



**MINUTES OF THE XXXIX MEETING OF THE  
GOVERNING BODY HELD ON 01 MARCH 2024  
(FRIDAY) AT 11:30 A.M.**

**THE NORTHCAP UNIVERSITY  
SECTOR – 23A  
GURUGRAM – 122 017**

**MINUTES OF XXXIX GOVERNING BODY MEETING  
OF THE NORTHCAP UNIVERSITY  
HELD ON 01<sup>ST</sup> MARCH 2024 (FRIDAY) AT 11:30 A.M**

The following members attended the **XXXIX** Meeting of the Governing Body on **Friday, 1<sup>st</sup> March 2024 at 11:30 AM at The NorthCap University, Gurugram.**

S. No.	NAME	REPRESENTING	DESIGNATION
1.	Shri Avdhesh Mishra	Chancellor	Chairman
2.	Prof. Prem Vrat	Pro-Chancellor & Prof. of Eminence	Member
3.	Prof. (Dr.) Nupur Prakash	Vice-Chancellor	Member
4.	Smt. Indira Sharma (Attended Online via Zoom)	Deputy Director Higher Education, Dept. of Higher Education, Govt. of Haryana Official Representative, Higher Education Dept., Govt. of Haryana	Member
5.	Shri Shiv Saran Mehra	Founder Member Educate India Society	Member
6.	Dr. Zorawar Daulet Singh	Founder Member Educate India Society	Member
7.	Shri Akshay Makhija (Leave of Absence)	Nominee of the Sponsoring Body	Member
8.	Shri Chaitanya Chitta (Leave of Absence)	Representative of Cintana Education LLC	Member
9.	Shri Rajesh Marwaha, CA (Leave of Absence)	Financial Expert	Member
10.	Shri. Venkatesh Sarvasiddhi (Leave of Absence)	Technical Expert	Member
11.	Commodore Diwakar Tomar NM (Retd.)	Registrar	Member-Secretary

**MINUTES OF THE MEETING**

**WELCOME ADDRESS BY THE CHAIRMAN**

The Chairman stated that the agenda for the meeting has been clearly delineated in the program, and requested the Member Secretary to commence with the agenda of the day.

The Member Secretary welcomed all members to the XXXIX meeting of the Governing Body, and informed that the XXXVIII meeting of the Governing Body was held on 31<sup>st</sup> October 2023.

**ITEM No. 1:**  
(Member Secretary)

**Confirmation of minutes of the XXXVIII meeting of the Governing Body held on Wednesday, 31<sup>st</sup> October 2023.** Minutes of the XXXVIII meeting of the Governing Body held on 31 October 2023 were confirmed and are placed at **Annexure 1. Action taken points** of the previous meeting held on 31 October 2023 are summarized as under:

Agenda Item	Point in Brief	Action Taken
Item No 2B	Admission Intake and Fee Structure	<ul style="list-style-type: none"> <li>BSc VFX and Animation, and BCA Media and IT programmes have been introduced in CME, under the Department of CSE. These programmes offer students diverse career pathways, including the opportunity to pursue roles as UI/UX designers and Visual effect creators in film industry.</li> <li>MA(Psy) and MA (English) programmes are being offered in the Academic Year 2024-25.</li> </ul>
Item No 2D	Update on International Relations Office	<ul style="list-style-type: none"> <li>IRO Booklet bringing out key features of international partnerships has been prepared.</li> <li>Immersion programmes are being offered with other Univs other than ASU also.</li> </ul>
Item 2F	Creation of Centre for Media and Entertainment (CME)	<ul style="list-style-type: none"> <li>Infrastructure of CME being upgraded with construction of two State of the Art Studios for Sound and Films related work.</li> <li>Three dedicated lab spaces containing iMacs and high-end Windows PCs to cater for Game development, VFX &amp; Animation projects being established.</li> <li>Proposal to Introduce BA in Journalism and Media Production from the Academic Year 2024-25 is being put up for approval of DHE Haryana, keeping in view UGC guidelines and compliance as per NEP 2020.</li> </ul>
Item No 3	Presentation by HOD-CSE	<ul style="list-style-type: none"> <li>Research mentor groups formed to increase number of publications.</li> <li>Research grant proposals for DST FIST and DST PURSE being prepared with VC, NCU as Chief Project Investigator &amp; HoD CSE as Co-PI.</li> <li>Registration process for PhD programs has been simplified. NPET exam for working</li> </ul>

		<p>professionals now has only multiple-choice questions on logical/ analytical sections rather than hard core theoretical content.</p> <ul style="list-style-type: none"> <li>• While applying online, documents attached with the PhD applications are verified quickly by RDIL.</li> <li>• Three working professionals/ govt officials enrolled in the current semester – from IBM, Microsoft and Govt of Haryana.</li> <li>• Level 1 AWS foundations have been mapped with relevant courses with an outcome of 90% students completing the course with a badge. 33 students have completed Level 2 AWS Cloud Practitioner certification and 700 + students completed the AWS Foundation course.</li> </ul>
<b>Item No 8</b>	<p>(a) Proposed Salary Revision for Assistant Professor - PhDs only.</p> <p>(b) Audit of Private Universities by Quality Council of India. Letter be made to DHE Haryana seeking review of decision to conduct audit of Pvt Univs. by QCI.</p> <p>(c) Nomination of Mr Chaitanya Chitta on the Governing Body and Ms Malini Eliatamby as special invitee on the Board of Management of the NorthCap Univ - Letters be issued accordingly.</p>	<ul style="list-style-type: none"> <li>• Salary revision promulgated on 21 Nov 2023, for implementation with effect from 01 Dec 2023</li> <li>• Letter sent to DHE on 10 Nov 23.</li> <li>• Letters sent to Mr Chaitanya Chitta and Ms Malini Eliatamby on 20 Nov 2023.</li> </ul>

## **ITEM No. 2: POINTS FOR RATIFICATION**

(Member Secretary)

### **A. ADMISSION INTAKE & FEE STRUCTURE FOR ACADEMIC YEAR 2024-25.**

The Member secretary briefed the members regarding the admission intake & fee structure for the Academic Year 2024-25, which were deliberated and approved during the 39th Board of Management meeting held on 31 Jan 2024. Details of the Admission intake & fee structure for the Academic Year 2024-25 are as under:

#### **INTAKE:**



SCHOOL OF ENGINEERING TECHNOLOGY				
UNDERGRADUATE AND POST GRADUATE PROGRAMMES				
S. No.	Branch	Intake 22-23	Intake 23-24	Intake 24-25
1	<b>B Tech</b> <b>Computer Science Engineering</b> Specialization options 1) Full Stack Development 2) Cyber Security & Forensics 3) Cloud Computing 4) Data Science 5) Gaming, Augmented Reality (AR) and Virtual Reality (VR) 6) Artificial Intelligence & Machine Learning 7) Blockchain 8) IOT & 5G	540	400	450
2	<b>B Tech</b> <b>Electronics &amp; Communication Engineering</b> Specialization options 1) Internet of Things (IoT) 2) Embedded systems and VLSI design	30	NA	NA
3	<b>B Tech</b> <b>Mechanical Engineering</b> Specialization options 1) Robotics & Automation	20	NA	NA
4	Bachelor of Computer Applications (BCA) Specialization options 1) Web Application Development 2) Mobile Application 3) Animation & Gaming ( <b>Discontinued in 2023</b> )	100	60	50
5	Master of Computer Applications (MCA) (New Course launched in 2023)	NA	20	40
6	M Tech Computer Science Engineering Specialization options 1) Cyber Security & Forensics 2) Data Science	20	20	40
7	M Tech Civil Engineering Specialization options 1) Structural Engineering 2) Construction Engineering & Management 3) Environmental Engineering			
8	M Tech Mechanical Engineering			

	Specialization options 1) Mechanical Engineering 2) Thermal Engineering 3) Industrial & Production Engineering 4) Electrical Vehicles			
9	M Tech Electronics & Communication Engineering Specialization options 1) Communication Engineering 2) VLSI Design			
	Total	710	500	580

DEPARTMENT OF APPLIED SCIENCES				
S. No.	Branch	Intake 22-23	Intake 23-24	Intake 24-25
1	B.Sc Chemistry (Hons)	30	NA	NA
2	B.Sc Mathematics (Hons)	30	NA	NA
3	B.Sc Data Science	30	NA	NA
	Total	90	NA	NA

DEPARTMENT OF MANAGEMENT AND COMMERCE				
UNDERGRADUATE AND POST GRADUATE PROGRAMMES				
S. No.	Branch	Intake 22-23	Intake 23-24	Intake 24-25
1	B.Com (Hons)	90	50	50
2	B.Com (Hons) Financial Markets	30		
3	BA (Hons) English	30	20	50
4	BA (Hons) Economics	30	20	30
5	BA (Hons) Psychology	50	30	50

6	MA Psychology (New Course launched in 2023)	NA	20	20
7	MA English*	NA	NA	30
8	BBA	120	60	100
9	BBA -Business Analytics	30	60	50
10	BBA -Digital Marketing	30		
11	BBA -Entrepreneurship & Family Business	30		
12	MBA Specializations in HR / Finance / Marketing / Business Analytics	50	30	Mentioned in School of

				Business below
	Total	490	290	380

SCHOOL OF BUSINESS (2024)				
POST GRADUATE PROGRAMME				
S. No.	Branch	Intake 22-23	Intake 23-24	Intake 24-25
1	MBA Specializations in HR / Finance / Marketing	50	30	50
2	MBA- Business Analytics	NA	NA	50
	Total	-	-	100

SCHOOL OF LAW				
UNDERGRADUATE AND POST GRADUATE PROGRAMMES				
S. No.	Branch	Intake 22-23	Intake 23-24	Intake 24-25
1	BBA – LLB (Hons)	120	60	120
2	LLB (New Course launched in 2023)	NA	30	60
3	LLM Specialization options 1) Corporate Law 2) Human Rights 3) Intellectual Property Rights (IPR)	20	20	20
	Total	140	110	200

DEPARTMENT OF MEDIA AND ENTERTAINMENT				
UNDERGRADUATE PROGRAMMES				
S. No.	Branch	Intake 22-23	Intake 23-24	Intake 24-25
1	B.Sc Sound Engineering	NA	40	40
2	B.Sc Visual Communication	NA	40	40
3	B.Sc Visual Effects and Animation	NA	40	
4	BCA Game Development	NA	40	120
5	BCA Media and Information Technology	NA	40	
	Total		200	200
Final Total		1430	1100	1460

CENTRE FOR DISTANCE AND ONLINE EDUCATION				
UNDERGRADUATE PROGRAMMES (ONLINE LEARNING MODES)				

S. No.	Branch	Intake 22-23	Intake 23-24	Intake 24-25
1	BBA -OL Mode	NA	50	50
2	B.Com-OL Mode	NA	50	50
	Total		100	100

\*Approval Awaited

An Increase / decrease in intake within disciplines of 20% could take place within the total intake, without compromising quality and minimum eligibility criteria. Supernumerary seats prescribed by UGC for PM Cares for Children scheme may be added to certain programs.

### FEE STRUCTURE:

The Member Secretary informed the members that the Fee structure for the year 2024 has been finalized and approved during the 39<sup>th</sup> Board of Management meeting held on 31 Jan 2024. In the case of fee structure, there has been an average increase in fee of approximately 3%. The fee structure is to be submitted to the Department of Higher Education, Government of Haryana in terms of Para 36 of Haryana Private Universities Act, 32 of 2006, for information, 30 days prior to the commencement of the new Academic Session.

Details of Fee Structure for the Academic Year 2024-25 is placed below:

ANNUAL FEE (IN Rs.)									
S.No	PROGRAMME	2022 - 23		2023 - 24		2024-25			
		INDIAN STUDENTS	NRI STUDENTS	INDIAN STUDENTS	NRI STUDENTS	INDIAN STUDENTS			NRI STUDENTS
		TOTAL ANNUAL FEE	TOTAL ANNUAL FEE	TOTAL ANNUAL FEE	TOTAL ANNUAL FEE	TUITION FEE	DEVELOPMENT FEE	TOTAL ANNUAL FEE	NRI / INTERNATIONAL FEE
1	B.Tech CSE	268000	382000	300000	428000	247200	61800	309000	441000
2	BCA	134000	206000	150000	230000	124000	31000	155000	237000
3	M.Tech (2 Years)	167000	218500	175000	NA	144000	36000	180000	NA
4	M.Tech (Part Time)	96000	NA	NA	NA	NA	NA	NA	NA
5	MCA	NA	NA	175000	NA	144000	36000	180000	276000
6	B.Sc (Hons) Maths	112000	159000	NA	NA	NA	NA	NA	NA
7	B.Sc (Hons) Data Science	144000	201000	NA	NA	NA	NA	NA	NA
8	B.Sc (Hons) Chemistry	112000	159000	NA	NA	NA	NA	NA	NA
9	BBA	191000	262000	220000	302000	181600	45400	227000	311000
10	BBA Digital Marketing	221000	290000	245000	321000	201600	50400	252000	331000
11	BBA Business Analytics	221000	290000	245000	321000	201600	50400	252000	331000

12	BBA Entrepreneurship & Family Business	221000	290000	245000	321000	201600	50400	252000	331000
13	B.Com (Hons)	149000	218500	170000	249000	140000	35000	175000	256000
14	B.Com (Hons) Financial Markets	149000	218500	185000	271000	152800	38200	191000	279000
15	BA (Hons) Economics	109000	164000	130000	301000	107200	26800	134000	310000
16	BA (Hons) Psychology	109000	164000	115000	173000	94400	23600	118000	178000
17	MA Psychology	NA	NA	150000	263000	124000	31000	155000	271000
18	BA (Hons) English	103000	154500	130000	315000	107200	26800	134000	324000
19	MA English*	NA	NA	NA	NA	124000	31000	155000	271000
20	MBA	355000	515000	425000	616000	360000	90000	450000	634000
21	BBA-LLB (Hons.)	179000	273000	195000	297000	160800	40200	201000	306000
22	LLB (3 Years)	160000	244000	160000	266500	132000	33000	165000	274000
23	LLM	123000	NA	205000	NA	168800	42200	211000	NA
24	B.Sc Sound Engineering	NA	NA	300000	NA	160000	40000	200000	316000
25	B.Sc Visual Communication	NA	NA	150000	NA	120000	30000	150000	230000
26	B.Sc Visual Effects and Animation	NA	NA	150000	NA	120000	30000	150000	230000
27	BCA Game Development	NA	NA	150000	NA	124000	31000	155000	237000
28	BCA Media and Information Technology	NA	NA	150000	NA	124000	31000	155000	237000
29	BBA in OL mode	NA	NA	50000	NA	NA	NA	50000	NA
30	B. Com in OL mode	NA	NA	50000	NA	NA	NA	50000	NA

\*Approval Awaited

### Points Discussed:

1. It was highlighted by the Hon'ble VC that based on past admissions, the combined intake for BBA Specialisations i.e. Business Analytics, Digital Marketing & Entrepreneurship & Family Business has been decided as 50 for the Academic year 2024-25.

### B. UPDATE ON PLACEMENTS

It was brought out that a presentation was made by Director CPAA in the 38<sup>th</sup> Board of Management Meeting held on 31<sup>st</sup> January 2024 briefing the Members on the status of placements, plan for the students not placed so far, activities calendar for the next 2 months and the Alumni activities planned in the even semester (Jan-June 2024). Post discussions it was decided that the CPAA should engage in comprehensive discussions with companies to discern the specific skill sets they are seeking in the students to identify any existing gaps. With regards the low numbers of company that

have visited the campus so far, the Director CPAA had brought out that besides the 62 companies that have visited till date, 50 more are lined up to visit in the month of Feb/ March 2024. He highlighted a shift in the hiring strategy of companies, indicating a move away from bulk recruitment. Instead, companies now focus on specific skill set and certification requirements before the conduct of interviews. Dr. Rohit also brought out the impact of COVID-19 on the IT sector, where companies initially hired extensively due to requirements in those days, but are now downsizing their manpower. The necessity for enhanced coordination between the CPAA and various departments was emphasized in order to facilitate a more comprehensive understanding of companies' requirements. Also, the importance of conducting Exit Interviews with companies to obtain feedback for facilitating a meaningful gap analysis for the purpose of identifying areas of improvement was highlighted.

**C. ACADEMIC CALENDAR PRESENTED BY DEAN ACADEMICS FOR THE EVEN SEMESTER (JAN – JUN 2024) FOR THE ACADEMIC YEAR 2023-24.**

The Academic Calendar for the Even Semester (Jan-June 2024) of Academic Year 2023-24 was deliberated and approved by the Board of Management in its 39<sup>th</sup> meeting held on 31 Jan 2024. Details are placed at **Annexure 2**.

**D. CONDUCT OF CONVOCATION CEREMONY**

During the 39<sup>th</sup> meeting of the Board of Management held on 31 Jan 2024, the Member Secretary had brought out that the Convocation Ceremony for conferring degrees and awards to graduating students is the culmination of years of hard work by the students and is an important and solemn occasion for the university. He highlighted that to continuously improve the convocation experience, based on past years convocation ceremonies, the conduct of future convocation ceremonies has been re-examined, and presented two options for conduct of future convocations. Post discussions on the subject, the members of the Board of Management decided that a small core group should examine various options with their pros and cons, and propose a suitable option, which can be approved subsequently.

**E. EXPULSION FROM UNIVERSITY FOR ADOPTING UNFAIR MEANS DURING MAJOR EXAMS – TWO STUDENTS**

The member secretary brought out that two students (20BBA044) Tushar Rana and (20BBA019) Jatin Yadav were caught using unfair means during the major examinations conducted in Dec 2023. On examination it emerged that they were repeat offenders and had been caught using unfair means earlier also. Being repeat offenders, the students were expelled from the university with effect from 10 Jan 2024. During the 39<sup>th</sup> meeting of the Board of Management held on 31 Jan 2024, the Member Secretary brought out that (20BBA019) Jatin Yadav had filed a plea in response to his expulsion, apologizing and admitting his mistakes, and seeking pardon and revoking of the expulsion, with the assurance that he would not indulge in unfair means and obey all rules and regulations of the university. The members discussed the issue, and it was decided that the appeal of Jatin Yadav should be forwarded to the Hon'ble Chancellor for his consideration. This issue is covered as a separate Agenda Item for the current meeting.

### **Points Discussed:**

1. The member secretary informed the members that letter seeking fresh approval for commencing the MA (English) program from the Academic Year 2024-25 has been forwarded to the Director Higher Education, Govt. of Haryana on 28 Feb 2024.
2. Mr. Shiv Mehra requested the representative of Director Higher Education Ms Indira Sharma to expedite approval of the same.

**The members discussed all the points which were approved in the last Board of Management meeting and ratified the same.**

### **ITEM No. 3: PRESENTATION BY HEAD – DEPARTMENT OF MANAGEMENT & COMMERCE**

(Head – M&C Dept.)

Prof. Sona Vikas, Head – Department of Management & Commerce made a presentation on various aspects of the department. Copy of the presentation is enclosed as **Annexure 3**. The presentation covered key areas such as Teaching Learning Process, Academics, Research & Consultancy, Collaborations, Awards & Achievements, Best practices and new initiatives etc.

The following discussions ensued: -

1. It was brought out that conduct of the proposed psychometric tests for new admissions is a good idea and needs to be implemented. It was decided that psychometric tests should be administered at the departmental level.
2. It was also observed that considering the total faculty strength within the Management and Commerce department, there is scope to increase the number of PhD enrolments, and the current target of 50 was deemed to be low. The Vice Chancellor recommended that a more desirable target would be 68, commensurate with the department's faculty strength holding PhD degree.
3. The Pro-Chancellor highlighted the necessity for each faculty member to be assigned a mentor. He also brought out that there should be a structured mechanism to the whole mentoring process, especially with respect to the frequency of the meetings and submission of reports. The Chancellor stated that it should be the responsibility of the faculty to report the minutes / outcomes of the meeting to the HOD on regular intervals. The Chancellor further highlighted that the faculty – mentor meetings are meant not only to discuss research related issues, but should serve as an occasion for faculty to delve into various other issues, including but not limited to class discipline, teaching methodologies etc. These meetings should facilitate discussions on diverse aspects of academic and professional development.
4. Mr. Shiv Mehra suggested adoption of the 'Management by Objective' principle as the guiding template for all departmental activities. This approach would help the department in setting clear goals and aligning their efforts towards achieving specific, measurable targets, increasing efficiency, and optimization of efforts and resources.
5. It was also observed that there is limited impact of the Value-Added Courses currently provided by the department on enhancing students' knowledge. It is imperative for the

department to reconsider the genesis of these courses, and focus on developing offerings that genuinely add substantial value to the academic and professional growth of the students, and not be a mere replication of topics which are already covered in the regular courses of the programmes. It was highlighted that strategic reassessment and refinement of the existing courses is required to ensure that they align with the contemporary needs of the students and the industries.

6. It was brought out by Mr. Shiv Mehra that the current practice of conducting remedial classes may not be optimal, as it tends to foster a lack of seriousness among students. The perception that they can rely on these classes to pass could lead to a complacent attitude. Instead, the effort on part of the faculty should be to ensure effective teaching from the outset, minimizing the need for remedial classes. It was proposed that a thorough reconsideration of the approach to remedial classes is warranted, with a focus on preventive measures through enhanced teaching strategies.
7. The Pro Chancellor highlighted that having an external Co-supervisor is a continued practice at NCU and the department can attach external supervisors from reputed Institutions to increase publications and research output. HOD stated that the SOP created is an internal document for communication to the scholars and supervisors, catering to the specific requirements of the department and addressing the specific issues within the department for improving research output. The Pro Chancellor stated that the SOP should be aligned with the existing NCU policy, and if there is any change that is being done, should be in consultation with RDIL, so that if there is a need, it can be implemented across the University.
8. The Chancellor enquired as to whether there existed a SOP for interactions of part-time PhD scholars with their Guide/ Supervisors. He stated that individual departments cannot be deciding on such matters independently, and that the SOP should be a pan university procedure, common and applicable to all departments equally. The SOP should lay down a common minimum denominator for all scholars to follow. It was decided that a common SOP be made by RDIL in consultation with all departments, and the revised SOP be presented to the Vice Chancellor for approval, and subsequent implementation by all departments.
9. Regarding student admissions in the department, it was shared that in this current Academic Year, the department would like to introduce a Psychometric test for candidate assessment along with a panel interview. The Chancellor brought out that the process should not create stress amongst the candidates, and the Psychometric test should not be for rejection of the candidates, but for overall assessment.
10. The Chancellor also brought out that several UG students have a natural flair/ aptitude for academic writing. He suggested that faculty members should identify and tap into the potential of such students and encourage/ involve them in writing papers/ blogs. This would aid tremendously in increasing the numbers and improving the quality of research papers. It would also instil a sense of pride and accomplishment in the UG students to see their names associated with published papers.
11. It was also highlighted by the Chancellor that faculty members should be assigned specific targets to acquire necessary certifications before the commencement of each semester. This proactive approach would ensure that they possess the required qualifications and skills relevant to their teaching responsibilities, contributing to the overall enhancement of the academic environment and outcome.
12. The Vice Chancellor highlighted the availability of a diverse range of value-added courses offered by the National Stock Exchange that could be beneficial for our



students. The Chancellor further stated that even if these courses involve a certain fee, it would still be worth it to pursue them.

13. Mr. Shiv Mehra highlighted that the department needs to narrow down their scope and vision to concentrate on more concrete and specific areas. He suggested that the department needs a strategic approach involving focused commitment to particular domains, allowing the department to establish expertise and excellence in targeted areas, before considering broader growth initiatives.

**The members took note of the issues discussed and urged that actions as decided during the discussions be taken in a time bound manner.**

#### **ITEM No. 4: RESTRUCTURING OF SCHOOL OF MANAGEMENT & LIBERAL STUDIES**

(Member Secretary)

The Member Secretary briefed the members about the restructuring of the School of Management & Liberal Studies and establishment of a Psychology Department under the umbrella of the School of Management & Liberal Studies. He brought out that the restructuring was done with the aim of providing specific impetus and thrust to the Psychology programs of the university. Consequent to the restructuring, the School of Management & Liberal Studies now has three distinct Centres / Departments, as follows (**Annexure 4**) :-

- Department of Management & Commerce under HOD Prof. Sona Vikas
- Centre For Language Learning (CLL) under HOD Dr Divyabha Vashisth
- Department of Psychology under Program Chair Dr. Neha Jain

**All Members of the Governing Body took note of the above and approved the restructuring of the School of Management and Liberal Studies.**

#### **ITEM No. 5: PRESENTATION BY DY. DEAN - RDIL**

(Dy. Dean - RDIL)

It was decided during the 38th Governing Body Meeting held on 31st Oct 2023 to have presentations from some key departments of the university in the Governing Body meetings, to apprise the members on important activities of the departments. Accordingly, Dy Dean RDIL made a presentation on his Cell's activities (**Annexure 5**).

**The following discussions ensued:**

1. It was brought out by the Chancellor that the 'year-wise' data on students enrolled in the PhD program, and their respective progress, should be included in the department's presentations. This inclusion would enable a clearer assessment of the time taken for students to complete their PhD studies.
2. Mr. Shiv Mehra stated that RDIL should send a monthly status to the HODs, highlighting the deficit in their PhD enrolments vis-a-viz departmental faculty strength

based on a 4-6-8 ratio for PhD enrolments. A copy of the same should also be shared with the Pro Chancellor and Vice Chancellor.

3. The Pro Chancellor highlighted that it is necessary to achieve a quantum jump in PhD admissions and suggested taking up this matter on a 'mission mode'. He observed that unless the number of PhD enrolments increases significantly, the University would continue to lag behind in research publications, citations, h index etc.
4. The Chancellor asked as to whether all PhD alumni are there on Almashine. He stated that RDIL should reach out to the high-achieving alumni to gather and showcase their success stories, specifically detailing how their PhD degrees have significantly contributed to the advancement of their careers. This would create a comprehensive and inspiring repository of achievements, demonstrating the tangible value of a PhD from the NorthCap university.
5. Dr. Nitin Malik brought out that the PhD program is not fully integrated with the ERP system of the university and challenges are faced in coordinating with other departments because of this. It was suggested that RDIL should take up the difficulties faced in this regard with concerned people, and if need be, with the Vice Chancellor for expeditious resolution.
6. Mr Shiv Mehra brought out that the data presented for the total number of students pursuing PhD viz-a-viz number of students a department can enrol based on their faculty strength should be presented 'department wise'. Also, this data needs to be shared with the departments on a monthly basis, with a copy to the Pro Chancellor and Vice Chancellor.
7. The Chancellor brought out that there should be a focus on rolling admissions to effectively identify and support highly talented individuals for the Ph.D. programs. The approach should be to promptly recognize and engage bright prospective candidates, streamlining the admissions process to ensure that we attract bright candidates 'throughout' the academic year.
8. The issue of Ph.D. supervisors leaving the organization midway through a student's PhD program causing adverse effects on the student was discussed. The PhD regulation already covers comprehensive guidelines clearly outlining relevant policies and procedures in this matter. The guidelines should be reinforced for all supervisors, emphasizing their professional obligations in this regard. It was also suggested that henceforth these guidelines be explicitly mentioned in the appointment letters of new faculty, ensuring their awareness and adherence to the policies and procedures. In the case of existing faculty, a formal communication highlighting the guidelines should be made to the faculty members, and a copy of the same be filed in their respective records for future reference and compliance.
9. It was observed by the Vice Chancellor that amongst the list of agencies identified by RDIL for funding of projects, NCU was not eligible for receiving funding from a few agencies for various reasons. It was also brought out that there are several non-governmental agencies from where funds can be sourced relatively easily. RDIL was requested to identify such potential sources from where funding can be obtained. This list of potential funding sources should be regularly shared by RDIL with the faculty for creating awareness among them for funding opportunities. This would ensure that faculty members are well-informed about suitable funding options matched with NCU's eligibility criteria, which would aid in greater participation in research activities. Dr. Zorawar Daulet Singh observed that there is a need for RDIL to enhance its

collaboration and coordination with other departments within the university for a more cohesive and focussed approach in achieving research goals/ targets.

**The members took note of the issues discussed and urged that actions as decided during the discussions be taken in a time bound manner.**

#### **ITEM No. 6: APPEAL BY JATIN YADAV**

(Member Secretary)

The member secretary brought out that Jatin Yadav (20BBA019) was caught using unfair means during the major examinations conducted in December 2023. On examination it emerged that he was a repeat offender and had been caught using unfair means earlier also. Being a repeat offender, he was expelled from the university with effect from 10 Jan 2024. Jatin Yadav filed a plea in response to his expulsion, apologizing and admitting his mistakes, and seeking pardon and revoking of the expulsion, with the assurance that he would not indulge in unfair means and obey all rules and regulations of the university. The Board of Management in its 39<sup>th</sup> meeting held on 31 Jan 2024 referred the appeal of Jatin Yadav to the Hon'ble Chancellor for his consideration. The Hon'ble Chancellor, post examination of the appeal has taken a compassionate view of the appeal, and approved the following phased response (**Annexure 6**): -

- (i) Jatin Yadav (20BBA019) may be provisionally permitted to register for specific reappear courses under the Supplementary Mode during the current semester, provided that the attendance requirement has been fulfilled.
- (ii) Furthermore, he will be required to enrol in three courses during the Summer Semester under the Regular mode, adhering to NCU norms.
- (iii) Upon successfully completing/ passing the courses mentioned in points (i) and (ii), and demonstrating good behaviour consistent with NCU's standards, he may be granted permission to undertake pending courses in subsequent semesters.

#### **Points Discussed:**

It was brought out that the Chancellor accorded approval of a phased and conditional way ahead for the student's continued candidature in the university, as brought out above.

**The members of the Governing Body took note of the above and ratified the same. It was agreed that this is being done as a very special case and cannot be cited as a precedent.**

#### **ITEM No. 7: UPDATE ON LEGAL MATTERS**

(Member Secretary)

The Member Secretary briefed the members about the status of the court cases of the university, as follows:-

## **Punjab & Haryana High Court Chandigarh**

- 1) **CWP-22262/2012 Reservation for Haryana Domiciled students and awarding of fee concession.** In the matter relating to Reservation for Haryana Domiciled students and awarding of fee concession, the petition has been listed as per the roster. The matter is clubbed with CWP 6229/2013 and is put as a regular matter. The case was listed for hearing on **21 July 2022**. Copy of the Interim order is enclosed as **Annexure 7**. The matter is now with the Supreme Court. The next date of hearing is not yet listed.
- 2) **CWP-6229/2013 Regulation of Admission & fixation of fee in Private Universities**  
The University has challenged the Haryana Private Technical Education Institutions, Regulations of Admission of Fee Act 2012, as this act exercises control over admissions and fee through the Fee & Admissions Committee.

The University filed extraordinary writ jurisdiction 13602-13603 dated 07-12-2020, to stay the operation of the Haryana Private Technical Education Institution (Regulation of Admission and Fee) Act, 2012 and memo dated 12-11-2020 and 02-12-2020. This matter is also clubbed with CWP 2644 of 2021.

In 2022 the University had received a Memo No. 365 / A&FRC dated 07.07.2022 regarding the fixation / revision proposal for the Academic Session 2023-24, (enclosed at **Annexure 8**). Since the matter is sub judice, a reply on behalf of the University, by our legal counsel, was made to the Member Secretary of the Admission & Fee Regulatory Committee (copy enclosed at **Annexure 9**).

In 2023 too, the University received a similar Memo from Admission & Fee Regulatory Committee, Haryana (Memo no. 206 / A&FRC), dated: 22.03.2023, regarding schedule of submission of fee fixation / revision proposal for the academic session 2024-25, which is enclosed as **Annexure 10**.

All the details were shared with our Legal counsel, who drafted a suitable reply to the Memo dated 22 March 2023, which was then forwarded to the Admission & Fee Regulatory Committee. Copy of the letter sent is enclosed as **Annexure 11**.

## **Labour Court Gurugram**

- 3) Following case pertaining to Notice Pay is in progress in the Labour Court, Gurugram. Details of these case is given as under:

### **a) Mr. Trilok Nath, Ex Technical Staff – Non receipt of Notice Period Pay**

The individual is not eligible for notice pay, however gratuity to the individual has been paid. He was informed by Labour Officer Mr. Shushil Maan on 29.09.2020 that he should apply “Maang Patra” against the University if he is not satisfied with the reply. We have now received a letter from the Asst. Labour Commissioner, Circle 2, Gurugram, regarding “Maang Patra”. Detailed reply has been submitted to the Labour court on 27-01-2021. University has received a Notice for Appearance & Settlement of Issues from the Court of Mr. Amrit Singh (A.D.J.) Presiding Officer, Tribunal-cum-Labour Court-2, Sharam Shakti Bhawan, Near Mini Sectt., Gurugram and the Hearing

was scheduled on 01.09.2021. The Member Secretary informed that the next date of hearing in the case of Mr. Trilok Nath, Ex Technical Staff is on 15<sup>th</sup> March 2024.

**All Members of the Governing Body took note on the progress of the legal matters of the University.**

## **ITEM No. 8: REPORTING MATTERS / INFORMATION POINTS**

(Member Secretary)

### **1. Life Fellowship Award to Prof. Prem Vrat**

The member secretary brought out that the NCU fraternity is delighted to share the remarkable achievement of our esteemed Pro-Chancellor, Professor of Eminence, and Chief Mentor, Prof. Prem Vrat, who has been honoured with the prestigious 'Life Fellow Award' by the Indian Institute of Technology (IIT) Kharagpur on 18 December 2023. Prof. Prem Vrat's dedication to education, innovation, and excellence has been an inspiration to all of us at The NorthCap University. The 'Life Fellow Award' bestowed upon Prof. Prem Vrat reflects his unwavering commitment to academic excellence and his tireless efforts to push the boundaries of knowledge. It serves as a reminder of the high standards and values that he has instilled in all of us. We are immensely proud to have him as a guiding force at our institution. We extend our heartfelt congratulations to Prof. Prem Vrat on this well-deserved honour.

### **2. Lifetime Teaching Achievement Award**

The member secretary also informed the members that Prof. Manjula Batra was conferred with the Lifetime Teaching Achievement Award by the All India Law Teachers Congress on 17<sup>th</sup> December 2023. Honourable Mr Justice Swatanter Kumar, former Judge of the Supreme Court of India and former Chairperson of the National Green Tribunal presented the award. We are proud to have such a dedicated and talented professor shaping the next generation of legal leaders at our university.

### **3. Signing of MoU's**

#### **(a) MoU with Loyola Marymount University, USA**

An MoU with Loyola Marymount University (LMU), USA has been signed on 08 Feb 2024. LMU. Loyola Marymount University (LMU) is a private Jesuit and Marymount research university in Los Angeles, California. LMU is the parent school to Loyola Law School and offers 55 major and 59 minor undergraduate degrees and programs across six undergraduate colleges. The Graduate Division offers 47 master's degree programs, one education doctorate, one doctorate in juridical science, a Juris Doctor and 13 credential programs. The scope of the agreement includes: -

- i. Exchange information and experience regarding educational exchange programs and make cooperative efforts to promote such educational exchange programs.
- ii. Explore joint degree/ dual degree pathways.
- iii. Research collaboration between faculty and short-term exchange of faculty members.
- iv. Organize student exchange programs.

- v. Organize joint seminars and competitions for students.

**(b) MOU with the Haryana Space Applications Centre (HARSAC)**

NCU signed an MOU with the Haryana Space Applications Centre (HARSAC) on 22 November 2023. The MoU was signed by Hon'ble Vice Chancellor, Prof. Nupur Prakash and Mr. Anup Kumar, Principal Scientist from HARSAC. The MoU marks a significant collaboration for fostering academic and scientific cooperation in the field of space applications and related research. This MoU outlines a framework for collaboration in various areas, including Research and Development (R&D), Academic Exchange Programmes, Training & Workshops and Infrastructure and Resource Sharing. The NorthCap University is the first private university in Haryana to enter into a Memorandum of Understanding (MOU) with HARSAC.

**(c) MOU with MongoDB Software India Pvt Ltd (MongoDB).**

NCU signed an MOU with MongoDB Software India Pvt. Ltd. on 11 Jan 2024 for collaborating on enhancing the education of students on MongoDB and NoSQL/ non-relational databases. The collaboration is to explore the running of program planned by MongoDB for the needs of the NorthCap University.

**(d) MOU with Airbotix Technology Pvt Ltd.**

NCU signed an MOU with Airbotix Technology Pvt Ltd on 01 Nov 2023 to set up an Industry – Academia partnership dedicated to supporting Research and Development in the field of unmanned vehicle technology. Under the MOU, Airbotix will support NCU in mentoring faculty and students for R&D activities on Drones and other associated technologies.

**4. Extension / renewal of contract granted to Prof. Swaran Ahuja, Advisor – Academic Affairs.**

Prof. Swaran Ahuja, erstwhile HOD EECE and Dean Academics, currently Advisor – Academic Affairs, is employed on a contractual basis with the university, which has got renewed till 31 December 2024 exclusively for academic activities. The appointment being held by him is a non-statutory post. The Board of Management in its 39<sup>th</sup> meeting held on 31 Jan 2024 ratified the extension granted to Prof. Swaran Ahuja.

**5. Meeting of the Academic Council**

The 33<sup>rd</sup> Academic Council meeting was held on 25 Jan 2024 in the campus. Minutes of the meeting are enclosed as **Annexure 12**.

**6. Meeting of the Academic Council Standing Committee**

The Standing committee of the Academic Council met on 10 Nov 2023. The minutes of the meeting are enclosed as **Annexure 13**.

**7. Strategic implementation of blended teaching-learning**

The NorthCap University Gurugram has consistently demonstrated its commitment to innovative teaching and learning methods, continually striving for educational excellence. In alignment with this commitment, NCU has meticulously crafted a comprehensive plan to seamlessly integrate online teaching into on-campus programmes. This initiative spans across all three schools; SOET, SOM & LS, and

SOL, and has evolved through extensive discussions among stakeholders at all levels. The action plan centre's around adopting blended courses (First-Year Courses: Face-to-face delivery for all first year UG courses, with up to 50% blended mode in PG programs. Second-Year Courses: 10% blended mode for UG (except law), up to 50% in PG with MOOC options. Third and Fourth-Year Courses: Minimum 15% MOOC mode in UG (except law programs) and PG programs). Practice Sessions for Blended courses retain the face-to-face approach, evaluated by the university. Equivalent external courses from reputed MOOC platforms have been identified to complement NCU courses in a blended mode. The Evaluation Process would comprise of university-conducted summative evaluations (Minor and major tests). Faculty assignments based on enrolment to maintain a reasonable student-to-faculty ratio, ensuring effective and quality evaluations aligned with NCU standards has been ensured. Detailed guidelines have been framed and quality assured through adherence to best practices for evaluations with regular compliance reports. Blended mode reduces face-to-face lecture commitments, allowing faculty to focus on research. Advanced learners can opt for up to 40% of total credits in Full MOOC Mode.

#### **8. Convocation Ceremony – 15 December 2023**

NCU, held its 12<sup>th</sup> Annual Convocation Ceremony for its various undergraduate and postgraduate programmes on 15 December 2023. The Chief Guest at the function was Prof. T. G. Sitharam, Chairman, AICTE. A total of 734 students were awarded degrees in their respective disciplines, including 429 from BTech, 4 from BSc Maths (H), 04 from BSc Data Science (H), 07 from BSc Chemistry (H), 07 from BSc Physics (H), 37 from BCom (H), 13 from BA Economic (H), 16 from BA Psychology (H), 87 from BBA, 64 from BBA-LLB (H), 11 from MTech, 28 from MBA, 9 from LLM and 18 awarded PhD. Gold, Silver and Bronze medals were awarded to 28 candidates who were top performers in their respective streams.

#### **9. HR Conclave 2023**

Centre of Professional Attachment & Alumni Engagement (CPAA) organized 'HR Conclave 2023' at The NorthCap University on November 23rd – 24th, 2023. The theme was "Shaping the Future Workforce and Re-imagining Tomorrow's Workplace." The event brought together eminent HR professionals from the industry on a common platform where they shared their experiences and best practices on the topic "Hiring trends of corporate for campus." HR professionals interacted with the faculty and students from the engineering, management, and law disciplines. 388 students participated in the Conclave.

Details of guest who attend the Conclave are as mentioned below:

<b>S. No.</b>	<b>Guest Name</b>	<b>Designation</b>	<b>Organization</b>
1	Mr. Raj Gupta	General Manager HR	Tata Consultancy Services
2	Mr. Deepak Kapur	Vice-President Corporate HR	AVL India
3	Ms. Rishika Vohra	Manager Talent Acquisition Group	IGT Solutions

4	Mr. Abhishek Anand	Founder	Mentors Capital
5	Ms. Neetu Sidana Thapliyal	Director & Head Human Resource	Mazars
6	Ms. Rituparna G Vats	Director & HR Head	91 Mobiles
7	Mr. Brajesh Mandal	Senior Manager, HR-Business Partner	Lakshmikumaran and Sridharan
8	Adv. Mandeep Kalra (NCU Alumni)	Advocate, Supreme Court of India, Founder	Chambers of M.S. Kalra

The conclave helped: -

- a) Develop social capital at the NorthCap University and lay the corporate world's foundation to nurture the young minds of The NorthCap University.
- b) Create opportunities for students to get short-term projects, internships, placement, and various campus engagements.
  - Gain insights into the latest trends in the workforce and future workplace.
  - Network with industry professionals, peers, and experts
  - Participate in interactive workshops and discussions.
  - Explore potential career paths and opportunities.

#### **10. Visit of delegates from Santa Clara University (SCU), USA.**

The NCU has an active MoU with Santa Clara University, USA. Romana Bucur, Senior Assistant Dean, Strategic Initiatives and Global Engagement and Prof. Sriram Sundararajan, Professor of Marketing, Leavey School of Business visited The NorthCap University on 2nd February 2024. The purpose of the visit was to delve deeper into potential collaboration opportunities between The NorthCap University and Santa Clara University, USA. During their visit, they engaged with students and discussed the opportunities available at Leavey School of Business, Santa Clara University, USA. Prof. Sriram Sundararajan shared motivational success mantras. They also held discussions with the senior leadership team of NCU.

#### **11. Visit of delegates from Moscow State University, Russia.**

Delegates from Moscow State University visited NCU on 2<sup>nd</sup> February 2024. The Moscow State University (MSU) is one of the oldest and most renowned universities of Russia. Ranked 87 in the QS World University Rankings, it has more than 47,000 students, and inducts almost 4,000 international students every year. The purpose of the visit was to explore potential opportunities for collaboration between our institutions. Prof. Sharda Vashisth (HoD-MDE & Dy Dean International Affairs), Prof. Manoj Gopaliya (Dean Academics), Prof. Archana Sharma (HoD-SOL), Prof. Manjula Batra (Sr. Professor, SOL) and other senior faculty members from NCU held discussions with the delegates on Semester Exchange Programs, Student and Faculty Exchange, Research Collaborations, Immersion Programs and holding of Joint Conferences.



## **12. Financial Support – Department of Science & Technology (DST)**

### **MDE Dept**

The project titled "Early Prediction and Evaluation of Sepsis using Machine Learning" has been recommended for financial support of Rs 26 Lakhs for a period of 3 years from the Department of Science & Technology (DST). The Principal Investigator (PI) for this project is Ms. Shraddha Kumar, a Research Scholar in the MDE Department. The Mentor for the project is Dr. Pooja Sabherwal.

### **APS Dept**

1. Two new research projects from the APS Department got the sanction of the Government agency (DST-SERB), as follows: -

(i) Project Title: Designing of various hybrid structure phase masks for optical image encryption for information security using certain selected mathematical transforms. Grant amount: 33.12 Lakh, Duration: 3 Years. Principal Investigator - Prof. Hukum Singh. Agency: DST-SERB (Core Research Grant).

(ii) Project Title: Development of air-stable perovskite semiconductor-based field-effect phototransistor with a high response speed. Grant amount: 16.8 Lakh, Duration: 3 Years, (Principal Investigator - Dr. Arjun Singh. Agency: DST-SERB (TARE).

## **13. Celebration of 75<sup>th</sup> Republic Day**

The University celebrated the 75<sup>th</sup> Republic Day on 26 January 2024 with fervor and gaiety, during which the Hon'ble Vice Chancellor Prof. Nupur Prakash unfurled the National flag honouring the spirit of unity and patriotism. In her address to the faculty and staff, she spoke about the importance of education in shaping the future of our country, and the significant steps taken by NCU to keep pace with technological, social and legal requirements of modern society, and in equipping our students to face the challenges therein.

## **14. Stride International Conference 2023.**

This hybrid event held on 14<sup>th</sup> – 15<sup>th</sup> December 2023, aimed to unravel the intricate connections between Sustainability, Technology, Resilience, Innovation, Development and Entrepreneurship, with a global perspective on addressing contemporary challenges.

## **15. National-level IC HACK 2.0**

A team of NCU students, Vishal Jain, Lakshay Yadav, Utkarsh Singh and Satyawar Yadav emerged as the champions in the national-level IC HACK 2.0 event at Manipal University, Jaipur, organised by IEEE India Council, outperforming 300+ teams. Faculty Mentors were Prof. Anjali Garg, Dr. Anu Tonk and Dr. Pankaj Rakheja.

**16. Winner Trophy for the Exemplary Performance (EP) Award under the ‘Existing Buildings’ category at 15<sup>th</sup> GRIHA Council Summit**

The NorthCap University, Gurugram has been conferred with a ‘Winner Trophy’ for the Exemplary Performance (EP) Award under the ‘Existing Buildings’ category during the 15<sup>th</sup> GRIHA Council Summit with the theme “Empowering Sustainable and Resilient Communities” on 24<sup>th</sup> November 2023. This honour recognises NCU’s efforts to have met sustainability goals and acknowledges the university’s commitment to the cause of sustainable development.

**17. Interactive session on “Sexual Harassment of Women at the Workplace”**

An interactive session on “Sexual Harassment of Women at the Workplace” was held on 22<sup>nd</sup> December 2023 in the University. University psychologist, Ms Priyanka Bhalla, guided attendees through insightful information, real-life case studies, and practical tips on recognising, preventing, and responding to harassment. Open discussions and Q&A sessions were also part of the event, fostering understanding, empathy, and a commitment to action.

**18. The NorthCap University, Trademark Registration**

Consequent to our collaboration with Arizona State University (ASU) a new logo was prepared and sent to The Registrar of Trademark, Delhi. The Registrar of Trademark, Delhi had raised some objections, which were answered by our Advocate who has filed the Trademark application. The case came up for hearing on 08 January 2024, but got postponed on the morning of 08 January 2024 due to administrative reasons. The case finally came up for hearing on 22 Feb 2024 (**Annexure 14**), wherein the Registrar of Trademark accepted the explanation of our Advocate to the objections raised. The trademark application shall now be advertised in the next issue of the Trade Marks Journal, and in case no third party opposes the registration of the mark within 04 months of such advertisement in the journal, the mark will proceed for registration.

**19. Turnover of faculty and staff members since the last Governing Body meeting held on 31 October 2023.**

**New Faculty & Staff members**

FACULTY				
S. No	DEPT.	NAME	DESIGNATION	DOJ
1	SOB	Prof. Deepayan Mohanty	Professor of Practice	16.10.2023
2	SOB	Prof. Raghava Rao Mukkamala	Joint Professor	01.12.2023
3	CSE	Dr. Tamalika Chaira	Associate Professor	02.01.2024
4	CSE	Ms. Vandana	Assistant Professor	08.01.2024
ADMIN				
S. No	DEPT.	NAME	DESIGNATION	DOJ
1	SOB	Ms. Baljeet Puneet Kapoor	Sr. Manager – Admissions (School of Business)	16.10.2023

2	COR	Mr. Mandheer Singh	Sr. Executive Assistant	01.11.2023
3	Admin.	Ms. Priyanka Bhalla	Psychologist	16.11.2023
4	Marketing	Ms. Devpriya Chauhan	Manager – Brand & Communications	20.11.2023
5	IRO	Mr. Deepanshu Rao	Sr. Executive Assistant	20.12.2023
<b>TECHNICAL</b>				
S. No	DEPT.	NAME	DESIGNATION	DOJ
1	CSE	Mr. Tej Singh	Technical Assistant	16.10.2023
2	Library	Mr. Sparsh	Library Assistant	02.01.2024

#### Faculty & Staff who Left

##### FACULTY

S. No	DEPT.	NAME	DESIGNATION	DOJ	DOL
1	CSE	Ms. Sonal Saurabh	Assistant Professor	07.02.2022	22.11.2023
2	APS	Dr. Tarul Garg	Assistant Professor (Sel. Grade)	24.07.2018	24.11.2023
3	CSE	Dr. Anshul Bhatia	Assistant Professor (Sr. Scale)	08.08.2022	21.12.2023
4	CSE	Dr. Ruchika Lalit	Assistant Professor (Sr. Scale)	18.02.2022	21.12.2023
5	CSE	Dr. Anvesha Katti	Assistant Professor (Sel. Grade)	04.08.2020	22.12.2023
6	APS	Dr. C B Gupta	Professor	02.01.2021	28.12.2023
7	SOM	Dr. S K Breja	Professor	04.01.2021	30.12.2023
8	APS	Dr. Sakshi Gupta	Assistant Professor	17.09.2021	15.01.2024
9	APS	Dr. Sunita Sharma	Assistant Professor (Sel. Grade)	15.07.2013	15.01.2024
10	APS	Dr. Anubhav Raghav	Assistant Professor	14.02.2020	15.01.2024
11	APS	Dr. Gargi Dutta	Assistant Professor (Sr. Scale)	18.07.2022	15.01.2024

##### ADMIN & TECHNICAL

S. No	DEPT.	NAME	DESIGNATION	DOJ	DOL
1	IRO	Mr. Varun Sharma	Sr. Executive Assistant – Intl' Affairs	10.10.2023	27.10.2023
2	Admin	Mr. Kesavadas Krishna	Assistant Security Officer	04.11.2022	10.11.2023
3	CPAA	Ms. Sonali Kakkar	Assistant Manager – Training	25.07.2022	14.12.2023

#### Points Discussed:

1. Mr Shiv Mehra highlighted that the Exit Interviews need to be conducted for each and every employee leaving the organisation. Ms. Deepika to ensure the same.

**All members of the Governing Body took note of the above.**

#### **ITEM NO. 9: FINANCE COMMITTEE RELATED MATTERS**

(Member Secretary)

The Finance committee related matters discussed and approved during the last Finance Committee meetings were updated to the members, and the Minutes of the Finance Committee meetings held on 17 Oct 2023 & 18 Jan 2024 are enclosed as **Annexure 15 & 16**.

**All members of Governing Body took note of the above and ratified the aforesaid Finance Committee related matters.**

#### **ITEM No 10: ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIRMAN.**

The Chairman brought to the notice of the Governing Body some of the problematic issues which NCU has been facing with the Cintana Alliance.

He brought out that post the Covid period, based on the prevailing situation, the digitisation and internationalisation in the education sector was considered a focus area and a desirable aspect to pursue. Accordingly, NCU identified a global player M/s Cintana Alliance to explore collaboration opportunities with other universities worldwide. The Chairman brought out that the collaboration with Cintana Alliance however has not lived up to its intended outcomes, and has not yielded the desired results. The Chairman brought out that in particular, two significant obligations of the contract have fallen well short of the promised delivery. These pertain to non-appointment of two secondees on a regular basis, and the breach of exclusivity clause (Clause 2.8 of the License Agreement of February 2021, signed between The NorthCap University (NCU) Gurugram and the Arizona Board of Regents, a body corporate, for and on behalf of Arizona State University (ASU), whereby ASU has granted certain rights in terms of ASU Educational Assets and Contents in the 'territory' of Haryana and NCR as defined in the agreement). ASU is a member university of the Cintana Alliance. Despite repeatedly taking up the issue of breach of exclusivity rights of NCU under the NCU-ASU agreement with Cintana, no significant steps have been taken by Cintana to address the concerns raised by NCU. In short, the Chairman brought out that Cintana has overpromised and underdelivered on its obligations. The Chairman stated that significant financial outflow is incurred in the agreement with Cintana Alliance without commensurate gain, and hence there is a need to reconsider continuation of the collaboration with Cintana, in new avatar, if at all.

**All members of the Governing Body took note of the above and concurred with the views expressed by the Chairman.**

There being no other points, the meeting concluded with the Member Secretary thanking everyone for sparing their valuable time and participating in the meeting.



**Commodore Diwakar Tomar NM (Retd.)**  
**Registrar & Member Secretary**  
**Governing Body, The NorthCap University**  
**Mob. +91 9910995228**  
**diwakartomar@ncuindia.edu**



**MINUTES OF THE XXXVIII MEETING OF THE  
GOVERNING BODY HELD ON 31 OCTOBER 2023  
(TUESDAY) AT 11:30 A.M.**

**THE NORTHCAP UNIVERSITY  
SECTOR – 23A  
GURUGRAM – 122 017**

**MINUTES OF XXXVIII GOVERNING BODY MEETING  
OF THE NORTHCAP UNIVERSITY  
HELD ON 31<sup>ST</sup> OCTOBER 2023 (TUESDAY) AT 11:30 A.M**

The following members attended the **XXXVIII** Meeting of the Governing Body on **Tuesday, 31<sup>st</sup> October 2023 at 11:30 AM at The NorthCap University, Gurugram.**

<b>S. No.</b>	<b>NAME</b>	<b>REPRESENTING</b>	<b>DESIGNATION</b>
1.	Shri Avdhesh Mishra	Chancellor	Chairman
2.	Prof. Prem Vrat	Pro-Chancellor & Prof. of Eminence	Member
3.	Prof. (Dr.) Nupur Prakash	Vice-Chancellor	Member
4.	Shri Anand Mohan Sharan, IAS <b>(Leave of Absence)</b>	Additional Chief Secretary Higher Education Dept. Govt. of Haryana	Member
5.	Shri Shiv Saran Mehra	Founder Member Educate India Society	Member
6.	Dr. Zorawar Daulet Singh <b>(Leave of Absence)</b>	Founder Member Educate India Society	Member
7.	Shri Akshay Makhija <b>(Attended online via Zoom)</b>	Nominee of the Sponsoring Body	Member
8.	Shri Sachin Jain <b>(Leave of Absence)</b>	Representative of Cintana Education LLC	Member
9.	Shri Rajesh Marwaha, CA	Financial Expert	Member
10.	Shri. Venkatesh Sarvasiddhi <b>(Leave of Absence)</b>	Technical Expert	Member
11.	Commodore Diwakar Tomar NM (Retd.)	Registrar	Member- Secretary

**MINUTES OF THE MEETING**

At the outset, the Vice Chancellor welcomed the new Chancellor Mr. Avdhesh Mishra, and stated that Mr. Mishra's association of 27 years has stood the university in good stead, and that the university looks forward to his continued leadership and vision, with a commitment that the faculty and staff shall continue to work hard and take the university to greater heights.

## WELCOME ADDRESS BY THE CHAIRMAN

After assuming the chair as Chairman, Mr. Avdhesh Mishra thanked his predecessor for his able steering of the University and its growth and development under his stewardship.

The Chairman thanked the Vice Chancellor for her kind words and requested the Member Secretary to commence with the agenda of the day.

The Member Secretary welcomed all members to the XXXVIII meeting of the Governing Body, and informed that the XXXVII meeting of the Governing Body was held on 31<sup>st</sup> May 2023.

**ITEM No. 1:** **Confirmation of minutes of the XXXVII meeting of the Governing Body held on Wednesday, 31 May 2023.** Minutes of the XXXVII meeting of the Governing Body held on 31 May 2023 were confirmed and are placed at **Annexure 1. Action taken points** of the previous meeting held on 31 May 2023 are summarized as under:

(Member Secretary)

Agenda	Points in brief	Action Taken
Item No. 2 A	Admission Intake & Fee Structure	Fee Structure for the Academic Session 2023-24 forwarded to DHE on 28 Jun 2023 in accordance with Section 36(I) of the Haryana Private Universities Act 2006.
Item No. 2 C	Introduction of 5 New UG Programmes from Academic Year 2023-24:-  BSc Sound engineering BSc Visual Communication BSc Visual Effects and Animation BCA Game Development BCA Media and Information Technology	<ul style="list-style-type: none"><li>• Approval of the DHE Haryana to run these courses received on 09 Aug 2023.</li><li>• Classes in the 05 new programmes have commenced in the present Academic Session from 01<sup>st</sup> September 2023.</li><li>• Being undertaken in association with Edutech company Seamedu.</li></ul>
Item No. 3	Presentation by Head School of Law. Actions to be taken on:-  a) Low admissions in BBALL.B (Hons.) Programme and LL.M Programme over the past two years.  b) School of Law to engage more frequently with schools in Delhi-NCR	<ul style="list-style-type: none"><li>• Increased coordination with Admission Team and follow up on the leads by faculty.</li><li>• Exclusive calendar for activities with various schools.</li><li>• Legal Literacy Quizzes in various schools of Gurgaon by Pro Bono Club of SOL being held.</li><li>• First Edition of Inter High School Moot Court Competition 2023 for students of Class XI and XII scheduled on 21 and 22 November 2023 at NCU. The Competition will be preceded by an exclusive workshop on mooting skills for the registered</li></ul>



	throughout the year for increasing awareness.	<p>senior school students across Delhi NCR on 08 Nov 2023.</p> <ul style="list-style-type: none"> <li>• Contacts established with 13 schools in Gurugram offering Legal Studies as a course and collaborations with them to conduct regular workshops in progress.</li> <li>• SOL will be collaborating with District Legal Services Authority (DLSA), Gurugram to conduct events with Legal Literacy Clubs of various schools established by DLSA.</li> </ul>
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## **ITEM No. 2: POINTS FOR RATIFICATION**

(Member Secretary)

### **A. APPOINTMENT OF MR. AVDHESH MISHRA AS CHANCELLOR OF THE NORTHCAP UNIVERSITY.**

(Member Secretary)

The appointment of Mr Avdhesh Mishra as Chancellor of the university by the Governor of Haryana with effect from 03 August 2023 was taken on record by the members of the Governing Body.

The member secretary informed that as a result of the appointment of Mr Avdhesh Mishra as Chancellor of the university with effect from 03 Aug 2023, changes became necessary to the composition of the Governing Body, Board of Management and Finance Committee, which were approved by the Board of Management in the 38<sup>th</sup> Board of Management meeting held on 29<sup>th</sup> August 2023, and notified vide the minutes of the meeting promulgated on 05 Sep 2023. The member secretary brought out that subsequently however, few more changes were necessitated due to fresh appointments/ resignations in the Governing Body and Finance Committee of the University. Accordingly, the revised composition of the Governing Body, Board of Management and Finance Committee was included in the agenda for the 38<sup>th</sup> meeting of the Governing Body forwarded by email on 16 Oct 2023, and reproduced as under:

### **BOARD OF MANAGEMENT MEMBERS**

<b>S. No</b>	<b>Name</b>	<b>Representing</b>	<b>Designation</b>
1	Prof. (Dr.) Nupur Prakash	Vice-Chancellor	Chairperson
2	Sh. Anand Mohan Sharan, IAS	Additional Chief Secretary Higher Education Dept., Govt. of Haryana	Member
3	Mr. Shiv Saran Mehra	Governing Body Member (Nominee of Sponsoring Body)	Member
4	Dr. Zorawar Daulet Singh	Governing Body Member (Nominee of Sponsoring Body)	Member
5	Mrs. Kavita Mishra	Non-Governing Body Member	Member



S. No	Name	Representing	Designation
		(Nominee of Sponsoring Body)	
6	Mr. N. K. Dewan	Non-Governing Body Member (Nominee of Sponsoring Body)	Member
7	Prof. Manoj Kumar Gopaliya	Teacher of the University (Nominee of Sponsoring Body)	Member
8	Dr. Archana Sarma	Teacher of the University (Nominee of Sponsoring Body)	Member
9	Dr. Rita Chhikara	Teacher of the University (Nominee of Sponsoring Body)	Member
10	Prof. G. R. Chandrashekhar	Teacher of the University (Nominee of VC)	Member
11	Prof. Sona Vikas	Teacher of the University (Nominee of VC)	Member
12	Commodore Diwakar Tomar (Retd.)	Registrar	Member-Secretary

#### GOVERNING BODY MEMBERS

S. No.	NAME	REPRESENTING	DESIGNATION
1.	Shri Avdhes Mishra	Chancellor	Chairman
2.	Prof. Prem Vrat	Pro-Chancellor & Prof. of Eminence	Member
3.	Prof. (Dr.) Nupur Prakash	Vice-Chancellor	Member
4.	Shri Anand Mohan Sharan, IAS	Additional Chief Secretary Higher Education Dept. Govt. of Haryana	Member
5.	Shri Shiv Saran Mehra	Founder Member Educate India Society	Member
6.	Dr. Zorawar Daulet Singh	Founder Member Educate India Society	Member
7.	Shri Akshay Makhija	Nominee of the Sponsoring Body	Member
8.	Shri Sachin Jain	Representative of Cintana Education LLC	Member
9.	Shri Rajesh Marwaha, CA	Financial Expert	Member
10.	Shri. Venkatesh Sarvasiddhi	Technical Expert	Member
11.	Commodore Diwakar Tomar NM (Retd.)	Registrar	Member-Secretary

### FINANCE COMMITTEE MEMBERS

S. No.	NAME	REPRESENTING	DESIGNATION
1.	Shri Avdhesh Mishra	Chancellor	Chairman
2.	Prof. (Dr.) Nupur Prakash	Vice-Chancellor	Member
3.	Shri Shiv Saran Mehra	Governing Body Member	Member
4.	Dr Zorawar Daulet Singh	Governing Body Member	Member
5.	Shri Akshay Makhija	Nominee of Chancellor	Member
6.	Shri Rajesh Marwah	Chartered Accountant	Member
7.	Ms. Kirti Singhal	Chief Finance & Accounts Officer	Member-Secretary

**The revised composition of the Governing Body, Board of Management and Finance Committee as specified above was approved by the Governing Body.**

#### **B. ADMISSION UPDATE FOR THE ACADEMIC YEAR 2023-24.**

The member secretary informed that an update on the admissions for the Academic Year 2023-24 was presented during the 38<sup>th</sup> Board of Management meeting held on 29<sup>th</sup> August 2023 by the Head Admissions. The UGC had intimated that the last date of admission for the current academic year is 30<sup>th</sup> September 2023 (with full fee refund) and 31<sup>st</sup> October 2023 (after deducting Rs. 1000/- and refunding balance fee).

The following points were relevant with regards admissions/ intake:

- The issue of low admissions in BCA this year, as compared to last year, was a cause of concern. It was brought out that since the subject of Maths was made compulsory at +2 level as eligibility criteria for BCA this year, the enrolments have dropped.
- The strict selection criteria, Interview & screening process to be continued and quality of students to be checked during admissions through a two level approach viz at the level of admission office to begin with, and then at the departmental level through a panel of faculty constituted for this purpose.
- Students seeking withdrawal are writing directly to the UGC without informing the University, and the UGC in turn is asking the university to immediately refund the fee. A suitable communication needs to be sent to UGC in this regard that we have not refused refund to anyone. The member secretary informed that this action has been completed.
- The Hon'ble Vice Chancellor suggested that UI/ UX specialisation should be introduced in BCA from next year onwards to increase enrolments.

- Dean Academics brought out that there is a need to re-examine the large number of specializations that are being offered in various programmes, as the same leads to situations wherein a particular specialization has very few admissions, which in turn has associated administrative and academic repercussions. He suggested that the university should offer generic programmes, and specializations therein can be incorporated later at an appropriate stage. Mr. Mehra requested the Hon'ble Vice Chancellor to review the programmes in line with the NEP 2020 to incorporate flexibility and a liberal approach in the matter.
- MA (English) and MA (Psychology) courses to be kept on hold as of now, and to be reviewed next year.

#### **C. ANALYSIS OF SEMESTER RESULT JANUARY – JUNE 2023**

Dy. Dean Examination presented a comprehensive analysis of semester results January – June 2023 session, for all schools during the meeting.

#### **D. UPDATE ON INTERNATIONAL RELATIONS OFFICE (IRO)**

A presentation was made in the 38<sup>th</sup> Board of Management meeting held on 29<sup>th</sup> August 2023 by the Dy. Dean International Affairs, who updated the members on the recent initiatives of the International Relations Office. She highlighted the immersion programmes undertaken at the Arizona State University, USA, SIT Japan and Univ. of Isa Ungul, Indonesia, where students of NCU participated. She also informed the members about a forthcoming immersion program in December 2023, wherein students of the University of North Florida (UNF) will be visiting NCU.

It was decided that Immersion programmes at NCU need to be planned with other universities as well. In this regard, Dr. Sharda in consultation with Dr. Manoj Gopaliya, was requested to present a suitable plan of action by 10<sup>th</sup> December 2023. It was also discussed that a booklet should be prepared, which should bring out all the international partnerships in a tabular form, and also indicate the number of students who expressed interest in various immersion programmes, and those who finally ended up attending them. It was further decided that a FAQ for International Relations Office should be brought out, in hard print.

#### **E. CHANGES TO FEE STRUCTURE:**

The member secretary brought out that the proposed changes in fee structure and intakes to various programmes for the Academic Year 2023-24 were discussed and approved in the 38<sup>th</sup> Board of Management meeting held on 29<sup>th</sup> August 2023. It was brought out that the Fee reduction and Intake revision was undertaken to encourage more students to join the university, whilst simultaneously ensuring enrolment of good quality students.

#### **F. CREATION OF CENTRE FOR MEDIA AND ENTERTAINMENT (CME)**

The member secretary informed that members that the creation of the 'Centre for Media and Entertainment' was discussed and approved in the 38<sup>th</sup> Board of Management meeting held on 29<sup>th</sup> August 2023. Head CSE had briefed the members on the functioning and responsibilities of the CME. She also briefed the members about the infrastructure, academic team, software's available and the placement opportunities for students pursuing courses in media and entertainment.

#### **G. DISCIPLINARY CASE – EXPULSION FROM UNIVERSITY**

The member secretary brought out that one student 21LLB074 Dhruv was involved in adopting unfair means during his major examination on 11 May 2023. Upon examination of the case, it was observed that he had earlier also resorted to cheating during exams. Being a repeat offender, the student was expelled from the University on 19 June 2023. It was brought out that due process, as per university rules and regulations, had been followed in the examination and disposal of the case.

#### **H. REPEATED BREACH OF EXCLUSIVITY OF USE OF ASU LOGO/ MARKS IN THE 'TERRITORY'.**

The member secretary informed the members that there have been recurrent instances in the recent past of advertisements in newspapers by private universities located in Gurugram, which have featured the ASU Logo/ Mark in their advt., which is a breach of the exclusivity rights of NCU under the NCU – ASU License Agreement of February 2021. A five-member committee was constituted to examine the issues pertaining to the breach of exclusivity rights over use of ASU Logo/ Marks by other universities in the 'Territory' in terms of the License Agreement between NCU and ASU, and what needs to be done to stop these occurrences. The Committee submitted its report on 18 September 2023 and the same is under active consideration with regards next course of action in this matter.

On the issue of breach of exclusivity rights of NCU under the NCU-ASU License Agreement in 'the territory', it was decided that the matter be referred to the legal counsel of the university for examination and legal opinion on the way ahead.

#### **I. 'NON-APPROVAL' OF NEW PROGRAMMES**

The issue of 'non approval' of new programmes by the Department of Higher Education, Govt. of Haryana was discussed during the 38<sup>th</sup> Board of Management meeting held on 29 Aug 2023. It was decided that the issue needs to be taken up with the Department of Higher Education, Govt. of Haryana, yet again. Firstly, why is it that Private Universities of Haryana need to take approval of the State Govt. for commencing new programmes. Is this applicable to State Public universities as well. If not, then it is discriminatory in nature, given that the private universities are also UGC approved, and therefore have been assessed to be capable of offering degrees in chosen programmes, and hence should have the freedom to run programmes of their choice, based on market requirements and other factors as may have been assessed by them. The present stance of the Govt. of Haryana runs contrary to the basic tenets of NEP 2020. Secondly, in case a particular program(s) has not been approved by the State Government, then reasons for the same should be provided to the university, so that shortcomings if any can be addressed and overcome by the university. Simply stating not approved is not acceptable.

## **J. RESERVATION IN ADMISSION AND FEE CONCESSION**

Reservation in Admission and Fee Concession as per provisions of Section 36 of Haryana Private University Act 32 of 2006 (as amended upto 10 May 2012). The university has been pursuing this matter with the DHE, Govt of Haryana vide several letters, but no reply has been received from the dept. The member secretary brought out that a total of 23 letters have been written to the DHE, requesting for different percentage of students eligible for hundred per cent, fifty percent or twenty-five per cent fee concession [in terms of Section 36 of Haryana Private University Act 32 of 2006 (as amended upto 10 May 2012)], given that The NorthCap University has collaborations/ MOUs with several foreign/ international universities.

It was decided that another reminder letter should be sent to DHE for the same, enclosing the newly made Brochure of International Relations Office, which contains updated details of all collaborations with different reputed foreign universities. The DHE is requested to examine the issue on priority and allow a different percentage of students eligible for hundred per cent, fifty percent or twenty-five per cent fee concession to The NorthCap University, as done for some other private universities of Haryana having collaborations with foreign universities.

The following points were discussed:

1. Mr. Mehra stated that the changes made to the student intake and fee structure for the Academic year 2023-24 in August 2023 be informed to the Directorate of Higher Education, Government of Haryana on or before 20<sup>th</sup> November 2023.
2. It was discussed that in case no response is received from DHE Haryana on the proposals of the university for starting new programs within the stipulated period of 120 days, the proposals should be deemed to be approved in accordance with Section 34(A) of the Haryana Private University Act No 16 of 2012.

**The members discussed in detail all the points which were approved in the last Board of Management meeting and ratified the same.**

### **ITEM No. 3: PRESENTATION BY HEAD – COMPUTER SCIENCE ENGINEERING (CSE)**

(Head - CSE)

Dr. Rita Chhikara, Head – School of Engineering & Technology (SOET) made a presentation on various aspects of the School. Copy of the presentation is enclosed as **Annexure 2**. The presentation covered key areas such as Teaching Learning Process, Academics, Research & Consultancy, Collaborations, Awards & Achievements, Extension Activities, challenges, and future plans. Dr. Chhikara highlighted the faculty and student ratio of the department, the number of MOOC courses, full time and blended MOOC courses etc. Dr. Chhikara also emphasised on the requirement of recruiting additional full-time faculty in the department.

She also presented the research initiatives taken up by the department in improving research publications, and covered some important events conducted by the department viz. Workshop on ORACLE- APEX TECHNOLOGY, MoU signed with the Volkswagen Group, ICT Academy, internships, and industrial visits. The department also conducted the IEEE Return Mothers Conference on 26th and 27th October 2023 with 200+ participants, including international speakers. The members appreciated the efforts taken in organizing the IEEE Returning Mothers conference at international level.

The following discussions ensued:

1. Hon'ble Chancellor whilst appreciating the presentation made by Dr Rita Chhikara, HOD (CSE), emphasised the need of improving the number of Ph.D. enrolments and research publications.
2. Members of the Governing Body conveyed their concern regarding the department's relatively low publication output, and urged the department to engage in a thorough self-assessment to identify and foster a more focused approach to academic publications. Dr Chhikara raised the matter of securing financial assistance for participation in conferences and similar events.
3. Members of the Governing Body emphasized the importance of establishing a Committee to look into financial assistance required for attending Conferences/ Workshops etc., to formulate a Standard Operating Procedure (SOP) for the same. The Governing Body was of the view that it is imperative to institute department-specific financial assistance limits for participating in conferences, workshops, and related activities.
4. The Hon'ble Chancellor also conveyed that Faculty within the Department of Computer Science and Engineering, who are inherently self-driven and self-motivated, should be granted the means and incentive to excel further. To this end, the Hon'ble Chancellor recommended that Dr. Chhikara undertake the preparation of a distinct proposal outlining the financial requisites for facilitating publication of research papers in paid open access journals.
5. The members of the Governing Body also conveyed their concerns regarding the department's low Ph.D. enrolments. They stated that each Ph.D. faculty member should supervise a minimum of five Ph.D. students, and this should be made a quantifiable parameter in the annual appraisal of the concerned faculties.
6. Members of the Governing Body also put forth the suggestion that the department should prioritize Ph.D. programs for 'industry experts and working professionals' occupying senior positions within their respective domains. This would be a win-win situation for all, as the additional qualification would boost the professional profile of the industry experts, and the university would benefit from additional PhD scholars, and in turn, enhanced research in the university.
7. The Governing Body had a recommendation to streamline the Ph.D. registration procedure, emphasizing the reduction of administrative paperwork. Additionally, it was proposed that a more straightforward and subjective assessment be devised to cater to working professionals. These could be more aligned to their respective line of work, rather than hard core generic theory.

8. The Governing Body whilst appreciating the Summer Certification courses designed for students who were unable to pursue internships, opined that industry experts could be included in these programs to provide students with valuable and niche exposure. Furthermore, there was also a suggestion to integrate these skill programs and certifications into the formal curriculum. The members of the Governing Body stressed the significance of the students distinguishing themselves to secure favourable placement opportunities through acquiring additional certifications relevant to the job market.
9. Regarding CSE faculty who are non PhD's, the Hon'ble Chancellor directed that the status of such faculty vis-à-vis timelines indicated to them to complete their respective PhD's be ascertained by the HOD, and where required, a suitable communication be made to them by HR for expediting the same.
10. With regards analysis of the low placement figures of recent batches, it was felt that a structured feedback system needs to be formulated with a methodical approach. The following points should be considered while doing so:-
  - a. A meticulously organized calendar defining the specific occasions and timeframes during which feedback is to be solicited and received.
  - b. Preparation of templates for feedback forms, ensuring their preparedness well in advance of their required use.
  - c. Outcome based questions to be included in the questionnaire to have constructive feedback.

**The members took note of the issues discussed and urged that actions as decided during the discussions be taken in a time bound manner.**

#### **ITEM NO 4: DISCIPLINARY CASE – TERMINATION OF SERVICES OF AN EMPLOYEE AND SUSPENSION OF A STUDENT FOR ONE ACADEMIC YEAR**

(Member Secretary)

The member secretary informed the members that the following disciplinary actions have been taken in the university pertaining to a single event (case) involving an employee of the university and a student. The incident pertained to an allegation of demanding of bribe by a university employee (Mr Ram Upadhyay) of the Dean Academics office, from a student (22BBA134, Kartik Yadav), for favours in return, and, payment of bribe money by the student to the employee. The below mentioned actions were taken after following the due process and laid down norms and practices for handling such matters in the university:-

- (a) Termination of Services of Mr Ram Upadhyay. Based on the findings and recommendations of the Fact Finding Committee constituted to examine the allegations made by the student, the services of Mr Ram Upadhyay were terminated with effect from 14 September 2023 on grounds of grave misconduct by an employee of the university  
**(Annexure 3)**

(b) Based on the findings and recommendations of the above referred Fact Finding Committee, the student 22BBA134 Kartik Yadav was suspended from the University for one Academic Year with effect from 19 Sep 2023 vide the University letter NCU/DISC/09-02/2023 dated 19 Sep 2023 (**Annexure 4**), on charges of paying bribe to a university employee for favors in return. The student has appealed against the suspension on 23 Sep 2023, and the matter is under examination by the Higher Committee of the University.

**The members of the Governing Body took note of the above and ratified the same.**

#### **ITEM No. 5: UPDATE ON LEGAL MATTERS**

(Member Secretary)

The Member Secretary briefed the members about the status of the court cases of the university, as follows:-

##### **Punjab & Haryana High Court Chandigarh**

- 1) **CWP-22262/2012 Reservation for Haryana Domiciled students and awarding of fee concession.** In the matter relating to Reservation for Haryana Domiciled students and awarding of fee concession, the petition has been listed as per the roster. The matter is clubbed with CWP 6229/2013 and is put as a regular matter. The case was listed for hearing on **21 July 2022**. Copy of the Interim order is enclosed as **Annexure 5**. The matter is now with the Supreme Court. The next date of hearing is not yet listed.
- 2) **CWP-6229/2013 Regulation of Admission & fixation of fee in Private Universities**  
The University has challenged the Haryana Private Technical Education Institutions, Regulations of Admission of Fee Act 2012, as this act exercises control over admissions and fee through the Fee & Admissions Committee.

The University filed extraordinary writ jurisdiction 13602-13603 dated 07-12-2020, to stay the operation of the Haryana Private Technical Education Institution (Regulation of Admission and Fee) Act, 2012 and memo dated 12-11-2020 and 02-12-2020. This matter is also clubbed with CWP 2644 of 2021.

Last year the University had received a Memo No. 365 / A&FRC dated 07.07.2022 regarding the fixation / revision proposal for the Academic Session 2023-24, (enclosed at **Annexure 6**). Since the matter is sub judice, a reply on behalf of the University, by our legal counsel, was made to the Member Secretary of the Admission & Fee Regulatory Committee (copy enclosed at **Annexure 7**).

This year too, the University has received a similar Memo from Admission & Fee Regulatory Committee, Haryana (Memo no. 206 / A&FRC), dated: 22.03.2023, regarding schedule of submission of fee fixation / revision proposal for the academic session 2024-25, which is enclosed as **Annexure 8**.



All the details were shared with our Legal counsel, who drafted a suitable reply to the Memo dated 22 March 2023, which was then forwarded to the Admission & Fee Regulatory Committee. Copy of the letter sent is enclosed as **Annexure 9**.

### **Labour Court Gurugram**

- 3) Following case pertaining to Notice Pay is in progress in the Labour Court, Gurugram. Details of these case is given as under:

#### **a) Mr. Trilok Nath, Ex Technical Staff – Non receipt of Notice Period Pay**

The individual is not eligible for notice pay, however gratuity to the individual has been paid. He was informed by Labour Officer Mr. Shushil Maan on 29.09.2020 that he should apply “Maang Patra” against the University if he is not satisfied with the reply. We have now received a letter from the Asst. Labour Commissioner, Circle 2, Gurugram, regarding “Maang Patra”. Detailed reply has been submitted to the Labour court on 27-01-2021. University has received a Notice for Appearance & Settlement of Issues from the Court of Mr. Amrit Singh (A.D.J.) Presiding Officer, Tribunal-cum-Labour Court-2, Sharam Shakti Bhawan, Near Mini Sectt., Gurugram and the Hearing was scheduled on 01.09.2021. The next date of hearing is awaited.

**Members of the Governing Body took note of the progress in the various legal cases of the University.**

### **ITEM No. 6: REPORTING MATTERS / INFORMATION POINTS**

(Member Secretary)

#### **1. JSB Minutes**

NCU and Cintana Education LLC, USA signed an agreement on January 23, 2021, to boost NCU's brand through domestic growth, online expansion, and new programs, leveraging ASU's expertise. To monitor progress of work under the agreement, a Joint Strategic Board (JSB) was formed, which meets periodically for the said purpose. It has been decided to include the minutes of the JSB meetings in the Board of Management and Governing Body meetings of the University from now onwards. The JSB met again on 25 Aug 2023 and discussed various routine issues, initiatives undertaken, and progress made therein. Enrolments of 2023 were also discussed. The members also discussed the violation of NCU's exclusivity rights by competing universities in Gurugram/Haryana, misusing ASU Logo/Marks in admission ads, a clear breach of the NCU-ASU License Agreement from February 2021. NCU informed Cintana that an expert committee has been constituted in the University to examine instances of breach of exclusivity rights of The NorthCap University (NCU) under the NCU-ASU License Agreement of February 2021, and propose further way ahead.

#### **2. QS-IGauge awards**

The NorthCap University proudly received the Diamond Badge in the Overall Category and the Platinum Badge in the Engineering Category at the QS I-GAUGE awards. Prof. Rekha Vig, Professor & Dy. Dean (IQAC), received this honour on behalf of NCU. School of Law also won the Gold Badge from QS IGAUGE for Law and Legal Studies.

### **3. CSR Law Schools Survey 2023**

The School of Law has been ranked as a 'Top Eminent Law School' in India in the latest CSR Law Schools Survey 2023. The NorthCap University's School of Law has carved a remarkable path in the realm of legal education.

### **4. CSR-GHRDC Engineering Colleges Rankings 2023**

Competitive Success Review released the GHRDC rankings for 2023 in its latest issue, and The NorthCap University once again emerged as a leader among Engineering Colleges in Haryana. The University not just held on to its Number 1 position, but has also aced in other categories as well. The University was ranked:

- No. 6 in Top Engineering Colleges of Super Excellence
- No. 12 in Engineering Colleges Ranked by Faculty, Research, Consultancy, EDP & Other Programmes
- No. 15 in Engineering Colleges Ranked by Placements, USP, Social Responsibility, Networking & Industry Interface

### **5. GHRDC BBA Colleges Survey 2023**

NCU's BBA Programme has been awarded 2nd Rank in Northern Region and 3rd Rank in the Category of Eminence in the recent GHRDC BBA Colleges Survey, 2023.

### **6. Orientation Programme for newly admitted students - 10.08.2023 & 11.08.2023**

Orientation Programme for newly admitted students was held on 10<sup>th</sup> & 11<sup>th</sup> of August 2023 in the University Auditorium at 2:30 pm on both the days. After the address by the Vice Chancellor, Registrar Director & HODs of Schools, the students were taken around the campus and shown the classrooms, Labs & other sports facilities and infrastructure available in the University. This was followed by a the three weeks Induction Programme for these students.

### **7. Workshop on 'Combating Acid attack: A Gender Neutrality'**

The Pro Bono Club at School of Law organized a workshop on 'Combating Acid attack: A Gender Neutrality' on 06.10.2023. Ms. Santosh Snehi Mann, Officer of Delhi Higher Judicial Services and Member Secretary of the National Legal Services Authority, and Dr. Navpreet Kaur, Co-Founder of the Laxmi Foundation for Acid Attack Survivors, shared their invaluable insights on the critical issue of combating acid attacks from a gender neutrality perspective.

### **8. Workshop on 'India's Tryst with Meditation: Strategies and Opportunities'**

The Pro Bono Club at School of Law, NCU hosted a workshop on 'India's Tryst with Mediation: Strategies and Opportunities' on 16.09.2023. During the workshop, participants had the privilege of engaging with some of the finest minds in the industry. Mr. Hemant Batra, Vice President SAARC Law and Sr. Legal Consultant at Shardul Amarchand Mangaldas & Co., led a riveting discussion on the 'Legitimacy of Mediation: Exploring its nature, scope and significance in Modern Dispute Resolution'. Adding to the discussion was Mr. Nitin Mittal, General Counsel or Cluster Head of Legal & Company Secretary - India SC/Pacific Region at Signify, who shared his invaluable insights into 'Mediation law and practice in India: Perspective of a General Counsel'. The workshop was an immersive experience that combined theoretical knowledge with

practical skills and gave a deep understanding of Mediation as a powerful tool for resolving disputes.

**9. Workshop on Linear Algebra and its applications, 2023 – 21.08.23 to 25.08.23**

A workshop on 'Linear Algebra and Its Applications, 2023' was organised by The Department of Applied Sciences of The NorthCap University from 21<sup>st</sup> August – 25<sup>th</sup> August 2023. Various speakers from different IITs, IIITs, and VIT delivered lectures during the workshop. Dr. G. Naga Raju (VNIT, Nagpur), Dr. G. Arunkumar (IIT Madras), Dr. Sathish Kumar (IIT Madras), Prof. R. K. Sharma (IIT Delhi), Dr. Ramakrishna Bandi (IIIT, Naya Raipur), Prof. Prabha Sharma (Emeritus Professor, NCU and Retired Professor, IIT Kanpur), and Prof. Phool Singh (Central University of Haryana) delivered lectures on various topics, including vector space, linear transformation, eigen values, diagonalisation, singular value decomposition, principal component analysis, coding theory, and image processing, among others. Approximately 180 faculty members, research scholars, and students from various states of India participated in the workshop.

**10. One day workshop on 'The Sexual Harassment of Women at Workplace Act, 2013'**

The faculty of NCU's School of Law conducted a 1-day workshop on 'The Sexual Harassment of Women at Workplace Act, 2013' at SD Memorial School, Gurugram on 22.07.2023. Over 100 faculty and staff members attended, gaining insights into the crucial POSH Law, which aims to combat sexual harassment in workplaces worldwide. The workshop was conducted by Prof. (Dr.) Archana Sarma, Dr. Unanza Gulzar, Ms. Arushi Anthwal and Mr. Himangshu Rathee. The team addressed the participants as law experts and assisted them in understanding what qualifies as sexual harassment at the workplace and how the law redresses the same via both formal and informal redressal mechanisms as prescribed under the POSH Act.

**11. MDP in Partnership with Shri Vishwakarma Skill University (SVSU)**

The School of Management and Liberal Studies at NCU, in partnership with Shri Vishwakarma Skill University, Haryana, (SVSU), conducted an engaging 2-day Management Development Programme (MDP) from 28.07.2023 to 29.07.2023, aimed at facilitating a smooth transition for new managers into effective leadership roles. The programme was carefully designed to focus on functional, managerial, and leadership skills necessary for success. Expert facilitators from both institutions delivered effective and engaging training sessions. From personal and interpersonal skills to group skills, all the key areas were explored. The participants were introduced to techniques to handle any challenges that come their way. Concepts of performance enhancement, problem solving, decision making and managing change in today's fast-paced world were covered extensively.

## **12. FDP on Social Media: Exploring the importance of Social Media for Educators – 08.09.2023**

The NCU faculty got an opportunity to attend a highly enriching Faculty Development Programme that delved into the realms of social media, featuring Prof. Sona Vikas, Head - School of Management and Liberal Studies and Anu Gulmohar, Digital & Content Marketing Specialist. Prof. Sona Vikas covered the topic of 'Intentional Networking through LinkedIn', wherein she talked about the important strategies and tips for creating meaningful professional connections on the world's largest professional network, LinkedIn. Her session was highly insightful and transformative.

Ms. Anu Gulmohar discussed the 'Importance of Social Media' for the academicians of today. From fostering student engagement to sharing knowledge far and wide, her insights encouraged the NCU faculty to utilise the full potential of digital platforms.

## **13. Transformative FDP on “Design Thinking – A Problem-Solving Approach”- 19.07.23 to 24.07.23**

Faculty Development Programme (FDP) on 'Design Thinking - A Problem-Solving Approach' was organized by the Department of Multidisciplinary Engineering from 19.07.2023 to 24.07.2023. This dynamic event brought together 47 academicians from NCU and other prestigious universities across India. The FDP's mission was to empower participants with the methodologies and mindset of Design Thinking – a human-centric approach that fosters innovation and creativity.

## **14. International Conference on Smart and AI-Enabled Technology for Sustainable Development**

The International Conference on Smart and AI Enabled Technology for Sustainable Development was held from 12.09.2023 to 13.09.2023 and was a big success. Shri B N Ramakrishna, Director of ISRO's Telemetry, Tracking and Command Network (ISTRAC), was the Guest of Honour. He provided invaluable insights about using technology for sustainability and shared his experience about ISRO's recent success, the Chandrayaan-3 Moon Mission in which he played a pivotal role. The conference provided a crucial platform for international researchers, academicians, and industry experts to unite and contribute to the advancement of Sustainable Development through Smart and AI-enabled Technologies. Addressing all pressing global challenges, the conference was a testament to the power of collaboration, knowledge exchange and innovation.

## **15. Teacher's Day Celebration**

The event was conducted to recognise and honour the invaluable contributions of our mentors in lighting the educational path of countless students with their passion and dedication. Details of awardees on this occasion are as follows:

- Lifetime Achievement Award: Prof. Prem Vrat and Prof. Swaran Ahuja
- Best Academic Administrator: Prof. Sharda Vashisth, Prof. Anjali Garg and Prof. Manoj K Gopaliya
- Star Performer of the Year: Prof. Rita Chhikara

- Best Teacher: Dr. Shrutimita Mehta, Dr. Meghna Sharma, Dr. Prachi and Mr. Himangshu Rathee
- Best Researcher: Dr. Tejpal S Chundawat and Dr. Mona Aggarwal
- Emerging Team Leader of the Year: Prof. Sona Vikas

The multi-talented educators also regaled the NCU community with timely performances on stage.

#### **16. Apex Utsav 2023 – 02.09.2023**

Department of Computer Science and Engineering successfully organised APEX UTSAV-2023 in collaboration with INOAUG (India Oracle Apex User Group) on 2nd September, 2023. Various delegates from the IT sectors, professionals, developers, NCU faculty and students participated in exploring the latest trends and best practices in Oracle APEX and engaged in thought-provoking discussions and hands-on training. The journey throughout UTSAV was marked by enriching interactions and the acquisition of valuable knowledge, setting the stage for limitless future possibilities.

#### **17. Celebration of Anti Ragging Week**

The Anti Ragging week was celebrated from 11.08.2023 to 18.08.2023. During the Anti Ragging Week, NCU conducted several activities to encourage meaningful conversations and unleash creativity among the students, fostering an atmosphere of camaraderie and friendship. The highlight of the week-long activities was a riveting Debate Competition on the topic 'Ragging: A Violent Social Contract Between Seniors and Juniors'. The Slogan Writing Competition was a thrilling showcase of the students' unified voices against ragging. Udaan, NCU in collaboration with IEEE Humanitarian Activities Committee, joined forces for a Poster Making Event. The posters created were a visual testament to NCU's commitment to eradicating this social ill. As part of the activities, a Pledge Taking Ceremony was also held in the spirit of unity and compassion, with a resolve and commitment to make NCU a ragging-free campus.

#### **18. Visit of delegates from Loyola Marymount University (LMU), Los Angeles.**

The NorthCap University had the privilege of hosting a team of delegates from Loyola Marymount University (LMU), Los Angeles, California on 29.09.2023. Loyola Marymount University (LMU) is renowned for its academic excellence. With 55 major and 59 minor Undergraduate Degrees, 47 Master's Programmes, and a strong commitment to research, LMU is ranked #93 in National Universities and #12 in Entrepreneurship in the 2024 edition of US News and World Report. The following delegates from LMU came to NCU:

Dr. Tina Choe, Dean of the Frank R. Seaver College of Science and Engineering

Dr. Maureen Weatherall, Vice Provost

Dr. Ammar Dalal, Assistant Vice Provost for Graduate Enrollment.

From NCU, Vice Chancellor Prof. Nupur Prakash, Dy Dean International Affairs Prof. Sharda Vashisth, Dean Academic Affairs Prof. Manoj Gopaliya; and other senior faculty members met with the team and discussed key pointers of collaboration between the two universities.

### **19. Visiting Professor from Mapúa Malayan Colleges, Mindanao**

Dr. Ann Perez from Mapúa Malayan Colleges Mindanao came to NCU as a visiting professor from 25.09.23 to 29.09.2023. Dr. Ann Perez is a leading expert in Climate Change, Sustainability and Green Audit. During her visit, she interacted with the Vice Chancellor, Prof. Nupur Prakash and had productive discussions with faculty members from the School of Management and Liberal Studies (SOM&LS), to explore potential research collaborations. She also had interactive sessions on sustainable finance with NCU's BBA and MBA students. Her expertise extended to PhD scholars, where she shared insights into contemporary research areas within the fields of finance and accounting.

### **20. Masterclass Series – 16.08.2023 - 31.08.2023**

Master class series lectures were held from 16 Aug 23 to 31 Aug 23. People from various industries came forward to share their invaluable insights, wisdom and guidance. The following eminent speakers participated in the Masterclass series :

- ❖ Kapil Arora, Director, Grant Thornton
- ❖ Subhasish Acharya, Teacher, Consultant & Coach
- ❖ Noopur R Chablani, Vice President, Mavcomm Consulting
- ❖ Hon'ble Justice Dharmesh Sharma, Judge, Delhi High Court
- ❖ Dr. Ranjana Kumari, Social Activist & Director, Centre for Social Research
- ❖ Shreya Arora Mehta, Officer on Special Duty, NALSA, Supreme Court of India
- ❖ Raj Gupta, GM, HR, Tata Consultancy Services
- ❖ Vidya Bhushan, Co-Founder, Dalchini Technologies

### **21. Honeywell Center of Excellence for Youth Empowerment**

Department of CSE at NCU in collaboration with Honeywell and ICT Academy inaugurated the Honeywell Center of Excellence for Youth Empowerment on 21.08.2023. Honeywell's journey commenced with the successful inauguration in the presence of Prof Rita Chhikara, HoD CSE and other NCU Faculty members, Mr. Abhinandan Kr. Pandey, State Head-Delhi NCR ICT Academy India, Mr. Shubham Verma, Mr. Harshit, Coordinators at ICT Academy, along with trainers Mr. Saarthak Pathak, Ms. Leesha and Mr. Varun were also present.

### **22. Celebration of Independence Day**

The 77th Independence Day was celebrated with fervor and gaiety in the University campus. The National Flag was unfurled by the Registrar, after which he addressed the gathering. This was followed by a small cultural performance by the students on the theme of Independence.

### **23. Signing of MoU's**

#### **(a) MoU with BINUS University, Indonesia**

The NorthCap University signed an MoU with BINUS University from Jakarta, Indonesia on 21.09.2023. BINUS University, accredited by the Indonesian Accreditation Agency and hailed by QS, Times Higher Education and AppliedHE is an international university of repute with 12 campuses across various cities, and a thriving online campus for remote learning. BINUS holds QS World University Ranking, featuring stellar performances in Computer Science and Business Management.

**(b) MoU with VILNIUS Tech University (VTU), Lithuania**

The NorthCap University signed an MoU with VILNIUS TECH University (VTU), Lithuania on 09.06.2023. Having received QS World University Ranking of 801-850, Vilnius Tech University in Lithuania is a prestigious institution at the forefront of education, research and innovation. With a legacy spanning several years, VTU has earned recognition for providing excellence in education via its engineering, technology, economics and business studies programmes.

The agreement signed between the two universities opens doors to a world of possibilities, including direct admission to master's degree studies, student exchange, collaborative curriculum development, joint research ventures, active participation in global conferences and workshops, publication opportunities in esteemed scientific journals, faculty and staff exchanges and sharing of valuable scientific materials and information.

**(c) MoU with Seamless Education and Services Pvt. Ltd. (Seamedu)**

The NorthCap University signed an MoU with Seamedu - School of Expressionism on 24.07.2023, bringing together two academic powerhouses. In the esteemed presence of NCU's Pro-Chancellor Prof. Prem Vrat, Vice Chancellor Prof. Nupur Prakash, Governing Body Members Mr. Avdhesh Mishra and Mr. Shiv Saran Mehra, and all heads of departments, the Registrar Cmde. Diwakar Tomar NM (Retd.) signed the MoU on behalf of The NorthCap University, while Mr. Ajay Thomas COO signed it on behalf of Seamedu. This collaboration marks a significant step towards fostering innovation, creativity and excellence in education. Together, the aim is to redefine the boundaries of expression and open up new avenues of learning for the students in the form of exciting media and entertainment programmes.

**(d) MoU with Shibaura Institute of Technology (SIT)**

Prof. Nupur Prakash, Hon'ble Vice Chancellor NCU, renewed the MoU signed with Shibaura Institute of Technology (芝浦工業大学) (SIT), Japan, on behalf of NCU on 30.06.2023. Prof. Nupur Prakash met with Mr. Masato Murakami, President of SIT, Dr. Furuya Yutaka, Division of Global initiatives and Ms. Reiko Kageyama, International Programme Initiatives of SIT. Owing to this partnership, The NorthCap University students can avail:

- Semester Exchange Programme, where the admission fee and tuition fee has been waived off for UG & PG students of NCU. Additionally, a scholarship worth upto JPY 40,000 per month will be awarded to meritorious students. Deadline for the application is October 31, 2023.
- Research Exchange/Laboratory Internship programme, of 8 days upto 1 year, for B.Tech 3rd Year, M.Tech and PhD students from NCU. These programmes offer an incredible chance for the students to immerse themselves in the rich academic environment of SIT and gain invaluable international exposure.

**(e) MoU with Santa Clara University**

NCU signed an MoU with Santa Clara University (SCU) on 23.06.2023. The Vice Chancellor, Prof. Nupur Prakash signed the MoU on behalf of NCU in the presence of Dr. Toby Mcchesney, Vice Provost for Graduate Programs, Santa Clara University. This collaboration paves the way for exciting opportunities and unparalleled benefits for the students of NCU:

- Annual Application Fee Waivers for all applicants
- Two Annual Scholarships of US \$9000 for Applicants in Under-represented Candidates in Engineering
- Two Annual Scholarships of US \$12000 for Applicants in Business
- GRE and GMAT waived off

This MOU marks the beginning of an inspiring journey of knowledge exchange, cultural enrichment, and transformative growth between NCU and Santa Clara University.

**(f) MoU with Queensland University of Technology (QUT) in Brisbane, Australia**

NCU signed an MoU with the prestigious Queensland University of Technology (QUT) in Brisbane, Australia, on 18.07.2023, opening a new door of possibilities for academic enrichment and collaboration. QUT is renowned for its exceptional academic credentials and global reputation. It is ranked #189 in the QS World University Rankings 2024, a testament to its commitment to excellence in education and research. This MoU signifies a strong partnership aimed at fostering academic growth and innovation. The purpose of this agreement encompasses a range of exciting initiatives that are set to enhance learning experience and global exposure of our students.

**(g) MoU with NGO's NeoFusion Creative Foundation & Sansarino Development Foundation**

The NorthCap University has entered into Memorandums of Understanding with two NGOs, Neofusion Creative Foundation and Sansarino Development Foundation on 29.05.23. Through these MoUs, NCU's psychology students will be able to collaborate on internships, placements, and live projects and gain practical experience. Registrar NCU, Cmde. Diwakar Tomar NM (Retd.) signed the MOU on behalf of NCU while Dr. Anubhooti Bhatnagar, Director, Neofusion Creative Foundation and Ms. Hena Pandey, Director, Sansarino Development Foundation represented their organisations. These MOUs are expected to increase visibility and outreach in the context of human psychology and other related areas. The partnership will prove to be fruitful in enabling joint certification courses, mentorship programmes, training sessions, capacity building sessions, research, as well as other publications.



**24. Prof. Manoj Kumar Gopaliya – Dean Academic Affairs visit to (i) University of Indonesia, (ii) MAPUA Malayan Colleges, Laguna, Philippines and (iii) Universitas Esa Unggul, Jakarta, Indonesia**

Prof. Manoj Kumar Gopaliya, Dean of Academic Affairs, on 25th July 2023 visited the beautiful campus of the University of Indonesia.

The University of Indonesia (UI) takes immense pride in being one of the world's leading research institutions, continuously pushing the boundaries of knowledge and nurturing regional and global connections. During this visit, Prof. Gopaliya met with Dr. Eng. Radon Dhelika & Mr. Agus S. Pamitran from Department of Mechanical Engineering, Faculty of Engineering and Dr. Yanki Hartijasti and Prof. Dr. Irwan Adi Ekaputra, Department of Management, Faculty of Economics and Business. This hopefully paves the way for faculty-to-faculty collaborations. Together, we're setting out on a journey of joint research, PhD supervision, conferences, seminars, and workshops.

Prof. Gopaliya, met with representatives from Mapúa Malayan Colleges Laguna, Philippines at UEU, to discuss potential collaborations with The NorthCap University. Dr. Gopaliya had in-depth conversations with Ir. Roesfiansjah Rasjidin, Dean (Faculty of Engineering, UEU), James Ronald O. Mesina, Assistant Vice-President, for External Relations and Global Linkages MAPUA, Pearl Stephanie D. Ulep, Director at Office of Strategic Partnerships and Global Engagement MAPUA and Mr. George Pramadono, Cintana Representative. It was agreed upon to sign a 'Memorandum of Agreement (MOA)' between the two institutions to explore student exchange programmes, faculty mobility, joint conferences, joint PhD supervisions and other global partnership opportunities. In a world that is increasingly interconnected, fostering partnerships between universities and colleges across borders has become crucial.

Prof. Gopaliya also attended High-Impact Strategic Meetings with different departments of Universitas Esa Unggul at Jakarta, Indonesia during the UEU Summer Immersion Programme! Dr. Manoj Kumar Gopaliya attended numerous meetings to strengthen cultural exchange and academic ties between NorthCap and Esa Unggul.

**25. 'Ek Tareekh Ek Ghanta - A Cleanliness Drive' on 01.10.2023**

'Ek Tareekh Ek Ghanta - A Cleanliness Drive' on October 1st at 10:00 AM at Carterpuri Village was undertaken as per the directives of the Ministry of Housing and Urban Affairs, Government of India. This event served as a rallying cry for unity in the name of cleanliness, hygiene and environmental awareness. Students and Faculty members from all schools participated in the cleanliness drive.

**26. Technovation 2023**

The Final Round of TECHNOVATION 2023 was held on June 09<sup>th</sup>, 2023 at 10:30 am onwards in the conference room, The NorthCap University, Gurugram. A total of 8 shortlisted teams from the School of Engineering and Technology competed and presented their final year project for the annual "**Best Project Award**" of the university. With pioneering vision, critical questioning, knowledge and patience, the panel of three esteemed judges from academia and industry evaluated the teams on the parameters FOCUSS (Financial Viability, Originality-Innovativeness/Newness,

Customer end applicability/takers, Usefulness to Society-addresses large cross-section, Sustainability-long term/environment-friendly, Structured Approach). In the final round of TECHNOVATION 2023 judging panel has selected the following teams at 1<sup>st</sup> position, 2<sup>nd</sup> position and 3<sup>rd</sup> position as follows:

Abhinav chutani	19CVU001	Investigation of self healing geopolymers mortar: A step toward sustainable material	Mr. Lokesh Choudhary	<b>2nd Position</b>  (INR 75000 Prize to be shared in teams)
Dhruv Kumar	19CVU004			
Rishi B Mathur	19CVU013			
Aastha Verma	19ECU003	Tongue Driven Wheelchair	Dr. Pooja Sabherwal and Prof. Sharda Vashisth	
Yogesh Yadav	19ECU024			
Neha Saini	19ECU014			
Saumay Sharma	19ECU019			
Sarthak Srivastava	19CSU378	DASH - Device Automation System for Homes	Dr Rita Chhikara & Dr. Mehak Khurana	<b>3rd Position</b>  (INR 50000 Prize to be shared in teams)
Tanu Verma	19CSU320			
Yajus Gakhar	19CSU349			
Abhishek	19CSU372			
Ansh Mathur	19ECU032	Calculating Carbon Emissions of Working Computer Systems in an Organization	Dr. Vandana Khanna and Dr. Anu Tonk	

No team was found suitable for 1<sup>st</sup> position.

## 27. Students' Achievements:

- 20MEU008 Aayush Kumar, 20MEU012 Sarthak Rithaliya and 20MEU002 Amit Yadav from the Department of Multidisciplinary Engineering won First Prize in the Poster Presentation Competition in REFCON - Refrigeration and Cold Chain Conference organised by ISHRAE Gurugram Chapter organised in August 2023.
- 21CSU183 Ashutosh Gairola from CSE Department won the 'Stage 1 Essay Writing Competition under the Model G20 Initiative'. His remarkable essay on the theme of "Circular Economy and Lifestyle for Environment" stood out in the North Zone, earning him a well-deserved prize of INR. 5,000.
- 22CSU216 Ankit Das, an NCU student, participated in the ASU Summer Experience on Sustainable and Innovative Solutions 2023 from 19th June - 30th June, 2023. Joining a diverse group of students from across the globe, Ankit immersed himself in the vibrant atmosphere of the stunning campus of Arizona State University, USA. He engaged in enriching lectures, lived on campus and embraced the true essence of student life in the US. While the exploration of sustainable solutions during this programme could possibly shape the trajectory of Ankit's future career, we hope it has also equipped him to make a positive impact within the student community.

- (d) 20CSU087 Ripudaman Singh has seized the opportunity to pursue an accelerated Master's in Software Engineering at Arizona State University. Ranked as the top university in USA for sustainability and global impact, Arizona State University is consistently recognised as a top-rated institution in national and global rankings. By transferring credits earned in his final year, Ripudaman will be set to complete his Master's degree in just one year at ASU, enjoying substantial cost savings including a year of living expenses. This remarkable achievement opens doors to a world of possibilities and a bright future in the dynamic field of technology.
- (e) Our KALAKRITI team consisting of 19CSU424 Shruti Gupta, 19CSU422 Diksha, 19CSU345 Vinay Rana and 19CSU368 Zaid Hasan Khan from Dept. of CSE bagged the first position at Srijan (Senior) 2023 - Project Showcase platform on diverse contemporary domains, held at Manav Rachna International Institute of Research and Studies, Faridabad.
- (f) 19CSU327 Udit Kapoor and 19CSU322 Tarun Sharma were awarded a grant of USD 8500 (approx. Rs 7 Lakhs) from Tezos Foundation for their Revolutionary Blockchain Based Game, TEZTILE under the mentorship of Dr. Poonam Chaudhary.
- (g) Winners of Innohacks 2.0 XR Category. 21CSU243 Arpita Samal, 21CSU157 Shubham Jain and 21CSU010 Ananya Sharma won the Innohacks 2.0, KIET Ghaziabad XR Category challenge held on 23rd & 24th April 2023. Displaying their ingenuity in leveraging XR technology in a creative and technical manner to benefit the society, they won a prize of Rs 5000 along with exclusive HDFC Bank goodies.

## **28. Proud Moment for The NorthCap University**

Ms. Poonam Yadav, Research Scholar at NCU, has won the opportunity to shine in the world of optics and photonics in the US. Ms. Yadav has been selected for a Student Leadership Conference on 'Frontiers in Optics' by OPTICA USA, set to take place from October 8 to 12, 2023, in Washington, USA. This incredible opportunity is a testament to her exceptional talent, as only 5 students from India were chosen for this honour.

## **29. The NorthCap University, Trademark Registration**

Consequent to our collaboration with Arizona State University (ASU) a new logo was prepared and sent to The Registrar of Trademark, Delhi. The Registrar of Trademark, Delhi, has raised some objections, which have been answered by the Advocate, who has filed the Trademark application. All hearings are being held online. Due to overcrowding of matter, our hearing notice has not yet been listed. The Current Status page shows "Ready for Show Cause Hearing", the same is enclosed at **Annexure 10**.

**30. Turnover of faculty and staff members since the last Governing Body meeting held on 31 May 2023**

**New Faculty & Staff members joined**

FACULTY				
S. No	DEPT.	NAME	DESIGNATION	DOJ
1	SOM & LS	Dr. Renu Yadav	Assistant Professor	10.07.2023
2	SOM & LS	Dr. Parul Khanna	Assistant Professor	17.07.2023
3	SOM & LS	Dr. Chand Prakash	Assistant Professor (Sel. Grade)	17.07.2023
4	SOM & LS	Ms. Harshita Jha	Assistant Professor	17.07.2023
5	SOB	Prof. G.R. Chandrashekhar	Dean	24.07.2023
6	MDE	Ms. Shaifali Ruhil	Assistant Professor	25.07.2023
7	SOM & LS	Ms. Jyotika Goyal	Assistant Professor	03.08.2023
8	SOL	Ms. Aishwarya Balodi	Assistant Professor	05.08.2023
9	SOM & LS	Dr. Samiksha Jain	Assistant Professor	07.08.2023
10	SOM & LS	Ms. Gauri Nagyal	Assistant Professor	16.08.2023
11	CSE	Ms. Snehlata	Assistant Professor (Sel. Grade)	16.08.2023
12	SOB	Prof. Subhasish Acharya	Professor of Practice	01.09.2023
13	SOB	Prof. Rakesh Kumar Khandelwal	Professor of Practice	01.09.2023
14	SOB	Prof. Kalyan Bandyopadhyay	Professor of Practice	01.09.2023
15	SOL	Ms. Rituparna Bhattacharjee	Assistant Professor (Sel. Grade)	04.09.2023
16	SOB	Prof. Hemalatha Chandrashekhar	Professor of Practice	25.09.2023
17	SOB	Prof. Vikram Behl	Professor of Practice	03.10.2023
18	SOB	Ms. Megha Goyal	Research Associate	03.10.2023
ADMIN				
S. No	DEPT.	NAME	DESIGNATION	DOJ
1	Registrar office	Ms. Neetu Batra	Assistant Registrar	16.08.2023
2	VC Office	Ms. Sakshi Arora	Executive Assistant to VC	22.08.2023
3	SOB	Ms. Simmi Tikoo	Director - Placements & Industry Collaborations	11.09.2023
4	COR	Mr. Vinay Singh Tomar	Executive Assistant	11.09.2023
5	SOB	Ms. Nikita Bhargava	Program Manager	20.09.2023
TECHNICAL				
S. No	DEPT.	NAME	DESIGNATION	DOJ
1	Server Room	Mr. Neeraj Kumar	Sr. Technical Assistant	01.08.2023

**Faculty & Staff members who Left**

FACULTY					
S. No	DEPT.	NAME	DESIGNATION	DOJ	DOL
1	SOL	Ms. Mahima Mahajan	Assistant Professor	15.07.2019	26.05.2023
2	SOM & LS	Dr. Nimit Gupta	Professor	02.01.2021	01.06.2023
3	SOM & LS	Ms. Swati Tickoo	Assistant Professor	02.01.2023	29.06.2023
4	CSE	Dr. Meenakshi	Assistant Professor (Sel. Grade)	13.07.2022	07.07.2023

5	SOM & LS	Dr. Shilpa Sindhu	Associate Professor	03.08.2012	10.07.2023
6	CSE	Dr. Preeti Sharma	Assistant Professor	01.08.2022	20.07.2023
7	SOL	Mr. Mohit Vats	Assistant Professor	21.03.2022	21.07.2023
8	SOM & LS	Ms. Saniya Bhutani	Assistant Professor (Sr. Scale)	20.02.2023	28.07.2023
9	SOM & LS	Dr. Minakshi Sehrawat	Assistant Professor	13.06.2022	31.07.2023
10	SOM & LS	Mr. Ashish Budhwar	Assistant Professor	28.07.2021	31.07.2023
11	CSE	Dr. Rekha Vig	Professor	28.01.2014	19.08.2023
12	CSE	Ms. Komal Jindal	Assistant Professor (Sr. Scale)	27.10.2022	15.09.2023
13	SOM & LS	Ms. Preeti Malhan	Assistant Professor	02.03.2023	15.09.2023
14	CSE	Dr. Sandeep Singh	Assistant Professor (Sel. Grade)	03.12.2009	16.09.2023
15	SOM & LS	Ms. Gauri Nagyal	Assistant Professor	16.08.2023	22.09.2023
16	SOL	Ms. Aishwarya Balodi	Assistant Professor	05.08.2023	28.09.2023

ADMIN & TECHNICAL					
S. No	DEPT.	NAME	DESIGNATION	DOJ	DOL
1	Admissions	Ms. Sanju	Admissions Counsellor	21.07.2022	14.07.2023
2	VC Office	Ms. Kanika Kapil	Sr. Executive Assistant	02.08.2021	31.07.2023
3	CPAA	Mr. Surendra Singh Grover	Director - CPAA	08.06.2022	31.07.2023
4	Server Room	Mr. Manoj Dahiya	Lab Engineer	22.07.2022	08.08.2023
5	Library	Mr. Jitender	Library Assistant	03.09.2019	11.08.2023
6	CPAA	Ms. Randeep Kaur	Senior Manager	01.11.2022	24.08.2023
7	Registrar Office	Ms. Vandana Massey	Sr. Executive Assistant	01.06.2023	02.09.2023
8	HR Office	Mr. Tushar Deswal	Executive Assistant	28.07.2023	02.08.2023
9	Marketing	Ms. Anu Gulmohar	Sr Manager - Digital Marketing	10.01.2023	08.09.2023
10	Dean Office	Mr. Ram Asheesh Upadhyay	Sr. Executive Assistant	18.02.2013	14.09.2023

**All members of the Governing Body took note of the above.**

#### **ITEM NO. 7: FINANCE COMMITTEE RELATED MATTERS**

(Member Secretary)

The Finance committee related matters discussed and approved during the last Finance Committee meeting were updated to the members, and the Minutes of the Finance Committee meeting held on 17 August 2023 is enclosed as **Annexure 11**.

**The Members of Governing Body ratified the aforesaid Finance Committee related matters.**

## **ITEM No 8: ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIRMAN.**

**ISSUE 1. PROPOSED SALARY REVISION FOR ASSISTANT PROFESSOR-PHDS ONLY** – The member secretary informed that in July 2023, the University Grants Commission (UGC) has revised its guidelines via notification stating that PhD qualification would be optional for appointment as an Assistant Professor. In view of this, in order to retain and reward experienced existing PhD faculty in the Assistant Professor grade (Induction and Senior Scale) of all Schools, a one-time fitment is proposed for PhD faculty already working in the University in the Assistant Professor grade, giving weightage to their PhD and experience: both prior to and while at NCU. (Increment Rate: 2.25% (75% weightage) for experience prior to NCU, and 3% for experience at NCU). The pre-condition however would be that no faculty should have any adverse or negative feedback on their track record in order to be considered for the above fitment. The HR Note to be taken on record for approval of the Governing Body is placed at **Annexure 12**.

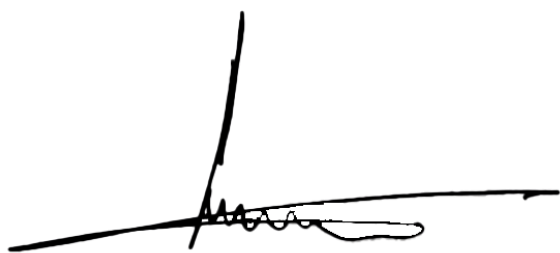
**ISSUE 2. PROPOSED AUDIT OF PRIVATE UNIVERSITIES OF HARYANA BY QUALITY COUNCIL OF INDIA.** With reference to the Memo received from the Directorate of Higher Education (**Annexure 13**) regarding conduct of Audit of Private Universities (Academic, Financial and Administrative audits) by the Quality Council of India, the matter was discussed by the Governing Body, and it was opined that the university is already undergoing several audits by appropriate bodies (regulatory as well as Govt nominated) to assess its financial, academic and administrative practices, and therefore an additional audit by the Quality Council of India would be a repetition of efforts and consume valuable time of all stakeholders. It was therefore decided that a letter be made to the Department of Higher Education, Government of Haryana, bringing out the above facts, and requesting for review of the decision to do audit of the university by the Quality Council of India.

### **Other General Observations:**

- Prof. Prem Vrat held the view that it is imperative for key personnel to participate in Governing Body Meetings and give a brief, 5-7 minutes presentation to provide an overview of the activities within their respective departments. In this regard he felt that there should be presentations from CPAA and RDIL in every Governing Body meeting, being two key functionaries of the university, whose performance and outcomes need to be monitored as they have a major bearing on how the university is performing. The Hon'ble Chancellor directed that in line with the observation of the Pro Chancellor, CPAA and RDIL to henceforth give presentation in forthcoming meetings of the Governing Body with regards their activities, initiatives and results. He further directed that presentations of 5 min by other key functionaries can also be included, as considered relevant, for the benefit of members of the Governing Body for necessary information and discussions.
- CPAA to share the students' feedback received from the industry with all the departments.

- With regards monitoring of court cases of the university, it was suggested that SOL faculty should see the Cause List of Supreme Court to monitor and keep tab of the same.
- Mr. Shiv Mehra requested that the minutes of all JSB meetings held thus far to be included in the minutes of the 38<sup>th</sup> Governing Body meeting, and, continued thereafter as a standard practice. The same are placed at **Annexure 14**.
- Exit interviews to be conducted by HR and key observations on reasons for leaving be identified and shown against each name, for information of the members of the Governing Body. Action by: HR.
- Members unanimously requested the Government nominee on the Governing Body to kindly take up all our long pending issues with the Government including but not limited to Scholarships & Fee Concession, matter relating to audit and issue of Parity between Government and Private Universities regulated by UGC.
- Withdrawal of Mr. Sachin Jain as Cintana rep. was taken on record, and it was informed that he has been replaced by Mr. Chaitanya Chitta as the Cintana rep. on the Governing Body. It was also informed that Ms. Malini Eliatamby has nominated by Cintana as their representative on the Board of Management of the NorthCap University. The Registrar was requested to issue letters to both.
- VC Office to provide the list of Vice Chancellors in NCR / Northern India.
  - o A list of letters/ correspondence normally sent from the VC's Office to other Vice Chancellors to be shared with the Governing Body, for info.
  - o The recent IRO booklet to be circulated to all key offices in the university.
  - o VC Office / Registrar Office should have at least 10 copies of such booklets / publications for records, and potential future use.
- A reminder be made to ASU/ Cintana to forward a copy of the ASU-Cintana Agreement as the auditors and the GST consultant need the same urgently to process their next bill. Mr. Chaitanya Chitta was requested to do the needful without delay.

There being no other points, the meeting concluded with the Member Secretary thanking everyone for sparing their valuable time and participating in the meeting.



**Commodore Diwakar Tomar (Retd.)**  
**Registrar & Member Secretary**  
**Governing Body, The NorthCap University**  
**Mob. +91 9910995228**  
**diwakartomar@ncuindia.edu**

	<b>THE NORTHCAP UNIVERSITY</b>	REVIEW DATE:
<b>Inter-Office Memo</b>		SHEET 1 OF 1


**From: Dean-Academic Affairs**
**To: Student Notice Board /Website/LMS**
**Cc: Hon'ble GB, PC, VC, Academic Adviser,  
Registrar, All HODs, COE, COR, ERP,  
Faculty, Admin, Technical staff,  
Secretarial.**
**Date: 23 November 2023**
**DEAN/IOM/042/2023**

Enclosed herewith is the "**Academic Calendar**" applicable to all students across all batches for **the Even Semester of the Academic Year 2023-2024**. This schedule pertains to various programmes offered by all the schools under The Northcap University, Gurugram.

This has the approval of the competent authority.



**Prof. Manoj Kumar Gopaliya**
**Dean-Academic Affairs**
*DOE:31-08-2024*



	THE NORTHCAP UNIVERSITY	REVIEW DATE :
	Inter-Office Memo	SHEET 1 OF 1

**GENERAL ACADEMIC CALENDAR FOR SESSION 2023-24**  
**ALL SCHOOLS (EVEN SEMESTER)-JAN-JUNE 2024**


ALL PROGRAMMES EXCEPT Phd			
S. No.	DETAILS	FROM	TO
1.	Registration of courses for all programmes for Jan-June 2024	11 January 2024 (Thursday)	14 January 2024 (Sunday)
2.	Commencement of classes Even Semester (2023-2024) for all programmes	15 January 2024 (Monday)	
3.	Submission of Mid-term attendance up to 01 March 2024 (Friday) at COR	04 March 2024 (Monday) by 12:00 Noon	
4.	Minor Test and Aptitude Test (Continuous Evaluations)	02 March 2024 (Saturday)	11 March 2024 (Monday)
5.	Issue of Mid-Term warning to students for the shortage of attendance	07 March 2024 (Thursday)	
6.	Submission of Final Results (Odd Sem) to COE	11 March 2024 (Monday)	
7.	Mid-term project/GP/Community Service evaluation	11 March 2024 (Monday)	16 March 2024 (Saturday)
8.	Class Committee meetings	18 March 2024 (Monday)	22 March 2024 (Friday)
9.	Submission of checked answer scripts of the Minor Test to COE & uploading of marks on ERP	30 March 2024 (Saturday)	
10.	Open Elective/Programme Elective offered by Departments for Jul-Dec 2024	6 April 2024 (Saturday)	
11.	Submission of online feedback by students	15 April 2024 (Monday)	25 April 2024 (Thursday)
12.	Open Elective/ Programme Elective opted by students	15 April 2024 (Monday)	20 April 2024 (Saturday)
13.	Technovation	26 April 2024 (Friday)	
14.	Display of allocated Open Elective/ Programme Elective	30 April 2024 (Tuesday)	
15.	Last day for any modification in Open Elective/ Programme Elective by students	06 May 2024 (Monday)	
16.	Semester Ends	09 May 2024 (Thursday)	
17.	Final List of Open Elective/ Programme Electives	08 May 2024 (Wednesday)	
18.	Submission of Final Attendance at COR	10 May 2024 (Friday) by 12:30 PM	
19.	Meeting of Timetable in-charges with Dean-Academics Affairs	13 May 2024 (Monday)	
20.	Display of pre-major evaluation on ERP	10 May 2024 (Friday) by 11:30 AM	
21.	List of detained students to be displayed on notice board/website by COR	10 May 2024 (Friday) by 3:00 PM	
22.	Preparatory leave (for students)	10 May 2024 (Friday)	13 May 2024 (Monday)
23.	Major Tests (Offline)	14 May 2024 (Tuesday)	27 May 2024 (Monday)
24.	Examination Activities	14 May 2024 (Tuesday)	14 June 2024 (Friday)
25.	Practical Training/Industrial Training/Internship	28 May 2024 (Tuesday)	27 July 2024 (Saturday)
26.	Display of Semester Result	14 June 2024 (Friday)	

	THE NORTHCAP UNIVERSITY	REVIEW DATE :
	Inter-Office Memo	SHEET 1 OF 1

27.	Registration for next semester	22 July 2024 (Monday)	25 July 2024 (Thursday)
28.	Commencement of classes	29 July 2024 (Monday)	
Phd PROGRAMMES (EVEN SEMESTER)-JAN-JUNE 2024			
29.	NPET and Interview	06 January 2024 (Saturday)	
30.	Display of NPET result of admission list of new applicants for PhD Programme	08 January 2024 (Monday)	
31.	Last date of Fees submission of new PhD admissions	15 January 2024 (Monday)	
32.	Submission of Pre PhD coursework of new scholars, to PhD cell	16 January 2024 (Tuesday)	
33.	Online registration on ERP for Jan-June 2024 (scholars without coursework)	15 January 2024 (Monday)	19 January 2024 (Friday)
34.	Online registration on ERP for Jan-June 2024 (scholars with coursework)	18 January 2024 (Thursday)	19 January 2024 (Friday)
35.	Commencement of classes Even Semester (2023-2024) for all programmes	20 January 2024 (Saturday)	
36.	BDR for PhD Programme	10 April 2024 (Wednesday)	
37.	SRC conduction window for PhD students	4 May 2024 (Saturday)	10 May 2024 (Friday)
		28 May 2024 (Tuesday)	15 June 2024 (Saturday)
38.	DRC of each dept./school	17 June 2024 (Monday)	20 June 2024 (Thursday)
39.	Submission of SRC forms & DRC formats [Jan-June 2023] and Pre PhD-Coursework finalization [July-Dec. 2023] of old scholars, to PhD cell	24 June 2024 (Monday)	
40.	NPET and interview	6 July 2024 (Saturday)	
41.	Display of NPET result of admission list of new applicants for PhD Programme	9 July 2024 (Tuesday)	
42.	Last date of Fees submission of new PhD admissions	15 July 2024 (Monday)	
43.	Commencement of classes	29 July 2024 (Monday)	

Kind attention:


PhD scholars- The dates for Minor & Major Examination and Display of Semester Result of the PhD programme will remain same as per the general academic calendar of all programmes.

	<b>THE NORTHCAP UNIVERSITY</b>	REVIEW DATE :
	<b>Inter-Office Memo</b>	SHEET 1 OF 1

**SUMMER SEMESTER/RE-MAJOR TEST  
(AY 2023-24)**


S. No.	DETAILS	FROM	TO
1.	Summer registration	15 June 2024 (Saturday)	
2.	Commencement of classes Summer Semester	18 June 2024 (Tuesday)	
3.	Summer Semester Minor tests	08 July 2024 (Monday)	10 July 2024 (Wednesday)
4.	Semester End of Summer Semester	29 July 2024 (Monday)	
5.	Summer Semester Major tests	31 July 2024 (Wednesday)	02 August 2024 (Friday)
6.	Summer Semester Results	12 August 2024 (Monday)	
7.	Re major test registration at COE office	01 to 03 July 2024 (Monday to Wednesday)	
8.	Re-Major test	09 July 2024 (Tuesday)	12 July 2024 (Friday)
9.	Re-Major test results	19 July 2024 (Friday)	

SUMMARY OF ACADEMIC CALENDAR		TOTAL NO. OF DAYS
Registration Days		04
Teaching/Learning Days		82
Minor Test (Continuous Evaluations)		06
Preparatory leave (Library days)		04
<b>Total semester Teaching / Continuous Evaluation</b>		<b>96</b>
<b>Major Test</b>		<b>12</b>
LIST OF HOLIDAYS		
Events	Date	No. of Days
Republic Day	26 Jan 2024 (Friday)	01
Maha Shivratri	08 March 2024 (Friday)	01
Holi Vacation	25 March 2024 (Monday)	01
Good Friday	29 March 2024 (Friday)	01
Id ul Fitr	11 April 2024 (Thursday)	01
<b>Total</b>		<b>05</b>
<b>Note: -30 April 2024 (Tuesday) will work as "Friday"</b> <b>01 May 2024 (Wednesday) will work as "Monday"</b> <b>25 May 2024 (4<sup>th</sup> Saturday) shall be a working in lieu of 1<sup>st</sup> June 2024 (1<sup>st</sup> Saturday).</b>		



**Governing Body Meeting**  
**March 1, 2024**

Prof. Sona Vikas  
Department of Management & Commerce



1


Outline of the Presentation




- SOM&LS Restructuring
- 2023-2024: Progress  
Teaching, Learning and Research  
Industry Connect – MOUs, Industry Visits  
Faculty Achievements & Major Events
- SWOT Analysis of Department
- Way Forward:  
New Initiatives and Best Practices



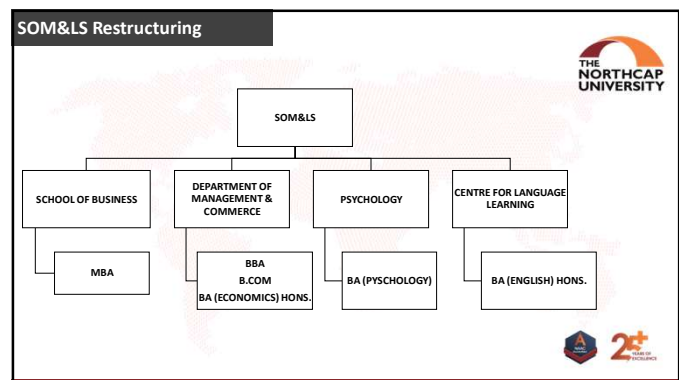
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**SOM&LS RESTRUCTURING**




3




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**Student Strength**

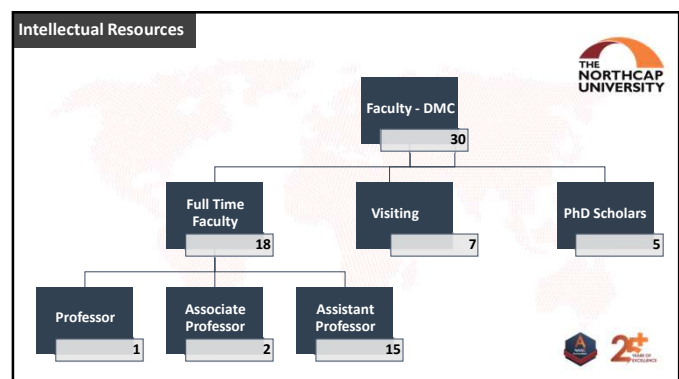


**Department of Management & Commerce**

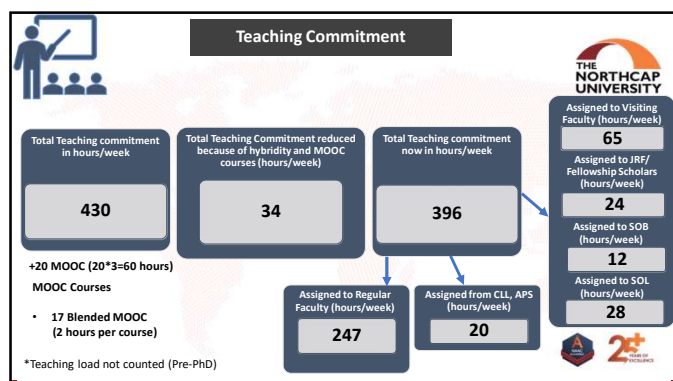
Year	Batch	BBA	BBA- BUSINESS ANALYTICS	BBA- DIGITAL MARKETING	BBA- ENTREPRENEURSHIP AND FAMILY BUSINESS	(H)	B.Com (H) MARKETS	BA Eco (H)	Total
1	2023	64	8	28	15	40	9	-	164
2	2022	91	20	22	16	31	33	16	229
3	2021	74	13	25	-	74	-	14	200
	<b>Total</b>	<b>229</b>	<b>41</b>	<b>75</b>	<b>31</b>	<b>145</b>	<b>42</b>	<b>30</b>	<b>593</b>



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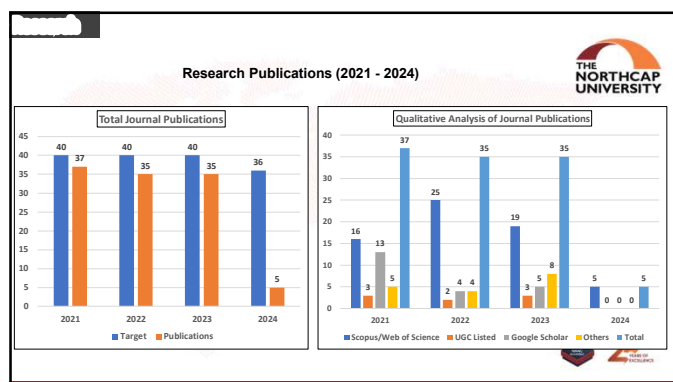
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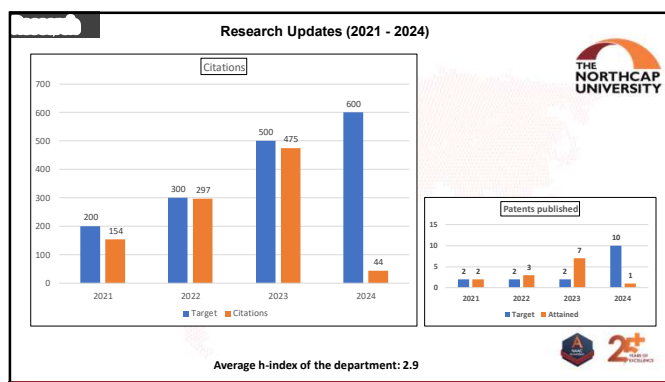
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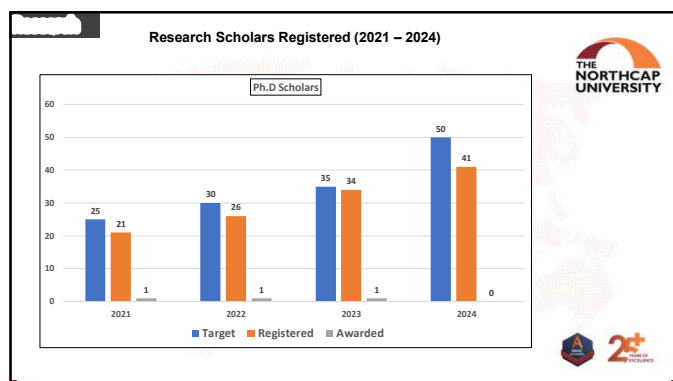
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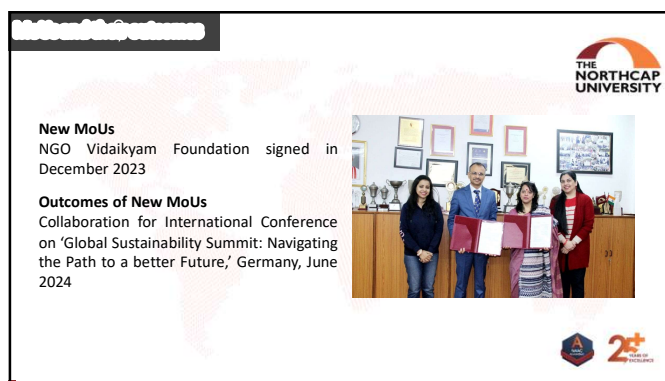
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12

**Outcomes of earlier MOUs**

- SHRI VISHWAKARMA SKILLS UNIVERSITY**  
– MDP of Rs. 2,06,250/- for Adyogi in July 2023, attended by 30 employees. Rs. 1,86,250/- received by NCU.
- ABWCI** (Association of Business in Women in Commerce & Industry)  
– Panel Discussion on women empowerment held in March 2023 attended by 100 students of BBA, BCOM. One workshop planned in March-April 2024 on Entrepreneurship for BBA and BCOM students.
- NGO NEOFUSION CREATIVE FOUNDATION**  
– Joint Teacher Training Program on 'New Ways of Dealing with Behavioural Problems in Children' conducted during 5-6 May, 2023 (160 participants attended in hybrid mode)  
– Currently VAC on Counseling Skills is ongoing (Jan – April 2024) with 50 students
- NGO Sansarino Development Foundation** – Currently VAC on Corporate Social Responsibility & ESG is ongoing (Jan – April 2024). 16 students are enrolled.
- ISDC** – Collaboration for ACCA certification for full integration in B.COM planned for AY 2024.

13

**Industry visits:**

- On February 6, 2024, E-Cell in collaboration with IIC conducted a visit of 42 students of BBA & BCOM to the **National Small Industries Corporation (NSIC)**, Okhla.
- On February 1, 2024, 14 students of BA (Eco) Hons. visited the **PHD Chamber of Commerce and Industry** in Delhi for the 'Budget Viewing Session' pertaining to the fiscal year 2024-25.

14

- On February 16, 2024, 42 students of BBA & BCOM visited Dugdhisar, **AMUL plant** in Manesar to see the operations and processes.
- On February 21, 2024, 11 students of BBA Entrepreneurship and Family Business attended 14th Aegis Graham Bell Awards at NDMC Convention Centre, New Delhi which was on Innovation and creative thinking. The students got an opportunity to listen to Founders of start-ups and entrepreneurial ventures of innovative products and solutions, fostering the spirit of entrepreneurship.

15

**Faculty Upskilling and Certifications**

**Certifications done by faculty**

S. N.	Faculty Name	Certificate title	Certificate Issuing Authority (name of organization)	Date of Achievement / Award of Certificate
1	Dr Ashima Saxena	NISM Series V A Mutual Fund Distribution	SEBI	21-Jul-23
2	Dr Preeti Chawla	NISM Series V A Mutual Fund Distribution	SEBI	24-Jul-23
3	Dr. Priyanka Banerji	Data Analysis with R Programming	Google, Coursera	17-Jul-23
4	Ms Harshita Jha	Postgraduate Diploma in Guidance and Counseling	Jamia Millia Islamia	2023
5	Ms Jiveta	Leadership for Team Effectiveness	NPTEL - SWAYAM	May-23
6	Ms Jiveta	Psychology of Stress, Health and Well-being	NPTEL - SWAYAM	May-23
7	Prof. Sona Vikas	HR Analytics	IIM Rohtak	Jan-23
8	Prof. Sona Vikas	Training of Trainers	NPTEL - SWAYAM	Dec-23

16

**FDPs / Conferences / Workshops attended by Faculty**

**List of FDPs / Conferences / Workshops attended**

**Premier Institutions –**  
IIM Indore  
IIM Jammu  
IIT Kharagpur  
Delhi Technological University  
Delhi University

[..\[SOM.LS-Seminars.Workshops.FDPs.Conferences \(jan-dec 2023\)\].xls](#)

17

**Events**

**FDP conducted**

FDP Topic	Number of Participants	Registration fees received
<b>Research Methodology and Data Analytical Tools, July 24-28, 2023 in Online mode conducted by in-house faculty</b> (Dr. Ashima Saxena, Dr. Seep Sethi, Dr. Akasha Sandhu, Ms. Saniya Bhutani and Prof. Sona Vikas)	<b>85 (PAN India)</b> from premier Institutions including IIM Indore, IIM Shillong, IIT Delhi, IIFT, Guru Gobind Singh Indraprastha University Delhi, Gurugram University, Symbiosis Pune etc. along with NCU scholars and faculty.	<b>Rs. 45,000/-</b>

**Outcome:**  
One book titled: "Research Made Easy" with ISBN No. in press through IIP Publishers.

18



**Events**

**Conference organized**

**STRIDE International Conference (December 14-16, 2023)**

- Theme: Sustainability, Technology, Resilience, Innovation, Development, Entrepreneurship
- 100 papers received
- Conference proceedings has been released with ISBN Number
- An amount of Rs. 3,36,500/- was generated through Sponsorships and Registration fees
- 5 Special Issues of journals (One Web of Science, two UGC Care and two Google Scholar) will be published in 2024 with papers of our faculty
- Presence of speakers and participants from across the world


[..\..\International Conference-2023\Final report-STRIDE.doc](#)





19

**Events**

**NCRC International Student Case Study Competition 2023 on 24<sup>th</sup> August 2023**



- Received **98 registrations** from across the country including Institutions like IBS, Christ University, Amity University, Bhartiya Vidyaapeeth, NMIMS, SGT University, Sharda University, Vellore Institute of Technology, Chitkara University etc. One registration received from Dubai.
- An amount of Rs. 55,000/- was received as registration fees.
- Wayspire and Adyogi sponsored the prizes of Rs. 15,000/-





20

**Events**

**- Management Development Programme on "Training First Time Leaders" for the employees of Adyogi, Gurugram, in collaboration with SVSU, Gurugram conducted during July – October 2023.**

- An amount of Rs. **2,06,250** was received.
- This company was brought in by Dr Kanchan Yadav.
- Trainings were conducted by Prof. Sona Vikas and Dr. Seep Sethi of SOM&LS, Dr. Jyoti Rana and Dr. Shruti Gupta of Shri Vishwakarma Skill University.

21

**EVENTS**

**HR Day** celebrated on September 30, 2023. Attended by 200 undergraduate and post graduate students with experts-

- **Ms. Sangeeta Sumbly**, General Manager- Corporate Relations (DMS), IIT Delhi spoke on the topic, 'Expectations of the Recruiters from Freshers: How to prepare.'
- **Mr. Praveen Chandola**, Global Talent Manager & Regional Manager HR-APAC & ME, Sennheiser addressed the students on 'Changing trends in Performance Appraisal and Evaluation: Imperatives for Employee Motivation and Retention.'
- **Mr. Rahul Singh**, Sr. Product Manager – Tech, Amazon, shared valuable insights on 'Preparation for a Behavioral Interview: Tips for freshers.'






22

**EVENTS**



- ✓ **NISM sponsored Workshop on "Financial Planning & Capital Markets."**
- ✓ It was of 10 hours and was held from October 31 – November 2, 2023.
- ✓ Attended by 74 students from B. Com (Hons) Final Year Students.
- ✓ This workshop gave students insights on personal financial goal setting and financial planning strategies.
- ✓ All participants were awarded a certificate from NISM.




23

**EVENTS**

**SWOT ANALYSIS OF THE DEPARTMENT**

24

**SWOT ANALYSIS**

**STRENGTHS**

**Legacy**

- The advantage of 26years+ NCU Legacy

**Intellectual Capital**

- 83% PhD faculty; 17% Pursuing PhD
- 28% of the faculty have been in NCU for more than five years
- Average experience of existing Faculty: 12 years
- Faculty retention rate (Jan-Dec 2023): 84%

**Academics**



- The Programmes offered by the department are sought-after in the market
- Attendance and evaluation processes are stringent

**Research**

- Increasing number of Research scholars. From 34 last year to 41 (current strength)

**Processes**

- Clear Accountability and work distribution through Departmental Committees

25

**SWOT ANALYSIS**

**WEAKNESSES**

**Students**



- Lack of overall grooming and communication skills
- Low career orientation

**Industry Connect**

- Weak Industry networking and interface

**Research**

- Low Research Output, citations and h-index of faculty
- No research project funding

26

**SWOT ANALYSIS**

**OPPORTUNITIES**

**Students**



- Implementation of SCALE program at University level to improve Communication skills
- Improve discipline to enhance the teaching learning environment
- Mandatory certifications for upskilling students and placements
- Increase in Career Counseling sessions and preparation for higher education/ placement opportunities for better student outcomes

**Industry Connect**

- Collaboration with CII-Young India Gurgaon Chapter, NHRDN, ISTD for practical exposure
- Provide for 30% internships to students through departmental efforts

**Research**

- Publication of Papers in journals through STRIDE annually
- Explore collaboration with organizations to get funding under CSR, Unnat Bharat Abhiyan etc.
- New schemes launched by NCU for providing financial assistance to the faculty members






27

**SWOT ANALYSIS**




**THREATS**

- Student Referrals at the time of admissions
- Faculty retention

28

**WY FORMED**



29

**New Initiatives and Best Practices**

**4 Value Added Certification Courses (VACs) have commenced in January 2024**

- **Counseling Skills** in collaboration with NGO Neofusion Creative Foundation
  - 50 Students registered
- **Mobile Analytics and Measurement**
  - 26 Students registered
- **Financial Literacy**
  - 30 Students registered
- **Corporate Social Responsibility and ESG** in collaboration with NGO Sansarino Development Foundation
  - 16 Students registered

It will be a continued activity. Every semester VACs will be offered to the students.

30



## New Initiatives and Best Practices



## Teaching and learning environment

- To improve the academic performance of the students, remedial classes were conducted for those who had failed in the minor exams. 70% of the students who attended these additional classes passed in the given subjects.
- Reiteration from mentors and HOD has reduced the detentions due to shortage of attendance.
- Visit to the classes every day by HOD to ensure academic ambience



31

## New Initiatives and Best Practices



## Research

- **Research Series** commenced in the department in February 2024, for knowledge dissemination to faculty and scholars on contemporary areas, new research methods and tools.
- Exploring opportunities of external supervisors from premier institutions
- SOP for research scholars created to increase their interactions and presence on campus, especially part-time scholars
- Monthly interaction with HOD to update regarding progress



32

## New Initiatives and Best Practices



## ODL – CDOE

- Contributed to the development of learning material of BBA & BCOM courses to be offered through Online and Distance Learning (ODL) mode under Centre for Distance and Online Education (CDOE)
- Uploaded on SWAYAM Platform: Videos, PPTs, Self-Learning Material, Assessments
- Courses approved by UGC-DEB.



33

## New Initiatives and Best Practices



## Admissions

- Last year admission interviews were conducted for every candidate with 1-2 faculty members. This helped us to improve the quality of the student intake.
- This year, we are further planning to enhance the process by having panel interviews of 3 faculty members including HOD to ensure an improved quality.
- The Psychology department is in the process of developing a Psychometric test for evaluating the attitude and behaviour of the applicants.



34



35

	INTER OFFICE MEMO	Review Date:
		Sheet 1 of 1

**From: HR**

**To: Faculty,Admin,Tech**

**CC: GB, PC, VC, Registrar, Academic Advisor, Dean-Academics, HoDs, Dr Neha Jain,Dr Sona Vikas, Ms Priyanka Bhalla**

**Date: 8 Feb 24**

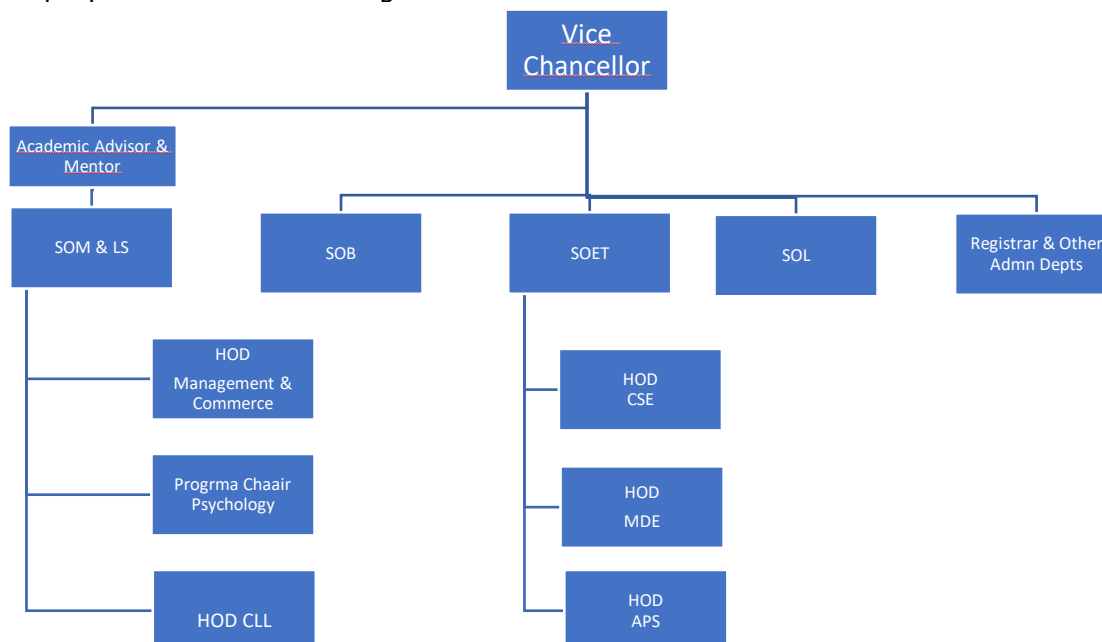
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**SUBJECT: Creation of Psychology dept and roles and responsibilities of Program Chair (Psychology)**

---

A separate dept of Psychology is established under the umbrella of SOM&LS with **Dr. Neha Jain, Associate Prof as Program Chair (Psychology)** who shall lead the activities of the psychology dept. with **independent reporting to Vice Chancellor** under the mentorship of **Prof Swaran Ahuja, Academic Advisor**.

The proposed restructured organization chart is shown below:



**Consequent to this restructuring, the existing SOM&LS will have three distinct centre/departments (as follows):**

- 1. Dept of Management and Commerce under HoD, 898Prof Sona Vikas**
- 2. Centre for Language Learning (CLL) under HoD, Dr Divyabha**
- 3. Department of Psychology under Program Chair, Dr Neha Jain**

**Currently, the psychology stream has four full-time regular faculty members:**

- 1. Dr Neha Jain, Asso Prof**
- 2. Dr Jyotika Goyal, Asstt Prof**
- 3. Dr Samiksha Jain, Asstt Prof**
- 4. Ms. Harshita Jha, Asstt Prof**

The three Assistant Professors shall report directly to **Dr Neha Jain , Program Chair (Psychology)**

The **Psychology lab** shall also be under the charge of the Program Chair. The full -time Psychologist, **Ms Priyanka Bhalla** shall also work in sync with the Psychology dept under **Dr Neha Jain.**

### **Roles and Responsibilities:**

The program Chair (Psychology) shall be responsible for:

- (i) Smooth running of all existing programs including all academic and other related activities of the psychology dept.
- (ii) Periodic review of existing curriculums including lab work, adding new courses etc and their BOS/Academic Council approvals.
- (iii) Introduce new programs as per market requirements including PG programs
- (iv) Strengthen Research activities including Ph.D programs and improve research outcomes
- (v) Strengthen outreach activities and students' engagement through NGOs/field work/MOUs and internships.
- (vi) Support to Admissions Team for full enrolment with quality admissions in UG and PG programs
- (vii) Mentoring and motivating all faculty and staff for enhanced outcomes and good academic ambience
- (viii) Other necessary initiatives from time to time for enhancing quality and growth in the dept.
- (ix) To constitute an Academic Advisory Board/Board of Studies with eminent academicians and practitioners as members duly approved by VC,NCU.
- (x) Co-ordinate with Marketing Team to kickstart the promotional activities.

### **Seating Proposal:**

**Room 205A** has 7 cabins which will be used to seat the current 4 Psychology faculty with option to provide space for growth. The rest of the two staffrooms **Room no 239 and 206** shall continue to be occupied by the remaining 18 Management Faculty.

We wish good luck to Dr. Jain for new role and responsibilities.

*Deepika*

**Manager – HR  
Deepika Deswal**

**THE NORTHCAP UNIVERSITY**

**1<sup>st</sup> March 2024**

**MEETING WITH HON'BLE GB and VC**

Nitin Malik  
Dy Dean (RDIL & PhD)

2<sup>+</sup> YEARS OF EXCELLENCE

1

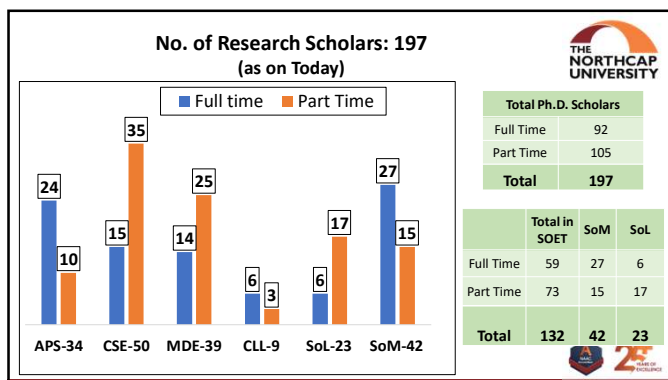
**THE NORTHCAP UNIVERSITY**

**Outline**

1. Current status of PhD Scholars
2. Ph.D. Fellowships currently availing by scholars
3. Summary of Ph.D. degree awarded, thesis and synopsis submitted
4. Ph.D. Admissions AY2023-24
5. PhD Calendar for Jan 2024
6. PhD Enrollments & Admission Efforts
7. Publications
8. Consultancy
9. Patents
10. Sponsored Projects

2<sup>+</sup> YEARS OF EXCELLENCE

2



3

**Ph.D. Fellowships currently availed by scholars (as on today)**

**Outside Fellowship = 22 , NCU Fellowship = 6**

Source	Type	Eligibility	No. of fellows	Grant
UGC	SRF	NET-JRF Exam	4 (2 CSE, 2 SOM)	Rs. 42,000 pm
	JRF	NET-JRF Exam	9 (6 SOM, 3 APS)	Rs. 37,000 pm
	NFSC-JRF	NET-JRF Exam	2 (SOL, APS)	Rs. 31,000 pm
Council of Scientific & Industrial Research	SRF	NET-JRF Exam	1 (APS)	Rs. 35,000 pm
	JRF	NET-JRF Exam	1 (APS)	Rs. 31,000 pm
Ministry of Electronics & IT	Visvesvaraya	Via host inst.	4 (CSE)	Rs. 38,750 pm
Ministry of Tribal Affairs	NFST	PG merit list	1 (SOL)	Rs. 35,000 pm
NCU	TRF	NPET	4 (1 CSE, 1 SOM, 2 MDE)	Rs. 35,000 pm
			2 (1 SOM, 1 SOL)	Rs. 25,000 pm

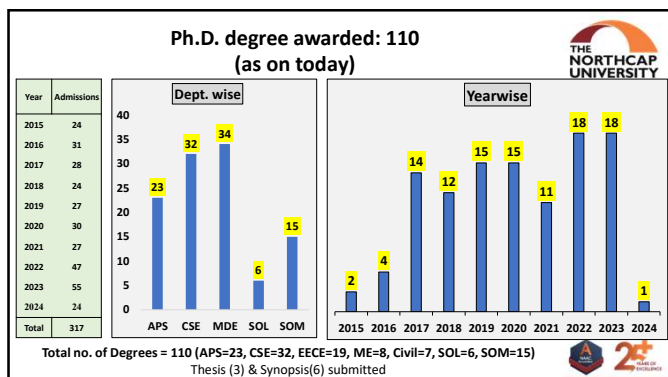
**Dept wise summary**

Dept.	No. of Scholars =28
CSE	6
APS	7
MDE	2
SOL	3
SOM	10

SRF	Senior Research Fellowship
JRF	Junior Research Fellowship
NFST	National Fellowship for Higher Education of ST
NFSC	National Fellowship for Schedule Caste
TRF	Teaching Research Fellowship

2<sup>+</sup> YEARS OF EXCELLENCE

4



5

**THE NORTHCAP UNIVERSITY**

**Success Stories**

- Sumanlata Gautam: Oracle
- Rajat Gupta: Care Director, Nokia India
- Anshul Vats: Project engineer, level 2, ERNET India, MEITY, GoI
- Ajay Bohtan: Indian Army Veteran
- Naveen Kumar: Strategy Sourcing Manager, Hero MotoCorp Ltd.
- Ritu Dhingra: Regional Vice Chair (East and Southern Asia), International Union for Conservation of Nature
- Indu Bala: Post Doctoral Fellow, The University of Adelaide, Australia
- Rajesh Kumar: Mining Officer, Mines and Geology Department, Haryana
- Dharmendra Kumar Srivastava: Associate Vice President, Bloom Companies

2<sup>+</sup> YEARS OF EXCELLENCE

6

## Ph.D. Admission status AY2023-24: 52

Sr. No.	Dept./ School/Discipline	No. of Candidates taken Admission	
		Jul-Dec. 2023	Jan-June 2024
1.	CSE	6 (1 NET)	9
2.	MDE	4 (1 NET)	05
3.	CLL	2 (1 NET)	0
4.	APS	3 (1 NET)	1 (1 NET)
7.	SOL	7	1
8.	SOM	6 (5 NET)	8 (3 NET)
Total		28 (10 NET)	24 (4 NET)

Total No. of PhD Scholars: 197 [including Thesis (3) & Synopsis(6)submitted]  
(APS 34, CSE 50, CLL 9, MDE 39, SOL 23, SOM 42)



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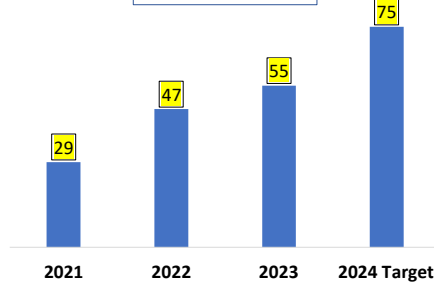
## PhD Calendar for Jan 2024

PH.D. PROGRAMMES JAN-JUNE 2024		
DETAILS	FROM	TO
NPET and interview	06 January 2024 (Saturday)	
Display of NPET result of admission list of new applicants for PhD Programme	08 January 2024 (Tuesday)	
Last date of Fees submission of new PhD admissions	15 January 2024 (Monday)	
Submission of Pre PhD coursework of new scholars, to PhD cell	16 January 2024 (Tuesday)	
Online registration on ERP for Jan-June 2024 (scholars without coursework)	15 January 2024 (Tuesday)	19 January 2024 (Friday)
Online registration on ERP for Jan-June 2024 (scholars with coursework)	18 January 2024 (Thursday)	19 January 2024 (Friday)
Commencement of classes Even Semester (2023-2024) for all programmes	20 January 2024 (Saturday)	
BDR for PhD Programme	10 April 2024 (Wednesday)	
SRC conduction window for PhD students	4 May 2024 (Saturday)	10 May 2024 (Friday)
DRC of each dept./school	28 May 2024 (Tuesday)	15 June 2024 (Saturday)
Submission of SRC forms & DRC formats [Jan-June 2023] and Pre PhD-Coursework finalization (July-Dec. 2023) of old scholars, to PhD cell	17 June 2024 (Monday)	20 June 2024 (Thursday)
NPET and interview	24 June 2024 (Monday)	
Display of NPET result of admission list of new applicants for PhD Programme	6 July 2024 (Saturday)	
Last date of Fees submission of new PhD admissions	9 July 2024 (Tuesday)	
Commencement of classes	15 July 2024 (Monday)	
	29 July 2024 (Monday)	



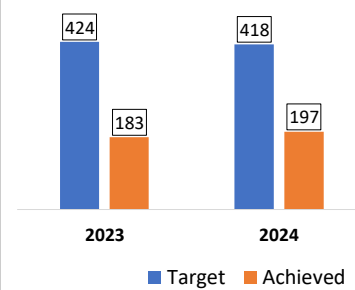
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## Ph.D. Admissions



9

## Scholars pursuing Ph.D.



	2023*	2024*
Prof	14	12
Associate Prof	20	22
Assistant Prof	48	48

\*Excluding visiting faculty, faculty from SOB, library, sports and server room.



10

## PhD admission efforts

1. Ph.D. admission flyer and creatives shared with the faculty members and on social media.
2. A five-page Ph.D. Brochure for working professionals with success stories of the Ph.D. holders.
3. Special drive for Alumni
4. Dedicated Ph.D. webpage <https://www.ncuindia.edu/phd/>
5. Rolling advertisement throughout the year
6. Lead generation through Meritrio



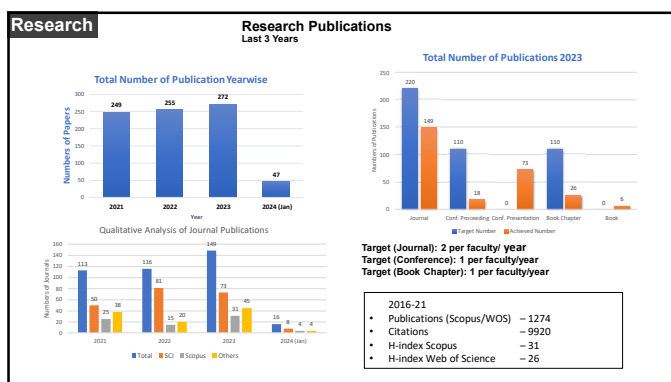
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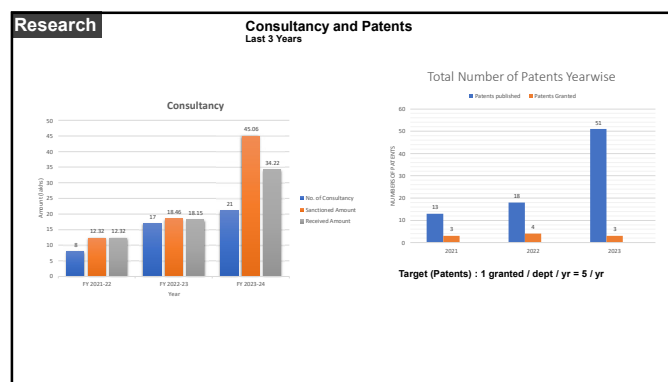
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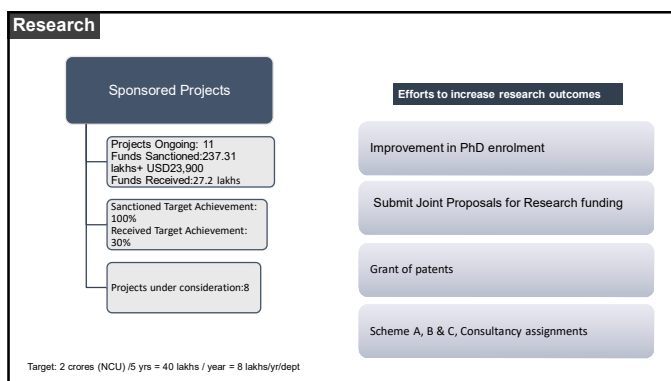
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16



17

**Research Schemes**

**THE NORTHCAP UNIVERSITY**

**SCHEME A – Scholarly Engagement Grant (SEG)**  
 (Scholarship to regular faculty members for attending conferences/seminars/symposia/online courses/workshops/STTP)

**SCHEME B - Open Access Publishing Scholarship (OAPS)**  
 (Scholarship to corresponding author towards publications in paid SCI/Scopus indexed journals)



**SCHEME C - Scholarly Contribution Rewards Program (SCRPR)**  
 Scholarship to First faculty author towards publications in unpaid indexed journals & indexed Book chapter

**25th Anniversary**

18


**PURPOSE**

- These schemes have been strategically framed to improve the quality and Number of research publications within NCU. The objective is to motivate and support faculty members in achieving improved research outcomes through scholarly activities.
- The Policies has been approved by Hon'ble Vice Chancellor on 30 November 2023 with immediate effect.





19

**SCHEME A: Scholarly Engagement Grant (SEG)**  
(Scholarship to regular faculty members for attending conferences/seminars/symposia/online courses/workshops/STTP)




- **What is covered:**  
Within India: Conferences/Seminar/Symposia/online courses/workshop/STTP  
Outside India: Conferences/Seminar/Symposia
- **Eligibility:**  
Regular Faculty Member  
Eligibility for International Travel: PhD + 3 yrs of Regular Service + 2 Good ratings  
Conference Proceedings should be indexed (WoS, Scopus)
- **Financial Support:**  
National Event: Rs 30,000 [Registration fee, Travel, Accommodation covered] (per Academic Year) [earlier Rs 10,000]  
International Event: Rs 1 lakh (per block of 3 Academic years starting AY2023-24)




20

**Who can apply for financial assistance:** Any of the faculty (Preference to First Faculty Author in case more than one faculty member applied)



- **How to Apply:** Submit to HOD for onward submission to the GB approval and to the Accounts
- (a) Application (**Annexure-1**)
- (b) Approval letter/paper acceptance letter/event invitation from the competent authority

The process of approval for participation and for reimbursement/imprest is at HOD level only, subject to final financial approval by competent authority.  
The faculty member can draw an imprest amount against the estimated expenditure for the visit, as approved by HOD and Vice Chancellor



21



□ **Reimbursement claim and early settlement/regularization with the accounts**

The faculty should submit the following documents

- (a) Original Approval
- (b) A Statement of account giving full details of expenditure incurred on items viz., registration fee, visa fee, travel, accommodation, taxes etc. as enclosed in **Annexure – II**.
- (c) Original cash memo/receipt should be enclosed. No photocopy will be allowed.
- (d) Proof of publications in indexed proceedings / pass certificates in case of courses / participation certificates for events (after verification by HOD)


In case financial assistance is received from the organizers or any other agency, an equivalent amount paid by the university will be refunded by the faculty.

The amount shall be disbursed in one installment within 15 days of submission of relevant documents duly approved by the concerned authorities.


22

**CONDITIONS**




1. Reimbursement will be limited to Rs 1 Lakh in a AY that involves travelling abroad
2. Multiple faculty members may be permitted for a conference if they have different papers to present. Sending multiple faculty members for an event shall be at the discretion of HOD, with proper justification
3. Applications on first-come first-serve basis.

- **For events (organized) within India and for online courses**, the hosting/offering institute should **preferably** be any of the IITs or NITs, Central Universities, government owned Central Research Laboratories or any other institution of repute including private institutions of preferably with a ranking appearing in the current NIRF).
- **International conferences/seminars/symposia/online courses** should **preferably** be supported by reputed international societies/bodies and/or the hosting/offering institute should preferably have a place within top 500 in World University Rankings or Times Higher Education (THE) or QS world University Ranking.




23

**SCHEME B: Open Access Publishing Scholarship (OAPS)**  
(Scholarship to faculty towards publications in paid SCI/Scopus indexed journals)



- **Who can apply: Corresponding Author (faculty)**
  - i. Papers have affiliation to NCU shall be eligible for the reimbursement of the article processing charges (APC)
  - ii. The journal should be Scopus/SCI indexed (as per their websites).
  - iii. Out of the annual publication target of faculty of 2 journal papers per year, at least one should be in unpaid journals
  - iv. The department/School shall maintain a list of suggested OA journals for such publishing. Faculty may also publish in journals beyond this list with prior approval of HOD. The list of journals shall also shared by the Dept. with RDIL to verify current indexing.
  - v. The scholarship available to faculty/research scholar shall be 50% of the processing fee as indicated in the invoice from the journal. However, the maximum scholarship amount from the university shall be limited to Rs. 50,000/- per journal publication.
  - vi. Any requirements beyond this limit may be considered on a case-to-case basis by the competent authority.



24

4



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vi **When can apply:** After paying APC.

vii **How to apply:** Submit the application (enclose proof of acceptance & fee receipt/invoice from the journal as proof of payment) to RDIL office through HOD for verification of indexing, which will then be forward to VC Office

A committee, duly constituted by the Hon'ble VC, shall scrutinize the application to check quality and the amount of subsidy. The committee shall give its recommendation **within one week** of application for approval of the competent authority.

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25

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**SCHEME C: Scholarly Contribution Rewards Program (SCRCP)**

Scholarship to First faculty author towards publications in unpaid refereed indexed journals & indexed Book chapter

- All eligible research papers carrying duly University assigned PCN nos. shall be considered for awards automatically.
- This scholarship will help faculty not being totally dependent on paid journal subsidy for publications.
- The following are incentive amounts:

**Journal Paper:**

- Rs. 7500/- for each SCI indexed publication (Counted both in NIRF and NAAC)
- Rs. 5000/- for ESCI/ Scopus publications (Counted both in NIRF and NAAC)
- Rs. 2500/- for each non-Scopus UGC CARE (Counted only in NAAC)
- Rs. 2500/- for ABDC journal publication (Applicable to SoM faculty only)

**Book Chapters:** Rs. 2000/- for each SCI/ESCI/Scopus indexed publication

The scholarship shall be given to first faculty author and can be shared if there are multiple faculty authors.

The amount shall be disbursed as a cheque on the Teachers Day

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26

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**PROPOSAL TO ENHANCE RESEARCH OUTCOMES**

THE BUDGET

- For the current year AY 2023-24, the budget amount for the schemes is Rs 10 Lacs.
- The dept./school are encouraged to use the grants to the maximum extent.
- Based on the utilization by the dept/school, the budget amount can be varied next year.

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27

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**Research Publication (CY2021-2023)**

Publication	2021	2022	2023
	(Jan-Dec)	(Jan-Dec)	(Jan-Dec)
Journal Articles	111 WoS : 50 Scopus : 25 Others : 38	116 WoS : 81 Scopus : 15 Others : 20	149 WoS : 73 Scopus : 31 Others : 45
Conference Proceedings	21 Scopus : 11 Others : 10	23 Scopus : 14 Others : 9	18 Scopus : 14 Others : 04
Books	1 Scopus : 1	Others : 4	6 Scopus : 01 Others : 5
Book Chapters	30 Scopus : 12 Others : 18	30 Scopus : 9 Others : 21	26 Scopus : 11 Others : 15
Conference Presentation	84	82	73
Total	249 WoS : 50 Scopus : 49 Others : 150	255 WoS : 81 Scopus : 38 Others : 136	272 WoS : 73 Scopus : 57 Others : 142
2021-23 (last 3 yrs)			766 (J 372, C P 62, BC: 86, B 10, C 236 )

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28

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Top 3 Researchers 2023	Number of publication
Dr. Aman Garg	12
Prof. Hukum Singh	11
Dr. Mona Agarwal	8

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29

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**Current Status**

2023		2024	
Call for proposals	39	Call for proposals	3
Proposals submitted	22	Proposals submitted	0
Not Accepted	14	Not Accepted	0
Awarded	4	Awarded	3

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30



Current Status	
S.No	39 Call for proposals from the following Funding Agencies to Faculty
1.	Department of Biotechnology (DBT)
2.	UGC
3.	Department of Science & Technology (DST)
4.	Indo French Centre for the Promotion of Advanced Research (CEFIRA/ICPAR)
5.	Biotechnology Industry Research Assistance Council (BIRAC)
6.	DST - Science and Engineering Research Board
7.	Department of Scientific and Industrial Research (DSIR)
8.	IIRP RESEARCH PROJECT SCHEME
9.	Cooperation India (DST) - the Netherlands (NWO Merian Fund)
10.	Department of Science & Technology (DST) and Ministry of Science and ICT (MIST) of the Republic of Korea
11.	Department of Science & Technology (DST) and Russian Science Foundation (RSF)
12.	Directorate of Science & Technology, Haryana
13.	BIRAC Biotechnology Industry Research Assistance Council
14.	The Department of Science and Technology (DST) and the Japan Society for the Promotion of Science (JSPS)
15.	United States-India Science & Technology Endowment Fund (USISTEF)
16.	Ministry of Electronics and Information Technology (MeitY) of the Government of India and U.S. National Science Foundation (NSF)
17.	Department of Science and Technology (DST) and Institut National de Recherche en Informatique et en Automatique (Inria)
18.	German Academic Exchange Service (DAAD) and the Department of Science and Technology (DST)

31

Sponsored Research Projects (Ongoing)								
S.No	PI/Co PI	Title of the Project	Funding agency/Scheme	Department	Year of Award	Sanctioned Funds (Rs. Lakhs)	(Rs. Lakhs)	Remarks
1.	Dr. Prachi and Prof. Rita Chikara	Development of Machine Learning based approach for efficient Android Malware Detection and Reverse Engineering	National Technical Research Organisation - NTRO	CSE	2020	19.37	12.89	Ongoing
2.	Dr. Manjula Batra	The Plight of Migrant Labourers COVID-19 Pandemic in Delhi: A Socio-Study	Indian Council of Social Science Research - ICSSR	SOL	2021	3.00	1.95	Ongoing
3.	Prof. Rita Chikara Co-PI Dr. Neeti Kashyap	Vivekswaraya PhD Scheme for Electronics and IT - Phase II (2022)	Vivekswaraya PhD Scheme (MeitY)	CSE	2022	72.61	10.32	Ongoing
4.	Dr. Minak Pandey Co-PI: Dr. Shradha Kumar, Dr. Manita Arora, Sahab Soddig	Medical Insurance claim settlement using Blockchain Technology	BT Bhilai Innovation and Technology Foundation (BITF)	CSE	2022	1.98	1.59	Ongoing

32

Sponsored Research Projects (Ongoing)								
S.No	PI/Co PI	Title of the Project	agency	Department	Year of Award	Sanctioned Funds (Rs. Lakhs)	Funds received	Remarks
5.	Dr. Shishu Sharma	Robust and Hybrid Deep Ensemble Framework for Accurate Prediction of Attention Deficit	Galala Univ., Egypt (Cintana Research)	CSE	2023	USD8000	0	Ongoing
6.	Dr. Vaishali Sahu	Carbon Capture from Cement Industry and its economic implications - Way Forward for Developing Nations	UDG, Montenegro UAG, Mexico (Cintana Research)	MDE	2023	USD7900	0	Ongoing
7.	Dr. Vaishali Sahu	Smart Waste Management - Way forward for sustainable development	Galala Univ., Egypt UAG, Mexico (Cintana Research)	MDE	2023	USD8000	0	Ongoing
8.	Prof. Rita Chikara Co-PI Dr. Neeti Kashyap	Vivekswaraya PhD Scheme for Electronics and IT - Phase II (2023)	Vivekswaraya PhD Scheme (MeitY)	CSE	2023	72.61	0.45	Ongoing

33

Sponsored Research Projects (Ongoing)								
S.No	PI/Co PI	Title of the Project	agency	Department	Year of Award	Sanctioned Funds (Rs. Lakhs)	Funds received	Remarks
9.	Dr. Shishu Sharma	Early prediction and evaluation of sepsis	DST - WISE KIRAN (WISE PhD)	MDE	2024	17.82	0	Approved
10.	Arjun Singh Mentor: Dr. Samanah Das (JIT Delhi)	Development of air-stable perovskite semiconductor-based field effect phototransistors with the high response speed	DST (SERB TARE)	APS	2024	16.80	0	Approved
11.	Dr. Hukam Singh	Designing of various hybrid structure phase masks for optical image encryption for information security using certain selected mathematical transforms	DST (SERB CRG)	APS	2024	33.12	0	Approved
Total (In Rs. Lakhs)						237.31+ USD23,900	27.2	

34

8 Research Proposal submitted are under review (2023)						
S.No	PI/Co PI	Department	Title of the Project	Name of the Funding agency	Duration	Budget
1.	Dr. Megha Sharma Co-PI: Rita Chikara	CSE	Automated Detection, Prediction and Telemedicine system for Amblyopic Eye	DST (SERB CRG)	3	33.26
2.	Dr. Alanksha Mathur Co-PI Dr. Prabal Talwar	MDE	A numerical investigation of heat and moisture transfer in thermal protective clothing tests on fire exposed manikin for prediction of burn injuries	DST (SERB TARE)	3	15
3.	Dr. Arjun Singh Co-PI: Dr. Hukam Singh	APS	Development of Solution-Processed Large Area Defect-Free Transparent Conducting Oxide Films for Energy Harvesting in Smart Cities like Gurugram	DST, Haryana	3	46.96
4.	Dr. Tejal Singh Chundawat Co-PI: Dr. Aditya Sharma	APS	Visible Light Induced Ring Opening Polymerization of Lactides: Synthesis and Characterization of Biodegradable Poly(lactic acid) (PLA)	DST, Haryana	3	47.86
5.	Dr. Vaishali Sahu Co-PI: Mr. Lokesh Choudhary	MDE	Experimental study on the use of Submicron/Nanoscale bottom ash and ceramic tile waste from industries of Haryana as a Cement Replacement in Concrete	DST, Haryana	3	46.44

35

8 Submitted Research Projects (2023)						
S.No	PI/Co PI	Department	Title of the Project	Name of the Funding agency	Duration	Budget
6.	Dr. Vaishali Sahu Co-PI: Dr. Mehak Khurana	MDE & CSE	Automation of Sewage Treatment Plant of Gurugram to increase the reuse potential of Treated Sewage in the Construction Industry- sustainable development in the state of Haryana	DST, Haryana	3	37.72
7.	Dr. Megha Sharma and Dr. Poonam Choudhary	CSE	AI and IoT enabled Precision Livestock Farming and Insurance Management System for Haryana State	DST, Haryana	3	47.96
8.	Dr. Vaishali Sahu, Dr. Alanksha Mathur and Prof. Georges Azoué (Ecole des Mines, Orléans, France)	MDE	Experimental and Analytical Study on Raw and Calcinated Water Treatment Plant Sludge as Supplementary Cementitious Material to produce Sustainable Binders	Indo-French Centre for the Promotion of Advanced Research (CEFIRA)	3	1,32,85,322

36

### Consultancy (FY2022-2023)



S.No.	Name of faculty (Chief Consultant)	Department	Client Organization	Title of Consultancy	Amount Sanctioned (in Rupees)	Amount Received (in Rupees)
1	Dr. Unnata Gulzar	SOL	DOI (Department of Justice)	Pro Bono Legal Service Under Nyaya Bandhu	1,00,000	1,00,000
2	Dr. Shilpa Mahajan and Dr. Neeti Kashyap	CSE	CCNA-CISCO Labs	CCNA Course (CCNA Module 1)	1,01,500	1,01,500
3	Prof. Nitin Malik and Dr. Sujata	CSE	RWDSP	Real-world data science projects	1,05,000	1,05,000
4	Dr. Shilpa Mahajan and Dr. Mehak Khurana	CSE	PTMA	Penetration Testing and Malware Analysis	1,35,000	1,35,000
5	Prof. Neha Vig and Dr. Rohit Singh Lather	CSE+MODE	Esa Unggal University, Indonesia	International Student Startup Idea Competition	2,10,743	2,10,743



37

### Consultancy (FY2022-2023)



S.No.	Name of faculty (Chief Consultant)	Department	Client Organization	Title of Consultancy	Amount Sanctioned (in Rupees)	Amount Received (in Rupees)
6	Ms. Nisha Anja and Ms. Swati	CSE	HR Central (Mou signed with company)	Meta Cube / Electrical & Welder VR / Museum VR	1,00,000	1,00,000
7	Prof. Rita Chikara	CSE	Royal Society of Chemistry	Training Consultancy (Research Conclave)	1,00,000	98,000
8	Dr. Preeti Sharma	CSE	Infobys	Workshop on Blockchain	36,000	36,000
9	Dr. Meghna and Dr. Poonam	CSE	BDA	Training on Big Data Analytics	1,80,000	1,80,000
10	Dr. Preeti Chawla	SOM	Winotus Aluminium Formwork	Financial Literacy awareness workshop	30,000	30,000
11	Ms. Kiran Mig	CoE	National Law University Delhi	All India Law Entrance Test	1,38,250	1,38,250
12	Ms. Kiran Mig	CoE	National Law University Delhi	All India Law Entrance Test	1,16,760	1,16,760



38

### Consultancy (FY2022-2023)



S.No.	Name of faculty (Chief Consultant)	Department	Client Organization	Title of Consultancy	Amount Sanctioned (in Rupees)	Amount Received (in Rupees)
13	Dr. Archana Sama	SOL	Students from other Universities	National Client Consultation Competition, 2023	33,000	33,000
14	Dr. Pallavi Bajpai	SOL	GAIL (India) Limited	VII Moot Court Competition	1,00,000	1,00,000
15	Dr. Archana Sama, Dr. Unnata Gulzar and Dr. Pallavi Bajpai	SOL	National Human Rights Commission, New Delhi	Two Day Training Programme on 'A Reformatory Approach To The Protection of the Rights of the Prisoners in India: A Step Towards Access To Justice	1,50,000	1,21,007
16	Dr. Unnata Gulzar	SOL	NCU	Technology	85,100	85,100
17	Ms. Kiran Mig, CoE	CoE	AICTE	CIET 2022	1,24,800	1,24,800
Total					18,46,153	18,15,160



39

### Consultancy (FY2023-2024)



S.No.	Name of faculty (Chief Consultant)	Department	Client Organization	Title of Consultancy	Amount Sanctioned (in Rupees)	Amount Received (in Rupees)
1	Prof. Nupur Prakash (H&M VC)	CSE	DST Pune	PMB Meeting	7,16,376	7,16,376
2	Dr. Tanuj Gang	APS	DST SERB	A workshop on Linear Algebra and Its Applications	2,80,000	1,44,265
3	Dr. Yogita Garg, Dr. Anuradha, Dr. Vandana Khanna	CSE	Innovians Technologies	IoT Applications in Smart Devices and Automation	75,000	75,000
4	Dr. Anuradha and Dr. Shilpa Mahajan	CSE	DST SERB	Remote Sensing & GIS 2024	80,000	0
5	Ms. Nisha Anja, Dr. Prema Singhal and Mr. Sumit Kumar	CSE	Balak Labs	App Development Finance Industry and OTT (gamification)	1,20,000	60,000
6	Dr. Rita Chikara, Dr. Prema Singal	CSE	VWTS	Fresher Induction for VWTS	8,08,000	0



40

### Consultancy (FY2023-2024)



S.No.	Name of faculty (Chief Consultant)	Department	Client Organization	Title of Consultancy	Amount Sanctioned (in Rupees)	Amount Received (in Rupees)
7	Nitin Malik, Sujata, Srishti Sharma	CSE	RWDSP	Real-world data science projects	1,69,000	1,69,000
8	Ms. Kiran Mig, CoE	CoE	National Law University Delhi	All India Law Entrance Test (AIET)	1,55,800	1,55,800
9	Dr. Sharda Vashishth	MODE	International Conference	Smart and AI for Sustainable Development, 2023	3,42,000	3,42,000
10	Dr. Neha Vig and Dr. Satnam Singh	HQAC	Different stakeholders	Two-day National Workshop on "Creating a Multi-disciplinary Research Environment in HEIs"	71,500	71,500
11	Prof. Sona Vikas (with Dr. Priyanka Banerji), Dr. Neha Kumar, Dr. Shavita Sachdeva, Dr. Akshara Rao, Dr. Preeti Chawla, Dr. Deegha Sharma, Dr. Ashima Saxena	SOM & LS	International Conference	STRIDE (Sustainability, Technology, Resilience, Innovation, Development and Entrepreneurship)	3,36,500	3,36,500
12	Prof. Sona Vikas (with Dr. Ashima Saxena, Dr. Seep Sethi, Dr. Akasha Sandhu & Sanyal Bhutani)	SOM & LS	Program on Research Methodology	Research Methodology and Data Analytical Tools	46,000	46,000



41

### Consultancy (FY2023-2024)



S.No.	Name of faculty (Chief Consultant)	Department	Client Organization	Title of Consultancy	Amount Sanctioned (in Rupees)	Amount Received (in Rupees)
13	Dr. Kanishk Yadav	SOM & LS	Adyogi, ECommerce Company, Gurugram	Training First-time Managers	2,06,250	2,06,250
14	Prof. Archana Sama	SOL	Students from other Universities	National Client Consultation Competition, 2023	42,000	42,000
15	Dr. Pallavi Bajpai and Ms. Anushi Anthwal	SOL	Students from other Universities	VIII Moot Court Competition	24,000	24,000
16	Dr. Unnata Gulzar and Dr. Pallavi Bajpai	SOL	Faculties from other Universities	Faculty Development Programme on contemporary legal system: Development and challenges	24,000	24,000
17	Dr. Unnata Gulzar	SOL	Competition Commission of India, New Delhi	Seminar on Competition Amendment Law	20,000	20,000
18	Dr. Meghna Sharma, Dr. Poonam Chaudhary	CSE	Brain Mentors Pvt Ltd, Ghaziabad	Summer Training on Big Data Analytics	2,47,000	2,47,000



42

Consultancy (FY2023-2024)					
S.No.	Name of faculty (Chief Consultant)	Department	Client Organization	Title of Consultancy	Amount Sanctioned (in Rupees)
19.	Dr Shilpa Mahajan, Dr. Mehak Khurana	CSE	Kubotor Technologies	Summer Training Program on Artificial Intelligence for Cyber Security	2,21,000
20.	Dr. Shilpa Mahajan, Dr. Neeti Kashyap	CSE	CISCO Networking Academy	Summer Internship CISCO Certification Program	2,10,000
21.	Dr. Prema Singal, Mr. Sumit Kumar	CSE	Brain Mentors Pvt Ltd, Ghaziabad	Summer Training on Competitive Programming	3,12,000
Total					45,06,426
					34,32,691


43

Consultancy Proof	
(FY2022-23) ( <a href="https://drive.google.com/file/d/1En9TNjUWbEdQ_vN69XisqWfNZUsZFic/view">https://drive.google.com/file/d/1En9TNjUWbEdQ_vN69XisqWfNZUsZFic/view</a> )	
(FY2021-22) ( <a href="https://drive.google.com/file/d/1Ea3kZlU8-NtgrqmwfpaJTr5Ce5pkO/view">https://drive.google.com/file/d/1Ea3kZlU8-NtgrqmwfpaJTr5Ce5pkO/view</a> )	
(FY2020-21) ( <a href="https://drive.google.com/file/d/1uRdfjUfHLoeDv0gsCK9Z-0K7qAYDm7a/view">https://drive.google.com/file/d/1uRdfjUfHLoeDv0gsCK9Z-0K7qAYDm7a/view</a> )	

44



45

	<b>INTER OFFICE MEMO</b>	<b>Review Date:</b> <b>01/03/2014</b>  <b>Sheet 1 of 1</b>
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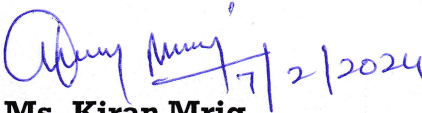
From: **Controller of Examinations**To: **Hon'ble Chancellor**

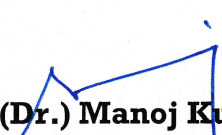
06 Feb. 2024

### **Recommendations on the appeal of Mr. Jatin Yadav (20BBA019)**

1. During its latest review meeting, the University's UMC Committee took disciplinary action against two students involved in Unfair Means Cases (UMC) during the Major Test held in December 2023. This action included the cancellation of all papers and expulsion/rustication from the university.
2. Among the students subjected to the aforementioned disciplinary measures, one individual, Jatin Yadav, with Roll No. 20BBA019 and a Pass-out batch student, has chosen to appeal to the Hon'ble Chancellor for clemency on a one-time basis.
3. Appeal of the student is attached as **Annexure-1.**
4. **The recommendations of the UMC Committee on the appeal are outlined as follows:**
  - a. Mr. Jatin (20BBA019) may be provisionally permitted to register for specific re-appear courses under the Supplementary Mode during the current semester, provided that the attendance requirement has already been fulfilled.
  - b. Furthermore, he will be required to enroll in three courses during the Summer Semester under the Regular mode, adhering to NCU norms.
  - c. Upon successfully completing/passing the courses mentioned in Points (a) and (b), and demonstrating good behavior consistent with NCU's standards, he may be granted permission to undertake pending courses in subsequent semesters.

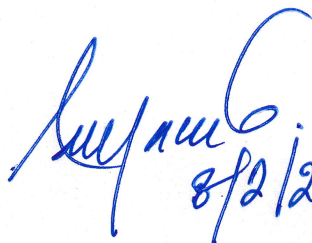
Submitted for your kind consideration and approval, should you find it appropriate.

  
 Ms. Kiran Mrig  
 COE & Member

  
**Prof. (Dr.) Manoj Kumar Gopaliya**  
 Dean Academics & Chairman  
 Unfair Means Committee

*Recommended for approval.*

**Hon'ble Chancellor**

  
 8/2/24.

CWP-22262-2012 ( O&M )  
CWP-2634-2021  
CWP-2644-2021  
CWP-6229-2013 ( O&M )  
CWP-20366-2012  
CWP-19393-2013  
CWP-7744-2021  
CWP-21300-2021

Educate India Society and another Vs. State of Haryana and others

Present : Mr. Akshay Bhan, Senior Advocate, with  
Mr. Anirudh Sharma, Advocate,  
Mr. Rahul Gautam, Advocate, and  
Mr. Rohit Nagpal, Advocate;  
Mr. Puneet Bali, Senior Advocate, with  
Mr. Shivam Sharma, Advocate;  
Mr. Sunil Chadha, Senior Advocate, with  
Ms. Swati Verma, Advocate;  
Mr. Anurag Chopra, Advocate, and  
Ms. Kannupriya, Advocate;  
for the petitioner(s).

Mr. Deepak Balyan, Addl. Advocate General, Haryana.

Mr. Raghubir Tejpal, Advocate,  
for the respondent – DEC-IGNOU.

Mr. Salil Sabhlok, Advocate,  
for the respondent – UGC  
in CWPs-6229-2013 and 2634-2021.

\*\*\*\*

Matter is still pending before the Supreme Court.

As prayed, adjourned *sine die* to await the decision of the  
Supreme Court.

A copy of this order be placed on the files of the connected  
cases.

( RAVI SHANKER JHA )  
CHIEF JUSTICE

( ARUN PALLI )  
JUDGE

July 21, 2022  
ndj



**Admission and Fee Regulatory Committee, Haryana****SCO-38-39, Sector-17 A, Chandigarh**

Phone No. 0172-2703839

E-mail ID [haryanasfc@gmail.com](mailto:haryanasfc@gmail.com)

From

The Director General-cum-Member Secretary,  
Admission & Fee Regulatory Committee,  
Department of Technical Education,  
SCO 38-39, Sector 17-A, Chandigarh.

To

All Private Technical Educational Institutions/Private and  
Deemed to be Universities.

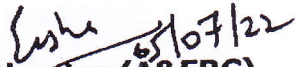
Memo No. 365 /A&FRC  
Dated: 07.07.2022

**Subject: Regarding schedule for submission of fee fixation/revision  
proposal for the academic session 2023-24.**

Kindly refer to the subject noted above.

In this regard, it is intimated that as per decision taken in the meeting of Admission and Fee Regulatory Committee, Haryana held on 27.04.2022, the dates for submission of fee fixation/revision proposals for academic session 2023-24 for technical courses for Private Technical Educational Institutions/Private and Deemed to be Universities in the State of Haryana as defined in Section 2 (K) of 'The Haryana Private Technical Educational Institutions (Regulation of Admission and Fee) Act, 2012' has been finalized by the Committee (Copy enclosed). The new updated fee proforma for the academic session 2023-24 will be placed on website shortly.

DA/ as above

  
**Joint Director (A&FRC)**  
**Admission and Fee Regulatory Committee,**  
**Haryana, Chandigarh.**

## Admission and Fee Regulatory Committee, Haryana

SCO- 38-39, Sector- 17 A, Chandigarh

Phone No. 0172-2703839

Email ID- [haryanasfc@gmail.com](mailto:haryanasfc@gmail.com)

### Schedule for submitting and processing Fee Revision Proposal for Academic Year 2023-24

Admission and Fee Regulatory Committee constituted by Haryana Govt. in exercise of the powers conferred by section 3 of the Haryana Private Technical Educational Institutions (Regulation of Admission and Fee) Act No. 18 of 2012, notifies the following schedule as per Section 11(2) of the Act:-

Sr. No	Event	Schedule
1.	Submission of fee proposals for Academic Year 2023-24.	1 <sup>st</sup> August to 30 <sup>th</sup> September, 2023
2.	Processing of proposal.	1 <sup>st</sup> October to 30 <sup>th</sup> November, 2023
3.	Supply of analysis report.	1 <sup>st</sup> December, 2023 onward.
4.	Submission of objections/viewpoint by institute, student, their guardian, parents and representatives.	Within 15 days of receipt of analysis report in institution and display of report on website <a href="https://afrchry.techeduhry.gov.in/">https://afrchry.techeduhry.gov.in/</a> and <a href="http://www.techeduhry.gov.in">www.techeduhry.gov.in</a> .
5.	Personal hearing to Institutes/ Universities/ Parents/ Guardians and students of institutes as per Section 17(2) of Haryana Private Technical Educational Institute (Regulation of Admission and Fee) Act, 2012.	Date of personal hearing will be notified through e-mail/letter/on website <a href="https://afrchry.techeduhry.gov.in/">https://afrchry.techeduhry.gov.in/</a> and <a href="http://www.techeduhry.gov.in">www.techeduhry.gov.in</a> or through publication in newspaper.
6.	Final order on Fee Revision Proposal.	On conclusion of personal hearing

**Note:** Fee Revision Proforma for Academic Session 2023-24 will be available on website of the committee very shortly <https://afrchry.techeduhry.gov.in/> and [www.techeduhry.gov.in](http://www.techeduhry.gov.in).

**Director General**  
**Technical Education, Haryana**

18.08.2022

To,

The Director General cum Member Secretary  
Admission and Fee Regulatory Committee,  
Department of Technical Education,  
SCO 38-39, Sector 17 A,  
Chandigarh

**Reference: Memo No. 365/A&FRC dated 07.07.2022.****Subject: Representation on behalf of Northcap University, Gurugram,  
Haryana to Memo No. 365/A&FRC dated 07.07.2022.**

Sir,

We are in receipt of your memo dated 07.07.2022 wherein it has been informed that fresh dates for submitting fee fixation/ revision proposal for academic session 2023- 2024 for technical courses has been fixed. It appears that the said memo has been issued under the Haryana Private Technical Education Institutions (Regulation of Admission and Fee) Act, 2022.

At the outset, we bring to your kind attention that the virus of the Haryana Private Technical Education Institutions (Regulation of Admission and Fee) Act, 2022 has been challenged in Civil Writ Petition No. 6229 of 2013 titled '*Educate India Society & Anr. vs. State of Haryana & Ors.*' before the Hon'ble High Court for the State of Punjab and Haryana. We also bring to your kind attention that vide order dated 06.12.2013 in Civil Writ Petition No. 19393 of 2013 titled '*B.S. Anangpuria Charitable Trust & Ors. vs. State of Haryana & Ors.*', the Hon'ble High Court was pleased to restrain the Government of Haryana to not give effect to any decision under the 2012 Act without the leave of the Hon'ble Court, the said order was again repeated in Civil Writ Petition No. 6229 of 2013 on 30.06.2021, when memo similar to memo No. 365/A&FRC dated 07.07.2022 by your good office. It is pertinent to mention that the petitions challenging the virus of 2012 Act have now been adjourned *sine die* vide order dated 21.07.2022.

It is surprising that despite the pendency of the aforementioned petitions and the question of law being *sub judice* before the Hon'ble Supreme Court of India, the memo No. 365/A&FRC dated 07.07.2022 has been issued. We request that in view of the question of law being pending consideration of the Hon'ble Supreme Court of India and the Hon'ble High Court for the states of Punjab and Haryana, the memo No. 365/A&FRC dated 07.07.2022 be withdrawn with immediate effect.

For and on behalf of  
Northcap University,  
Gurugram, Haryana



**Admission and Fee Regulatory Committee, Haryana  
SCO-38-39, Sector-17 A, Chandigarh**

Phone No. 0172-2703839

E-mail ID [haryanasfc@gmail.com](mailto:haryanasfc@gmail.com)

From

The Director General-cum-Member Secretary,  
Admission & Fee Regulatory Committee,  
Department of Technical Education,  
SCO 38-39, Sector 17-A, Chandigarh.

To

All Private Technical Educational Institutions,  
Haryana

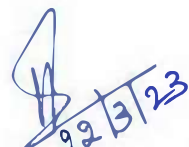
Memo No. *206* /A&FRC

Dated: *22-03-2023*

**Subject: Regarding schedule for submission of fee fixation/revision  
proposal for the academic session 2024-25.**

Kindly refer to the subject noted above.

In this regard, it is intimated that as per decision taken in the meeting of Admission and Fee Regulatory Committee, Haryana held on **13.03.2023**, the dates for submission of fee fixation/revision proposals for academic session 2024-25 for technical courses for Private Technical Educational Institutions in the State of Haryana as defined in Section 2 (K) of 'The Haryana Private Technical Educational Institutions (Regulation of Admission and Fee) Act, 2012' has been finalized by the Committee (Copy enclosed). The new updated fee proforma for the academic session 2024-25 will be placed on website shortly.



DA/ as above

**Deputy Director (A&FRC)  
Admission and Fee Regulatory Committee,  
Haryana, Chandigarh.**

**Admission and Fee Regulatory Committee, Haryana**  
**SCO- 38-39, Sector- 17 A, Chandigarh**

Phone No. 0172-2703839

Email ID- [haryanasfc@gmail.com](mailto:haryanasfc@gmail.com)

**Schedule for submitting and processing Fee Revision Proposal for Academic Year 2024-25**

Admission and Fee Regulatory Committee constituted by Haryana Govt. in exercise of the powers conferred by section 3 of the Haryana Private Technical Educational Institutions (Regulation of Admission and Fee) Act No. 18 of 2012, notifies the following schedule as per Section 11(2) of the Act:-

Sr. No	Event	Schedule
1.	Submission of fee proposals For Academic Year 2024-25.	15 <sup>th</sup> April to 31 <sup>st</sup> May, 2023
2.	Processing of proposal.	1 <sup>st</sup> June to 31 <sup>st</sup> July, 2023
3.	Supply of analysis report.	1 <sup>st</sup> August, 2023 onward.
4.	Submission of objections/viewpoint by institute, student, their guardian, parents and representatives.	Within 15 days of receipt of analysis report in institution and display of report on website <a href="https://afrchry.techeduhry.gov.in/">https://afrchry.techeduhry.gov.in/</a> and <a href="http://www.techeduhry.gov.in">www.techeduhry.gov.in</a> .
5.	Personal hearing to Institutes/ Universities/ Parents/ Guardians and students of institutes as per Section 17(2) of Haryana Private Technical Educational Institute (Regulation of Admission and Fee) Act, 2012.	Date of personal hearing will be notified through e-mail/letter/on website <a href="https://afrchry.techeduhry.gov.in/">https://afrchry.techeduhry.gov.in/</a> and <a href="http://www.techeduhry.gov.in">www.techeduhry.gov.in</a> or through publication in newspaper.
6.	Final order on Fee Revision Proposal.	On conclusion of hearing under Section 17/2 of Act no. 12 of 2012.

**Note:** Fee Revision Proforma for Academic Session 2024-25 will be available on website of the committee <https://afrchry.techeduhry.gov.in/> and [www.techeduhry.gov.in](http://www.techeduhry.gov.in).

The fee proposal received after 5 PM on 31<sup>st</sup> May & incomplete proposal will be rejected without notice.

**Director General,**  
**Technical Education, Haryana**  
**Member Secretary (ex officio)**

## Fee fixation Proforma for Diploma/UG/PG and Vocational courses ( Technical) for Academic session 2024-25.

### **INSTRUCTIONS**

**Please read these instructions before filling the Proforma.**

<b>Note:</b>	<b>The institutes are requested to go through the Haryana Private Technical Educational Institutions (Regulation of Admission and Fee) Act, 2012 hosted on the Website i.e. <a href="http://www.techeduhry.nic.in">www.techeduhry.nic.in</a> before submitting fee proposal for fixation/revision of fee.</b>
	<b>Before submission of fee proposal, authorized representative of the institute will verify that the information in the proforma are correct and certify that all the columns in the proforma have been duly filled.</b>
1	The Proforma and enclosures thereof must be properly indexed and numbered.
2	The Proforma and enclosures thereof must be submitted in two hard copies and one soft copy in Excel format in Pen drive.
3	Do not change the format except where specified. All the columns in proforma with mark (*) require to be compulsorily filled in.
4	Each page of both the sets of Fee Revision Proforma should bear seal/stamp of the institute and signature in original by the concerned management office bearers/duly authorized representative of the Institute.
5	All the financial data submitted by the Institute should be signed and certified by the Chartered Accountant.
6	For each Course of Institute separate proposal be submitted. Joint proposal will be liable for rejection without consideration.
7	Last date of submission of proforma with complete particular as required, is as notified in the fee fixation schedule. Fee proposal be submitted before last date as mentioned in fee fixation schedule. Any proposal received after last date of receipt of proposal as per schedule shall not be considered. If last date of submission of proposal is holiday, next working day will be considered as last date.
8	Before submission of the proposal it will be ensured by authorized representative that the fee proforma is duly indexed, page marked, required documents have been annexed and are legible.
9	Proforma not duly filled in, or incomplete in any respect will invite rejection of fee proposal.
10	The expenses of previous years on faculty, operational and maintenance charges should match with the expenses shown in the audited balance sheet.

	<b>Instructions regarding maintenance of Accounts by Institution</b>
(i)	Every Private Technical Educational Institution shall maintain accounts on the basis of accounting principles applicable to non business organization, not for profit organization i.e. it shall keep the accounts on "Fund Based Accounting" under accrual basis of accounting.
(ii)	A Private Technical Educational Institution may be allowed development fee not exceeding fifteen percent of the total amount of tuition fee. The development fee shall be treated as capital receipt and shall be collected only if the institution maintains "Depreciation Reserve Fund" equivalent to the depreciation charges in the revenue accounts.
(iii)	The society, trust, organization, association of person, company, firm or any legal entity owning the Private Technical Educational Institution shall be required to maintain separate accounts for the society, trust, organization, association of person, firms and the institution, as the case may be. If the society, trust, organization, association of person, company, firm or any legal entity owning the Private Technical Educational Institution, is running more than one institution, then separate accounts shall be maintained for each institutions. It be ensured that account statement annexed with the proposal are of the institute and in particular regarding the course for which fixation/revision of fee has been sought and not of trust, which run this institute, or is joint statement of number of institute run by a common body i.e. trusts or society.

**Points for consideration and factors relevant while calculating the basic tuition fee (BTF) for a course.**

1. Factors relevant for determination of fee shall be as per the provisions of section 17(1) of the Haryana Private Technical Educational Institutions (Regulation of Admission and Fee) Act, 2012.
2. Cost of faculty includes cost of teaching faculty and supporting staff (Non teaching staff). Instructions of AICTE/PCI/council of Architecture or any other regulatory body for such course shall be the basis while calculating cost of faculty as per prescribed teacher: student ratio and salary structure of the faculty shall be as prescribed by the above referred regulatory bodies.
3. Operation and Maintenance charges as defined in section 17(1) of Act of 2012 shall include :
  - i) Expenses on books, Journals, Computers, equipments, software, peripherals networking, server, maintenance of website, Electricity , water, telephone/mobile facility for the office/staff/ faculty, sports, advertisement, basic medical facility for faculty/students, documentation, photocopy etc. shall be taken towards operational cost. This list is not exhaustive and other expenses if any, as justified by the institutes/universities or which appear reasonable to the committee may also be taken and considered towards operational expenses.
  - ii) The cost of maintenance of existing peripherals /infrastructure shall also form part of operational and maintenance charges.
  - iii) The books once purchased shall be used for minimum period of 4 years for coming batches of that course for which it has been purchased and the cost of journals shall not exceed 10% of total cost of books. The books prescribed by the regulatory authorities like AICTE/PCI/Council of Architecture etc. will be preferred while purchasing the books for a particular course. The Institute /Universities may also purchase other book relevant for a course. It may also purchase books for pleasure reading of the students as it deemed fit within the cost factor of 10% prescribed for purchase of journals.

- 4
- iv) The life span of the computers and connected peripherals shall be as per the instructions of Govt. of Haryana issued from time to time.
  - v) The cost of software, peripherals, networking, server etc. shall be contained upto the limit of 50% of the cost of computers.
  - vi) Annual Cost of Non Teaching Faculty including administrative and supporting staff shall not exceed 35% of the cost of teaching faculty. If any institute seeking revision of fee for a pharmacy course intends to claim more than 35% of the cost of teaching faculty towards non-teaching faculty related to pharmacy course, it will furnish full details with reasons for making such claim, which will be considered by the Committee while considering the fixation/revision of fee and it may be allowed cost of non-teaching faculty upto 45% of cost of teaching faculty. Any institute which intend to claim more than 35% or 45% of expenses on teaching faculty as discussed above, towards cost of non teaching faculty shall provide justification and specific reason for such claim.
  - vi (a) The institute shall certify that teaching and non-teaching faculty as shown in column 16 & 17 of Form B of fee proposal is exclusively for the course for which fixation of fee has been sought. In case teaching or non-teaching faculty is also being used for student of other courses, the detail of the same be mentioned separately.
  - vii) While purchasing and justifying the expenses on books, computers/equipments, sanctioned intake capacity of the institute /number of students actually admitted in a particular course shall be relevant factor. The above expenses shall also be regulated as per instructions/guidelines of regulatory body for that course.
4. The fee shall be collected semester wise i.e. at the time of start of a particular semester and not for entire year.
5. Following legal expenses shall be considered towards operational expenses:-
- a) Reply to the legal notice served by any student, their parents/guardians or representatives.
  - b) On defending the case filed in Court by a student, his guardians, parents or representatives.



- 5
- c) On legal opinion taken by an institute on any issues which has cropped up during the process of admission. However, no such expenses will be admissible where the opinion is taken regarding implementation of guidelines issued by the universities, regulatory bodies of the course like AICTE/PCI etc.

**Note:** The institution while claiming the legal expenses as aforesaid will furnish the details in as annexure with justification and also attached proof of payment of fee to the Counsel/legal experts. It is made clear that fee paid through cheque/electronics mode or any other banking process shall only be considered as expenses.

6. For the purpose of fee calculation the relevant factor will be actual sanctioned strength of students for the course.
7. To attract the students for a particular course an Institute /University has to spent on advertisement. The expenses on advertisement shall not exceed Rs.750/- per student per annum. The expenses beyond this limit shall not be considered by the committee while computing the fee.
8. As the expenses on purchase and Maintenance of new books, computers peripherals, infrastructure etc. are considered towards operational expenses while calculating the fee and life span of books/computer etc. is prescribed after which the institute /university may opt for purchase of new item as per its requirement, as such, depreciation cost will not be considered towards operational expenses.
9. The payment of interest on Loan shall not taken into consideration for determining the fee structure.
10. The development fee shall not exceed 15% of the basic tuition fee as provision of Section 19(2) of the Haryana Private Technical Educational Institution (Regulation of Admission and Fee) Act, 2012.
11. "Institutions, in which 75% of the eligible programmes are accredited by NBA or any other agency authorized by Government or have been granted Autonomous status by AICTE with a minimum of 50% of the eligible programmes accredited may charge Tuition Fee 25% more than the BTF".

12. Institute may prefer to seek revision of fee for its courses every three years. Till the fee is revised it will continue to charge the fee already fixed by the Committee. No Institute will charge fee other than the fee determined by Committee (Section 11 of Act No.18 of 2012).
13. Committee may take note of instructions issued by AICTE/PCI/Council of Architecture or any other regulatory body for a particular course in matters relating fixation of fee of any course and consider any other relevant factor as it deemed fit, while calculating expenses of an institute and fixing fee of a course.
14. The proforma shall be supported with the information provided to AICTE/PCI affiliating universities/HSBTE alongwith Form 16 issued to the faculty for the last two sessions so that the fee revision proforma can be analyzed in view of the information submitted to regulatory bodies/affiliating bodies.
15. The fee proposal proforma shall also be supported with mandatory disclosures as per the format provided by AICTE/Affiliating bodies.
16. The expenses under the head other operating expenses in Column 18 of Form B (Operational and Maintenance Charges) shall be considered only if a separate annexure giving the details of these expenses is annexed with the Proforma.



**Instructions for submission of Fee Fixation Proposal for B.Voc, D.Voc and Skill Diploma Courses for the Academic Session 2024-25.**

**The enclosed proforma be used for B.Voc, D.Voc and Skill Diploma Courses. While submitting the fee proposal the Institute will take note of following instructions:-**

1. While submitting the application the Institute will confine their expenses as per the instructions/guidelines issued by UGC, AICTE or any other regulatory authority appointed by State or Union Government concerning the faculty, infrastructure like library, classroom, computer centre etc.
2. The Institute will specify the already existing infrastructure which is to be used for vocational courses and confine the expenses for the course keeping in view the additional resources required.
3. The fee proposal will be considered by the Committee as per the guidelines and other instructions issued by State of Haryana, Technical Education Board, Haryana, Affiliating University, AICTE, UGC or any other competent authority.
4. The Institute may specify the expenses specially required for the vocational course, which are in addition to the information called in fee proforma, on a separate sheet, giving justification for such expenses.
5. The Institute will take note of the guideline concerning B.Voc Course issued by UGC that the University/College should use its regular faculty for the conduct of general education component and also for the skill components, if existing. Additionally, they may hire faculty on contractual basis and guest faculty in the core trades only as per UGC norms.

The Institute will also take note of AICTE guidelines which provide norm for running vocational courses as follows:-

- The existing resources of the Institution including faculty, Library, Class Room, Computer Centre, etc. shall be used for running the Vocational courses subject to the condition that AICTE approval had been granted for same or allied sector for regular courses.
- All the requirement shall be met with existing infrastructure/facilities for conduct of programmes under consideration.
- The faculty student ratio shall be 1:30 or whatever applicable by respective Board/University.

(For detailed instructions/guidelines, handbook/notifications issued by UGC, AICTE and State Govt. may be referred.)

6. The instructions for other course as far as applicable shall also apply for B.Voc, D.VOC and Skill Development course.

Fee Fixation Proforma for Diploma/UG/PG and Vocational Courses (Technical) for Academic Session 2024-25				
FORM - A				
Name of Institute _____ . Name of Course _____ . Academic Session 2024-25.				
1*	Name of the Trust/Society			
	Address (with pin code)			
	Telephone No. (with STD code)			
2*	Fax No. (with STD code)			
	E-mail ID			
	Website			
3*	Registration No. of the Trust/Society	Registration No. (Enclose copy of certificate of incorporation of the Trust/Society)		
4*	Year of Establishment of the Trust			
5*	Name of the Trustees	Enclose list with address along with mobile numbers		
6*	Name of the Chairman along with his mobile number/ telephone number			
7*	Name of the Secretary along with his mobile number/ telephone number			
8	Name of all the educational Institutions established/ funded/ operated by the Trust/ Society and courses conducted by such Institutions for which fees is to be determined by A&FRC Branch	S.No.	Name of Institute	Courses
				1
				2
		S.No.	Name of Institute	Courses
				1
				2
		S.No.	Name of Institute	Courses
				1
				2

9	Name of all the educational Institutions established/ funded/ operated by the Trust/ Society and courses conducted by such Institutions for which fees is not determined by A&FRC Branch	S.No.	Name of Institute	Courses	
				1	
				2	
		S.No.	Name of Institute	Courses	
				1	
				2	
		S.No.	Name of Institute	Courses	
				1	
				2	
		10*	PAN of Trust/Society	PAN No. (Enclose copy of PAN No. of Trust/Society)	
11*	TAN of Trust/Society	TAN No. (Enclose copy of TAN No. of Trust/Society)			
12	Annual financial report of Trust/Society for F.Y. 2020-2021, 2021-22 & 2022-23 along with the Income Tax Return.	Attach certified audited copy along with auditor's report and copy of Income Tax Return. In case audited financial report of financial year 2022-23 is not ready then submit provisional financial report duly signed by Chartered Accountant.			

**Note- Column with star (\*) mark are mandatory.**

**Verification**

I, \_\_\_\_\_ (full name in block letters), son/daughter of \_\_\_\_\_ solemnly declare that the information given in this Proforma and statements accompanying is correct and complete to the best of my knowledge and belief. I further declare that I am submitting this Proforma in my capacity as \_\_\_\_\_ and I am competent to submit and verify the same.

**Place:**  
**Date:**

**Signature**  
**(Chairman/Secretary)**

Fee Fixation Proforma for Diploma/UG/PG and Vocational Courses (Technical) for academic session 2024-25 Form - B (In two copies)		
Name of Course		Academic Session 2024-25
1*	Name of the College / Institute	
	Address ( with Pincode)	
	Telephone No. (with STD code)	
	Fax No. (with STD code)	
	E-Mail ID	
	Website	
2*	Date of Establishment of Institute	
3*	Date of Start of Course for which fee proposal is being submitted	
4*	Present fee of the course for which fee fixation/revision is sought	
5*	Mention date and academic session for which last fee was fixed (Attach copy of the order of this committee)	
6*	Specify whether course is UG/ PG/Diploma/Certificate Course/Doctoral and Integrated Course	
7*	Duration of the course	
8	Name of the Director/ Principal of the College/Institute with mobile number	
9	Name of the University/Board to which this course is affiliated (attach copy of affiliation)	
10*	Whether any notice was issued by the committee during last three academic sessions (immediately before submission of present fee proposal on any of the following score, ( if answer in affirmative, attach copy of the notice)	
	i) Non-refund of fees to students	
	ii) Excess fees charged from students	
	iii) Denial to return documents to students	
	iv) Making optional services (e.g. transportation, T&P, Hostel, Mess, etc.) as compulsory	
	v) Show Cause Notices	
	vi) Others (Please specify)	

Note- Column with star (\*) mark are mandatory.

11*	Sanctioned Intake capacity of the course for the years as mentioned herein (As approved by regulatory authority) (attach extension of approval letter)	Course	2021-22	2022-23	2023-24	2024-25 (Projected)	2025-26 (Projected)
		1st Year					
		2nd Year					
		3rd Year					
		4th Year					
		5th Year					
		Total					
		(Enclose copy of latest sanction letter also)					
12*	Actual number of students admitted, on roll	Course	2021-22	2022-23	2023-24 (Projected)		
		1st Year					
		2nd Year					
		3rd Year					
		4th Year					
		5th Year					
		Total					

Note- Column with star (\*) mark are mandatory.



13*	<b>Cost of Books</b>														
	Description	Numbers		Year of Purchase	Value										
		As per Norms	Actual Available		2021-22		2022-23		2023-24 (Projected)				2024-25 (Projected)		2025-26 (Projected)
				Qty.	Value	Qty.	Value	Qty.	Value	Qty.	Value	Qty.	Value	Qty.	Value
	Books required/prescribed for this course														
	Other Books														
<b>Total Cost of Books:</b>															
Note 1. Give details of books as per AICTE/COA/PCI or any other regulatory body norms. 2. Please give details for each specific programme separately. 3. Please give the details of books purchased during the last three years with quantity and actual/ projected expenses for the present and next academic session.															
14*	<b>Cost on Computer Centre</b>														
	Description	Numbers		Year of Purchase	Value										
		As per Norms	Actual Available		2021-22		2022-23		2023-24 (Projected)				2024-25 (Projected)		2025-26 (Projected)
				Qty.	Value	Qty.	Value	Qty.	Value	Qty.	Value	Qty.	Value	Qty.	Value
	Computers														
	Softwares														
Peripherals															
<b>Total Cost of Computer Centre:</b>															
Note 1. Give details of computer centre as per AICTE/COA/PCI or any other regulatory body norms 2. Please give the details of computers purchased during the last three years with quantity and actual/ projected expenses for the present and next academic session. 3. In case the computer center is also being used for students of other courses, the details of the same be mentioned separately.															

Note- Column with star (\*) mark are mandatory.

15* <b>Cost on Equipments</b>														
Description	Numbers		Year of Purchase	Value										
	As per Norms	Actual Available		2021-22		2022-23		2023-24 (Projected)				2024-25 (Projected)		2025-26 (Projected)
			Qty.	Value	Qty.	Value	Qty.	Value	Qty.	Value	Qty.	Value	Qty.	Value
<b>Total Cost of Equipments:</b>														
Note 1. Give lab wise detail as per AICTE/COA/PCI or any other regulatory body norms 2. Please give the details of equipments purchased during the last three years with quantity and actual/ projected expenses for the present and next academic session. 3. In case the equipment is also being used for studentes of other corses, the details of the same be mentioned separately.														
16* <b>Cost on Faculty (Teaching)</b>														
<b>A</b>														
Name	Designation	Department	PAN	Joining Date	Highest Qualification	Pay Scale	Salary Annual							
							2021-22	2022-23	2023-24 (Projected)	2024-25 (Projected)	2025-26 (Projected)			
<b>Total Cost of Teaching Faculty</b>														
Note:-(I) Please provide certificate that the teaching faculty is exclusively utilized for the course for which the fee is to be revised supported with Form16 issued to the faculty. (ii) In case teaching or non-teaching faculty is also being used for student of other courses, the detail of the same be mentioned sepearately.														



B											
Faculty Position	Numbers			Salary Annual							
	As per Norms	Actual	shortage, if any	2021-22	2022-23	2023-24 (Projected)	2024-25 (Projected)	2025-26 (Projected)			
Professors											
Readers/Associate professors											
Lecturers/Assistant Professors											
<b>Total Cost of Teaching staff</b>											
<b>Total Nos. and Cost of Faculty presently working</b>											
<b>Total Nos. and Cost of Faculty left during the year</b>											
<b>Note: 1. Give details as per AICTE/COA/PCI or any other Regulatory Body Norms.</b> <b>2. Please also submit the copies of Form No. 16 regarding Total Salary and Tax Deducted.</b> <b>3. There should be separate annexure of each faculty i.e. A.) Professor, B) Reader/Associate Professor, C) Lecturers/Assistant Professors or HOD/Sr. Lecturer/Lecturer.</b> <b>4. Please also mention the details of faculty left during the year and presently not working at your end.</b>											
17* <b>Cost on Staff ( Non Teaching )</b>											
Name	Designation	Department	PAN	Joining Date	Highest Qualification	Pay Scale	Salary Annual				
							2021-22	2022-23	2023-24 (Projected)	2024-25 (Projected)	2025-26 (Projected)
<b>Total Cost of Non-teaching staff</b>											
<b>Note: 1. Give details as per AICTE/COA/PCI of any other Regulatory Body Norms.</b> <b>2. Please also submit the copies of Form No. 16 regarding Total Salary and Tax Deducted.</b>											
<b>Note- Column with star (*) mark are mandatory.</b> <b>Note: (i) Please provide certificate that the Non-teaching faculty is exclusively utilised for the course for which the fee is to be revised supported with Form 16 issue to the faculty.</b> <b>(ii) In case teaching or non-teaching faculty is also being used for student of other courses, the detail of the same be mentioned seperately.</b>											

18*	<b>Operational and Maintenances Charges</b>				
Descriptions		Audited	Audited	Projected	Projected
		2021-22	2022-23	2023-24	2024-25
1 Electricity and Water Charges					
2 Telephone and postage Expenses					
3 Travelling & Conveyance expenses on vehicles of staff (attach details of the vehicle with Registration Number/Ownership etc.)					
4 Vehicle Expenses (attach details of vehicle(s) owned/hired by Institute with purpose for which used)					
5 Repair & maintenance					
6 Advertisement and Publicity					
7 Staff Welfare					
8 Placement Expenses					
Others Operating Expenses (attach the details in separate annexure)					
<b>Total Cost</b>					
<b>Note:</b>	Give details as per AICTE/COA/PCI or anyother Regulatory body Norms, if any.				

**Note- Column with star (\*) mark are mandatory.**

19*	<b>Head wise details of Receipts / Incomes credited to the Income and Exp. A/c</b>						
	<b>Sr. No.</b>	<b>Particulars</b>	<b>2020-21</b>		<b>2021-22</b>		<b>2022-23 (Projected)</b>
			<b>Nos of Students</b>	<b>Amount in Rs.</b>	<b>Nos of Students</b>	<b>Amount in Rs.</b>	<b>Nos of Students</b>
	1	Tuition Fee					
	2	Examination Fee					
	3	Hostel Fee					
	4	Transport Fee					
	5	Sale of Prospectus					
	6	Interest					
	7	Others (give Headwise Details)					
		<b>TOTAL</b>					
	<b>Note :</b>	<b>The Total should match with Income / Receipts shown in the Income &amp; Expenditure Account.</b>					
20*	<b>Reconciliation of Tuition Fee</b>						
	<b>Particulars</b>	<b>Total Nos. of Students</b>	<b>Fee Fixed by A&amp;FRC</b>	<b>Total</b>	<b>Tuition Fee as per Income &amp; Exp.</b>	<b>Diff. If any with reason thereof</b>	

**Note-** Column with star (\*) mark are mandatory.

21	Whether the institute is accredited with NAAC/NBA or any other body recognized by the Government. If yes, attach proof.			Yes/No/N.A.	Period of validity of accreditation
22*	<b>Proposed Tuition Fee</b>				
	<b>Academic Session</b>	<b>Tuition Fee</b>	<b>Development Fee</b>	<b>Total</b>	
23*	<b>Calculation sheet for fixation of Development Fee</b>				
	<b>Particulars</b>	<b>Previous 2 years</b>	<b>Estimates of the current year</b>	<b>Projection for the next years</b>	<b>Projection for the next years</b>
		<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>
	Opening balance				
	Addition during the year				
	No. of students				
	Development fee per student				
	Total Dev. Fee				
	Less: Utilization during the year (Head wise)				
	Closing Balance				
	Note: Necessary documents and basis of calculations to be annexed				
	The calculation sheet be certified by the statutory auditors of the institute stating therein that records examined				
	( Development Fee can not exceed 15 % of Tuition Fee as per Section 19 (2) of Haryana Act No.18 of 2012)				
	<b>Note :</b>				
	1	Please Give the Data/ Balance Sheet etc. only relevant to course for which the Fee is to be fixed.			
	2	Please attach Audited Balance Sheet for the session 2021-22, 2022-23 and projected financial report for the session 2023-24, 2024-25 and 2025-26 duly signed by Chartered Accountant.			
	3	Also Enclose Working and basis of apportionment of common expenses audited by Statutory Auditor.			
	4	Please attach Projections and cost per student for year 2023-24, 2024-25 and 2025-26			
	5	Please Also Attach Calculation and Justification of Proposed Tuition Fee and Development Fee.			

Note- Column with star (\*) mark are mandatory.

24	Postal Address of the Parents/Guardians/Class Representatives of students of Institute who may be contacted while considering fee fixation/revision.					
	Sr. No.	Roll No.	Full Name	Father Full Name	Full Permanent Address	E-mail Id's

Verification

I, \_\_\_\_\_ (full name in block letters), son/daughter of \_\_\_\_\_ solemnly declare that the information given in this Proforma and statements attached are correct and complete to the best of my knowledge and belief. I further declare that I am submitting this Proforma in my capacity as \_\_\_\_\_ and I am competent to submit and verify the same.

Place:  
Date:

Signature  
(Chairman/Secretary)

**Certificate**

I \_\_\_\_\_ s/o \_\_\_\_\_ in my capacity as \_\_\_\_\_ of the Institute, certify that I have checked the fee proposal and the same has been duly filled in. No column in the proforma has been left unanswered. All the documents as required have been annexed and are legible. The fee proposal has been page marked, indexed and the index has been checked and signed by me.

Name \_\_\_\_\_

Designation \_\_\_\_\_

Stamp of office \_\_\_\_\_

Date \_\_\_\_\_

BY EMAIL

NCU/HG/04/13-02/2023

13 April 2023

To,

The Director General cum Member Secretary  
Admission and Fee Regulatory Committee,  
Department of Technical Education,  
SCO 38-39, Sector 17 A,  
Chandigarh  
Email: [haryanasfc@gmail.com](mailto:haryanasfc@gmail.com)

**Subject: Regarding schedule for submission of fee fixation / revision proposal for the academic session 2024-25.**

Sir,

Greetings from The NorthCap University, Gurugram.

We are in receipt of your memo no. 206/A&FRC dated 22.03.2023 wherein revised fee fixation / revision proposal for Academic Session 2024-2025 for technical courses has been sought in exercise of powers conferred under section 3 of the Haryana Private Technical Education Institutions (Regulation of Admission and Fee) Act, 2012 within certain timelines and as per the terms and conditions specified in the referenced memo.

It appears that the said memo has been issued under the Haryana Private Technical Education Institutions (Regulation of Admission and Fee) Act, 2012, the vires of which has been challenged in Civil Writ Petition No. 6229 of 2013 titled '**Educate India Society & Anr. vs. State of Haryana & Ors.**' as well as in Civil Writ Petition No. 19393 of 2013 titled '**B.S. Anangpuria Charitable Trust & Ors. vs. State of Haryana & Ors.**', before the Hon'ble High Court for the State of Punjab and Haryana.

We also bring to your kind attention that vide order dated: 06.12.2013 in Civil Writ Petition no. 19393 of 2013 titled 'B.S. Anangpuria Charitable Trust & Ors. vs. State of Haryana & Ors.', the Hon'ble High Court was pleased to restrain the Government of Haryana to not give effect to any decision under the 2012 Act without the leave of the Hon'ble Court. The same observation was reiterated vide order dated: 30.06.2021 in Civil Writ Petition No. 6229 of 2013 titled, '**Educate India Society & Anr. vs. State of Haryana & Ors.**'



It is pertinent to mention that the petitions challenging the vires of the Act have now been adjourned sine die vide order dated 21.07.2022.

As the subject matter is sub judice before the Hon'ble Supreme Court of India, and the Hon'ble High Court for the state of Punjab & Haryana, the memo no. 206/A&FRC dated 22.03.2023 be withdrawn or in the interregnum no steps be taken towards its implementation. Since, actions in pursuance of the memo no. 206/A&FRC dated 22.03.2023 would be in the teeth of the interim order passed by the Hon'ble High Court for the State of Punjab & Haryana.

Regards



Commodore Diwakar Tomar (Retd.)  
Registrar





MINUTES OF THE XXXIII MEETING OF THE  
**ACADEMIC COUNCIL** OF THE NORTHCAP  
UNIVERSITY HELD ON **25 JANUARY 2024**  
**(THURSDAY) AT 2:30 PM.**

**THE NORTHCAP UNIVERSITY**  
**SECTOR – 23A**  
**GURUGRAM – 122 017**

# MINUTES OF XXXIII MEETING OF ACADEMIC COUNCIL

## HELD ON 25 JANUARY 2024 (THURSDAY) AT 2:30 PM

The following members attended the **XXXIII** Meeting of Academic Council on **25 January 2024 at 2:30 PM** in the conference room of the University, is as under: -

S. No	Name	Designation	Representing
1.	Prof. Nupur Prakash	Chairperson	Vice-Chancellor
2.	Prof. Prem Vrat	Member	Pro-Chancellor, Professor of Eminence and Chief Mentor
3.	Prof. S D Joshi	Member	Prof, Electrical Engineering Department, IIT, Delhi
4.	Dr. Agueda Benito (Leave of Absence)	Member	Chief Academic Officer, CINTANA
5.	Prof. V. G. Hegde	Member	Professor, Centre for International Legal Studies, JNU, New Delhi
6.	Prof. Rajesh Chadha (Leave of Absence)	Member	Senior Fellow, Energy, Natural Resources & Sustainability, Centre for Social and Economic Progress, New Delhi
7.	Prof. Kumkum Garg (Retd.)	Member	Former HOD (Electronics and Computer Engg), IIT Roorkee
8.	Prof. Hari M Gupta (Retd.)	Member	Former HOD (EEE), IIT Delhi
9.	Dr. Pratishtha Pandey (Leave of Absence)	Member	Scientist 'F' and Head R&D Infrastructure Program, Department of Science and Technology, New Delhi
10.	Dr. Kavita Khanna	Member	Campus Director, Delhi Skill and Entrepreneurship University, New Delhi
11.	Prof. Manoj K Gopaliya	Member	Dean – Academic Affairs
12.	Prof. Swaran Ahuja	Member	Advisor - Academic Affairs
13.	Prof. G. R. Chandrashekhar	Member	Dean – NCU School of Business
14.	Dr. Rita Chhikara	Member	HOD – CSE
15.	Dr. Sharda Vashisth	Member	HOD – Dept. of Multidisciplinary Engineering
16.	Dr. Sona Vikas	Member	HOD – SOM & LS
17.	Dr. Archana Sarma	Member	HOD – SOL
18.	Dr. Divyabha Vashisth	Member	HOD – CLL
19.	Dr. Hukum Singh	Member	HOD – APS
20.	Dr. Anjali Garg	Member	Director - CDOE
21.	Dr. Vaishali Sahu	Member	Dy. Director - IQAC
22.	Dr. Nitin Malik	Member	Dy. Dean - RDIL
23.	Commodore Diwakar Tomar NM (Retd.)	Member Secretary	Registrar

## **MINUTES OF THE MEETING**

The Chairperson welcomed all members to the 33<sup>rd</sup> meeting of the Academic Council of The NorthCap University. She also welcomed and introduced the 03 new members of the Academic Council. She thereafter requested the member secretary to proceed with the agenda of the day.

The Member Secretary welcomed all members to the meeting and proceeded to the agenda items.

**ITEM NO. 1: CONFIRMATION OF THE MINUTES OF XXXII MEETING OF ACADEMIC COUNCIL held on 17 May 2023**, circulated by email on 06.06.2023 and enclosed as **Annexure 1**, including confirmation and progress on matters arising thereof.

(Member Secretary)

The Minutes of the XXXII Academic Council Meeting were confirmed by the members of the Academic Council, as there were no observations received on the circulated minutes by e-mail.

**ITEM NO. 2: CONFIRMATION OF MINUTES OF MEETING OF THE ACADEMIC COUNCIL STANDING COMMITTEE HELD ON 10.11.2023.**

(Member Secretary)

The member secretary apprised the members that there was a need to conduct the Standing Committee Academic Council meeting due to the following reason: -

- To seek approval for conferring degrees to the graduated students in the XII Convocation Ceremony scheduled on December 15, 2023.
- For approval of the Academic Calendar the Even Semester (January to June 2024) of the Academic Year 2023-24.
- For ratification of the Promotion Criteria for Undergraduate programs.
- To approve the proposal of offering certification / Diploma / PG Diploma courses from Jan-Feb 2024 under CDOE.
- To deliberate on the Table Agenda from NCU School of Business

The Standing committee meeting was held on 10<sup>th</sup> November 2023 and the Minutes of the meeting were circulated vide email dated 20<sup>th</sup> November 2023. The Minutes are enclosed as **Annexure 2**.

**Members of the Academic Council noted the above and confirmed the minutes of the meeting of the Standing Committee of the Academic Council held on 10 November 2023.**

**ITEM NO. 3: STUDENT ADMISSION FOR THE ACADEMIC YEAR 2023-24.**

(Member Secretary)

Member secretary updated the members about the intake and the total number of students admitted to various programmes for the Academic year 2023-24, for which the last date of admission was 31.10.2023. Details are as under.

<b>INTAKE FOR THE ACADEMIC YEAR 2023-2024</b>		
<b>PROGRAMS</b>	<b>INTAKE</b>	<b>ADMITTED</b>
BACHELOR OF TECHNOLOGY (BTECH-CSE)	400	401
BACHELOR OF COMPUTER APPLICATION (BCA)	60	45
M-TECH FOR ALL DEPARTMENTS OF SCHOOL OF ENGINEERING	20	23
MASTER OF COMPUTER APPLICATION (MCA)	20	17
BACHELOR OF BUSINESS ADMINISTRATION (BBA)	60	68
BBA DIGITAL MARKETING, BUSINESS ANYLITICS, FAMILY BUSINESS & ENTREPRENEURSHIP	60	50
B.COM (HONS.)	25	42
B.COM (H) FINANCIAL MARKETS	25	11
B.A (HONS.) PSYCHOLOGY	30	41
B.A (HONS.) ENGLISH	20	16
MASTER OF BUSINESS ADMINISTRATION (MBA)	30	26
BBA-LLB	60	52
LLB (3 YEARS)	30	12
LLM	20	11
BCA - MEDIA IT	40	42
BCA - GAME DEVELOPMENT	40	31
B.SC SOUND ENGINEERING	40	6
B.SC VISUAL COMMUNICATION	40	10
B.SC VISUAL EFFECTS & ANIMATION	40	21
<b>TOTAL</b>	<b>1060</b>	<b>925</b>

**Following points were discussed:**

1. Dr. Kumkum Garg expressed concern regarding less admissions in BCA and BCA Sound Engineering. Prof. H M Gupta also pointed out that there are less number of seats offered in M.Tech. and the university should offer more seats in M.Tech. Prof. Hedge also mentioned the low number of students in the Law programs.
2. Dr. Kavita Khanna shared that the total number of seats in M.Tech is approximately the same in the Delhi Skill and Entrepreneurship university as NCU, as not many students opt for MTech these days. It was also brought out that the students either prefer to take up a job or do MS from abroad rather than doing M.Tech these days. Prof. H M Gupta and Dr. Kumkum Garg highlighted that students should be encouraged to pursue M.Tech in more specialized fields like Semi Conductor Devices & Technology, VLSI, Green mobility, Sustainable Development etc.

3. The Chairperson highlighted that apart from the regular BCA program, the university is offering two more specialized programs viz. BCA in Game Development and BCA Media & Information Technology. She informed the Council that the 03 new B.Sc. programmes namely B.Sc. Sound Engineering, B.Sc. Visual Communication and B.Sc. Visual Effects & Animation which have been started in the University in 2023. She further added that the combined intake of various BCA/BSc. Programs offered by Centre for Media & Entertainment is 200 which is same as last year.

**The members of the Academic Council took note of the above along with number of students admitted in the Academic Year 2023-2024.**

#### **ITEM NO. 4.: 'NCU SCHOOL OF BUSINESS' – REVISION OF COURSE CURRICULUM FOR MBA PROGRAMMES**

(Dean – NCU School of Business)

Prof. Hemalatha Chandrashekar gave the presentation on the Amendments that NCU School of Business has made in the MBA Scheme which was earlier being offered by SoM&LS, NCU. The Scheme of Study had been shaped up iteratively after incorporating suggestions from the Academic Council Sub Committee duly constituted by the Vice Chancellor, NCU comprising of Dean, Academics, NCU and Advisor Academics. It was also brought out by Prof. Hemalatha that the scheme of study has been benchmarked with IIMs and the AICTE Model Curriculum

The following was discussed:

- No changes in the Scheme of Study 2022-24 since students of this batch were in their final semester.
- Changes in Scheme of Study 2023-25:
  - Semester 2: Five courses retained as in the earlier scheme; Two courses replaced by two others; Two new courses of 2 credits each introduced; the changes were aimed at making the curriculum more industry oriented.
  - Semester 3 & 4: Strategic Management shall continue as core course in Semester 3. Entrepreneurship and Innovation shall be offered as an elective and not as a core course. Major Project shall be retained in Semester 4. Among the twelve electives spread over the 3<sup>rd</sup> and 4<sup>th</sup> semesters, 8 would be from the major area of specialization and 4 would be from some minor area / open elective offered within NCU.

(Presentation made by Prof. Hemalatha is placed at **Annexure 3**)

**The members of the Academic Council deliberated the above issue and approved the proposed amendments in the MBA scheme of study 2023-2025, with the observation that the list of Electives should be presented before the Academic Council in the next meeting, tentatively scheduled in May 2024 for approval.**

## **ITEM NO. 5.: APPROVAL OF NEW COURSES – SOL AND APS**

(HOD – SOL & HOD - APS)

### **(A) SCHOOL OF LAW**

HOD School of Law briefed the members on approval required to commence new Juvenile Justice course as a Programme Elective for five-year BBA.LLB and three-year LL.B programmes.

#### **Points Discussed:**

1. The Council highlighted that the total number of hours for the course were not clearly defined in the Course Template, and the same needs to be incorporated.
2. Prof. Hegde suggested that the School of Law should tie-up with programs like Beti Bachao, Beti Padhao or other civil society so that the students get adequate exposure and can benefit from the practical experiences.
3. It was also suggested by Prof H M Gupta that a group can be formed within the School of Law, who can look at the cases of past 20 years on issues involving juvenile crimes. This would provide hands-on experience and better understanding of the issues being faced by society. The Chairperson highlighted that going through this exercise would give an understanding of how the society has evolved and the emerging pattern of the society at large. It was also suggested that the Department of Psychology could be involved in understanding the human behavioral pattern over the years.

Minutes of the Meeting of the Board of Studies along with course template are attached at **Annexure 4**.

### **(B) DEPARTMENT OF APPLIED SCIENCES**

HOD Applied Sciences Department briefed the members on approval required to commence new pre-PhD courses, as follows :-

#### **i) Principles of Biochemistry (ASL713)**

Department of Applied Sciences proposed to introduce a course for Pre-PhD students, which aims to provide insights about the principles that govern the complex biological systems and their experimental basis. He brought out that it will help the students to carry their research and acquire a specialised knowledge and understanding of selected aspects. The course has L-T-P: 3-0-2, with course credit of 4.

#### **ii) Biophysical Chemistry (ASL 715)**

This course aims to explicate the fundamental approaches used by physical chemists to understand the behaviour of biomolecules such as proteins, carbohydrates, nucleic acids etc. It also helps to illustrate practical application to solve biomedical research problems. The course has L-T-P: 3-0-2, with course credit of 4.

Minutes of meeting of Board of Studies, including detailed syllabus of both the courses are enclosed as **Annexure 5**.

## Points Discussed:

1. Dr. S D Joshi suggested that these courses can be offered on MOOCs platform if the number of students enrolled are few.
2. The members brought out that a good option for introducing such courses was via 'selected topics'. Prof. SD Joshi stated that such courses may have selected topics, without fixed contents. Prof HM Gupta brought out that these are particularly useful for introducing subjects in emerging areas which are normally not offered in regular courses, but nevertheless need to be taught in view of the technology involved, which itself could be in a nascent stage / in the process of maturing. Prof SD Joshi pointed out that the course could be run for one or two cycles, and once it crystallizes, it can be shifted to a regular course. The Vice chancellor suggested that such a course **on selected topics** should be properly designed with unit-wise course contents, with suggested books, e-content and reading material, before being offered. The syllabus and the credit framework should be approved by Dean Academic Affairs before the commencement of the semester.

**Members of the Academic Council noted the details and approved the above proposals.**

## **ITEM No. 06: AMENDMENTS IN PhD RULES & REGULATIONS & UPDATE ON PhD RELATED MATTERS**

(Dy. Dean – PhD)

Dy. Dean PhD – Dr. Nitin Malik gave the presentation and briefed all the members regarding the amendments in the PhD rules and regulations. Dr. Nitin also briefed the members about the schemes for financial assistance to faculty members for scholarly publications. Copy of the presentation is placed at **Annexure 6**.

### **(i) Amendments in PhD Rules & Regulations.**

Amendments in PhD Rules and Regulations were discussed in Board of Doctoral Research and recommended for approval by Academic Council.

#### **a) The minimum eligibility criteria for admission in PhD Program Centre for Language Learning (CLL).**

The minimum eligibility criteria for admission in PhD Program in CLL has been revised from 60% to 55% in CLL, citing difficulty in getting first division in English Literature

#### **b) Minimum duration of the PhD program for part-time scholars**

The minimum duration for submission of PhD Thesis has been revised to 3 years for both Full-Time and Part-Time scholars.

	<b>Earlier</b>	<b>Now</b>
Full-Time	3	3
Part-Time	4	3

### **(ii) Revised Policy for financial assistance for Publications by Faculty & PhD Scholars.**

The following policies have been revised and strategically framed to improve the quality and number of research publications within NCU. The purpose is to motivate and support faculty members in achieving improved research outcomes through scholarly activities.

- (a) **Revised Guidelines for Scholarly Engagement Grant.** Standard Operating Procedure for Availing Scholarship by Faculty Members for Attending National/ International Conferences/ Seminars/ Symposia/ Online Courses/ Workshops/ Short Term Training Programs/ Courses.
- (b) **Open Access Publishing Scholarship.** Indexed Publications.
- (c) **Scholarly Contribution Rewards Program.** Scholarship for publishing in unpaid indexed journals.

(iii) **Total No. of Ph.D. admissions done in July-Dec. 2023 semester**

Sr. No.	Dept./ School	No. of Candidates taken Admission
1.	CSE	06 (1 NET)
2.	CIVIL ENGINEERING	0
3.	CLL	02 (1 NET)
4.	APS	03 (1 NET)
5.	EECE	03 (1 NET)
6.	ME	01
7.	SOL	07
8.	SOM	06 (5 NET)
	Total	28 (10 NET)

(iv) **No. of seats offered for Ph.D. admissions in first semester 2023-24 (Jan-June 2024):**

No of applications received : 44  
No. of candidates admitted : 22 in Jan 2024

(v) **No. of PhD Degrees Awarded**

18 PhD Degrees were awarded in year 2023 during the convocation ceremony held on 15<sup>th</sup> Dec. 2023. The Ph.D. Scholars who have been awarded PhD degree are as follows: -

Sr. No.	Name of the Scholar	Dept. / School	Topic
1	Deepika Gaur	APS	STUDY OF EFFECT OF INTERFACIAL LAYERS ON THE PERFORMANCE OF PEROVSKITE SOLAR CELLS
2	Vijayveer Singh	SOL	DETERMINATION OF COMPENSATION FOR LAND ACQUISITION IN INDIA WITH SPECIAL REFERENCE TO NATIONAL CAPITAL REGION (NCR)
3	Ayushi Aggarwal	SOL	DELAY IN EXECUTION OF DEATH SENTENCE IN INDIA WITH SPECIAL REFERENCE TO MERCY PETITIONS: A CRITICAL ANALYSIS



4	Parul Munjal	SOM	PERFORMANCE ANALYSIS OF BANKS IN INDIA - "A TRIPLE BOTTOM LINE APPROACH
5	Monika Lamba	CSE	BREAST CANCER ANALYSIS USING COMPUTATIONAL TECHNIQUES
6	Madhu Kumari	CSE	CLINICAL DECISION SUPPORT SYSTEM FOR THE PREDICTION OF NON COMMUNICABLE DISEASE
7	Pallavi Asthana	EECE	CLASSIFICATION AND SEGMENTATION OF BRAIN TUMORS FROM MR IMAGES FOR THE PREDICTION OF THE OVERALL SURVIVAL RATES
8	Sarita Yadav	APS	MATERIALS SYNTHESIS, CHARACTERIZATIONS, DEVICE FABRICATION AND PERFORMANCE EVALUATION OF SPINEL COBALTITES BASED NANOCOMPOSITE ELECTRODES FOR SUPERCAPACITOR APPLICATION
9	Nidhi Verma	APS	SYNTHESIS AND APPLICATIONS OF GRAPHENE OXIDE BASED NANOCOMPOSITES IN WASTEWATER TREATMENT AND ANTIMICROBIAL ACTIVITY
10	Manju Dabass	EECE	AUTOMATED COLON CANCER ANALYSIS IN HISTOPATHOLOGICAL IMAGES USING DEEP LEARNING TECHNIQUES
11	Poonam Sharma	CSE	DEEP LEARNING BASED DETECTION AND CLASSIFICATION OF VEHICLES FROM TRAFFIC VIDEOS
12	Shikha Kapila	EECE	DESIGN AND ANALYSIS OF HYBRID CIRCUITS USING PSEUDO-MEMRISTIVE EFFECT
13	Reena	APS	SYNTHESIS AND CHARACTERIZATION OF CHALCOGENIDE GLASS-BASED NANO COLLOIDS FOR OPTICAL LIMITING APPLICATIONS
14	Namita	CSE	DETECTION OF MALWARE USING BEHAVIOR BASED APPROACHES
15	Sarita Yadav	EECE	SYSTEM MODELING AND ANALYSIS OF STATIC AND UAV RELAY BASED MIXED COMMUNICATION SYSTEM FOR UNDERWATER APPLICATIONS
16	Yachana Gupta	APS	DEVELOPMENT OF PAPER-BASED BIOELECTRODES FOR THE DETECTION OF BACTERIAL INFECTION SPECIFIC BIOMARKER PROCALCITONIN USING GOLD NANOPARTICLE AND ITS COMPOSITES
17	Prerna Singal	CSE	RISK INTEGRATED APPROACH FOR SOFTWARE EFFORT ESTIMATION
18	Shaifali Ruhil	EECE	DESIGN AND SIMULATION OF LOW LEAKAGE QUAD GATE STACKED NANO-SHEETS FINFET DEVICE FOR APPLICATION IN MEMORY AND ANALOG CIRCUITS

#### Points Discussed:

1. Dr. Kumkum Garg observed that 03 years could be less time for the students to finish their Ph.D and also whether it is as per UGC norms. It was clarified that as per UGC norms issued in Nov. 2022 three years is the "minimum" time in which student can complete Ph.D.. It was brought out that, at NCU, it usually takes approximately 5 years for students to complete their Ph.D.

**The Academic Council members took note of the proposed amendments in PhD rules and regulations, and the revised policy for financial assistance for publications by faculty and PhD scholars aimed at improving quality and number of research publications.**

#### **ITEM NO. 7: REPORTING MATTERS/ INFORMATION POINTS**

(Member Secretary)

The members secretary informed the important matters / activities which have taken place since the last meeting held on 17.05.2023:

**1. Life Fellowship Award to Prof. Prem Vrat.**

We are delighted to share the remarkable achievement of our esteemed Pro-Chancellor, Professor of Eminence, and Chief Mentor, Prof. Prem Vrat, who has been honored with the prestigious 'Life Fellow Award' by the Indian Institute of Technology (IIT) Kharagpur on 18 December 2023. Prof. Prem Vrat's dedication to education, innovation, and excellence has been an inspiration to all of us at The NorthCap University. The 'Life Fellow Award' bestowed upon Prof. Prem Vrat reflects his unwavering commitment to academic excellence and his tireless efforts to push the boundaries of knowledge. It serves as a reminder of the high standards and values that he has instilled in all of us. We are immensely proud to have him as a guiding force at our institution. We extend our heartfelt congratulations to Prof. Prem Vrat on this well-deserved honour.

**All members of the Academic Council congratulated Prof. Prem Vrat on the honour bestowed upon him by IIT Kharagpur.**

**2. Scheme for financial assistance to faculty members for scholarly publications.**

Research Outcomes form an important and significant component of a University's USP, and have a major bearing on the Rankings and Accreditations like NIRF & NAAC etc. The number of publications and citations have a heavy weightage in the "Research and Professional Practice" segment of such rankings. For mobilising research grants from DST and other funding agencies also, the h-index of the university is an important parameter. Increase in number of publications increases the citation index and h-index of a university, thereby aiding ease of getting funding. To boost the number of such publications in good quality journals with SCI/ESCI/ Scopus and other recognized indexing, it was felt that requisite impetus needs to be accorded for motivating/ facilitating faculty members to publish more papers in such journals. Towards this, two 'cash incentive' based schemes have been identified to achieve a target of two journal publications and two book chapters annually, in the next 1-2 years. Scheme 1 focusses on research publications in Scopus/ SCI indexed open access journals, and provides for reimbursement of processing fee granted as scholarship to faculty members. Scheme 2 pertains to scholarship to faculty members for publishing in unpaid recognized indexed journals. The amount of scholarship money varies depending on the type of journal/ publication.

### **3. Strategic implementation of blended teaching-learning.**

The NorthCap University Gurugram has consistently demonstrated its commitment to innovative teaching and learning methods, continually striving for educational excellence. In alignment with this commitment, NCU has meticulously crafted a comprehensive plan to seamlessly integrate online teaching into on-campus programmes. This initiative spans across three distinguished schools: SOET, SOM & LS, and SOL, and has evolved through extensive discussions among stakeholders at all levels. The action plan centres around adopting blended courses (First-Year Courses: Face-to-face delivery for all first year UG courses, with up to 50% blended mode in PG programs. Second-Year Courses: 10% blended mode for UG (except law), up to 50% in PG with MOOC options. Third and Fourth-Year Courses: Minimum 15% MOOC mode in UG (except law programs) and PG programs). Practice Sessions for Blended courses retain the face-to-face approach, evaluated by the university. Equivalent external courses from reputed MOOC platforms have been identified to complement NCU courses in a blended mode. The Evaluation Process would comprise of university-conducted summative evaluations (Minor and major tests). Faculty assignments based on enrolment to maintain a reasonable student-to-faculty ratio, ensuring effective and quality evaluations aligned with NCU standards has been ensured. Detailed guidelines have been framed and quality assured through adherence to best practices for evaluations with regular compliance reports. Blended mode reduces face-to-face lecture commitments, allowing faculty to focus on research. Advanced learners can opt for up to 40% of total credits in Full MOOC Mode.

### **4. Convocation Ceremony – 15 December 2023**

NCU held its 12<sup>th</sup> Annual Convocation Ceremony for its various undergraduate and postgraduate programmes on 15 December 2023. The event was a memorable one and was presided over by Hon'ble Prof. T. G. Sitharam, Chairman, AICTE. A total of 734 students were awarded degrees in their respective disciplines, including 429 from BTech, 4 from BSc Maths (H), 04 from BSc Data Science (H), 07 from BSc Chemistry (H), 07 from BSc Physics (H), 37 from BCom (H), 13 from BA Economic (H), 16 from BA Psychology (H), 87 from BBA, 64 from BBA-LLB (H), 11 from MTech, 28 from MBA, 9 from LLM and 18 awarded PhD. Gold, Silver and Bronze medals were awarded to 28 candidates who topped the list in their respective streams.

### **5. QS-IGauge awards**

The NorthCap University proudly received the Diamond Badge in the Overall Category and the Platinum Badge in the Engineering Category at the QS I-GAUGE awards. Prof. Rekha Vig, Professor & Dy. Dean (IQAC), received this honour on behalf of NCU. School of Law at The NorthCap University also won the Gold Badge from QS IGAUGE for Law and Legal Studies.

### **6. CSR Law Schools Survey 2023**

The School of Law at The NorthCap University has been ranked as a 'Top Eminent Law School' in India in the latest CSR Law Schools Survey 2023. The NorthCap University's School of Law has carved a remarkable path in the realm of legal education.

## **7. CSR-GHRDC Engineering Colleges Rankings 2023**

Competitive Success Review has released the GHRDC rankings for 2023 in its latest issue and The NorthCap University has once again emerged as a leader among Engineering Colleges in Haryana. The University has not just held on to its Number 1 position but has also aced in other categories as well. The University is:

- No. 6 in Top Engineering Colleges of Super Excellence
- No. 12 in Engineering Colleges Ranked by Faculty, Research, Consultancy, EDP & Other Programmes
- No. 15 in Engineering Colleges Ranked by Placements, USP, Social Responsibility, Networking & Industry Interface

## **8. GHRDC BBA Colleges Survey 2023**

NCU's BBA Programme has been awarded 2nd Rank in Northern Region and 3rd Rank in the Category of Eminence in the recent GHRDC BBA Colleges Survey, 2023.

## **9. MDP in Partnership with Shri Vishwakarma Skill University (SVSU)**

The School of Management and Liberal Studies at NCU, in partnership with Shri Vishwakarma Skill University, Haryana, (SVSU), conducted an engaging 2-day Management Development Programme (MDP) in July 2023 aimed at facilitating a smooth transition for new managers into effective leadership roles. The programme was carefully designed to focus on functional, managerial, and leadership skills necessary for success. Expert facilitators from both institutions delivered effective and engaging training sessions. From personal and interpersonal skills to group skills, all the key areas were explored. Leadership Essentials and Conflict Management, the participants got equipped with apt techniques to handle any challenges that come their way. Concepts of performance enhancement, problem solving, decision making and managing change in today's fast-paced world were all covered extensively.

## **10. Transformative FDP on “Design Thinking – A Problem-Solving Approach”- 19.07.23 to 24.07.23**

Faculty Development Programme (FDP) on 'Design Thinking - A Problem-Solving Approach' was organized by the Department of Multidisciplinary Engineering from 19th to 24th July 2023. This dynamic event brought together 47 passionate academicians from NCU and other prestigious universities across India. The FDP's mission was to empower participants with the methodologies and mindset of Design Thinking – a human-centric approach that fosters innovation and creativity.

## **11. 1-day workshop on 'The Sexual Harassment of Women at Workplace Act, 2013'**

The faculty of NCU's School of Law conducted a 1-day workshop on 'The Sexual Harassment of Women at Workplace Act, 2013' on 26 July 2023 at SD Memorial School, Gurugram. Over 100 faculty and staff members attended, gaining insights into the crucial POSH Law, which aims to combat sexual harassment in workplaces worldwide. The workshop was conducted by Prof. (Dr.) Archana Sarma, Dr. Unanza Gulzar, Ms. Arushi Anthwal and Mr. Himangshu Rathee. The team addressed the participants as law experts and assisted them in understanding what qualifies as sexual harassment at the workplace and how the law redresses the same via both formal and informal redressal mechanisms as prescribed under the POSH Act.

## **12. National Workshop on "Creating a Multi-disciplinary Research Environment in HEIs" on 23 & 24 May 2023**

A two-day National Workshop on "Creating a Multi-Disciplinary Research Environment in HEIs" was held in the University on 23 and 24 May 2023. The inaugural session of the Workshop was held in the Auditorium. Dr. Pankaj Mittal, Secretary General, AIU and Dr. G.S. Bajpai, Vice Chancellor, NLU Delhi were the Chief Guests at Inaugural and the Valedictory functions respectively.

## **13. DST Purse Program – 25 & 26<sup>th</sup> May 2023**

The NorthCap University successfully hosted the 16th Meeting of the Programme Management Board for the DST-PURSE Program on May 25-26, 2023. The PURSE (Promotion of University Research and Scientific Excellence) Program, an exclusive initiative by the Department of Science and Technology (DST) under Ministry of Science & Technology, Govt. of India aims to empower universities to achieve scientific excellence and strengthen the research ecosystem in performing universities across the country. The NorthCap University welcomed eminent academicians from various parts of the country as members of the Program Management Board of DST-PURSE program. Prof. Nupur Prakash, Vice Chancellor NCU had the privilege to participate as a member of the DST-Purse Program, in this prestigious event organised by the Department of Science and Technology at The NorthCap University.

## **14. Signing of MoU's**

### **(a) MoU with Shibaura Institute of Technology (SIT)**

Prof. Nupur Prakash, Hon'ble Vice Chancellor NCU, renewed the MoU signed with Shibaura Institute of Technology (芝浦工業大学) (SIT), Japan, on behalf of NCU on 30th June 2023 at Japan. Prof. Nupur Prakash met with Mr. Masato Murakami, President of SIT, Dr. Furuya Yutaka, Division of Global initiatives and Ms. Reiko Kageyama, International Programme Initiatives of SIT. Owing to this partnership, The NorthCap University students can avail:

- Semester Exchange Programme, where the admission fee and tuition fee has been waived off for UG & PG students of NCU. Additionally, a scholarship worth upto JPY 40,000 per month will be awarded to meritorious students. Deadline for the application is October 31, 2023.
- Research Exchange/Laboratory Internship programme, of 8 days upto 1 year, for B.Tech 3rd Year, M.Tech and PhD students from NCU. These programmes offer an incredible chance for the students to immerse themselves in the rich academic environment of SIT and gain invaluable international exposure.

### **(b) MoU with Santa Clara University – 23.06.2023**

NCU signed an MoU with Santa Clara University (SCU). The Vice Chancellor, Prof. Nupur Prakash signed the MoU on behalf of NCU in the presence of Dr. Toby Mcchesney, Vice Provost for Graduate Programs, Santa Clara University. This collaboration paves the way for exciting opportunities and unparalleled benefits for the students of NCU:

- Annual Application Fee Waivers for all applicants
- Two Annual Scholarships of US \$9000 for applicants in Engineering
- Two Annual Scholarships of US \$12000 for applicants in Business
- GRE and GMAT waived off.

This MOU marks the beginning of an inspiring journey of knowledge exchange, cultural enrichment, and transformative growth between NCU and Santa Clara University.

**(c) MoU with Queensland University of Technology (QUT) in Brisbane, Australia**

NCU signed an MoU with the prestigious Queensland University of Technology (QUT) in Brisbane, Australia, on 18.07.2023, opening a new door of possibilities for academic enrichment and collaboration. QUT is renowned for its exceptional academic credentials and global reputation. It is ranked #189 in the QS World University Rankings 2024, a testament to its commitment to excellence in education and research. This MoU signifies a strong partnership aimed at fostering academic growth and innovation. The purpose of this agreement encompasses a range of exciting initiatives that are set to enhance learning experience and global exposure of our students.

**(d) MoU with Seamless Education and Services Pvt. Ltd. (Seamedu)**

The NorthCap University signed an MoU with Seamedu - School of Expressionism on 24.07.2023, bringing together two academic powerhouses. In the esteemed presence of NCU's Pro-Chancellor Prof. Prem Vrat, Vice Chancellor Prof. Nupur Prakash, Governing Body Members Mr. Avdhesh Mishra and Mr. Shiv Saran Mehra, and all heads of departments, the Registrar Cmde. Diwakar Tomar NM (Retd.) signed the MoU on behalf of The NorthCap University, while Mr. Ajay Thomas COO signed it on behalf of Seamedu. This collaboration marks a significant step towards fostering innovation, creativity and excellence in education. Together, the aim is to redefine the boundaries of expression and open up new avenues of learning for the students in the form of exciting media and entertainment programmes.

**(e) MoU with BINUS University, Indonesia**

The NorthCap University signed an MoU with BINUS University, Jakarta Indonesia on 21.09.2023. BINUS University, accredited by the Indonesian Accreditation Agency and hailed by QS, Times Higher Education and AppliedHE is an international university of repute with 12 campuses across various cities, and a thriving online campus for remote learning. BINUS holds QS World University Ranking, featuring stellar performances in Computer Science and Business Management.

**(f) MoU with VILNIUS Tech University (VTU), Lithuania**

The NorthCap University signed an MoU with VILNIUS TECH University (VTU), Lithuania on 09.06.2023. Having received QS World University Ranking of 801-850, Vilnius Tech University in Lithuania is a prestigious institution at the forefront of education, research and innovation. With a legacy spanning several years, VTU has earned recognition for providing excellence in education via its engineering, technology, economics and business studies programmes. The agreement signed between the two universities includes direct admission to master's degree studies, student exchange, collaborative curriculum development, joint research ventures, active participation in global conferences and workshops, publication opportunities in esteemed scientific journals, faculty and staff exchanges and sharing of valuable scientific materials and information.

#### **(g) MoU with NGO's NeoFusion Creative Foundation & Sansarino Development Foundation**

The NorthCap University entered into Memorandums of Understanding with two NGOs, Neofusion Creative Foundation and Sansarino Development Foundation on 29.05.23. Through these MoUs, NCU's psychology students will be able to collaborate on internships, placements, and live projects and gain practical experience. These MOUs are expected to increase visibility and outreach in the context of human psychology and other related areas. The partnership will prove to be fruitful in enabling joint certification courses, mentorship programmes, training sessions, capacity building sessions, research, as well as other publications.

#### **15. Visit to (i) University of Indonesia, (ii) MAPUA Malayan Colleges, Laguna, Philippines and (iii) Universitas Esa Unggul, Jakarta, Indonesia**

Prof. Manoj Kumar Gopaliya, Dean of Academic Affairs, visited the campus of the University of Indonesia on 25th July 2023. During this visit, Prof. Gopaliya met with Dr. Eng. Radon Dhelika & Mr. Agus S. Pamitran from Department of Mechanical Engineering, Faculty of Engineering and Dr. Yanki Hartijasti and Prof. Dr. Irwan Adi Ekaputra, Department of Management, Faculty of Economics and Business, and held discussions on faculty-to-faculty collaborations, joint research, PhD supervision, conferences, seminars, and workshops.

Prof. Gopaliya, also met representatives from Mapúa Malayan Colleges Laguna, Philippines at UEU, and discussed potential collaborations with The NorthCap University to explore student exchange programmes, faculty mobility, joint conferences, joint PhD supervisions and other global partnership opportunities. In a world that is increasingly interconnected, fostering partnerships between universities and colleges across borders has become crucial.

Prof. Gopaliya also attended High-Impact Strategic Meetings with different departments of Universitas Esa Unggul at Jakarta, Indonesia during the UEU Summer Immersion Programme. Dr. Manoj Kumar Gopaliya held numerous meetings to strengthen cultural exchange and academic ties between NorthCap and Esa Unggul.

#### **16. Technovation 2023**

The Final Round of TECHNOVATION 2023 was held on June 09<sup>th</sup> 2023 in the University. A total of 8 shortlisted teams from the School of Engineering and Technology competed and presented their final year project for the annual “**Best Project Award**” of the university.

With pioneering vision, critical questioning, knowledge and patience, the panel of three esteemed judges from academia and industry evaluated the teams on the parameters FOCUSS (Financial Viability, Originality-Innovativeness/Newness, Customer end applicability/takers, Usefulness to Society-addresses large cross-section, Sustainability-long term/environment-friendly, Structured Approach). In the final round of TECHNOVATION 2023, the following teams won the prizes as indicated:-

Abhinav chutani	19CVU001	Investigation of self healing geopolymers mortar: A step toward sustainable material	Mr. Lokesh Choudhary	<b>2nd Position</b>  <b>(INR 75000 Prize to be</b>
Dhruv Kumar	19CVU004			
Rishi B Mathur	19CVU013			
Aastha Verma	19ECU003	Tongue Driven Wheelchair	Dr. Pooja Sabherwal and Prof. Sharda Vashisth	
Yogesh Yadav	19ECU024			
Neha Saini	19ECU014			

Saumay Sharma	19ECU019			shared in teams)
Sarthak Srivastava	19CSU378	DASH - Device Automation System for Homes	Dr Rita Chhikara & Dr. Mehak Khurana	3rd Position  (INR 50000 Prize to be shared in teams)
Tanu Verma	19CSU320			
Yajus Gakhar	19CSU349			
Abhishek	19CSU372			
Ansh Mathur	19ECU032	Calculating Carbon Emissions of Working Computer Systems in an Organization	Dr. Vandana Khanna and Dr. Anu Tonk	

No team was found suitable for the 1<sup>st</sup> position.

### 17. Immersion Program at Shibaura Institute of Technology, Japan

Our students completed a transformative summer immersion programme from 28 July to 5 August 2023 at Shibaura Institute of Technology in Japan Guided by Prof Sharda Vashisth, Dy. Dean International Affairs, our students had the opportunity to explore Tokyo's bustling markets, futuristic marvels and rich cultural tapestry. They participated in guided tours, industrial visits and engaging presentations and workshops across the city

This experiential journey expanded our students' horizons, fostering a profound appreciation for Japan's beauty and warm people. As they return with new friendships and infinite memories, it's clear that this adventure will shape their futures and contribute to their growth as confident professionals.

### 18. Orientation Programme for newly admitted students

Orientation Programme for newly admitted students was held on 10<sup>th</sup> & 11<sup>th</sup> of August 2023 in the University. After the address by the Vice Chancellor, Registrar, Directors & HODs of Schools, the students were taken around the campus and shown the classrooms, Labs & other sports facilities and infrastructure available in the University. This was followed by a three weeks Induction Programme for these students.

### 19. Celebration of Anti Ragging Week

The Anti Ragging week was celebrated from 11.08.2023 to 18.08.2023. During the Anti Ragging Week, NCU conducted several activities to encourage meaningful conversations and unleash creativity among the students, fostering an atmosphere of camaraderie and friendship. The highlight of the week-long activities was a riveting Debate Competition on the topic 'Ragging: A Violent Social Contract Between Seniors and Juniors'. The Slogan Writing Competition was a thrilling showcase of the students' unified voices against ragging. Udaan, NCU in collaboration with IEEE Humanitarian Activities Committee, joined forces for a Poster Making Event. The posters created were a visual testament to NCU's commitment to eradicating this social ill. As part of the activities, a Pledge Taking Ceremony was also held in the spirit of unity and compassion, with a resolve and commitment to make NCU a ragging-free campus.



## **20. Celebration of Independence Day**

The 77th Independence Day was celebrated with fervor and gaiety in the University campus. The National Flag was unfurled by the Registrar, after which he addressed the gathering. This was followed by a small cultural performance by the students on the theme of Independence.

## **21. Masterclass Series**

Master class series lectures were held from 16 Aug 23 to 31 Aug 23. People from various industries came forward to share their invaluable insights, wisdom and guidance. The following eminent speakers participated in the Masterclass series :

- ❖ Kapil Arora, Director, Grant Thornton
- ❖ Subhasish Acharya, Teacher, Consultant & Coach
- ❖ Noopur R Chablani, Vice President, Mavcomm Consulting
- ❖ Hon'ble Justice Dharmesh Sharma, Judge, Delhi High Court
- ❖ Dr. Ranjana Kumari, Social Activist & Director, Centre for Social Research
- ❖ Shreya Arora Mehta, Officer on Special Duty, NALSA, Supreme Court of India
- ❖ Raj Gupta, GM, HR, Tata Consultancy Services
- ❖ Vidya Bhushan, Co-Founder, Dalchini Technologies

## **22. Honeywell Centre of Excellence by ICT Academy**

Department of CSE at NCU in collaboration with Honeywell and ICT Academy inaugurated the Honeywell Center of Excellence for Youth Empowerment on 21.08.2023. Honeywell's journey commenced with the successful inauguration in the presence of Prof Rita Chhikara, HoD CSE and other NCU Faculty members, Mr. Abhinandan Kr. Pandey, State Head-Delhi NCR ICT Academy India, Mr. Shubham Verma, Mr. Harshit, Coordinators at ICT Academy, along with trainers Mr. Saarthak Pathak, Ms. Leesha and Mr. Varun were also present.

## **23. Workshop on Linear Algebra and its applications**

A workshop on 'Linear Algebra and Its Applications, 2023' was organised by The Department of Applied Sciences of The NorthCap University from 21<sup>st</sup> August – 25<sup>th</sup> August 2023. Various speakers from different IITs, IIITs, and VIT delivered lectures during the workshop. Dr. G. Naga Raju (VNIT, Nagpur), Dr. G. Arunkumar (IIT Madras), Dr. Sathish Kumar (IIT Madras), Prof. R. K. Sharma (IIT Delhi), Dr. Ramakrishna Bandi (IIIT, Naya Raipur), Prof. Prabha Sharma (Emeritus Professor, NCU and Retired Professor, IIT Kanpur), and Prof. Phool Singh (Central University of Haryana) delivered lectures on various topics, including vector space, linear transformation, eigen values, diagonalisation, singular value decomposition, principal component analysis, coding theory, and image processing, among others. Approximately 180 faculty members, research scholars, and students from various states of India participated in the workshop.

## **24. Apex Utsav 2023**

Department of Computer Science and Engineering successfully organised APEX UTSAV-2023 in collaboration with INOAUG (India Oracle Apex User Group) on 2nd September, 2023. Various delegates from the IT sectors, professionals, developers, NCU faculty and students participated in exploring the latest trends and best practices in Oracle APEX and engaged in thought-provoking discussions and hands-on training. The journey throughout UTSAV was marked by enriching interactions and the acquisition of valuable knowledge, setting the stage for limitless future possibilities.

## **25. Expert Session on Effective Use of Social Media: Exploring the importance of Social Media for Educators – 08.09.2023**

The NCU faculty got an opportunity to attend a session on effective use of social media, that delved into the realms of social media, featuring Prof. Sona Vikas, Head - School of Management and Liberal Studies and Anu Gulmohar, Digital & Content Marketing Specialist. Prof. Sona Vikas covered the topic of 'Intentional Networking through LinkedIn', wherein she talked about the important strategies and tips for creating meaningful professional connections on the world's largest professional network, LinkedIn. Her session was highly insightful and transformative. Ms. Anu Gulmohar discussed the 'Importance of Social Media' for the academicians of today. From fostering student engagement to sharing knowledge far and wide, her insights encouraged the NCU faculty to utilise the full potential of digital platforms.

## **26. International Conference on Smart and AI-Enabled Technology for Sustainable Development**

The International Conference on Smart and AI Enabled Technology for Sustainable Development was held from 12.09.2023 to 13.09.2023 and was a big success. Shri B N Ramakrishna, Director of ISRO's Telemetry, Tracking and Command Network (ISTRAC), was the Guest of Honour. He provided invaluable insights about using technology for sustainability and shared his experience about ISRO's recent success, the Chandrayaan-3 Moon Mission in which he played a pivotal role. The conference provided a crucial platform for international researchers, academicians, and industry experts to unite and contribute to the advancement of Sustainable Development through Smart and AI-enabled Technologies. Addressing all pressing global challenges, the conference was a testament to the power of collaboration, knowledge exchange and innovation.

## **27. Teacher's Day Celebration**

The event was conducted to recognise and honour the invaluable contributions of our mentors in lighting the educational path of countless students with their passion and dedication. Details of awardees on this occasion are as follows:

- Lifetime Achievement Award: Prof. Prem Vrat and Prof. Swaran Ahuja
- Best Academic Administrator: Prof. Sharda Vashisth, Prof. Anjali Garg and Prof. Manoj K Gopaliya
- Star Performer of the Year: Prof. Rita Chhikara
- Best Teacher: Dr. Shrutimita Mehta, Dr. Meghna Sharma, Dr. Prachi and Mr. Himangshu Rathee
- Best Researcher: Dr. Tejpal S Chundawat and Dr. Mona Aggarwal
- Emerging Team Leader of the Year: Prof. Sona Vikas

The multi-talented educators also regaled the NCU community with lively performances on stage.

## **28. Workshop on 'India's Tryst with Meditation: Strategies and Opportunities'**

The Pro Bono Club at School of Law, NCU hosted a workshop on 'India's Tryst with Mediation: Strategies and Opportunities' on 16.09.2023. During the workshop, participants had the privilege of engaging with some of the finest minds in the industry. Mr. Hemant Batra, Vice President SAARC Law and Sr. Legal Consultant at Shardul Amarchand Mangaldas & Co., led a riveting discussion on the 'Legitimacy of Mediation: Exploring its nature, scope and significance in Modern Dispute Resolution'. Adding to

the discussion was Mr. Nitin Mittal, General Counsel & Cluster Head of Legal & Company Secretary - India SC/Pacific Region at Signify, who shared his invaluable insights into 'Mediation law and practice in India: Perspective of a General Counsel'. The workshop was an immersive experience that combined theoretical knowledge with practical skills and gave a deep understanding of Mediation as a powerful tool for resolving disputes.

### **29. Visiting Professor from Mapúa Malayan Colleges, Mindanao**

Dr. Ann Perez from Mapúa Malayan Colleges Mindanao came to NCU as a visiting professor from 25.09.23 to 29.09.2023. Dr. Ann Perez is a leading expert in Climate Change, Sustainability and Green Audit. During her visit, she interacted with the Vice Chancellor, Prof. Nupur Prakash and had productive discussions with faculty members from the School of Management and Liberal Studies (SOM&LS), to explore potential research collaborations. She also had interactive sessions on sustainable finance with NCU's BBA and MBA students. Her expertise extended to PhD scholars, where she shared insights into contemporary research areas within the fields of finance and accounting.

### **30. Visit of delegates from Loyola Marymount University (LMU), Los Angeles.**

The NorthCap University had the privilege of hosting a team of delegates from Loyola Marymount University (LMU), Los Angeles, California on 29.09.2023. Loyola Marymount University (LMU) is renowned for its academic excellence. With 55 major and 59 minor Undergraduate Degrees, 47 Master's Programmes, and a strong commitment to research, LMU is ranked #93 in National Universities and #12 in Entrepreneurship in the 2024 edition of US News and World Report. The following delegates from LMU came to NCU:

Dr. Tina Choe, Dean of the Frank R. Seaver College of Science and Engineering

Dr. Maureen Weatherall, Vice Provost

Dr. Ammar Dalal, Assistant Vice Provost for Graduate Enrollment.

From NCU, Vice Chancellor Prof. Nupur Prakash, Dy Dean International Affairs Prof. Sharda Vashisth, Dean Academic Affairs Prof. Manoj Gopaliya; and other senior faculty members met with the team and discussed key pointers of collaboration between the two universities.

### **31. 'Ek Tareekh Ek Ghanta - A Cleanliness Drive' on 01.10.2023**

'Ek Tareekh Ek Ghanta - A Cleanliness Drive' on October 1st at 10:00 AM at Carterpuri Village was undertaken as per the directives of the Ministry of Housing and Urban Affairs, Government of India. This event served as a rallying cry for unity in the name of cleanliness, hygiene and environmental awareness. Students and Faculty members from all schools participated in the cleanliness drive.

### **32. Workshop on 'Combating Acid attack: A Gender Neutrality'**

The Pro Bono Club at School of Law organized a workshop on 'Combating Acid attack: A Gender Neutrality' on 06.10.2023. Ms. Santosh Snehi Mann, Officer of Delhi Higher Judicial Services and Member Secretary of the National Legal Services Authority, and Dr. Navpreet Kaur, Co-Founder of the Laxmi Foundation for Acid Attack Survivors, shared their invaluable insights on the critical issue of combating acid attacks from a gender neutrality perspective.

### **33. Students' Achievements:**

- (a) 21CSU183 Ashutosh Gairola from CSE Department won the 'Stage 1 Essay Writing Competition under the Model G20 Initiative'. His remarkable essay on the theme of "Circular Economy and Lifestyle for Environment" stood out in the North Zone, earning him a well-deserved prize of INR. 5,000.
- (b) 22CSU216 Ankit Das participated in the ASU Summer Experience on Sustainable and Innovative Solutions 2023 from 19th June - 30th June, 2023. Joining a diverse group of students from across the globe, Ankit immersed himself in the vibrant atmosphere of the stunning campus of Arizona State University, USA. He engaged in enriching lectures, lived on campus and embraced the true essence of student life in the US. While the exploration of sustainable solutions during this programme could possibly shape the trajectory of Ankit's future career, we hope it has also equipped him to make a positive impact within the student community.
- (c) 20CSU087 Ripudaman Singh has seized the opportunity to pursue an accelerated Master's in Software Engineering at Arizona State University. Ranked as the top university in USA for sustainability and global impact, Arizona State University is consistently recognised as a top-rated institution in national and global rankings. By transferring credits earned in his final year, Ripudaman will be set to complete his Master's degree in just one year at ASU, enjoying substantial cost savings including a year of living expenses. This remarkable achievement opens doors to a world of possibilities and a bright future in the dynamic field of technology.
- (d) Our KALAKRITI team consisting of 19CSU424 Shruti Gupta, 19CSU422 Diksha, 19CSU345 Vinay Rana and 19CSU368 Zaid Hasan Khan from Dept. of CSE bagged the first position at Srijan (Senior) 2023 - Project Showcase platform on diverse contemporary domains, held at Manav Rachna International Institute of Research and Studies, Faridabad.
- (e) 19CSU327 Udit Kapoor and 19CSU322 Tarun Sharma were awarded a grant of USD 8500 (approx. Rs 7 Lakhs) from Tezos Foundation for their Revolutionary Blockchain Based Game, TEZTILE under the mentorship of Dr. Poonam Chaudhary.
- (f) 20MEU008 Aayush Kumar, 20MEU012 Sarthak Rithaliya and 20MEU002 Amit Yadav from the Department of Multidisciplinary Engineering won First Prize in the Poster Presentation Competition in REFCON - Refrigeration and Cold Chain Conference organised by ISHRAE Gurugram Chapter organised in August 2023.

### **34. Visit to Tender Hearts, NGO**

The psychology students of NCU had an endearing experience while visiting the Tender Hearts NGO in Faridabad. They got the opportunity to interact with the brilliant children and adults while simultaneously learning about their mental health needs and the varied techniques used to support them. Seeing different ways of giving support and learning about the ways of helping those with autism, ADHD and intellectual disabilities was a great learning for our psychology students.

### **35. NCU Research Scholar at the 'Frontiers of Optics' Conference at Washington, USA**

Ms. Poonam Yadav, Research Scholar at NCU got an opportunity to shine in the world of optics and photonics in USA. Ms. Yadav was selected for a Student Leadership Conference on 'Frontiers in Optics' by OPTICA USA, which took place from 08 to 12 October 2023 at Washington. Her participation is a testament to her exceptional talent, as only 5 students from India were chosen for this honour.

### **36. Inclusion of Special topics in M.Tech Civil Engineering**

The inclusion of a course on special topics in civil engineering for a Master's program (M.Tech) in Civil Engineering is highly valuable. Civil engineering is a diverse field with rapidly evolving technologies, materials, and methodologies. A special topics course ensures that students are exposed to the latest advancements, ensuring their knowledge remains current and relevant to industry needs. Special topics courses often involve research components, encouraging students to explore innovative solutions to real-world problems. This can contribute to advancements in the field and prepare students for potential research opportunities or doctoral studies.

The following three courses are proposed to be added as special topics that shall be floated under Program Electives or Program Core to the students.

CEL570 Special topics in Construction Engineering

CEL580 Special topics in Structural Engineering

CEL590 Special topics in Environmental Engineering

### **Points Discussed:**

1. Dr. Kumkum Garg inquired about the status of the MOUs and whether they were active or not. Dr. Sharda informed the members about the MOUs, bringing out that they are active, and NCU has been regularly conducting immersion programs, student exchange programs with these universities. 03 students from CSE Department are joining the immersion program in April 2024. It was also highlighted that faculty members from Santa Clara are visiting NCU on 2<sup>nd</sup> February 2024 to discuss the credit framework, course mapping etc. towards offering Dual degree with Santa Clara University. It was also highlighted that the requirement of GMAT / GRE scores has also been waived off for NCU students. She also brought out that articulation with Queensland University is in progress to offer Dual Degree wherein the students can complete 02 years at NCU and 02 years at the Queensland University. Dr. Kumkum Garg asked if it is as per the UGC regulations. The Chairperson highlighted that since NCU is a NAAC "A" accredited university, it is eligible to offer dual degrees. It was also brought out that NCU is in the process of offering Semester Exchange program with Binus University.
2. In other discussions, Dr. Kavita Khanna brought out that as per NEP2020, all Honours programs are to be of 04 years duration. Dean Academics clarified that NEP 2020 says that it is recommended to have Honours program as 04 years program, however it is not mandatory. He also brought out that currently, 02 Honours program at NCU have been offered as 4 years programs, and by 2025-2026, NCU intends to offer all the Honours programs as 4 years programs.

**The Academic Council took note of these items and complimented NCU for their continuous efforts at improving the learning experience and introducing new and latest technologies.**

## ITEM NO. 9: ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIR

The following agenda was discussed with the permission of the Chair:

### (a) School of Management & Liberal Studies

(HOD SOM&LS)

To approve the courses to be offered to PhD Scholars as part of their coursework in the current Jan – May 2024.

Following Pre-PhD courses were proposed for inclusion by the HOD SOM&LS:-

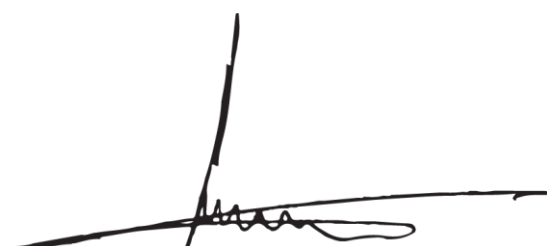
S. No.	Course	Code	LTP
1	Introduction to Environmental Economics	SMM 702	3-0-0
2	Foundations of Accounting and Finance	BSL 702	3-0-0
3	Financial Management for Managers	BSL 704	3-0-0

Minutes of meeting of Board of Studies for School of Management & Liberal Studies & Course Description are enclosed at **Annexure 7**.

### Points Discussed:

1. Dr. Sona Vikas brought out that these courses are only for PhD students to increase their domain knowledge. All these courses are offered as blended learning with Swayam. These courses would have once a week interaction with the faculty.
2. Dean Academics suggested to run these courses along with NCU School of Business as they are offering these courses. Also Dr. Sona Vikas may work alongside School of Business to add some of their courses to School of Management which would be put up for approval in May 2024 during the next Academic Council Meeting.
3. Prof. H M Gupta brought out that PhD students could attend classes with post graduate batch, which would be beneficial for the Post graduate students as they could benefit from the knowledge of the PhD students.

The meeting ended with a vote of thanks to the chair.



**Commodore Diwakar Tomar NM (Retd.)**

**Member Secretary**

**Academic Council – The NorthCap University**

[diwakartomar@ncuindia.edu](mailto:diwakartomar@ncuindia.edu)

**+91-9910995228**



**MINUTES OF THE ACADEMIC COUNCIL  
STANDING COMMITTEE MEETING OF THE  
NORTHCAP UNIVERSITY HELD ON 10  
NOVEMBER 2023 AT 2:00 PM.**

**THE NORTHCAP UNIVERSITY  
SECTOR - 23A  
GURUGRAM – 122 017**

**MINUTES OF MEETING OF ACADEMIC COUNCIL STANDING COMMITTEE  
HELD ON 10<sup>TH</sup> NOVEMBER 2023 (FRIDAY) AT 2:00 PM**

The following members attended the Meeting of Academic Council, Standing Committee on 10th November 2023 (Friday) At 2:00 PM in the Conference Room of the University: -

<b>S. No</b>	<b>Name</b>	<b>Designation</b>	<b>Representing</b>
1.	Prof. (Dr.) Nupur Prakash	Chairperson	Vice-Chancellor
2.	Prof. Prem Vrat	Member	Pro-Chancellor, Professor of Eminence, and Chief Mentor
3.	Prof. Swaran Ahuja	Member	Advisor (Academic Affairs)
4.	Prof. Manoj Kumar Gopaliya	Member	Dean (Academic Affairs)
5.	Prof. G. R. Chandrashekhar	Member	Dean – NCU School of Business
6.	Prof. Rita Chhikara	Member	HOD - CSE
7.	Prof. Sharda Vashisth	Member	HOD - MDE
8.	Prof. Archana Sarma	Member	HOD - SOL
9.	Prof. Sona Vikas	Member	HOD - SOM & LS
10.	Dr. Divyabha Vashisth	Member	HOD - CLL
11.	Prof. Hukum Singh	Member	HOD - APS
12.	Prof. Anjali Garg	Member	Director - CDOE
13.	Dr. Vaishali Sahu	Member	Dy Director - IQAC
14.	Prof. Nitin Malik	Member	Dy Dean - RDIL
15.	Commodore Diwakar Tomar NM (Retd.)	Member - Secretary	Registrar

The attendance sheet is enclosed as **Annexure I**.

**WELCOME ADDRESS**

The Member Secretary formally requested the Chairperson to deliver the Welcome address. The Vice Chancellor extended a warm welcome to all attendees of the Academic Council Standing Committee Meeting. Furthermore, she extended a warm welcome to the two new members of the Committee, namely Prof. G R Chandrashekhar & Dr. Anjali Garg.



The Standing Committee of the Academic Council thereafter deliberated upon the agenda items for the day.

**ITEM NO. 1: APPROVAL OF THE LIST OF STUDENTS ELIGIBLE FOR AWARD OF THE NORTHCAP UNIVERSITY DEGREE DURING XII CONVOCATION CEREMONY SCHEDULED ON 14<sup>TH</sup> DECEMBER 2023.**

The Member Secretary informed all that Dean Academics Office has forwarded a list of 730 eligible students for award of degree during the XII Convocation Ceremony. These students are from the graduated batches of 2018-2023, 2019-2023, 2020-2023, 2021-2023, 2022-2023 for B. Tech, BBA, M.Tech, MBA, BBA-LLB, LLM & PHD programmes.

It was observed that the aggregate number of students in the B.Com (Hons) program does not align with the data presented by the Dean's Office. The number was cross verified and updated from 29 to 39.

Additionally, a concise deliberation ensued regarding the planning for Convocation 2023. The Details of Degrees to be awarded to NCU graduated students in the Undergraduate, Postgraduate & Doctoral Categories during the forthcoming XII Convocation Ceremony is as under: -

<b>BRANCH (UG COURSE)</b>	<b>TOTAL STRENGTH</b>	<b>OLD BATCH</b>	<b>TOTAL PASSED</b>	<b>First Class with Distinction</b>	<b>First Class</b>	<b>Second Class</b>
B. Tech.-CSE	378	2	368	57	292	19
B. Tech.-CV	16		14	2	12	0
B. Tech.-ECE	30		26	1	24	1
B. Tech.-ME	23		21	2	18	1
B.Sc. (H) - Mathematics	7		4	1	3	0
B.Sc. (H) -Data Science	4		4	1	2	1
B.Sc. (H) - Chemistry	8		7	1	6	0
B.Sc. (H) - Physics	7	3	7	1	5	1
B.COM.(HONS)	39	3	37	2	33	2
BA(ECO)	15	1	13	1	9	3
BA(PSY.)	25	2	16	3	13	0
BBA	88	21	74	7	48	19
BBA- BA	5		4	1	3	0
BBA- DM	13		9	1	8	0
BBA-LLB	70		64	9	45	10
<b>Total (87.89%)</b>	<b>728</b>	<b>32</b>	<b>668</b>	<b>90</b>	<b>521</b>	<b>57</b>

BRANCH (PG COURSE)	TOTAL STRENGTH	OLD BATCH	TOTAL PASSED	First Class with Distinction	First Class	Second Class
M.TECH.-CIVIL(PT)	7		6	2	4	
M.TECH.-CSE(PT)	1		1	0	1	0
M.TECH.-ECE(PT)	3		3	0	3	0
M.TECH.-MECH(PT)	1		1	1	0	0
MBA	30		28	3	22	3
LLM	7	2	9	1	4	4
<b>Total (94.12%)</b>	<b>49</b>	<b>2</b>	<b>48</b>	<b>7</b>	<b>34</b>	<b>7</b>
<b>Grand Total (88.29%)</b>	<b>777</b>	<b>34</b>	<b>716</b>	<b>97</b>	<b>555</b>	<b>64</b>

<b>UG</b>	<b>668</b>
<b>PG</b>	<b>48</b>
<b>Phd</b>	<b>14</b>
<b>TOTAL</b>	<b>730</b>

A total of 730 students are eligible for award of Degrees during the forthcoming convocation.

Medals to be awarded during forthcoming convocation have also been finalized in accordance with existing University guidelines, which are summarized below: -

- Students under pass category "I class Distinction" are eligible for award of medals.
- Three medals viz "Gold, Silver & Bronze will be awarded to top three performers of the batch of a program with batch size being 40 or more.
- One medal viz "Gold" will be awarded to the top performer of the batch size being less than 40.
- Students eligible as per S. No. (ii) or (iii) but are not satisfying criteria as per S.No.1 will be awarded "Certificate of Merit".

Details of Medal holders are given below: -

SR.NO	MEDAL	NO. OF STUDENTS
1	GOLD MEDAL	20
2	SILVER MEDAL	3
3	BRONZE MEDAL	3
4	MERIT CERTIFICATE	2
<b>TOTAL</b>		<b>28</b>

Members of the Academic Council, Standing Committee approved the above list of students who are to be awarded degrees and medals during the 12<sup>th</sup> Convocation Ceremony scheduled on 14<sup>th</sup> December 2023.

**Discussion on Medal awardees:**

It was decided that the decision on awarding medals should be revisited. A committee under the chairmanship of Advisor Academic Affairs will decide the type of medal (Gold, Silver) to be awarded to rank holders and link them with CGPA. Dean (Academic Affairs) requested that the committee may examine if the scheme can be implemented w.e.f. Convocation 2023 or next year onwards.

The recommendations of the above committee will be placed before the next Academic Council Meeting for ratification.

**ITEM NO. 2: APPROVAL OF THE ACADEMIC CALENDAR FOR THE NEXT SEMESTER, I.E., THE EVEN SEMESTER (JANUARY TO JUNE 2024) OF THE ACADEMIC YEAR 2023-24**

The Dean Academics presented the Academic Calendar for the Even Semester (January to June 2024) of the Academic Year 2023-24. **(Annexure 2)**

**The same was approved by the Committee.**

**ITEM NO. 3: RATIFICATION OF THE PROMOTION CRITERIA FOR UNDERGRADUATE PROGRAMS**

The Academic Office at NCU has observed that in the post-COVID years, the overall performance of undergraduate students has fallen significantly below the pre-COVID standards. This decline can be attributed to the disruption in students' learning during their crucial school years. It is anticipated that it may take few years to return to pre-COVID academic levels.

In light of these circumstances, the Academic Office, NCU, has received approval from the Chairperson of the Academic Council to temporarily adjust the promotion requirements for all undergraduate programs across all batches. This adjustment will be in effect for a five-year period, commencing from the Academic Year 2023-24 onwards. The criteria will be reevaluated and rationalized once this period has concluded, contingent on the situation at that time.

**The matter was discussed in detail by the members, and was ratified by the Committee. (Annexure 3)**

#### **ITEM NO. 4: APPROVAL TO OFFER ONLINE CERTIFICATION / DIPLOMA / PG DIPLOMA COURSES FROM JAN-FEB 2024 SESSION UNDER CDOE**

The proposal shared by Dr. Anjali regarding offering certification program through CDOE was examined and the following observations were made:

1. The scheme and credit framework needs to be aligned with NEP 2020 and the student will be required to earn minimum 20 credits to become eligible for NCU certification in online mode.
2. Out of the 20 credits, at least 10 credits (50%) would be delivered by NCU in asynchronous mode and the remaining credits can be earned through reputed MOOCs offered by NPTEL, UDEMY, COURSERA, CCNA, AWS, EDEX or industry partner.
3. The CDOE will create a Dept. of Science and Technology and a Dept. of Legal Studies with dedicated staff and form a BoS for each dept. with members from industry duly approved by the VC, NCU for offering any certification and diploma through CDOE.
4. Director CDOE was advised to follow due process as prescribed by DEB UGC without taking any short-cuts and compromising on quality.

#### **Table Agenda from NCU School of Business Studies**

The agenda from NCU School of Business was received on 8th Nov 2023 by email and the details were made available on 9th Nov 2023 to the Registrar office. The agenda was tabled on 10th Nov during the Academic Council meeting and was deliberated upon.

The Academic Council members noted the following observations:

- a. The minutes of the Board of Studies meeting were found to be inadequately drafted.
- b. The constitution of the Board of Studies had not received due approval from the competent authority.
- c. Subject codes were not assigned in the proposed scheme for the MBA 4th Semester.
- d. The credit framework of NCU, which is compliant with the National Education Policy (NEP), was not adhered to.
- e. The proposed teaching scheme for the MBA 4th semester was neither in compliance with NEP nor aligned with the NCU course structure prescribed for MBA students.

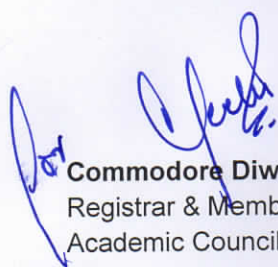
In view of the above the agenda item was Not Approved and The Dean of the NCU School of Business was requested to adhere to proper procedures and implement a teaching scheme that aligns with the course curriculum of the MBA program in accordance with the National Education Policy (NEP) and the guidelines set forth by NCU.

The Dean, NCU School of Business was requested to revisit the agenda item thoroughly and prepare proper proposal with detailed course curricula along with a well-defined syllabus clearly mentioning L-T-P, Pre-requisites, Program Outcomes, Course Outcomes, etc as per AICTE norms.

The revised agenda item can be placed before the next Academic Council Meeting scheduled in the month of Jan 2024 for approval.

The Dean NCU School of Business would ensure that the agenda item reaches the Registrar office at least 15 days in advance so that it is duly scrutinised by the Dean (Academic Affairs) before it is placed before the Academic Council for approval.

There being no other point, the meeting ended at 3:30 PM with a Vote of Thanks to the Chair.



**Commodore Diwakar Tomar NM (Retd.)**  
Registrar & Member Secretary (On leave)  
Academic Council – The NorthCap University



भारत सरकार / GOVERNMENT OF INDIA  
व्यापार चिह्न रजिस्ट्री / TRADE MARKS REGISTRY

बौद्धिक सम्पदा भवन प्लॉट संख्या 32, सेक्टर 14, नयी दिल्ली-110078 फोन: 28082915, 28082916, 28082917  
Intellectual Property Bhavan, Plot No 32, Sector 14, Dwarka, New Delhi-110078 Tel: 28082915, 28082916, 28082917



**VIRTUAL HEARING CELL**

Virtual hearing under rule 115 of Trade Marks Rules 2017

दिनांक/Dated : 27/02/2024

सेवा में/To,

JADUNATH BEHERA ADVOCATE  
J-18, 2nd Floor, B. K. Dutt Colony, Off Jor Bagh  
Road, New Delhi - 110 003

विषय/Subject: आवेदन संख्या/Application No 5091058 वर्ग/Class 99.

व्यापार चिह्न के पंजीकरण के लिए/for Registration of Trade Mark THE NORTHCAP UNIVERSITY  
के नाम में/In the name M/s. EDUCATE INDIA SOCIETY(COMMODORE DIWAKAR TOMAR).

महोदय/महोदया,  
Sir/Madam,

उपर्युक्त आवेदन जैसा की व्यापार चिह्न अधिनियम की धारा 20(1) के प्रावधानों के अनुसार स्वीकृत है, व्यापार चिह्न पत्रिका में विज्ञापित किया जाता है।

The above-said application shall be advertised in the Trade Marks Journal as accepted under the provisions of section 20(1) of the Trade Marks Act, 1999 subject to:

(Anjan Kumar)

वरिष्ठ परीक्षक, व्यापार चिह्न  
ASSOCIATE MANAGER OF TRADE MARKS

Print Exit



By Hand

**MINUTES OF THE 3<sup>RD</sup> MEETING OF THE FINANCE COMMITTEE OF  
THE NORTHCAP UNIVERSITY FOR ACADEMIC YEAR 2023 – 2024 HELD ON  
TUESDAY, 17<sup>TH</sup> OCTOBER 2023 AT 12:00 NOON**

**Members:-**

- |   |                    |
|---|--------------------|
| 1. Mr. Avdhesh Mishra (Chancellor)                      | - Chairman         |
| 2. Prof. (Dr.) Nupur Prakash (Vice Chancellor)          | - Member           |
| 3. Mr. Shiv S. Mehra (Member, Governing Body)           | - Member           |
| 4. Mr. Akshay Makhija (Member, Governing Body)          | - Member           |
| 5. Dr. Zorawar Daulet Singh (Member, Governing Body)    | - Member           |
| 6. Mr. Rajesh Marwaha (Chartered Accountant)            | - Member           |
| 7. Ms. Kirti Singhal (Chief Finance & Accounts officer) | - Member Secretary |

**Minutes:**

- 1) To consider and approve the minutes of the last meeting held on 17<sup>th</sup> August 2023, approved by Board of Management on 29<sup>th</sup> August 2023.

The minutes of the last meeting held on 17<sup>th</sup> August 2023, approved by Board of Management on 29<sup>th</sup> August 2023 were approved and taken on record. **(Annexure – 1)**

- 2) To place on record the resignation of Mr. N.K. Dewan from the Finance Committee vide his letter dated 05<sup>th</sup> September 2023.

Members unanimously accepted his resignation and acknowledged with thanks his valued participation as a member of the Finance Committee. **(Annexure – 2)**

- 3) To place on record the appointment of Mr. Akshay Makhija as a member of the Finance Committee in place of Mr. N K Dewan.

Members unanimously approved the appointment of Mr. Akshay Makhija as a member of the Finance Committee as nominee of the Chancellor.

- 4) To place on record and approve the Reconstitution of the Finance Committee as under:

**Finance Committee of The NorthCap University**

S. No.	NAME	REPRESENTING	DESIGNATION
1.	Shri Avdhesh Mishra	Chancellor	Chairman
2.	Prof. (Dr.) Nupur Prakash	Vice-Chancellor	Member
3.	Shri Shiv Saran Mehra	Governing Body Member (Nominated by the Chancellor)	Member
4.	Mr. Akshay Makhija	Governing Body Member (Nominated by the Chancellor)	Member
5.	Dr. Zorawar Daulet Singh	Governing Body Member (Nominated by the Chancellor)	Member

S. No.	NAME	REPRESENTING	DESIGNATION
6.	Shri Rajesh Marwah	Chartered Accountant (Nominated by the Sponsoring Body)	Member
7.	Ms. Kirti Singhal	Chief Finance & Accounts Officer	Member-Secretary

Members unanimously approved the reconstitution of the Finance Committee and welcomed the new members and looked forward to their active participation.

- 5) **To consider and approve expenditure for upgrading of lighting in the classrooms of the new building.**

Members unanimously approved an amount not exceeding ₹8 Lakhs for upgrading of lighting in the classrooms of the new building as per estimate attached. **(Annexure – 3)**

- 6) **To consider and approve expenditure on graphics to be installed in classrooms, laboratories, and corridors.**

Members unanimously accorded approval for an amount not exceeding ₹4 Lakhs for the same. **(Annexure – 4)**

- 7) **To place on record the competitive quotes received for renewal of the group medical insurance and to approve the proposal of M/s Care Health Insurance.**

Considering Care Health Insurance had made the most competitive offer which the existing insurer ICICI Lombard was unable to match, members unanimously accorded post-facto approval to the proposal received from M/s Care Health Insurance on the same, if not better, terms and conditions. Members authorized Ms. Ruth D.D. of M/s Tower Watson to negotiate on our behalf. **(Annexure - 5)**

- 8) **To approve expenditure on refurbishment of two classrooms on the ground floor of the existing building.**

Members unanimously approved an expenditure for an amount not exceeding ₹40 Lakhs for refurbishment of two classrooms (Room No. 002 & 032) on the ground floor of the existing building. **(Annexure – 6)**

- 9) **To approve estimate for civil, electrical, plumbing and facade work of the newly constructed building in the central courtyard.**

a) Members unanimously approved the estimate for civil, electrical, plumbing and facade work of the newly constructed building in the central courtyard. Members unanimously approved the estimate for completion of the same within an amount not exceeding ₹6 Crores. It was also agreed that this work is to be completed on or before 30<sup>th</sup> April 2024.

b) Members also approved the proposal to allot the Ground Floor and half of the First Floor of the building for the purpose of all courses being conducted in collaboration with Seamedu. **(Annexure – 7)**



- 10) **To consider and approve unsecured loan of upto ₹3 Crores from Har Shree Jee Finance and Leasing Company Ltd. – (NBFC) RBI Certificate No. 8-14-02044.**

To part finance the cost of completion of the aforesaid building and considering the inadequacy of funds to carry out this capital expenditure, members unanimously agreed to get it part financed. The rate of interest applicable on this loan will be the same as the ongoing loan provided by Har Shree Jee Finance and Leasing Company Ltd. For this purpose, members unanimously authorized M/s Avdhesh Mishra and M/s Shiv Saran Mehra to jointly execute all the necessary documentation for the said funding. It was agreed that the funds will be taken in two tranches as under:

- A) ₹2 Crores upfront in the month of October 2023 and  
B) ₹1 Crore in April 2024.

- 11) **To consider the audited Balance Sheet along with the Auditor's Report and income and expenditure account for the year ending March 2023 and to recommend its adoption, if at all, to Educate India Society.**

Members unanimously approved the audited Balance Sheet along with the Auditor's Report and income and expenditure account for the year ending March 2023 and agreed to recommend its adoption by the Managing Committee of Educate India Society and the Board of Management and Governing Body of The NorthCap University. **(Annexure – 8)**

- 12) **To consider and approve reappointment of S. Ramanand Aiyar & Co. as Statutory Auditor for the Financial Year 2023-24.**

Members unanimously approved the reappointment of S. Ramanand Aiyar & Co. as Statutory Auditor for the Financial Year 2023-24 on the same terms and conditions.

- 13) **To place on record the declaration submitted to Canara Bank with respect to OD and other limits of current accounts.**

The declaration submitted to Canara Bank with respect to OD and other limits of current accounts was taken on record. **(Annexure – 9)**

- 14) **To place on record the opening of a Zero Balance Saving Account with Bank of Maharashtra as per the requirement of Department of Science & Technology (DST).**

The opening of a Zero Balance Saving Account with Bank of Maharashtra as per the requirement of DST was taken on record. Any two of M/s Avdhesh Mishra, M/s Shiv Saran Mehra, M/s Akshay Makhija and M/s Zorawar Daulet Singh are jointly authorized to operate this account. **(Annexure – 10)**

- 15) **To place on record the report of Foreign Exchange Exposure submitted to Kotak Mahindra Bank for the quarter ending 30<sup>th</sup> June 2023.**

The report of Foreign Exchange Exposure submitted to Kotak Mahindra Bank by the CF & AO for the quarter ending 30<sup>th</sup> June 2023 was taken on record. **(Annexure – 11)**

**16) To place on record the Digital Signature obtained for Educate India Society.**

The Digital Signature obtained for Educate India Society was taken on record. Unless otherwise decided, M/s Avdhesh Mishra will be the authorized signatory on behalf of Educate India Society. **(Annexure – 12)**

**17) To consider and approve scholarship of 25% of annual tuition fees to Prakriti Chauhan (23BAP035) as a special case on the ground of low income of her father.**

Members unanimously approved scholarship of 25% of annual tuition fees to Prakriti Chauhan (23BAP035) as a special case on the ground of low income of her father. Continuation of the scholarship will be subject to applicable rules. **(Annexure – 13)**

**18) To consider and approve scholarships to students for completing AWS Certification Course @ US \$50 to each student.**

Members unanimously approved scholarships of upto US \$50 per student for completing AWS Certification Course. The scholarship will be distributed on presentation of the Certificate of successful completion by the student and/or confirmation by the Head of the Department. **(Annexure – 14)**

**19) To consider and approve the deletion of name of Col. Bikram Mohanty (Retd.) as authorized signatory in Account No. 824720116690 held in the name of NCU RESEARCH.**

Following his retirement from NCU, members unanimously approved deletion of the name of Col. Bikram Mohanty (Retd.) as authorized signatory and approved addition of the name of Cmde. Diwakar Tomar NM (Retd.) as a signatory in his place. The other authorized signatories in this account are M/s Avdhesh Mishra and M/s Shiv Saran Mehra. Any two signatories can operate this account. **(Annexure – 15)**

**20) To consider bifurcation of the fee to meet capital expenses of the University.**

The CF & AO brought to the attention of members that aside from new capital items, there is now an urgent need to incur expenditure on renovating / refurbishment of classrooms, laboratories, common areas etc. due to normal wear & tear as most of the buildings are now over 20 years and in some cases 25 years. Since the amount for refurbishment will be fairly large and cannot be recovered in one go, she has proposed that the fee be recovered as under from Batches commencing 2024-25:

- Tuition fee – 80% of total fee
- Development Fee – 20% of total fee

Development Fee will be used for renovation and refurbishment of older infrastructure. After careful consideration of the matter, members unanimously agreed with the proposal of CF & AO and approved the same w.e.f. Batches commencing 2024-25.



- 21) To consider and approve allocation of the top two floors of the front glass building to the School of Business and to approve an expenditure of upto ₹25 Lakhs to reconfigure and equip it appropriately.

Members unanimously agreed that the top two floors of the front glass building be used by the School of Business exclusively. They also agreed to an expenditure of upto ₹25 Lakhs for its reconfiguration. **(Annexure – 16)**

- 22) To consider and accord post-facto approval for scholarships and fee payment options category wise for Online Degree Programmes and for NIOS students for the year 2023-24.

Members unanimously approved scholarships and fee payment options category wise for Online Degree Programmes and for NIOS students for the year 2023-24. **(Annexure – 17)**

- 23) To consider and to accord approval for expenditure on the following capital works.

Members unanimously accorded approval for the following capital works covering cost of material and labour: i) Replacement of Kota stone - ₹6,58,114/-, ii) Electrical works - ₹10,51,504/-, iii) Tiling work - ₹7,08,000/-, iv) Modular furniture and chairs - ₹3,54,000/-, v) Tile work – ₹6,53,486/-, vi) Office furniture – ₹9,02,700/-. Copies of all the estimates / bills are attached as **Annexure – 18**.

- 24) To consider and approve taking an overdraft of upto ₹3 Crores from Canara Bank as bridge finance to meet the recurring costs.

CF & AO explained that bridge finance was needed for 2 months till the 2<sup>nd</sup> semester fees is received. Since Kotak Mahindra Bank has not released the overdraft limit, it was necessary to approach Canara Bank or any other bank which offers the best terms. Members unanimously approved the need for the aforesaid overdraft and authorized M/s Avdhesh Mishra and M/s Shiv Saran Mehra to jointly execute all documents needed in this regard. It was agreed that the overdraft will be liquified on or before 31<sup>st</sup> December 2023.

- 25) To consider the view of the auditor on applicability of GST on invoice of Cintana.

Members decided to refer the matter to Ms. Lalitha Krishnamurthy for her opinion on the matter since there was a difference of opinion between the internal and external auditor on the applicability of GST. The opinion is attached herewith as **Annexure - 19**. In any case, the external auditor has advised that an Indemnification or bank guarantee be obtained from Cintana in case a demand and/or penalty is imposed subsequently. This indemnification is sought to indemnify and keep indemnifying NCU against any such demand or penalty.

**Any other matter:**

- 26) To consider and approve the expenditure for Admissions Outreach Activities by the School of Business.**

Members unanimously approved an expenditure of an amount not exceeding ₹8.5 Lakhs + GST for IMS Learning and ₹12 Lakhs + GST for Career Launcher towards Admissions Outreach Activities by the School of Business. **(Annexure – 20)**

- 27) To consider and approve Scholarship of US\$150 per participant for the NCU Immersion Programme 2024.**

Members were informed that to encourage internationalization within the University, a scholarship of US \$150 per participant be given to partially mitigate the cost of international students visiting NCU on an exchange / immersion programme. This being the first foreign Immersion Programme at NCU, for it to succeed, it is felt that the scholarship is necessary. The proposal was unanimously approved. **(Annexure – 21)**

- 28) To consider and approve an expenditure of upto ₹19 Lakhs for Momentum 2023.**

Members unanimously approved this expenditure based on the recommendation of the Momentum Committee. **(Annexure – 22)**

- 29) To place on record the loss of Master Policy No. 320940 of the Employee Group Gratuity taken by Educate India Society.**

CF & AO informed members that the aforesaid policy is untraceable. Members unanimously decided that a First Information Report be filed with the Police and thereafter an Indemnity Bond be submitted to LIC by Mr. Shiv Saran Mehra for issue of duplicate Master Policy. **(Annexure – 23)**

There being no other matter, the meeting ended with a vote of thanks to the Chair.

  
**KIRTI SINGHAL**  
**CF & AO AND MEMBER SECRETARY**



By Hand

**MINUTES OF THE 43<sup>RD</sup> MEETING OF THE FINANCE COMMITTEE OF  
THE NORTHCAP UNIVERSITY DURING ACADEMIC YEAR 2023-2024 HELD ON  
THURSDAY, 18<sup>TH</sup> JANUARY 2024 AT 12:00 NOON**

**Members:-**

- |   |                    |
|---|--------------------|
| 1. Mr. Avdhesh Mishra (Chancellor)                      | - Chairman         |
| 2. Prof. (Dr.) Nupur Prakash (Vice Chancellor)          | - Member           |
| 3. Mr. Shiv S. Mehra (Member, Governing Body)           | - Member           |
| 4. Mr. Akshay Makhija (Member, Governing Body)          | - Member           |
| 5. Dr. Zorawar Daulet Singh (Member, Governing Body)    | - Member           |
| 6. Ms. Kirti Singhal (Chief Finance & Accounts officer) | - Member Secretary |

**Minutes:**

- 1) **To consider and approve the minutes of the last meeting held on 17<sup>th</sup> October 2023.**

The minutes of the last meeting held on 17<sup>th</sup> October 2023 were approved and taken on record. **(Annexure – 1)**

- 2) **To place on record the Agreements signed between NCU with M/s Bantaagoli & M/s Studio Petzi LLP w.r.t. SEO & ORM activities of The NorthCap University dated 31.10.2023.**

The Agreements signed with M/s Bantaagoli & M/s Studio Petzi LLP w.r.t. SEO & ORM activities of The NorthCap University were unanimously approved and taken on record. **(Annexure – 2)**

- 3) **To consider and approve the applications received from following students requesting a fee concession / scholarship on respective grounds.**

- a) **Ms. Ayushka (Roll No.: 22BAHE07)**  
b) **Mr. Deepanshu Yadav (Roll No.: 22CSU372)**  
c) **Mr. Manan Mrig (Roll No.: 21CSU334)**

The applications received from Ms. Ayushka (Roll No.: 22BAHE07), Mr. Deepanshu Yadav (Roll No.: 22CSU372) and Mr. Manan Mrig (Roll No.: 21CSU334) requesting for fee concession were taken on record and considered **(Annexure – 3)**. As a special case, due to the financial hardships being faced by them, members unanimously approved scholarship to each of them as under:

- a) Ms. Ayushka (Roll No.: 22BAHE07) – 30% for the rest of the programme duration.  
b) Mr. Deepanshu Yadav (Roll No.: 22CSU372) – 40% for the rest of the programme duration.  
c) Mr. Manan Mrig (Roll No.: 21CSU334) - ₹1,00,000/- for 1 year only.

However, it was made clear that these scholarships cannot be cited as precedent and have been given as a very special case only. Also, it was made clear that



continuation of scholarship in subsequent years shall be as per extant rules applicable for all scholarship holders.

- 4) **To consider and approve the revised SOP for availing scholarship by faculty members for attending National / International Conferences/ Seminars / Symposia / Online Courses / Workshops / Short Term Training Programmes / Courses applicable from Academic Year 2023-24 onwards.**

Members unanimously approved the revised SOP for availing scholarship by faculty members for attending National / International Conferences/ Seminars / Symposia / Online Courses / Workshops / Short Term Training Programmes / Courses applicable from Academic Year 2023-24 onwards (**Annexure – 4**). It was hoped that with the introduction of this revised SOP, more & more faculty members will contribute towards research work and in writing in Journals.

- 5) **To place on record the CMS Neiti and E-Tax Services with Kotak Mahindra Bank.**

The CMS Neiti and E-Tax Services with Kotak Mahindra Bank was approved and taken on record. (**Annexure – 5**)

- 6) **To place on record the transfer of branch of NCU account maintained with Kotak Mahindra Bank from its K.G. Marg, New Delhi branch to Global Foyer, Gurugram branch.**

For convenience of operations due to its proximity with the university, the transfer of branch of NCU account maintained with Kotak Mahindra Bank from its K.G. Marg, New Delhi to Global Foyer, Gurugram branch was approved and taken on record.

- 7) **To place on record the report of Foreign Exchange Exposure submitted to Kotak Mahindra Bank for the quarter ending 30<sup>th</sup> September 2023.**

The report of Foreign Exchange Exposure submitted to Kotak Mahindra Bank by the CF & AO for the quarter ending 30<sup>th</sup> September 2023 was taken on record. (**Annexure – 6**)

- 8) **To place on record the Agreement signed between The NorthCap University and M/s Studio Petzi LLP for lead generation through digital campaigns for School of Business dated 18.01.2024.**

The Agreement signed between The NorthCap University and M/s Studio Petzi LLP for lead generation through digital campaigns for School of Business dated 18.01.2024 was unanimously approved and taken on record. (**Annexure – 7**)

- 9) **To consider and to accord approval for expenditure on the following capital works.**

Members unanimously accorded approval for the following capital works covering cost of material and labour: i) Stone & construction materials - ₹14,90,880/-, ii) Electronic items - ₹1,04,000/-, iii) Lighting with accessories - ₹19,04,520/-, iv) Tiling



and tiling material - ₹26,33,191/-. Copies of all the estimates / bills are attached as **Annexure – 8**.

**10) To consider and to accord approval for expenditure on electrical equipment.**

Members unanimously accorded approval for the following capital item: i) Electrical equipment - ₹57,088/-. Copy of bill is attached as **Annexure – 9**.

**11) To approve the revised estimate for civil, electrical, plumbing and facade work of the newly constructed building in the central courtyard.**

Members unanimously approved the revised estimate for civil, electrical, plumbing and facade work of the new building in the central courtyard. (**Annexure – 10**)

**12) To place on record the Agreement signed with M/s Astra Softwares Pvt. Ltd. to provide training on AI and other emerging creative technologies based software.**

The Agreement signed with M/s Astra Softwares Pvt. Ltd. to provide training on AI and other emerging creative technologies based software was unanimously approved and taken on record. (**Annexure – 11**)

**13) To place on record the rectification of mistaken credit entry in NCU's HDFC Account due to incorrect linking of UPI MID of Chandigarh University with The NorthCap University.**

The rectification of mistaken credit entry in NCU's HDFC Account due to incorrect linking of UPI MID of Chandigarh University with The NorthCap University was taken on record. It was agreed that the amount wrongly credited to our account may be returned back. (**Annexure – 12**)

**14) To place on record the preliminary reports of the Auditors regarding the applicability of GST on the invoices raised by Cintana Education LLC.**

The preliminary reports of the Auditors regarding the applicability of GST on the invoices raised by Cintana Education LLC were taken on record (**Annexure - 13**). It was agreed that although the views have been conveyed orally, it can be shared with the Cintana representative in India in writing as well.

**15) Any other Matter:**

- a) The position of the strategic resource to be provided by Cintana continues to remain vacant. The Cintana representative in India has again been reminded of the same.
- b) Cintana representative Mr. Chaitanya Chitta has also been requested to provide the Cintana - ASU Agreement especially where Cintana is authorized to make certain promises / commitments on behalf of ASU to its partners and to recover money on their behalf, as the auditors are repeatedly requesting for the same.

- c) The Minutes of the Meeting with Cintana held on 15 January 2024 was placed on record. **(Annexure - 14)**

There being no other matter, the meeting ended with a vote of thanks to the Chair.



**KIRTI SINGHAL**  
**CF & AO AND MEMBER SECRETARY**