General ☐ SC/ST ☐ OBC ☐ Kashmiri Migrant ☐ Others _____________
15 Father’s Occupation Details
Category
- Agriculture and allied
- Self-employed
- Government Job
- Private Job
- Home maker
Others – Please specify ____________________________
Designation
Department
Organization Name & Address
Phone (Office)

16 Mother’s Occupation Details
Category
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Others – Please specify ____________________________
Designation
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Organization Name & Address
Phone (Office)

17 Annual Family Income (In lakhs INR)..........................................................................................................................

18

CORRESPONDENCE ADDRESS
Complete Address ..........................................................................................................................
..........................................................................................................................
City ..............................................................State ..........................................
Pin Code ..................................................
Applicant Email ID.................................................................
Parent Email ID. 1 .............................................................
Parent Email ID. 2 .............................................................
Applicant Mobile No ...........................................................
Parent Mobile No 1 ............................................................
Parent Mobile No 2 ............................................................

PERMANENT ADDRESS
(Fill if different from correspondence address)
Complete Address ..........................................................................................................................
..........................................................................................................................
..........................................................................................................................
City ..............................................................State ..........................................
Pin Code ..................................................
Landline (with STD Code)..........................
Alternate Mobile No 1 .............................................................
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Alternate Email Id .............................................................
19. Class X Roll No. 

20. Class XII Roll No. 

21. Education Qualification

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<tr>
<th>Examination</th>
<th>Mention: Subjects for Class X</th>
<th>School Name and Address</th>
<th>Govt or Private</th>
<th>School Code</th>
<th>Centre Code</th>
<th>Board</th>
<th>Year of Completion</th>
<th>Maximum Marks</th>
<th>Marks Obtained</th>
<th>Percent Score</th>
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</tr>
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For Class XII enter marks for best of four subjects. Marks in English to be included in best of four. Marks in Physical Education NOT to be included in best of four.

Result Status for 10+2 (please tick): Passed [ ] Awaited [ ]

For result status as awaited, expected date for result declaration: ________________________________

22. Details of extra curricular activities

<table>
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<tr>
<th>Nature of Activity (Sports, Dramatics, Music, Dance, Debates &amp; related, Literature, Photography, Event Coordination, Any Other - Specify)</th>
<th>Level of Involvement (Intra-school, Inter-school, Intra-college, Inter-college, Intra-University, Inter-university, District, State, National, International, Any other – Specify)</th>
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All supporting documents/certificates must be produced at the time of Personal Interview.

23. Have you ever been convicted for any Criminal Offence? Yes [ ] No [ ]

24. Is there any case pending against you before Police/Court/School/University? Yes [ ] No [ ]
   (If yes, mention full details)

25. How did you get information about the NCU, Gurugram?
   - Newspaper Advertisement
   - NCU Website
   - Other Website (mention name)
   - NCU Facebook / Instagram updates
   - Current NCU Student
   - NCU Alumni (mention relation)
   - Friends & Relatives
   - Counselor (mention details)
   - Any other (please specify)

26. Personal Statement

   1. Why do you want to pursue BBA? Give two or three specific reasons.

   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
2. Why do you want to pursue BBA from NCU, Gurugram? Give two or three specific reasons.

____________________________________________________________________________________________________________________
____________________________________________________________________________________________________________________
____________________________________________________________________________________________________________________

3. Describe your three strengths and three weaknesses.

____________________________________________________________________________________________________________________
____________________________________________________________________________________________________________________
____________________________________________________________________________________________________________________

DECLARATION BY THE PARENTS AND CANDIDATE

I, hereby, declare that all the particulars stated in this Application Form are true to the best of my knowledge and belief. I also affirm that I have read in detail the Admission Policy & Selection Procedure 2019 of THE NORTHCAP UNIVERSITY, Gurugram including its fee structure and refund & cancellation policy before submitting this application and agree to unconditionally abide by the same. I understand that the decision of the University is final with regard to my admission. I promise to abide by the rules and regulations of the University as existing and as would be amended from time to time. If it is proved that I was admitted on false particular and / or documents provided by me or my antecedents prove that my continuance in this University is not desirable, the University shall have the right to expel me from the University, besides being liable for legal action against me, at my cost. I agree that all disputes are subject to the jurisdiction of the court at Gurugram only. I also understand that a student from a University/Board not recognized by CBSE/AICTE/UGC/AIU/MHRD or any other statutory body of Government of India shall not be eligible for admission.

Place: ____________________          Signature of the Applicant    _____________________________

I have fully read the information furnished by my son/daughter/ward and affirm that it is true and correct. If any of the information or certificates provided to the University are false, I shall abide by the actions and decisions taken by the University, including termination of his/her admission besides, liable for legal action at my cost. Under the circumstances, all fee paid for whatsoever purpose shall stand fully forfeited. I have also read the contents of the Declaration cum Undertaking signed by my son/daughter/ward and agree to abide by the same.

Dated: ___________________      Signature of the Parent   _________________________________

LIST OF ENCLOSURES (Self Attested) TO BE SUBMITTED WITH THE APPLICATION FORM

1. Copy of Class X mark-sheet
2. Copy of Class XII mark-sheet
3. Self attested copy of Aadhaar Card
4. Affidavit – Kashmiri Migrant, if applicable
5. Form – 2 Haryana Resident Certificate, if applicable
6. Form – 3 Haryana SC Certificate, if applicable
### Documents to be submitted and verified at the time of admission for BBA Programme

In addition to the fees, to secure their admission, candidates will be required to produce the following certificates in original unless otherwise specified, and/or verification/submission as mentioned below.

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<thead>
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<th>SR. NO.</th>
<th>DOCUMENTS</th>
<th>ORIGINAL DOCUMENT REQUIRED</th>
<th>SELF ATTESTED PHOTOCOPY REQUIRED</th>
<th>DOCUMENTS TO BE RETURNED ON THE SPOT AFTER VERIFICATION &amp; DEPOSIT OF FEES</th>
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<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>2</td>
<td>Class XII or equivalent mark sheet.</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>3</td>
<td>Certificates of Participation and/or Merit for Extra Curricular Activities</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
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<td>4</td>
<td>Certificate of Medical Fitness from a registered Medical Practitioner</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
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<td>5</td>
<td>Character Certificate from school/Institution/University last attended.</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
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<tr>
<td>6</td>
<td>Passport (only if passed Class X / XII from a foreign board).</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>7</td>
<td>Copy of Applicant’s Aadhaar Card</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>8</td>
<td>Equivalence certificate from AIU (Only if passed Class XII from a foreign board).</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>9</td>
<td>Certificate of Migration (only in case Class XII passed from any other board / university other than Haryana board).</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>10</td>
<td>Two copies of recent color good quality photograph (Size 3.5 X 4.5 cms)</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>11</td>
<td>Form 1 to 4, as applicable</td>
<td></td>
<td>Available as part of Application form</td>
<td></td>
</tr>
</tbody>
</table>
APPLICATION FORM FOR ADMISSION TO 
BCom (H) DEGREE FOR ACADEMIC SESSION 2019 – 2020

1. Applicant's Name (In English)  ________________________________________________________________________________________
   Applicant's Name (In Hindi) ________________________________________________________________________________________

2. Father's name (In English) ________________________________________________________________________________________
   Father's name (In Hindi) ________________________________________________________________________________________

3. Mother's name (In English) ________________________________________________________________________________________
   Mother's name (In Hindi) ________________________________________________________________________________________

4. Details of Local Guardian (Delhi/NCR), if any:
   Please furnish local guardian details in the following cases:
   1. The permanent address is not NCR;
   2. The candidate seeks to avail hostel facility or chooses to stay at an accommodation other than his/her family house. This includes but is not limited to accommodation at a PG or rented place/property or relatives', family friends', friends', any other acquaintances' residence.
   Name _________________________________________________________________________________________
   Phone No. Residence   _________________________________   Office   _______________________________________
   Mobile No. _________________________________________________________________________________________
   Email Id _________________________________________________________________________________________
   Address (Residence) _________________________________________________________________________________________

5. Gender Male                          Female                         Transgender                6. Divyang

7. Date of Birth (DD/MM/YYYY)                                                                                      8.  Age as on 31/12/2019   ________________________
12. PAN Card No.

13. Domicile Details  Haryana                                   All India
14. Category General                                      SC/ST                   OBC                 Kashmiri Migrant                      Others ______________

Application Fee Rs. 1000/-
(One Thousand Only)
(Non Refundable)
APPLICATION FORM FOR ADMISSION TO
BCom (H) DEGREE FOR ACADEMIC SESSION 2019 – 2020

Established by the Haryana State Legislature under the Haryana Private Universities (Third Amendment) Act, 2009 Recognized by UGC with a right to confer degrees u/s 22(1) of the UGC Act, 1956 and Included byUGC in their select list of approved Universities, available at www.ugc.ac.in

(For indication purpose only. All forms shall be filled through online mode only)

Applicable for Resident Indian Students

1. Applicant’s Name (In English) ____________________________________________________________
   Applicant’s Name (In Hindi) ____________________________________________________________

2. Father’s name (In English) ____________________________________________________________
   Father’s name (In Hindi) ____________________________________________________________

3. Mother’s name (In English) ____________________________________________________________
   Mother’s name (In Hindi) ____________________________________________________________

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   Name ____________________________________________________________
   Phone No. ____________________________________________________________
   Mobile No. ____________________________________________________________
   Email Id ____________________________________________________________
   Address (Residence) __________________________________________________

5. Gender Male ☐ Female ☐ Transgender ☐ 6. Divyang ☐

7. Date of Birth (DD/MM/YYYY) ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ 8. Age as on 31/12/2019 ________________________


12. PAN Card No. ____________________________

13. Domicile Details Haryana ☐ All India ☐

14. Category General ☐ SC/ST ☐ OBC ☐ Kashmiri Migrant ☐ Others ______________

Application Fee Rs. 1000/- (One Thousand Only) (Non Refundable)

(Note to be filled by NCU)

Receipt No. ________
Date __/____/_____
Form No. __________

Formerly ITM University, Gurugram
15. Father’s Occupation Details

Category
- Agriculture and allied
- Self-employed
- Government Job
- Private Job
- Home maker
- Others – Please specify ________________

Designation

Department

Organization Name & Address

Phone (Office)

16. Mother’s Occupation Details

Category
- Agriculture and allied
- Self-employed
- Government Job
- Private Job
- Home maker
- Others – Please specify ________________

Designation

Department

Organization Name & Address

Phone (Office)

17. Annual Family Income (In lakhs INR) _____________________________________________________________________________

18

CORRESPONDENCE ADDRESS

Complete Address ................................................................. ................................................................. .................................................................

City ....................................................................State ................................................

Pin Code ..........................................................

Applicant Email ID .............................................................

Parent Email ID. 1 .................................................................

Parent Email ID. 2 .................................................................

Parents Mobile No 1 ..............................................................

Parents Mobile No 2 ..............................................................

Applicant Mobile No. ............................................................

PERMANENT ADDRESS

(Fill if different from correspondence address)

Complete Address ................................................................. ................................................................. .................................................................

City ....................................................................State ................................................

Pin Code ..........................................................

Applicant Email ID .............................................................

Landline (with STD Code) .............................................................

Alternate Mobile No 1 ..............................................................

Alternate Mobile No 2 ..............................................................

Alternate Email Id ............................................................
19. Class X Roll No. 

20. Class XII Roll No. 

21. **Education Qualification**

<table>
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<th>Examination</th>
<th>Mention: Subjects for Class X Stream for Class XII</th>
<th>School Name and Address</th>
<th>Govt or Private</th>
<th>School Code</th>
<th>Centre Code</th>
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*For Class XII enter marks for best of four subjects. Marks in English to be included in best of four. Marks in Physical Education NOT to be included in best of four. Applicant must have secured minimum 50% marks in either Accountancy or Mathematics.*

**Result Status for Class XII** (please tick): Passed [ ] Awaited [ ]

For Result Status as awaited, Expected date for result declaration: ________________________________

22. **Details of extra curricular activities**

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<tr>
<th>Nature of Activity (Sports, Dramatics, Music, Dance, Debates &amp; related, Literature, Photography, Event Coordination, Any Other - Specify)</th>
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*All supporting documents/certificates must be produced at the time of Personal Interview.*

23. Have you ever been convicted for any Criminal Offence? Yes [ ] No [ ]

24. Is there any case pending against you before Police/Court/School/University? Yes [ ] No [ ]

(If yes, mention full details)

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- Current NCU Student [ ]
- NCU Alumni (mention relation) [ ]
- Friends & Relatives [ ]
- Counselor (mention details) [ ]
- Any other (please specify) [ ]

26. **Personal Statement**

1. Why do you want to pursue BCom (H)? Give two or three specific reasons.

__________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________
2. Why do you want to pursue BCom (H) from NCU, Gurugram? Give two or three specific reasons.

__________________________________________________________________________________________________________________
__________________________________________________________________________________________________________________
__________________________________________________________________________________________________________________

3. Describe your three strengths and three weaknesses.

__________________________________________________________________________________________________________________
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__________________________________________________________________________________________________________________

DECLARATION BY THE PARENTS AND CANDIDATE

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Place: ____________________         Signature of the Applicant    _____________________________

I have fully read the information furnished by my son/daughter/ward and affirm that it is true and correct. If any of the information or certificates provided to the University are false, I shall abide by the actions and decisions taken by the University, including termination of his/her admission besides, liable for legal action at my cost. Under the circumstances, all fee paid for whatsoever purpose shall stand fully forfeited. I have also read the contents of the declaration cum Undertaking signed by my son/daughter/ward and agree to abide by the same.

Dated: ___________________     Signature of the Parent(s)            _____________________

LIST OF ENCLOSURES (Self Attested) TO BE SUBMITTED WITH THE APPLICATION FORM

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2. Copy of Class XII mark-sheet
3. Self attested copy of Aadhaar Card
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5. Form – 2 Haryana Resident Certificate, if applicable
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<td>Class X mark sheet (as proof of date of birth).</td>
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<td>Equivalence certificate from AIU (Only if passed class XII from a foreign board).</td>
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APPLICATION FORM FOR ADMISSION TO
BA (H) PSYCHOLOGY DEGREE FOR ACADEMIC SESSION 2019 – 2020

1. Applicant's Name (In English)  _________________________________________________________________________________________
   Applicant's Name (In Hindi)  _________________________________________________________________________________________

2. Father's name (In English)  _________________________________________________________________________________________
   Father's name (In Hindi)  _________________________________________________________________________________________

3. Mother's name (In English)  _________________________________________________________________________________________
   Mother's name (In Hindi)  _________________________________________________________________________________________

4. Details of Local Guardian (Delhi/NCR), if any:
   Please furnish local guardian details in the following cases:
   1. The permanent address is not NCR;
   2. The candidate seeks to avail hostel facility or chooses to stay at an accommodation other than his/her family house. This includes but is not limited to accommodation at a PG or rented place/property or relatives', family friends', friends', any other acquaintances' residence.

   Name  ________________________________________________________________________________
   Phone No. Residence   _________________________________   Office   ______________________________
   Mobile No.  ________________________________________________________________________________
   Email Id  ________________________________________________________________________________
   Address (Residence)  ________________________________________________________________________________

5. Gender  Male                          Female                         Transgender                      6. Divyang

7. Date of Birth (DD/MM/YYYY)  _________________________________________________________________________________________
   Age as on 31/12/2019   ________________________


10. Applicant Aadhaar Card No.  _________________________________________________________________________________________
11. PAN Card No.  _________________________________________________________________________________________

12. Domicile Details  Haryana                                   All India

13. Category General                                  SC/ST                         OBC                         Kashmiri Migrant                         Others ____________

14. Father's Occupation Details
   Category  Agriculture and allied                         Self-employed                                   Government Job
   Private Job                                             Home maker                                        Others – Please specify ________________
   Designation  ___________________________________________________________________________________________
   Department  ___________________________________________________________________________________________
   Organization Name & Address  ___________________________________________________________________________________________
   Phone (Office)  ___________________________________________________________________________________________

Application Fee Rs. 1000/- (One Thousand Only) (Non Refundable)
APPLICATION FORM FOR ADMISSION TO
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NCU, Gurugram has no other Centers/ Campus in India or Abroad

(For indication purpose only. All forms shall be filled through online mode only)

Applicable for Resident Indian Students

| 1. Applicant’s Name (In English) | _________________________________________________________________________________________ |
| 2. Father’s name (In English) | _________________________________________________________________________________________ |
| 3. Mother’s name (In English) | _________________________________________________________________________________________ |
| 4. Details of Local Guardian (Delhi/NCR), if any: | |
| Please furnish local guardian details in the following cases: | |
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| 2. The candidate seeks to avail hostel facility or chooses to stay at an accommodation other than his/her family house. This includes but is not limited to accommodation at a PG or rented place/property or relatives’, family friends’, friends’, any other acquaintances’ residence. | |
| Name | ________________________________________________________________________________ |
| Phone No. | Residence _______________________________ Office ______________________________ |
| Mobile No. | ________________________________________________________________________________ |
| Email Id | ________________________________________________________________________________ |
| Address (Residence) | ________________________________________________________________________________ |
| 5. Gender | Male ☐ Female ☐ Transgender ☐ 6. Divyang ☐ |
| 7. Date of Birth (DD/MM/YYYY) | ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ |
| Age as on 31/12/2019 | ________________________ |
| 8. Blood Group | ________ |
| Nationality | ___________________ |
| 10. PAN Card No. | |
| 11. Domicile Details | | Haryana ☐ All India ☐ |
| OBC ☐ Kashmiri Migrant ☐ Others ____________ |
| 14. Category | General ☐ SC/ST ☐ OBC ☐ |
| Kashmiri Migrant ☐ Others ____________ |
| 15. Father’s Occupation Details | |
| Category | Agriculture and allied ☐ Self-employed ☐ Government Job ☐ |
| Private Job ☐ Home maker ☐ Others – Please specify ________________ |
| Designation | |
| Department | |
| Organization Name & Address | |
| Phone (Office) | |
16. Mother’s Occupation Details
Category
☐ Agriculture and allied ☐ Self-employed ☐ Government Job
☐ Private Job ☐ Home maker ☐ Others – Please specify ________________
Designation
Department
Organization Name & Address
Phone (Office)

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18. CORRESPONDENCE ADDRESS
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Applicant Email ID ...................................................................................
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(Fill if different from correspondence address)
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20. Class XII Roll No. ____________________________

21. Education Qualification

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For Class XII enter marks for best of four subjects. Marks in English to be included in best of four. Marks in Physical Education NOT to be included in best of four. Applicant must have secured minimum 50% marks in Mathematics.

Result Status for Class XII (please tick): Passed [ ] Awaited [ ]

For Result Status as awaited, Expected date for result declaration: __________________________

22. Details of extra curricular activities

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<th>Nature of Activity (Sports, Dramatics, Music, Dance, Debates &amp; related, Literature, Photography, Event Coordination, Any Other - Specify)</th>
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All supporting documents/certificates must be produced at the time of Personal Interview.

23. Have you ever been convicted for any Criminal Offence? Yes [ ] No [ ]

24. Is there any case pending against you before Police/Court/School/University? Yes [ ] No [ ]
   (If yes, mention full details)

25. How did you get information about the NCU, Gurugram?
   □ Newspaper Advertisment  □ NCU Facebook/Instagram updates  □ Friends & Relatives
   □ NCU Website  □ Current NCU Student  □ Counselor (mention details)
   □ Other Website (mention name)  □ NCU Alumni (mention relation)  □ Any other (please specify)

26. Personal Statement

1. Why do you want to pursue BA Eco (H)? Give two or three specific reasons.

____________________________________________________________________________________________________________________
____________________________________________________________________________________________________________________
____________________________________________________________________________________________________________________
**DECLARATION BY THE PARENTS AND CANDIDATE**

I, hereby, declare that all the particulars stated in this Application Form are true to the best of my knowledge and belief. I also affirm that I have read in detail the Admission Policy & Selection Procedure 2019 of THE NORTHCAP UNIVERSITY, Gurugram including its fee structure and refund & cancellation policy before submitting this application and agree to unconditionally abide by the same. I understand that the decision of the University is final with regard to my admission. I promise to abide by the rules and regulations of the University as existing and as would be amended from time to time. If it is proved that I was admitted on false particular and/or documents provided by me or my antecedents prove that my continuance in this University is not desirable, the University shall have the right to expel me from the University, besides being liable for legal action against me, at my cost. I agree that all disputes are subject to the jurisdiction of the court at Gurugram only. I also understand that a student from a University/Board not recognized by CBSE/AICTE/UGC/AIU/MHRD or any other statutory body of Government of India shall not be eligible for admission.

Place: ____________________  
Signature of the Applicant ____________________________

I have fully read the information furnished by my son/daughter/ward and affirm that it is true and correct. If any of the information or certificates provided to the University are false, I shall abide by the actions and decisions taken by the University, including termination of his/her admission besides, liable for legal action at my cost. Under the circumstances, all fee paid for whatsoever purpose shall stand fully forfeited. I have also read the contents of the declaration cum Undertaking signed by my son/daughter/ward and agree to abide by the same.

Dated: ___________________  
Signature of the Parent(s) ____________________________

**LIST OF ENCLOSURES (Self Attested) TO BE SUBMITTED WITH THE APPLICATION FORM**

1. Copy of Class X mark-sheet
2. Copy of Class XII mark-sheet
3. Self attested copy of Aadhaar Card
4. Affidavit – Kashmiri Migrant, if applicable
5. Form – 2 Haryana Resident Certificate, if applicable
6. Form – 3 Haryana SC Certificate, if applicable
## Documents to be submitted and verified at the time of admission for BA (H) Psychology Programme

In addition to the fees, to secure their admission, candidates will be required to produce the following certificates in original unless otherwise specified, and/or verification/submission as mentioned below.

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<th>SR. NO.</th>
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<td>Certificates of Participation and/or Merit for Extra Curricular Activities</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
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<td>Certificate of Medical Fitness from a registered Medical Practitioner</td>
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<td>5</td>
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<td>Yes</td>
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<td>Equivalence certificate from AIU (Only if passed class XII from a foreign board).</td>
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<td>No</td>
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<td>9</td>
<td>Certificate of Migration (only in case class XII passed from any other board / university other than Haryana board).</td>
<td>Yes</td>
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<td>11</td>
<td>Form 1 to 4, as applicable</td>
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<td>Available as part of Application form</td>
</tr>
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APPLICATION FORM FOR ADMISSION TO
BA (H) ECONOMICS DEGREE FOR ACADEMIC SESSION 2019 – 2020

1. Applicant's Name (In English)  _________________________________________________________________________________________
2. Father's name (In English) _________________________________________________________________________________________
3. Mother's name (In English) _________________________________________________________________________________________
4. Details of Local Guardian (Delhi/NCR), if any:
   Please furnish local guardian details in the following cases:
   1. The permanent address is not NCR;
   2. The candidate seeks to avail hostel facility or chooses to stay at an accommodation other than his/her family house. This includes but is not limited to accommodation at a PG or rented place/property or relatives', family friends', friends', any other acquaintances' residence.
   Name ________________________________________________________________________________
   Phone No. Residence   _________________________________   Office   ______________________________
   Mobile No. ________________________________________________________________________________
   Email Id ________________________________________________________________________________
   Address (Residence) ________________________________________________________________________________
5. Gender Male                          Female                         Transgender                      6. Divyang
7. Date of Birth (DD/MM/YYYY)                                                                                           8. Age as on 31/12/2019   ________________________
12. PAN Card No.
13. Domicile Details  Haryana                                   All India
14. Category General                                  SC/ST                         OBC                Kashmiri Migrant                         Others ____________
15. Father's Occupation Details
   Category                                            Agriculture and allied                         Self-employed                                   Government Job
   Private Job                                             Home maker                                        Others – Please specify ________________
   Designation ___________________________________________________________________________________________
   Department ___________________________________________________________________________________________
   Organization Name & Address ___________________________________________________________________________________________
   Phone (Office) ___________________________________________________________________________________________

Application Fee Rs. 1000/-
(One Thousand Only)
APPLICATION FORM FOR ADMISSION TO
BA (H) ECONOMICS DEGREE FOR ACADEMIC SESSION 2019 – 2020

Established by the Haryana State Legislature under the Haryana Private Universities (Third Amendment) Act, 2009 Recognized by UGC with a right to confer degrees u/s 22(1) of the UGC Act, 1956 and Included by UGC in their select list of approved Universities, available at www.ugc.ac.in
(NCU, Gurugram has no other Centers / Campus in India or Abroad)
(For indication purpose only. All forms shall be filled through online mode only)

Applicable for Resident Indian Students

1. Applicant’s Name (In English) _______________________________________________________________________________________
   Applicant’s Name (In Hindi) _______________________________________________________________________________________

2. Father’s name (In English) _______________________________________________________________________________________
   Father’s name (In Hindi) _______________________________________________________________________________________

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   Mother’s name (In Hindi) _______________________________________________________________________________________

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   Name _______________________________________________________________________________
   Phone No. Residence __________________________ Office __________________________
   Mobile No. _______________________________________________________________________________
   Email Id _______________________________________________________________________________
   Address (Residence) _______________________________________________________________________________

5. Gender Male                          Female                         Transgender                      6. Divyang

7. Date of Birth (DD/MM/YYYY) __________________________ Age as on 31/12/2019 __________________________


12. PAN Card No. __________________________

13. Domicile Details
   [ ] Haryana     [ ] All India

14. Category
   [ ] General     [ ] SC/ST     [ ] OBC     [ ] Kashmiri Migrant
   [ ] Others ________

15. Father’s Occupation Details
   Category
   [ ] Agriculture and allied  [ ] Self-employed  [ ] Government Job
   [ ] Private Job        [ ] Home maker      [ ] Others – Please specify _________________

   Designation
   Department
   Organization Name & Address ___________________________________________________________________________________________
   Phone (Office) ___________________________________________________________________________________________

Application Fee Rs. 1000/-
(One Thousand Only)
(Non Refundable)

(To be filled by NCU)
Receipt No ________
Date ___/____/_____
Form No. __________
16. Mother’s Occupation Details

Category

☐ Agriculture and allied
☐ Self-employed
☐ Government Job
☐ Private Job
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☐ Others – Please specify __________________

Designation

Department

Organization Name & Address

Phone (Office)

17. Annual Family Income (In lakhs INR)

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18. CORRESPONDENCE ADDRESS

Complete Address ………………………………………………………………………………………………………
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City ...................................................................................... State

Pin Code ..........................................................

Applicant Email ID

Parent Email ID. 1 ....................................................................................

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PERMANENT ADDRESS

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19. Class X Roll No. __________________________

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(If yes, mention full details)

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Dated: ___________________     Signature of the Parent(s)            ___________________________

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**Documents to be submitted and verified at the time of admission for BA (H) Economics Programme**

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APPLICATION FORM FOR ADMISSION TO
MBA - DEGREE FOR ACADEMIC SESSION 2019-20

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3. Mother's Name (In English) _________________________________________________________________________________________
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   Name _________________________________________________________________________________________
   Phone No. Residence   _________________________________      Office   ______________________________________
   Mobile No. _________________________________________________________________________________________
   Email Id _________________________________________________________________________________________
5. Gender Male                          Female                         Transgender            6. Divyang
7. Date of Birth (DD/MM/YYYY)                                                                                      8. Age as on 31/12/2019   ________________________
12. PAN Card No.
13. Domicile Details  Haryana                                   All India
14. Category General                                  SC/ST                         OBC                       Kashmiri Migrant                    Others

Application Fee Rs. 1000/-
(One Thousand Only)
(Non Refundable)
APPLICATION FORM FOR ADMISSION TO

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(For indication purpose only. All forms shall be filled through online mode only)

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   Name _________________________________________________________________________________________
   Phone No. Residence Office _________________________________________________________________________________________
   Mobile No. _________________________________________________________________________________________
   Email Id _________________________________________________________________________________________
   Address (Residence) _________________________________________________________________________________________

5. Gender Male                          Female                         Transgender            6. Divyang

7. Date of Birth (DD/MM/YYYY) _________________________________________________________________________________________
   8. Age as on 31/12/2019 __________________________


11. Applicant Aadhaar Card No. _________________________________________________________________________________________

12. PAN Card No. _________________________________________________________________________________________

13. Domicile Details _________________________________________________________________________________________

14. Category General                                  SC/ST                         OBC                       Kashmiri Migrant                    Others
15. Father’s Occupation Details

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<td>Home maker</td>
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<td>Others – Please specify</td>
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Designation

Department

Organization Name & Address

Phone (Office)

16. Mother’s Occupation Details

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Designation

Department

Organization Name & Address

Phone (Office)

17. Annual Family Income (In lakhs INR)

18. CORRESPONDENCE ADDRESS

Complete Address

City

Pin Code

Applicant Email ID

Parent Email ID 1

Parent Email ID 2

Parents Mobile No 1

Parents Mobile No 2

Applicant Mobile No.

19. Educational Qualification

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<tr>
<td>X</td>
<td>School / College Name and Address</td>
</tr>
<tr>
<td>XII</td>
<td>Government or Private</td>
</tr>
<tr>
<td>BACHELORS</td>
<td>Board / University</td>
</tr>
<tr>
<td></td>
<td>Year of Completion</td>
</tr>
<tr>
<td></td>
<td>Maximum Marks</td>
</tr>
<tr>
<td></td>
<td>Marks Obtained</td>
</tr>
<tr>
<td></td>
<td>Percent Score</td>
</tr>
</tbody>
</table>
### Result Status for Bachelors:
- Passed [ ]
- Awaited [ ]

For Result Status as Awaited:
- Marks and percentage till current year/semester ____________
- Reason: _____________________________________________________________________________
- Expected date for result declaration _____________________________________________________________________________

#### 19. Entrance Examination CAT/CMAT/MAT/GMAT/XAT/ATMA Score (September 2018 – May 2019)

<table>
<thead>
<tr>
<th>Examination</th>
<th>Month &amp; Year</th>
<th>Roll No.</th>
<th>Maximum Marks</th>
<th>Marks Scored</th>
<th>Percentile</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

- In case of multiple entrance examination scores, the best score amongst the examinations shall be considered for purpose of computation of merit score.

#### 20. Professional Qualification (Any diplomas, certifications, courses from national/international bodies, etc.)

<table>
<thead>
<tr>
<th>Title</th>
<th>Institution</th>
<th>National / International</th>
<th>Course Start (MM/YYYY)</th>
<th>Course End (MM/YYYY)</th>
<th>Status (Pass / pursuing)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### 21. Details of Work Experience

<table>
<thead>
<tr>
<th>Designation</th>
<th>Organization Name and Address</th>
<th>From (MM/YYYY)</th>
<th>To (MM/YYYY)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### 22. Details of Extra-Curricular Activities

<table>
<thead>
<tr>
<th>Nature of Activity (Sports, Dramatics, Music, Dance, Debates &amp; related, Literature, Photography, Event Coordination, Any Other - Specify)</th>
<th>Level of Involvement (Intra-school, Inter-school, Intra-college, Inter-college, Intra-University, Inter-university, District, State, National, International, Any other – Specify)</th>
<th>Number of times Participated</th>
<th>Number of prizes won, if applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
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</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
All supporting documents/certificates must be produced at the time of Personal Interview.

23. Have you ever been convicted for any Criminal Offence?  
   Yes ☐  No ☐

24. Is there any case pending against you before Police/Court/School/University?  
   Yes ☐  No ☐
   (If yes, mention full details)

25. How did you get information about the NCU, Gurugram?  
   ☐ Newspaper Advertisement  ☐ NCU Facebook / Instagram updates  ☐ Friends & Relatives  
   ☐ NCU Website  ☐ Current NCU Student  ☐ Counselor (mention details)  
   ☐ Other Website (mention name)  ☐ NCU Alumni (mention relation)  ☐ Any other (please specify)

26. Personal Statement
   1. Why do you want to pursue MBA? Give two or three specific reasons.
      ____________________________________________________________
      ____________________________________________________________
      ____________________________________________________________

   2. Why do you want to pursue MBA from NCU, Gurugram? Give two or three specific reasons.
      ____________________________________________________________
      ____________________________________________________________
      ____________________________________________________________

   3. Describe your three strengths and three weaknesses.
      ____________________________________________________________
      ____________________________________________________________
      ____________________________________________________________

DECLARATION BY THE PARENTS AND CANDIDATE

I, hereby, declare that all the particulars stated in this Application Form are true to the best of my knowledge and belief. I also affirm that I have read in detail the Admission Policy & Selection Procedure 2019 of THE NORTHCAP UNIVERSITY, Gurugram including its fee structure and refund & cancellation policy before submitting this application and agree to unconditionally abide by the same. I understand that the decision of the University is final with regard to my admission. I promise to abide by the rules and regulations of the University as existing and as would be amended from time to time. If it is proved that I was admitted on false particular and / or documents provided by me or my antecedents prove that my continuance in this University is not desirable, the University shall have the right to expel me from the University, besides being liable for legal action against me, at my cost. I agree that all disputes are subject to the jurisdiction of the court at Gurugram only. I also understand that a student from a University/Board not recognized by CBSE/AICTE/UGC/AIU/MHRD or any other statutory body of Government of India shall not be eligible for admission.

Place: ____________________      Signature of the Applicant    _____________________________

I have fully read the information furnished by my son / daughter / ward and affirm that it is true and correct. If any of the information or certificates provided to the University are false, I shall abide by the actions and decisions taken by the University, including termination of his/her admission besides, liable for legal action at my cost. Under the circumstances, all fee paid for whatsoever purpose shall stand fully forfeited. I have also read the contents of the declaration cum Undertaking signed by my son/daughter / ward and agree to abide by the same.

Dated: ____________________  Signature of the Parent(s) ____________________________

LIST OF ENCLOSURES (Self Attested) TO BE SUBMITTED WITH THE APPLICATION FORM

1. Copy of Class X mark-sheet
2. Copy of Class XII mark-sheet
3. Copy of Bachelors mark sheet(s) and degree
4. Entrance Examination Scorecard
5. Self attested copy of Aadhaar Card
6. Affidavit – Kashmiri Migrant, if applicable
7. Form – 2 Haryana Resident Certificate, if applicable
8. Form – 3 Haryana SC Certificate, if applicable
**Documents to be submitted and verified at the time of admission for MBA Programme**

In addition to the fees, to secure their admission, candidates will be required to produce the following certificates in original unless otherwise specified, and/or verification/submission as mentioned below.

<table>
<thead>
<tr>
<th>SR. NO.</th>
<th>DOCUMENTS</th>
<th>ORIGINAL DOCUMENT REQUIRED</th>
<th>SELF ATTESTED PHOTOCOPY REQUIRED</th>
<th>DOCUMENTS TO BE RETURNED ON THE SPOT AFTER VERIFICATION/DEPOSIT OF FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Class X mark sheet (as proof of date of birth)</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>2.</td>
<td>10+2 or equivalent mark sheet</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>3.</td>
<td>Mark sheet of Graduation degree or last set of result declared</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>4.</td>
<td>Certificates of other Professional Qualifications</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>5.</td>
<td>Score Card for CAT/GMAT/NMAT/CMAT/ATMA/MAT (September 2017–May 2018 only)</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>6.</td>
<td>Experience Certificates from the Employers</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>7.</td>
<td>Certificate of Medical Fitness from a registered medical practitioner</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>8.</td>
<td>Character Certificate from the College/University last attended</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>9.</td>
<td>Passport (only if passed Class X from a foreign board)</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>10.</td>
<td>Equivalence certificate from AIU (only if passed Class XII from a foreign board)</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>11.</td>
<td>Copy of Student's Aadhaar Card</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>12.</td>
<td>Certificate of Migration</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>13.</td>
<td>Two copies of recent good quality colour photograph (3.5 X 4.5cms)</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>14.</td>
<td><strong>Forms 1 to 4, as applicable</strong></td>
<td></td>
<td></td>
<td>Part of Application Form</td>
</tr>
</tbody>
</table>
FORM

FOR ALL PROGRAMMES

DECLARATION CUM

UNDERTAKING

I have read and understood that The NorthCap University, GURUGRAM has been established by the Haryana State Legislature under The Haryana Private Universities (Third amendment) Act, 2009 and The NorthCap University is a Private Self Financed University recognized by UGC and has the right to confer degrees under Section 22(1) of the UGC Act, 1956. The NorthCap University has been included by UGC in their select list of approved Universities and also by the Bar Council of India for its Law courses. This list of recognized Universities can be obtained from the UGC website www.ugc.ac.in

I have clearly understood that the functions of Admission, Course Design, Curriculum Structures, Teaching Methodologies, Examinations/Evaluation System (Internal and External) and all other issues related thereto including but not limited to the credit/grading system, promotion system etc. shall be performed entirely by the university in accordance with the guidelines prescribed in the Statute/Ordinances as approved by The NorthCap University from time to time.

I hereby agree and undertake that if admitted, my child/ward shall abide by all the rules and regulations of The NorthCap University from time to time including but not limited to attendance, course work, examinations, evaluation all academic and administrative issue, matters of discipline, timely payment of fee etc. etc.

I understand that my admission to The NorthCap University if at all, is provisional and subject to confirmation by Chancellor.

I hereby affirm that the information furnished in the Application Form is true and no material information has been concealed. If any information is found to be false, incorrect or misleading, The NorthCap University shall have the authority to cancel my candidature/admission without any further enquiry or notice. Under the circumstances, all fee paid for whatsoever purpose shall stand fully forfeited.

I understand and agree that Ragging, Smoking and Consuming Liquor within the premises of the University and/or its hostels is illegal and strictly prohibited. I understand that the University has a ZERO Tolerance policy for indulging in any such act and that, if I am found engaging in any such act(s) or any other unlawful act(s) directly or indirectly, besides Police/Legal Action against me, I shall be expelled from the University. In such an event my fee shall also be forfeited.

I also affirm that I have read details in the 'School of Management Admission Brochure 2019-20' of The NorthCap University including its fee structure and the refund and cancellation policy before submitting this application and agree to unconditionally abide by the same.

I have clearly understood that if I withdraw my admission, after the last date of withdrawal, but before the last date of admission, the fee deposited by me, can only be refunded in case the seat/programme so vacated by me is filled up as per the School of Management Admission Brochure 2019-20 before the last date of admission.

I have clearly understood the refund and cancellation policy of the University and the financial impact of a mid-course withdrawal on an unaided self financed University like NCU.

Therefore, in the event my child/ward withdraws his/her admission after the last date of admission clearly specified in the University Admission Procedure or mid-course before the completion of the course, I agree to pay the balance years fee since the seat cannot be filled by the University mid-course and shall therefore remain vacant. Being an unaided self financed University, I am aware that the University is entitled to claim the said amounts in view of the Constitution Bench judgment of the Hon'ble Supreme Court of India in the case titled “Islamic Academy of Education vs. State of Karnataka” bearing CWP No. 350 of 1993 as I am neither submitting a bond/bank guarantee. This declaration is in lieu of bond/bank guarantee as required by the said Supreme Court ruling.

I undertake to pay the university the fee as stated herein above on the basis of a written demand made by the university at my aforesaid address and the same shall be a conclusive proof of the seat and programme remaining unfilled at the university after the withdrawal of admission by my child.

That the demand for the balance year's fee by the university shall be final and acceptable to me and I undertake not to object/express surprise on the same and undertake to pay the same within the period stated in the demand letter. In case I fail to do so, besides withholding my no dues clearance/Migration, the University shall be entitled to take legal recourse to recover the same at my risk and peril as to costs and consequences.

That the contents of this undertaking have been read over and explained to me in vernacular and I am executing the same after understanding the contents thereof.

______________________________________  __________________________________
SIGNATURE OF PARENT/GUARDIAN

SIGNATURE OF APPLICANT

DATE ___________________    PLACE ___________________

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FOR ALL PROGRAMMES
DECLARATION CUM UNDERTAKING

I have read and understood that The NorthCap University, GURUGRAM has been established by the Haryana State Legislature under The Haryana Private Universities (Third amendment) Act, 2009 and The NorthCap University is a Private Self Financed University recognized by UGC and has the right to confer degrees under Section 22(1) of the UGC Act, 1956. The NorthCap University has been included by UGC in their select list of approved Universities and also by the Bar Council of India for its Law courses. This list of recognized Universities can be obtained from the UGC website www.ugc.ac.in

I have clearly understood that the functions of Admission, Course Design, Curriculum Structures, Teaching Methodologies, Examinations/Evaluation System (Internal and External) and all other issues related thereto including but not limited to the credit/grading system, promotion system etc. shall be performed entirely by the university in accordance with the guidelines prescribed in the Statute/Ordinances as approved by The NorthCap University from time to time.

I hereby agree and undertake that if admitted, my child/ward shall abide by all the rules and regulations of The NorthCap University from time to time including but not limited to attendance, course work, examinations, evaluation all academic and administrative issue, matters of discipline, timely payment of fee etc. etc.

I understand that my admission to The NorthCap University if at all, is provisional and subject to confirmation by Chancellor.

I hereby affirm that the information furnished in the Application Form is true and no material information has been concealed. If any information is found to be false, incorrect or misleading, The NorthCap University shall have the authority to cancel my candidature/admission without any further enquiry or notice. Under the circumstances, all fee paid for whatsoever purpose shall stand fully forfeited.

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That the contents of this undertaking have been read over and explained to me in vernacular and I am executing the same after understanding the contents thereof.

____________________________________  __________________________________
SIGNATURE OF PARENT/GUARDIAN        SIGNATURE OF APPLICANT

DATE ___________  PLACE ________________  DATE ___________  PLACE ________________

No. ___________________________ (Signature of the attesting authority)

Date: __________________________ Name ___________________________________________________

Place: _________________________ Designation ______________________________________________

(with legible office seal)

NOTE:


ii) The candidates, who have passed their qualifying examinations from the Universities / Board / Institutes located in Haryana, are not required to produce Certificate of Haryana Resident.

iii) The certificate must have been issued on or after 31.01.2005.
FORM – 2

HARYANA RESIDENT CERTIFICATE
(For bonafide Residents of Haryana only)

Certified that Sh/Km ____________________________ son/daughter of

Sh/Smt ____________________________

R/o ____________________________ (complete address) since ______________________________ and applicant for admission to

Engineering/Technical Courses at The NorthCap University Gurugram, Haryana, is a bonafide resident of Haryana State in terms of Chief Secretary, Haryana


No. ____________________________

Signature of the attesting authority)

Date: __________________________

Name ____________________________

Place: __________________________

Designation __________________________

(with legible office seal)

NOTE:


ii) The candidates, who have passed their qualifying examinations from the Universities / Board / Institutes located in Haryana, are not required to

produce Certificate of Haryana Resident.

iii) The certificate must have been issued on or after 31.01.2005.
Certified that Sh/Km _______________________________________ son/daughter of Sh/Smt _______________________________________________ R/o ___________________________________________________ (complete address) belongs to ________________________________________________ Caste which has been notified as Scheduled Caste by the Haryana Government.

This certificate is being issued to him/her according to the Haryana Govt. Circular Letter No. 333(I) - 97, dated 25-2-97, No. 22/28/2003 - 3 GS dated 30.01.2004 and letter dated 21-6-2004.

No. _________________________ (Signature of the issuing authority)

Date:________________________ Name _____________________________________

Place: _______________________ Designation ________________________________
HARYANA SCHEDULED CASTE CERTIFICATE

Certified that Sh/Km ________________________________________ son/daughter of Sh/Smt _______________________________________________ R/o ___________________________________________________

______________________________________________________________________________________________________________

(complete address) belongs to ________________________________________________ Caste which has been notified as Scheduled Caste by the Haryana Government.


No. _________________________ (Signature of the issuing authority)

Date:________________________ Name _____________________________________

Place: _______________________ Designation ________________________________
(with legible office seal)
I, ……………………………………………(full name of student with admission/registration/enrolment number) S/o, D/o Mr./Mrs./Ms ……………………………………, having been admitted to THE NORTHCAP UNIVERSITY have carefully read "THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012" and fully understood the provisions contained in the said Ordinance.

2) I have, in particular, perused clause 2(f) of the Ordinance and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that:

a) I will not indulge in any behavior or act that may be constituted as ragging under relevant clause of the said the ordinance.

b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under relevant clause of the said the ordinance.

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to the Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty or, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this…….day of………………month of …………..year.

....................................................
Signature of Student

Name: .................................................................................................
Address ..........................................................................................
Telephone/Mobile No.: ................................................................
Email ID ............................................................................................

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ANTI RAGGING
SELF DECLARATION BY THE STUDENT

I, ....................................................(full name of student with admission/registration/enrolment number) S/o, D/o Mr./Mrs./Ms .............................................................., having been admitted to THE NORTHCAP UNIVERSITY have carefully read “THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012” and fully understood the provisions contained in the said Ordinance.

2) I have, in particular, perused clause 2(f) of the Ordinance and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that:
   a) I will not indulge in any behavior or act that may be constituted as ragging under relevant clause of the said the ordinance.
   b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under relevant clause of the said the ordinance.

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to the Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty or, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this……..day of………………month of …………..year.

....................................................
Signature of Student

Name: ..................................................................................................
Address .............................................................................................
Telephone/Mobile No.: .....................................................................
Email ID: ..........................................................................................
ANTI RAGGING

SELF-DECLARATION

BY

PARENT/GUARDIAN

1. Mr. Mrs./ Ms………………………………………... …………………………… (full name of parent/guardian) father/mother/guardian of …………………………………………………... ………………………………… (full name of student with University Roll Number), having been admitted to …………………………………….…… (name of the institution) have carefully read “THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012” and fully understood the provisions contained in the said Ordinance.

2. I have, in particular, perused clause 2(f) of the Ordinance and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 8 of the Ordinance and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertaken that:
   (a) My ward will not indulge in any behavior or act that may be constituted as ragging under relevant clause of the said Ordinance.
   (b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under relevant clause of the said Ordinance.

5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to the Ordinance, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be false, I hereby declare that I will abide by the provisions of the said Ordinance.

Declared this .......................   day of ..........................   month of .......................... year.

.................................................................

Signature of Parent/Guardian

Name: .................................................................................................

Address .............................................................................................

Telephone/Mobile No.: ................................................................

Email ID ............................................................................................
ANTI RAGGING

SELF-DECLARATION BY PARENT/GUARDIAN

1. Mr. Mrs./ Ms…………………………………………………...(full name of parent/guardian) father/mother/guardian of………………………………………………... (full name of student with University Roll Number), having been admitted to ........................................................................ (name of the institution) have carefully read “THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012” and fully understood the provisions contained in the said Ordinance.

2. I have, in particular, perused clause 2(f) of the Ordinance and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 8 of the Ordinance and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that:

   (a) My ward will not indulge in any behavior or act that may be constituted as ragging under relevant clause of the said Ordinance.

   (b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under relevant clause of the said Ordinance.

5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to the Ordinance, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be false, my ward is liable for punishment according to the Ordinance, and further affirm that, in case the declaration is found to be false, my ward is liable for punishment according to the Ordinance.

Declared this ................... day of ................... month of ................... year.

Name: .................................................................................................

Address ............................................................................................

Telephone/Mobile No.: ....................................................................

Email ID: ............................................................................................

Signature of Parent/Guardian
I, __________________________________________________, D/O,S/O Mr./Mrs. __________________ aged about _______ years R/O ____________________________________, do hereby solemnly affirm and declare as under:

1. That the deponent had appeared in the CAT/CMAT/MAT/GMAT/ATMA/XAT Score (September 2018 – May 2019) having Roll No. ______________________ and has applied for admission at THE NORTHCAP UNIVERSITY in BBA/BCom (H), BA Eco (H), MBA, Executive PGDM in Business Analytics & Executive PGDM in Digital Marketing & E Commerce (____________________).

2. That the deponent has withdrawn his/her admission from the University and as per the refund policy of the University, I am entitled to the refund of fees after deducting   __________________ , since the admission has been withdrawn before the last date of admission. Since I do not have a bank A/c therefore the cheque towards refund of fees may be issued in the name of my father/mother, Mr./Mrs.________________.

3. I accept and acknowledge that neither me nor my parents shall have any right or claim subsisting against THE NORTHCAP UNIVERSITY, its Management or its employees after the refund of fees in name of my father/mother instead of my name from the University.

4. I state that I have read over and understood the rules of the University and have executed an Undertaking/Declaration on my own free will and consent and without any force, fraud and coercion. Similarly, my parent/s have also executed an undertaking which is also acceptable to me.

DEPONENT

VERIFICATION:

Verified at (______________) on this_______________day of  (___________) 2019 that the contents of paras 1 to 4 of the above affidavit are true and correct to my knowledge and no part of it is false and nothing has been concealed there from.
AFFIDAVIT

(For authorizing parent in lieu of student to receive refund after withdrawal of Admission)

(To be executed by the student on a stamp paper of Rs. 10 duly attested by a First Class Magistrate or Notary Public)

I, __________________________________________, D/O, S/O Mr./Mrs. __________________ aged about _______ years R/O ____________________________________, do hereby solemnly affirm and declare as under:

1. That the deponent had appeared in the CAT/CMAT/MAT/GMAT/ATMA/XAT Score (September 2018 – May 2019) having Roll No. ____________________ and has applied for admission at THE NORTHCAP UNIVERSITY in BBA/BCom (H), BA Eco (H), MBA, Executive PGDM in Business Analytics & Executive PGDM in Digital Marketing & E Commerce (____________________).

2. That the deponent has withdrawn his/her admission from the University and as per the refund policy of the University, I am entitled to the refund of fees after deducting __________________, since the admission has been withdrawn before the last date of admission. Since I do not have a bank A/c therefore the cheque towards refund of fees may be issued in the name of my father/mother, Mr./Mrs.________________.

3. I accept and acknowledge that neither me nor my parents shall have any right or claim subsisting against THE NORTHCAP UNIVERSITY, its Management or its employees after the refund of fees in name of my father/mother instead of my name from the University.

4. I state that I have read over and understood the rules of the University and have executed an Undertaking/Declaration on my own free will and consent and without any force, fraud and coercion. Similarly, my parent/s have also executed an undertaking which is also acceptable to me.

DEPONENT

VERIFICATION:

Verified at (_________________) on this_________________day of (__________) 2019 that the contents of paras 1 to 4 of the above affidavit are true and correct to my knowledge and no part of it is false and nothing has been concealed there from.

DEPONENT
PART - III
ADMISSION PROCEDURE FOR CHILDREN/WARDS OF NRI/INTERNATIONAL STUDENTS FOR THE YEAR 2019-20
PART - III

ADMISSION PROCEDURE FOR CHILDREN/WARDS OF
NRI/INTERNATIONAL STUDENTS FOR THE YEAR 2019-20
1. WHO IS ELIGIBLE FOR CHILD/WARDS OF NRI CATEGORY

1.1 Child/Wards of NRI/International students:
The applicant must be a child/ward of a Non Resident Indian (NRI) as defined under Income Tax Act and must comply with the minimum eligibility criteria to be eligible under this category. In addition, international students can also apply under this category and their admission will be based on the aggregate marks secured in Class X & Class XII or equivalent of their qualification for UG Programmes and Class X, Class XII and Bachelor's degree for MBA programmes. A student who has obtained a foreign qualification at the 10+2 / Bachelor's or equivalent level would be required to submit a certificate of equivalence from AIU (Association of Indian Universities). International students will have to get all clearances, including but not limited to visa requirements etc. from all statutory bodies of their respective countries and India. Students admitted under this category will pay a higher fee as per table in clause 2 of part III of this APSP - 2019. The extra fee collected from these students will be used to give fee concessions to students on merit cum means criteria and scholarships for meritorious students.

A student from a university board NOT recognized by CBSE/AICTE/UGC/AIU/MHRD or any other statutory body of Government of India shall not be eligible for admission.

1.2 Students under NRI/International category will be admitted on 'first-come-first-served' basis subject to the minimum eligibility criteria and availability of seats. Since admissions in this category shall be made on first come first served basis, no refund will be permissible in case of withdrawal before or after the last date of admission. A candidate granted admission under this category will not be eligible to change his/her branch/discipline once he/she is admitted. Also, a candidate who applies under this category cannot apply for admission under any other category thereafter.

1.3 Unfilled seats in this category will be transferred to the resident Indian category and shall be filled on merit.

1.4 Application form fee of Rs 2,500/- (Rupees Two thousand Five Hundred only) in cash must be submitted at the time of purchasing the application form. Applicants are cautioned that this fee is non-refundable. Therefore, they should only purchase this form if they are sure that they are eligible to apply under this category.

1.5 Candidates seeking admission under this category should apply on the application form available in the 'Admission Brochure 2019-20' Part-III available at the University only. International students can however apply by downloading the NRI/International student form (Form-N1 enclosed) and submitting it with the application fee.

ADMISSION PROCEDURE FOR CHILDREN/WARDS OF NRI/INTERNATIONAL STUDENTS FOR THE YEAR 2019-20

Applicants must only apply after having fully read and understood the terms and conditions of Admissions applicable for academic session 2019-20 for the course in which the student is seeking admission, particularly the fee structure and the refund/cancellation/withdrawal policy of the University applicable to children/wards of NRI/International students. These details are clearly provided in the admission brochure/application form/website www.ncuindia.edu.
1. WHO IS ELIGIBLE FOR CHILD/WARDS OF NRI CATEGORY

1.1 Child/Wards of NRI/International students: The applicant must be a child/ward of a Non Resident Indian (NRI) as defined under Income Tax Act and must comply with the minimum eligibility criteria to be eligible under this category. In addition, international students can also apply under this category and their admission will be based on the aggregate marks secured in Class X & Class XII or equivalent of their qualification for UG Programmes and Class X, Class XII and Bachelors degree for MBA programme. A student who has obtained a foreign qualification at the 10+2/Bachelors or equivalent level would be required to submit a certificate of equivalence from AIU (Association of Indian Universities). International students will have to get all clearances, including but not limited to visa requirements etc. from all statutory bodies of their respective countries and India. Students admitted under this category will pay a higher fee as per table in clause 2 of part III of this APSP - 2019. The extra fee collected from these students will be used to give fee concessions to students on merit cum means criteria and scholarships for meritorious students.

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1.4 Application form fee of Rs 2,500/- (Rupees Two thousand Five Hundred only) in cash must be submitted at the time of purchasing the application form. Applicants are cautioned that this fee is non refundable. Therefore, they should only purchase this form if they are sure that they are eligible to apply under this category.

1.5 Candidates seeking admission under this category should apply on the application form available in the ‘Admission Brochure 2019-20’ Part-III available at the University only. International students can however apply by downloading the NRI/International student form (Form-N1 enclosed) and submitting it with the application fee.
2. Programmes offered by the University - Intake, minimum eligibility and selection criteria for the Year 2019-20 (for children/wards of NRI/International students)

<table>
<thead>
<tr>
<th>DESCRIPTION OF BRANCH</th>
<th>NO. OF SEATS FOR CHILD / WARD OF NRI's/INTERNATIONAL SEATS</th>
<th>FEE STRUCTURE (ANNUAL)</th>
<th>ELIGIBILITY CRITERIA</th>
<th>SELECTION CRITERIA</th>
</tr>
</thead>
<tbody>
<tr>
<td>BBA</td>
<td>22</td>
<td>Rs. 2,40,000/- or equivalent foreign exchange</td>
<td>10+2 (English Medium) examination conducted by Central Board of Secondary Education or equivalent examination from a recognized board with an overall aggregate of minimum 50% in Class 12th. Additionally, the applicant should have secured not less than 50% marks in Mathematics/Accountancy for BCom (H) &amp; not less than 50%.</td>
<td>Children/ward of NRI's/International Students will be admitted on the basis of merit in Class XII or equivalent on “first-come-first-serve” basis subject to availability of seats and compliance with the formalities with respect to sponsorship etc.</td>
</tr>
<tr>
<td>BCom (H)</td>
<td>13</td>
<td>Rs. 2,00,000/- or equivalent foreign exchange</td>
<td>The applicant should have secured not less than 50% marks in Mathematics/Economics for BA Eco (H) &amp; not less than 50%. (Rounding of Marks is not permitted. Therefore, a student with 49.9% marks or less than 50% (in mathematics) and 59.9% marks or less than 60% (in aggregate) will not be eligible to apply).</td>
<td></td>
</tr>
<tr>
<td>BA (H) Eco</td>
<td>9</td>
<td>Rs. 1,50,000/- or equivalent foreign exchange</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BA (H) Psychology</td>
<td>9</td>
<td>Rs. 1,50,000/- or equivalent foreign exchange</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MBA</td>
<td>7</td>
<td>Rs. 4,50,000/- or equivalent of foreign exchange</td>
<td>• Minimum 60% in class X and XII and minimum in 50% in Bachelors. Note: A candidate applying for admission to MBA degree programme under NRI category is exempted to appear for Entrance examinations.</td>
<td></td>
</tr>
</tbody>
</table>

(Rounding of marks in the aggregate and/or in the compulsory subject(s), wherever applicable, is not permitted.

3. IMPORTANT DATES

| APPLICATIONS AVAILABLE AT THE NORTHCAP UNIVERSITY CAMPUS WITH EFFECT FROM - | 13.02.2019 |
| LAST DATE FOR ACCEPTING OF APPLICATIONS AND CLOSE OF ADMISSIONS | 20.07.2019 |
| COMMENCEMENT OF ACADEMIC SESSION | 22.07.2019 |

3.1.1 Dates are subject to change solely at the discretion of the University. Change(s), if any, shall be notified in the press or website for the information of all concerned.
4. Documents to be verified/submitted with the application form for children/ward of NRI/International Students

<table>
<thead>
<tr>
<th>SR. NO.</th>
<th>DOCUMENTS</th>
<th>ORIGINAL DOCUMENT REQUIRED</th>
<th>SELF ATTESTED PHOTOCOPY REQUIRED</th>
<th>DOCUMENTS TO BE RETURNED ON THE SPOT AFTER VERIFICATION &amp; DEPOSIT OF FEES</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Application form for Admission of Children/Ward of NRI's (Form –N1)</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>2</td>
<td>NRI Certificate (Form-N2)</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>3</td>
<td>NRI Student Certificate (Form-N3)</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>4</td>
<td>Parent Certificate (Form-N4)</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>5</td>
<td>Copy of Address proof of NRI sponsor</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>6</td>
<td>Copy of Passport of NRI sponsor</td>
<td>No</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>7</td>
<td>Class X mark sheet</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>8</td>
<td>Class XII or equivalent mark sheet</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>9</td>
<td>Mark sheet of Bachelors degree or last set of result declared (Only for MBA)</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>10</td>
<td>Experience Certificates from the Employers (Only for MBA)</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>11</td>
<td>Certificate of Medical Fitness from a registered medical practitioner(Only for MBA)</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>12</td>
<td>Certificate of Migration (only in case class XII/Graduation passed from any other board/university other than Haryana board)</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>13</td>
<td>Character Certificate from school/Institution/University last attended.</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>14</td>
<td>Passport</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>15</td>
<td>Equivalence certificate from AIU (Only if passed class XII/Graduation from a foreign board).</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>16</td>
<td>Two copies of recent color good quality photographs (Size 3.5 X 4.5 cms)</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>17</td>
<td>Form N1 to N4, as applicable</td>
<td></td>
<td></td>
<td>Available as part of Application form</td>
</tr>
</tbody>
</table>

4.1 All original academic and personal certificates and testimonials like mark-sheets, school leaving certificates and other such documents (other than migration certificate) shall be returned by the University after their due verification and receipt of balance years fees (See para 5 & 6).
5. **REFUND/CANCELLATION POLICY**
Since children/wards of NRI's/International students are admitted on 'First-come-first-served' basis and not on the basis of merit of a common entrance test marks, in case of withdrawal at any stage, either before or after the last date of admission, no fee / fund by whatsoever name called is refundable.

6. **MID COURSE WITHDRAWALS**

6.1 Since no mid-course admissions can be made by the University to fill a vacancy caused by a mid-course withdrawal, No Objection Certificate (NOC) for a mid-course withdrawal to any student including children/ward of NRI/International students shall only be given by the University to a student after he/she has deposited the balance years fees and any other dues outstanding to the University as per Declaration cum Undertaking submitted at the time of admission.

7. **HELPLINE**
Queries if any, regarding the admissions process and or any aspect thereof may please be addressed to:

<table>
<thead>
<tr>
<th>Helpline</th>
<th>8448495100</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admissions Enquiry</td>
<td>9821314511</td>
</tr>
<tr>
<td></td>
<td>9821314513</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:somadmissions2019@ncuindia.edu">somadmissions2019@ncuindia.edu</a></td>
</tr>
<tr>
<td></td>
<td><a href="mailto:ncu@ncuindia.edu">ncu@ncuindia.edu</a></td>
</tr>
<tr>
<td>For General Queries</td>
<td>0124-2365811-13</td>
</tr>
<tr>
<td></td>
<td>0124-4195200</td>
</tr>
<tr>
<td></td>
<td>0124-4195229</td>
</tr>
<tr>
<td></td>
<td>0124-4195265</td>
</tr>
<tr>
<td>Website</td>
<td><a href="http://www.ncuindia.edu">www.ncuindia.edu</a></td>
</tr>
</tbody>
</table>

Date: 1 Feb 2019
Place: Gurugram
5. REFUND/CANCELLATION POLICY
Since children/wards of NRI’s/International students are admitted on ‘First-come-first-served’ basis and not on the basis of merit of a common entrance test marks, in case of withdrawal at any stage, either before or after the last date of admission, no fee / fund by whatsoever name called is refundable.

6. MID COURSE WITHDRAWALS
6.1 Since no mid-course admissions can be made by the University to fill a vacancy caused by a mid-course withdrawal, No Objection Certificate (NOC) for a mid-course withdrawal to any student including children/ward of NRI/International students shall only be given by the University to a student after he/she has deposited the balance years fees and any other dues outstanding to the University as per Declaration cum Undertaking submitted at the time of admission.

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Queries if any, regarding the admissions process and/or any aspect thereof may please be addressed to:

Helpline
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9821314513
Email
somadmissions2019@ncuindia.edu
ncu@ncuindia.edu
For General Queries
0124-2365811-13
0124-4195200
0124-4195229
0124-4195265

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ANNEXURES & FORMS
(NRIs/International Students)
The Vice Chancellor,
The NorthCap University
Sector – 23A
Gurugram

SUBJECT:-APPLICATION
FORM
FOR
ADMISSION
OF
CHILD/WARD
OF
NRI’S/INTERNATIONAL
STUDENTS
2019-20

Dear Sir,

In response to your Admission Notice uploaded on website, I submit as under:

1) I Mr/Ms _________________________________________________ am a Non Resident Indian as defined under the Income Tax Act and presently
resident of _______________________________________________________________________________________________________________
________________________________________________________________________________________________________________________

2) After personally scanning your website, and being satisfied with the reputation enjoyed by your University including its approvals, infrastructure,
faculty and other facilities, I hereby wish to apply for admission w.e.f. 2019-2020 under the 15% category allocated at your University for
children/wards of Non Resident Indians/International students for my child/ward Mr/Ms _________________________________________________

a) Bachelor of Business Administration (BBA)
b) Bachelor of Commerce B.Com (H)
c) Master of Business Administration (MBA)

3) I have read and understood that The NorthCap University has been established by the Haryana State Legislature under The Haryana Private

4) I have read and understood that The NorthCap University is a Private Self Financed multi disciplinary University recognized and has the right to confer
degrees under Section 22(1) of the UGC Act, 1956. I also find that The NorthCap University has been included by UGC in their select list of approved
Universities. This list of recognized Universities can be obtained from the UGC website www.ugc.ac.in

5) I hereby agree and undertake that if admitted, my child/ward shall abide by all the rules and regulations of The NorthCap University from time to time
The Vice Chancellor,
The NorthCap University
Sector – 23A
Gurugram

SUBJECT:-APPLICATION FORM FOR ADMISSION OF CHILD/WARD
OF NRI'S/INTERNATIONAL STUDENTS 2019-20

Dear Sir,

In response to your Admission Notice uploaded on website, I submit as under:

1) I Mr/Ms _________________________________________________ am a Non Resident Indian as defined under the Income Tax Act and presently resident of ______________________________________________________________________________________________________________________________________________________________

2) After personally scanning your website, and being satisfied with the reputation enjoyed by your University including its approvals, infrastructure, faculty and other facilities, I hereby wish to apply for admission w.e.f. 2019-2020 under the 15% category allocated at your University for children/wards of Non Resident Indians/International students for my child/ward Mr/Ms ________________________________________________ as per the under mentioned preference:

   a) Bachelor of Business Administration (BBA)

   b) Bachelor of Commerce B.Com (H)

   c) Master of Business Administration (MBA)

3) I have read and understood that The NorthCap University has been established by the Haryana State Legislature under The Haryana Private Universities (Third amendment) Act, 2009.

4) I have read and understood that The NorthCap University is a Private Self Financed multi disciplinary University recognized and has the right to confer degrees under Section 22(1) of the UGC Act, 1956. I also find that The NorthCap University has been included by UGC in their select list of approved Universities. This list of recognized Universities can be obtained from the UGC website www.ugc.ac.in

5) I hereby agree and undertake that if admitted, my child/ward shall abide by all the rules and regulations of The NorthCap University from time to time including but not limited to attendance, course work, Internal/External Examination and evaluation, matters of discipline, timely payment of fee etc.
BY HAND  _______________  2019

The Vice Chancellor,
The NorthCap University
Sector – 23A
Gurugram

Dear Sir,

Further to my application dated _________________ received by you vide your receipt no. ___________________________

I, Mr/Ms________________
______________________________________________ resident of ______________________________________________________________________
________________________________________________________________

enclose herewith non refundable Cash/Draft/Cheque No ________________ dated ________________ drawn on _________________________________ amounting to __________________/- towards

the first years Annual Fee to secure the admission of my child/ward Mr/Ms ______________________________________________ in the

______________

course/discipline/ programme ____________________________________________________________________________________.

Since I am securing my admission on ‘first-come-first -served’ basis, I understand and agree that this fee deposited by me is non–refundable under any circumstances whatsoever and change of branch/discipline/programme is also not possible under any circumstances hereafter.

I also understand and appreciate that no mid-course admissions can be made by the University to fill a dropout seat. Under the circumstances, I unambiguously agree that, since I am not furnishing a Bank Guarantee/Bond for the balance year’s fees, in case my child/ward withdraws his/her admission mid-course i.e. before the completion of the degree, I shall have to pay the balance years fee to the University since the seat shall remain vacant as per the decision of the Hon'ble Supreme Court of India.

I am aware that having taken a seat under NRI category on ‘first-come-first-served’ basis, I cannot apply for a seat in the Resident Indian category for my son/daughter/ward and the latter shall automatically stand cancelled, if applied. Lastly, I am also aware that I can withdraw or cancel my wards NRI seat only after paying the balance years fees.

Yours faithfully,

NAME OF NRI WITH SIGNATURE

6) I hereby confirm that I have read the rules & regulations governing these admissions including the minimum eligibility criteria and the Annual fee as per clause 2 above which is subject to a year on year increase of 3%.

7) If admitted, I confirm that I shall continue to pay the fee annually in advance, failing which, the admission of my child/ward is liable to be cancelled as per the rules of the University.

8) I understand and agree to submit within 10 days from the date of submission of the application a certificate of equivalence from the Association of Indian Universities (AIU) / Foreign cell of the Parent University in the event the admission is sought on the basis of an equivalent qualification obtained overseas. I fully understand and agree that the application would be rendered ineligible for consideration in the absence of this certificate of equivalence.

9) I understand and agree that Ragging and/or Smoking and/or use of Mobile Phone within the premises of the University and/or its hostels is illegal and strictly prohibited unless otherwise stated. I understand that the University has a ZERO Tolerance policy for indulging in any such act and that, if my son/daughter/ward found engaging in any such act(s) or any other unlawful act(s) directly or indirectly, besides Police/Legal Action against him/her, he/she shall be expelled from the University. In such an event no fee by whatsoever name called shall be refundable.

10) I understand and agree that if admitted, the fee paid by me by whatsoever name called shall be non-refundable in part or whole under any circumstances.

11) I am aware that having applied/secured a seat under NRI category on ‘first-come-first-served’ basis, I cannot apply for a seat in the Resident Indian category for my son/daughter/ward and the latter shall automatically stand cancelled, if applied.

12) I also understand and agree once I have accepted the offer of admission for my child/ward, and deposited the fee to secure his/her admission, he/she will not be eligible to change his/her course/discipline under any circumstances whatsoever.

13) I also understand and agree that if I withdraw /cancel the admission of my son/daughter/ward after depositing the first year fee, I shall also be liable to pay the balance years fee to the University.

Thanking You,

Yours faithfully,

NAME OF NRI WITH SIGNATURE
Dear Sir,

Further to my application dated _______________ received by you vide your receipt no. ___________________________ I Mr/Ms__________________ resident of ______________________________________________________________________

______________________________________________

enclose herewith non refundable Cash/Draft/Cheque No ____________________________ dated ___________________ drawn on _________________________________ amounting to ___________________/- towards the first years Annual Fee to secure the admission of my child/ward Mr/Ms _______________________________________________ in the course/discipline/programme ____________________________________________________________________________________.

Since I am securing my admission on 'first-come-first-served' basis, I understand and agree that this fee deposited by me is non-refundable under any circumstances whatsoever and change of branch/discipline/programme is also not possible under any circumstances hereafter.

I also understand and appreciate that no mid-course admissions can be made by the University to fill a dropout seat. Under the circumstances, I unambiguously agree that, since I am not furnishing a Bank Guarantee/Bond for the balance year's fees, in case my child/ward withdraws his/her admission mid-course i.e. before the completion of the degree, I shall have to pay the balance years fee to the University since the seat shall remain vacant as per the decision of the Hon'ble Supreme Court of India.

I am aware that having taken a seat under NRI category on 'first-come-first-served' basis, I cannot apply for a seat in the Resident Indian category for my son/daughter/ward and the latter shall automatically stand cancelled, if applied. Lastly, I am also aware that I can withdraw or cancel my wards NRI seat only after paying the balance years fees.

Yours faithfully,

NAME OF NRI WITH SIGNATURE
Dear Sir,

I, Mr/Ms __________________________________________ hereby confirm that I am seeking and accepting admission at The NorthCap University under the NRI category as the child/wards of Mr/Ms ____________________________________ who is a Non Resident Indian in the course/discipline/programme _____________________________________________.

I hereby declare that, as per the rules, my full fee shall be paid by him/her for all years of the degree annually in advance each year. I understand and agree that my admission and continuation thereof shall be automatically cancelled if I fail to deposit the Annual fee on time to the University for any reason whatsoever and/or if I fail to comply with any other rules and regulations of the University from time to time.

I am aware that having taken a seat under NRI category on ‘first-come-first-served’ basis, I cannot apply for a seat in the Resident Indian category and the latter shall automatically stand cancelled, if applied. I am also aware that the course/discipline cannot be changed by me hereafter under any circumstances.

Lastly, I am also aware that I can withdraw or cancel my NRI seat only after paying the balance years fees.

NAME OF STUDENT WITH SIGNATURE
Dear Sir,

I, Mr/Ms ____________________________ hereby confirm that I am seeking and accepting admission at The NorthCap University under the NRI category as the child/wards of Mr/Ms ____________________________ who is a Non Resident Indian in the course/discipline/programme ____________________________.

I hereby declare that, as per the rules, my full fee shall be paid by him/her for all years of the degree annually in advance each year. I understand and agree that my admission and continuation thereof shall be automatically cancelled if I fail to deposit the Annual fee on time to the University for any reason whatsoever and/or if I fail to comply with any other rules and regulations of the University from time to time.

I am aware that having taken a seat under NRI category on 'first-come-first-served' basis, I cannot apply for a seat in the Resident Indian category and the latter shall automatically stand cancelled, if applied. I am also aware that the course/discipline cannot be changed by me hereafter under any circumstances. Lastly, I am also aware that I can withdraw or cancel my NRI seat only after paying the balance years fees.

NAME OF STUDENT WITH SIGNATURE
Dear Sir,

I, Mr./Ms. __________________________________, father/mother of Mr./Ms. __________________________________, hereby confirm that I have appointed Mr./Ms. _________________________________ who is a Non-Resident Indian as the guardian / sponsor of my son/daughter Mr./Ms. __________________________________. Mr./Ms. ____________________________________ shall be paying the Annual fee of my son/daughter for all four years. I understand and agree that the admission of my son/daughter shall be automatically cancelled in the event his/her aforesaid appointed guardian / sponsor fails to deposit the full fee on time to the University as may be applicable.

Also, I agree that since I nor the guardian / sponsor is furnishing a Bank Guarantee/Bond for the balance years fees as per decision of the Hon'ble Supreme Court of India, in case my child/ward withdraws his/her admission before the completion of the degree, his / her appointed guardian / sponsor shall have to pay the balance years fees to the University since the seat shall remain vacant. In the event he / she does not, I shall be liable to pay the same.

I am aware that having taken a seat under NRI category on 'first-come-first-served' basis, I cannot apply for a seat in the Resident Indian category for my son / daughter / ward and the latter shall automatically stand cancelled, if applied. Lastly, I am also aware that I can withdraw or cancel my Child / Wards NRI/International students seat only after paying the balance three years fees.

Yours faithfully,

NAME OF FATHER / MOTHER OF THE STUDENT

WITH SIGNATURE
Dear Sir,

I Mr/Ms. __________________________________ father/mother of Mr./Ms __________________________________ hereby confirm that I have appointed Mr./Ms. _________________________________ who is a Non-Resident Indian as the guardian / sponsor of my son/daughter Mr./Ms. ____________________________________shall be paying the Annual fee of my son/daughter for all four years. I understand and agree that the admission of my son/daughter shall be automatically cancelled in the event his/her aforesaid appointed guardian / sponsor fails to deposit the full fee on time to the University as may be applicable.

Also, I agree that since I nor the guardian /sponsor is furnishing a Bank Guarantee/Bond for the balance years fees as per decision of the Hon’ble Supreme Court of India, in case my child/ward withdraws his/her admission before the completion of the degree, his / her appointed guardian /sponsor shall have to pay the balance years fees to the University since the seat shall remain vacant. In the event he / she does not, I shall be liable to pay the same.

I am aware that having taken a seat under NRI category on ‘first- come- first – served’ basis, I cannot apply for a seat in the Resident Indian category for my son / daughter / ward and the latter shall automatically stand cancelled, if applied. Lastly, I am also aware that I can withdraw or cancel my Child / Wards NRI/International students seat only after paying the balance three years fees.

Yours faithfully,

NAME OF FATHER / MOTHER OF THE STUDENT
WITH SIGNATURE
Thank you for your interest in The NorthCap University. We expect our students to have the motivation to go through a rigorous programme and realize their full potential. We offer an extraordinary educational environment - a place to define your aspirations and prepare to achieve them.

OPEN DAYS

Book a place on our Open Days, where you can meet the Faculty and know about the academic structure of the University, explore our Campus and discover more about the courses that have ignited your interest. We shall also take you around the campus, which will give you an insight to explore our facilities and services.

Virtual Tour
Take a virtual tour, giving you a panoramic view of the whole campus and facilities available - please visit

http://www.ncuindia.edu/virtual_tour

Connect and explore
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