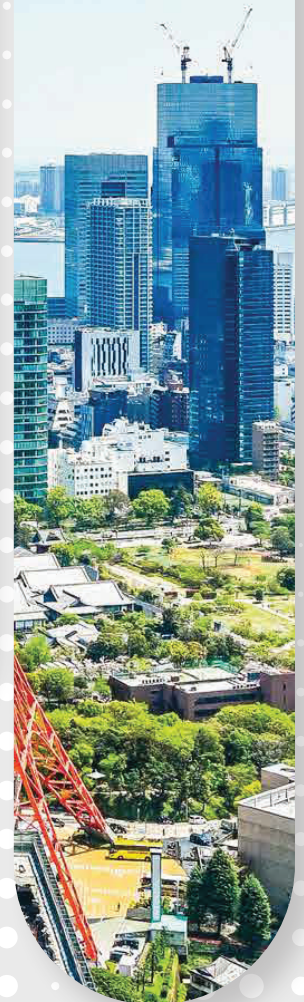




芝浦工業大學

SHIBAURA INSTITUTE OF TECHNOLOGY

Semester Abroad at SIT, Japan



About The NorthCap University

Established in 1996, formerly known as ITM University, The NorthCap University is a progressive multidisciplinary university located in the city-center of Gurugram, Haryana. The university operates multiple schools and departments in its state-of-the-art urban campus and hosts a diverse student body of engineering, technology, management, liberal arts, law, media and entertainment, online learning, business and applied science aspirants.

Quality Benchmarks



Accredited by the National Assessment and Accreditation Council (NAAC) as **Grade 'A' University**



Received Quacquarelli Symonds (QS) 5 Star in Teaching, Employability, Academic Development, Inclusiveness and Online Learning



All India Rank Band of 151-200 in the university Category - National Institutional Ranking Framework (NIRF), 2023



Among Top-30 'Best Performer Universities' in Atal Ranking of Institutions on Innovation & Achievements (ARIIA)



School of Engineering & Technology has been ranked No. 1 in Haryana, No. 2 in North India and Top Engineering College of Super Excellence in the GHRDC Engineering Survey, 2024



Received Gold Band in Green Ranking Survey 2024 for Sustainable Institutions of India, by R. World Institutional Ranking



NCU students spending a semester in Japan engaged in a transformative experience that combines academic enrichment with deep cultural immersion, bridging global learning with practical insights into advanced Japanese technology.



About Shibaura Institute of Technology

Shibaura Institute of Technology (SIT) is one of Japan's leading universities, renowned for its strong emphasis on science, engineering, and technology. Established in 1927, SIT fosters innovation and global collaboration, offering students cutting-edge research opportunities and practical learning experiences.

Located in Tokyo's vibrant technological hub, SIT combines academic rigor with a commitment to innovation, making it an ideal destination for students seeking to advance their expertise in science and technology while experiencing Japan's unique culture and industry.

Rankings

34th in the THE Japan University Rankings 2023.

461-470 band in the QS Asia University Rankings 2025

The NCU Advantage

- Summer Immersion
- Semester Exchange (Sandwich) Programme with Full Waiver of Admission and Tuition fees
- Collaboration opportunities for research
- TOEFL/IELTS waived

Eligibility Criteria

- Must have completed one year at NCU.
- Good CGPA-minimum 7.5/10
- No backlogs
- No disciplinary case
- Good feedback from the mentor and the department
- NCU (Official Transcripts).
- English Language Proficiency Certificate issued by NCU.
- Copy of Valid Passport.

Estimated Cost of Education at SIT

- Tuition Fees: waived
- Admission Fees: waived
- Application (Registration) Fee: JPY 30,000
- Estimated housing and food cost: JPY 80,000

Q1. What is semester abroad program with SIT Japan?

Ans. Semester abroad program allow undergraduate students and graduate students to take a full fall or spring term at SIT. Undergraduate students can even spend a full academic year abroad with early planning.

Q2. Who should take Semester Abroad Program with SIT?

Ans. NCU students who have completed their first year of program in Sciences or Engineering at NCU. After one year, they can apply for Semester Abroad Program at SIT.

Q3. What are the advantages of Semester Abroad Program with SIT?

Ans. Semester Abroad Program with SIT will enhance, through both curricular and co-curricular activities, a range of opportunities which can expand the global understanding of the SIT Japan community. It fosters cross-culture communication skills, widens networks, and provide opportunists for high income jobs and further education transformative life journey.

Q4. What are the eligibility criteria for applying for Semester Abroad Program?

Ans. Students after completing one year in NCU with:

- Good CGPA –minimum 7.5/10
- No backlogs
- No disciplinary case
- Good feedback from the mentor and the department

Q5. How to apply for Semester Abroad Program?

Ans. After submitting your nomination via the Google Form sent by International Relations Office (IRO), NCU students must wait to be contacted for an interview with the IRO panel.

Q6. What is the duration of Semester Abroad program?

Ans. Two semester exchange program is there:

Spring Semester –Mid-March to End of July

Fall Semester – Mid-August to End of December

Q7. What is the deadline of filling the application?

Entry Period	Deadline to submit application
Spring Semester Entry	October 31 st
Fall Semester Entry	April 30 th

Q8. What is the selection process for Semester Abroad program at SIT Japan ?

Ans. After applying through Google form sent by IRO, NCU student have to

- Wait for the shortlist to confirm if your name has been selected
- Appear for interview before the panel on the date communicated by IRO, NCU
- Wait for the merit list issued by IRO

- Selected students have to submit consent form signed by their parents to the IRO
- IRO will submit the nominations to SIT Japan International office.
- Wait for acceptance letter /mail from SIT Japan.

Q9. Once Selected what all documents students have to submit to IRO office?

Ans. List of Documents to be submitted by students to IRO:

- Transcript signed by COE
- Photocopy of passport
- Consent form original
- Air ticket photocopy (after booking)
- Copy of visa
- Bank statement and affidavit from the sponsor

Q10. After Selection by IRO, is admission guaranteed in SIT Japan?

Ans. Students have to wait for Acceptance letter from SIT Japan after the submission of nomination by IRO NCU.

Q11. What is the process after receiving acceptance from SIT Japan and what are the documents required for that?

Ans. After Acceptance apply as follows:

- Submit your SIT application
- Pay your application Registration fee: JPY 30,000 (Approx. Rs. 17,000 Indian Rupee) (*The application (registration) fee must be paid at the time of application)
- Submit NCU Transcript to SIT
- Submit English Language Proficiency Certificate issued from Dean Academics office, NCU

Q12. How can I apply for or where can I find information about my accommodation?

Ans. During online session with SIT, you will be guided for accommodation or you can also check on website.

Q13. What is the process and documents required for getting visa?

Ans.

- Students must fill Visa Application form the Japanese embassy or consulate
- Valid Passport
- Visa application form
- One photograph taken within the past 3 months
- Certificate of Eligibility – the original document and one copy
- Certificate of Admission – received from SIT
- Other additional documents the specific consulate may ask for, depending on the country.

Q14. What is Certificate of Eligibility and from where can I get the Certificate of Eligibility for visa process?

Ans. The Certificate of Eligibility for Japan is a document you have to get before you can apply for a long-term Japan Visa, such as a Work Visa, Student Visa. However, it is the Immigration Services in Japan who issue Certificates of Eligibility. To apply for a Student Visa in Japan, you will need a Certificate of Eligibility (COE) as one of the application documents. SIT will apply for your COE at the immigration bureau in Japan on behalf of you and send it to you. Once COE is issued, SIT will send the COE to your home university.

Q15. What all documents are required to get Certificate of Eligibility Immigration Services from Japan?

Ans.

- A completed Certificate of Eligibility Application Form (downloadable from the website of the Japan Immigration Services Agency)
- Passport-size picture of yourself, with dimensions: 4cm x 3cm
- Any additional documents, as related to your purpose of travel, such as a letter of admission into a Japanese educational institution, if you are an international student
- The Japan Certificate of Eligibility is free of charge

Q16. What is the fee for visa processing? Students have to pay visa processing fee or not?

Ans. Students are responsible for covering the visa processing fees themselves. The fees for Japan visas are as follows:

- Single-entry visa: 3,000 Yen
- Double-entry or multiple-entry visa: 6,000 Yen
- Transit Visa: 700 Yen

Q17. How long is the Visa application examination period?

Ans. The standard processing period, when it does not have any problem on contents of the application, takes five working days from the next day after the date of the acceptance of application. Meanwhile, it may take longer than usual if a large number of visa applications converge at a short-time period.

Q18. What Is the estimated expenditure per month in Tokyo, Japan?

Ans. The estimated monthly expenditure in Tokyo, Japan is approximately 80,000 JPY, which includes housing and food. Personal expenses are not included in this amount.

Q19. Can I get student study loan for Semester Abroad program?

Ans. Yes, once you are successfully accepted into any program at SIT Japan, you can apply for a study loan with all leading banks using the acceptance letter or admission confirmation letter.

Q20. How my courses at NCU will be mapped with courses at SIT Japan?

Ans. Your respective department will map your SIT courses with the courses at NCU and submit the mapped course list to the Dean Academics Affairs and the Dean International Affairs.

Q21. How my result at SIT Japan will be mapped with NCU result?

Ans. The official transcript from SIT is received by the IRO office at NCU, which then shares it with the Dean Academics Office. The transfer of credits is processed by the Dean Academics Office.

Q22. While students were mapping their courses at NCU, did they receive a course list from SIT Japan?

Ans. To find out which courses are running in SPRING/FALL: Go to Study at SIT > Exchange Programs> Course Taking Sandwich Program > Course Schedule and Registration > Look under "SIT Mobility Program Participants" >Check all the available courses by clicking "All courses" or select by the department. You can take courses from any department >You can take courses from both the Undergraduate and Postgraduate levels if you meet the prerequisites for each course>You need to confirm the syllabus for each course >Be aware of the campus location. Each campus is far from the other, so please consider the travel time to each campus when registering for courses. All students must attend classes for a minimum of 600 minutes per week for the entire semester in order to maintain their student visa.

Q23. Do I need to pay Semester fee of NCU before going for Semester Abroad Opportunity at SIT Japan?

Ans. Yes, you must pay NCU semester fee before going to SIT.

Q24. Do I need to nominate myself?

Ans. No, the IRO at NCU submits the nominations to the SIT International Office.

Q25. What is the pre-departure session with IRO and is it mandatory to attend the session?

Ans. Yes, attending the Pre-Departure Session is mandatory for every student participating in the semester exchange program. This session serves as a farewell for exchange students and provides essential practical information to help them prepare for their experience abroad. These highly informative sessions are designed to equip students with the necessary knowledge and guidance for their upcoming journey to another country.

Q26. What if I get re-appear in courses at SIT Japan?

Ans. Normally, this situation does not occur with students participating in the semester abroad program. However, if a student gets a reappear in SIT, the student will need to reappear for the course at NCU.

Q27. Is orientation program by SIT for International student mandatory?

Ans. Yes, the orientation program is mandatory for international students to help them navigate the city.

Q28. Can I work part-time as an international student in Japan?

Ans. Yes, international students with a valid student visa are permitted to work part-time (up to 28 hours per week) during the academic term and full-time during vacation periods, subject to certain restrictions and regulations.





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